

AGENDA

**SCHOOL ADMINISTRATIVE UNIT NO. 12
Office of the Superintendent of Schools
Londonderry, New Hampshire 03053**

The meeting of the Londonderry School Board will be held on Tuesday, January 24, 2023, at 7:00 PM in the Londonderry High School Cafe, 295 Mammoth Road, Londonderry, NH. The meeting will be broadcast on local Cable Access Ch. 21 as well as the District's YouTube Channel.

- 7:00 PM 1. Call To Order
- 7:05 PM 2. Pledge of Allegiance
- 7:05 PM 3. Consent Agenda
- 3.1 Retirement(s):
Beth Hanley Teacher Middle School
- 3.2 Resignation(s):
Katherine Chaput Teacher Moose Hill
- 3.3 Minutes
January 10, 2023
January 12, 2023
January 17, 2023
- 3.4 Meetings:
January 25, 2023, First Day of Filing Period for Candidates
February 3, 2023 Last Day of Filing Period for Candidates
February 10, 2023 Deliberative Session followed by
Regular Meeting 7:00 PM LHS Cafe
February 14, 2023 Regular Meeting 7:00 PM LHS Cafe
- 7:10 PM 4. Committee Reports
- 4.1 Student Council
- 4.2 Teacher Liaison
- 4.3 School Board Liaisons
- 7:15 PM 5. Announcements and Presentations
- 5.1 Matthew Thornton Student Council - Make a Wish Fundraiser
- 5.2 Science of Reading Presentation - Nichole Treadway and Reading Specialists
- 5.3 Auditor's Report
- 5.4 Filing Period for Candidates - First day is Wednesday, January 25, 2023, and Last day is Friday, February 3, 2023

January 24, 2023

- One (1) School Board Member - 3-year term
- One (1) School Board Member - 3-year term

To make arrangements to file, please contact Kerri Stanley, School District Clerk at (603)860-9369. Ms. Stanley will be at the School District Office on Friday, February 3, 2023, from 3:00PM to 5:00PM, for the purpose of final filing

8:00 PM 6. Public Comment

8:30 PM 7. Deliberations

- 7.1 Third Reading to Amend Policy JED-R - Attendance Policy - Dan Black, Kim Carpinone
- 7.2 Third Reading to Amend Policy JED - District-Wide Student Truancy Policy - Dan Black, Kim Carpinone
- 7.3 Third Reading to Amend Policy KBA Right to Know Procedures - Dan Black
- 7.4 Second Reading to Amend Policy IKF - High School Graduation - Jason Parent, Shawn Flynn
- 7.5 Approval of CTE Agreement with the Manchester School District - Dan Black
- 7.6 Re-voting to get Five Full Votes on the 2023 Warrant for the Deliberative Session Dan Black

8:45 PM 8. Superintendent's Report

8.1 Update on Communication Plan for Budget and Warrant Articles

9:00 PM 9. Non-Public Session

Non-Public Session requested under RSA 91-A:3, Section II (c) and (l)

9.1 Personnel Issue(s)

9.2 Legal Advice

10. Adjournment

(Please note: In addition to the items listed on the agenda the Board may consider other matters not on the posted agenda and they may enter a non-public session or convene in a non-meeting session in accordance with RSA 91-A if the need arises.)

SCHOOL ADMINISTRATIVE UNIT NO. 12
Office of the Superintendent of Schools
Londonderry, New Hampshire 03053

The meeting of the Londonderry School Board was held on Tuesday, January 10, 2023, at 7:00 PM in the Londonderry High School Cafe, 295 Mammoth Road, Londonderry, NH. The meeting was broadcasted on local Cable Access Ch. 21 as well as the District's YouTube Channel. In attendance were School Board members: Mrs. Butcher, Amy Finamore, Mrs. Loughlin and Mr. Slater. Also in attendance were Superintendent, Mr. Black, Business Administrator, Mrs. McKenney and School Board Secretary, Lisa Muse.

1. Call To Order: The meeting was called to order at 7:00PM by Amy Finamore.

2. Pledge of Allegiance: The Pledge of Allegiance was led by Amy Finamore.

3. Consent Agenda: *Mr. Slater made a motion to accept the Consent Agenda. Mrs. Loughlin seconded the motion. The motion passed by a vote of 4-0.*

3.1 Resignations

Anne Bartlett	Support Staff	High School
Ethan Frenette	Support Staff	Matthew Thornton
Jennifer Hotter	Support Staff	Middle School

3.2 Retirements

Edward Burgess	Teacher	High School
----------------	---------	-------------

3.3 Minutes

December 20, 2022
 January 3, 2023

3.4 Meetings:

January 12, 2023	Budget Public Hearing	7:00 PM	LHS Cafe
January 17, 2023	Public Bond Hearing	7:00 PM	LHS Café
January 24, 2023	Regular Meeting	7:00 PM	LHS Cafe
January 25, 2023	First Day of Filing Period for Candidates		
February 3, 2023	Last Day of Filing Period for Candidates		
February 10, 2023	Deliberative Session	7:00PM	LHS Cafe
	Meeting After Deliberative Session		

Denotes a change*

4. Committee Reports

4.1 Student Council: Andrew Zavorotny mentioned the Student Council is looking at how to improve pep rallies as well as improving the communication with other clubs and councils.

4.2 Teacher Liaison: Amy Finamore asks the Board about having the schools come back for a rotating schedule and start with Matthew Thornton. The Matthew Thornton student council did a fundraiser for Make a Wish, and she would like to have them come in and talk about it.

4.3 School Board Liaisons: Mrs. Loughlin mentioned that the Middle School held their first Every Gift of Giving and brought in over \$1500 in gift cards and helped out some Middle School families. January is the book fair and the incoming 6th grade social. January 26th is the Principal round table discussion

January 10, 2023

on social media. Mrs. Butcher mentioned the Moose Hill basket raffles raised over \$1100. They are looking for chair people for several events and some board positions. The February meeting is February 2nd and is going to be at 6:30pm

5 **5. Announcements and Presentations**

5.1 Jason Parent - LHS Principal: He discussed Howard Sobolov's retirement. Due to the timing of this, they had to look for a suitable replacement for a smooth transition. Mr. Parent introduces Jimmy Lauzon to take over as Athletic Director come March. Mr. Black thanks the Board for their support.

10 **5.2 Serge Beaulieu - Music Director - New Band Trip for 2023-24:** He discussed that the High School marching band was invited to perform on New Year's Day 2024 in London. The process has been going on for over a month and a half with the application and videos. They had a video call with the students and the president of the parade. The travel will be 12/27 – 1/3 and students miss two days of school.

15 **7.8 School Board Approval of New Band Trip For 2023-24 - Jason Parent:** *Mr. Slater made a motion to approve the New Band Trip to London for 2023–24. Mrs. Loughlin seconded the motion. The motion passed by a vote of 4-0.*

20 **5.3 Jonathan Kipp - Town Moderator - Election Updates for March 2023:** He discussed the voting machines that are in Londonderry. He discussed the machines are at the end of 30 + years life and are limited with replacement parts and the software runs on a Microsoft platform which hasn't been supported since 2015. They are not serviceable much longer. At the elections on March 14th, they expect to have updated machines to run a trial on. Milford and Londonderry will conduct the trials. This machine is not new, but new to New Hampshire. It is certified by the appropriate Federal agencies. Four machines will be used and after the voting, they need to conduct an audit for ballots that go through the machine. Our elections are safe and secure in Londonderry.

25 **5.4 Kindergarten Committee Update & Presentation:** They discuss what the committee has been doing since September. They have been soliciting feedback from the community. They had a table at the Senior Expo on October 16th. They presented at the October 27th C3 meeting and on November 19th they had a table at the craft fair at the High School. They are also working on releasing a FAQ document to the community and will discuss the major points of that document tonight. There is a Power Point presentation on these major points such as is full day kindergarten necessary with a very detailed discussion including the curriculum expectations that have changed since 2010. The research shows that for students to be successful in Middle and High School, they need to be reading proficiently by the end of third grade. A half day program does not give staff enough time to accomplish this. Kindergarten is not a requirement, but a vast majority of the State has shifted to full day kindergarten. If supported by the school board and passed by the townspeople, this won't take place for two to three years. Mr. Black details the next steps of the process which will begin with releasing the FAQ document to the community.

30 **5.5 Meet and Greet for Candidates - Feb. 20th, 2023 - Dan Black:** This Meet and Greet will be for anyone running for School Board. They will work with PTAs, LEA, and have a forum that the community can meet the candidates. This will make it an easier way for candidates to share their thoughts with the community. This will be held in the High School cafeteria.

35 **5.6 Filing Period for Candidates - First day is Wednesday, January 25, 2023, and Last day is Friday, February 3, 2023**

45

January 10, 2023

- One (1) School Board Member - 3-year term
- One (1) School Board Member - 3-year term

To make arrangements to file, please contact Kerri Stanley, School District Clerk at (603)860-9369. Ms. Stanley will be at the School District Office on **Friday, February 3, 2023**, from 3:00PM to 5:00PM, for the purpose of final filing

Denotes a change*

6. **Public Comment:** *Mr. Slater made a motion to open Public Comment. Mrs. Loughlin seconded the motion. The motion passed by a vote of 4-0.*

Ken Samoissette, Faucher Road: He discussed the budget process and the default budget briefly, as well as masks and social media usage.

Mr. Slater made a motion to close Public Comment. Mrs. Loughlin seconded the motion. The motion passed by a vote of 4-0.

7. **Deliberations**

7.1 **Third Reading of Policy ACAB - Harassment and Sexual Harassment of School Employees - Dan Black, Kim Carpinone:** *Mr. Slater made a motion to approve Policy ACAB-Harassment and Sexual Harassment of School Employees. Mrs. Loughlin seconded the motion. The motion passed by a vote of 4-0.*

7.2 **Third Reading of Policy ACAB-R - Employee Discrimination/Harassment & Title IX Sexual Harassment Complaint Procedures - Dan Black, Kim Carpinone:** *Mr. Slater made a motion to approve Policy ACAB-R - Employee Discrimination/Harassment & Title IX Sexual Harassment Complaint Procedures, Mr. Loughlin seconded the motion. The motion passed by a vote of 4-0.*

7.3 **Third Reading to Rescind Policy ACA-E - Sexual Harassment Prevention Policy - Dan Black, Kim Carpinone:** *Mr. Slater made a motion to rescind Policy ACA-E Sexual Harassment Prevention Policy. Mrs. Loughlin seconded the motion. The motion passed by a vote of 4-0.*

7.4 **Second Reading of Policy JED-R - Attendance Policy - Dan Black, Kim Carpinone:** *Mr. Slater made a motion to move Policy JED-R – Attendance Policy to a third reading. Mrs. Loughlin seconded the motion. The motion passed by a vote of 4-0.*

7.5 **Second Reading of Policy JED - District-Wide Student Truancy Policy - Dan Black, Kim Carpinone:** *Mr. Slater made a motion to move Policy JED – District Wide Student Truancy Policy to a third reading. Mrs. Loughlin seconded the motion. The motion passed by a vote of 4-0.*

7.6 **Second Reading of Policy KBA Right to Know Procedures - Dan Black:** Mr. Black mentioned the updated wording. They did look around to other districts in the region on a sample of how they handle Right to Know requests and only Manchester has a provision to share records by email or on a portable storage device. Mr. Slater asks for an example of what wouldn't be practical to send via email. Mr. Black believes a large MB size document, but he believes most could be handled by email. Mr. Slater suggested a go to person be assigned to receive the 91As and seems to be a better way of communicating according to the

January 10, 2023

Manchester district. This person could help direct or suggest where people could go for the information and not necessarily require a 91A. He also mentions the form that Manchester uses.

Amy Finamore has hesitation about adding it specifically for emails, although she feels incorporating language around thumb drives is a good idea. She is concerned the number of Right To Knows will increase with the email option and the District would need a designated person to handle these and that would require money.

Mr. Slater made a motion to move Policy KBA Right to Know Procedures to a third reading. Mrs. Loughlin seconded the motion. The motion passed by a vote of 4-0

7.7 First Reading of Policy IKF - High School Graduation - Jason Parent, Shawn

Flynn: This change will be offering greater opportunities for High School students in the area of science for the class of 2027. The High School recognizes the importance of students being exposed to the sciences to a greater degree than what their graduation requirements currently demand. They detail the current offerings and the current graduation requirements. The percentage of science course enrollments is detailed by seniors and juniors. The benefits and outcomes are discussed. If approved, the new graduation requirement will be implemented for the class of 2027. Statistics show that a high percentage of students will continue to enroll in three and four years of a science class. They would like the Board to consider increasing science requirements for graduation from two to three years. This would not impact the overall 24 credit requirement for graduation.

Ken Samoisette, Faucher Rd: He doesn't know why this needs to be a requirement. He doesn't feel it should be demanded for all students.

Mr. Slater made a motion to move policy KBA Right to Know Procedures to a second reading. Mrs. Loughlin seconded the motion. The motion passed by a vote of 4-0.

7.9 School Board Approval of 2023 to 2026 Support Union Contract - Dan Black,

Bob Slater, and Amanda Butcher. Mr. Black discussed that the School Board cannot take any action on 7.9. Although the School Board and the negotiating committee reached a tentative agreement, the Union did not support it regarding the support staff contract. He shares some information and will share with the staff and community. He thanks everybody for their effort and the commitment towards this group.

The wages were adjusted, ways to incentive and ways to help them get health care and compete with other districts. The unfortunate outcome is that the wages are frozen and there are no changes to the contract. Dan details the work such as adding a workshop day, move the special ed and 504 assistants to a grade 4 labor wage, on average a 6% raise was offered, Leaves were updated, education incentives and health insurance was offered. Mr. Slater was disappointed with the no vote. His number one objective was to give them more wages and benefits which is what he felt this offer did. Mrs. Butcher felt this was a very disappointing outcome as well because she felt this was a lot of what they heard was wanted from this group. Mr. Black mentioned that this would have been a \$378,000 investment in their wages and a \$394,000 investment with health insurance. This would have given them access to a very good health plan and we were hoping to bring them this benefit.

8. Superintendent's Report

8.1 CTE Agreement with Manchester - Dan Black: Mr. Black discussed that this is the same contract over the last 10 years, but they just realized it expires in February 2023 until the end of 2023-2024 school year. Over this time, a group will be formed between Manchester, Goffstown, Bedford and Londonderry as we are all in the same situation. This group will align their calendar, when possible, to have less conflicts of days. There is a new law that requires that there are no more than ten conflicts after Labor Day

January 10, 2023

for all school districts in a CTE agreement. The School Board does not need to approve and sign this agreement, but it is in our best interest to do so at the next School Board meeting on 1/24 to get it back to Manchester before the end of the month.

5 **8.2 Communication Plan for the Budget - Dan Black, Amity Small:** Mr. Black mentioned that they are trying to share as much information as possible. He discussed they are going to lay out information such as the operating and default budget, 1:1 initiative at the Middle School, the Maintenance Bond, explain the Deliberative session, explain the other warrant articles, Custodian Collective Bargaining agreement and the importance of the March 14th vote.

10 **9. Non-Public Session**

Mr. Slater made a motion to move into Non-Public session requested under RSA 91-A:3, Section II (b). Mrs. Loughlin seconded the motion. The motion passed by a roll call vote 4-0.

15 9.1 Negotiations
Non-Public Session requested under RSA 91-A:3, Section II (b)

20 **10. Adjournment**

The meeting was adjourned at 8:41PM.

Respectfully submitted,

25 Lisa Muse
School Board Secretary

Lisa Muse

From: Amy Finamore
Sent: Wednesday, January 11, 2023 8:21 AM
To: Lisa Muse
Subject: Fwd: Policy Work

Good morning, Lisa!

I hope you are well!

Would you mind including this in the 1/10 minutes?

Thank you,
Amy

Get [Outlook for iOS](#)

From: Jonathan Esposito <Jonathan.Esposito@londonderry.org>
Sent: Wednesday, January 11, 2023 6:52:31 AM
To: SchoolBoard <schoolboard@londonderry.org>
Subject: Policy Work

I was greatly encouraged seeing the strides the District had made regarding clarifying the sexual harassment and discrimination policies and the language of who and who is not a covered entity under such policy.

As you will have in your records from a prior communication from myself to the Board, equitable clarification of these policies was a direct request of mine, as the path to bring such matters forward to the District was regrettably unclear, both due to lack of staff guidance, but also unclear policy language.

Although you did not respond to that communication (no response is so typical of our current SB that it is still a standing joke amongst the community);

I nonetheless appreciate the SB hearing my pleas as a citizen. Please attach this email to minutes/record for the 1.10.23 SB meeting.

Very respectfully

Jonathan Esposito

Lisa Muse

From: Amy Finamore
Sent: Wednesday, January 11, 2023 8:22 AM
To: Lisa Muse
Subject: Fwd: Sb candidates

Hi Lisa ,

Could you add this email to the 1/10 minutes?

Thank you!
Amy

Get [Outlook for iOS](#)

From: Daniel Black <dblack@londonderry.org>
Sent: Wednesday, January 11, 2023 5:47:56 AM
To: Amy Finamore <afinamore@londonderry.org>; Bob Slater <bslater@londonderry.org>; Kevin Gray <kgray@londonderry.org>; Sara Loughlin <sloughlin@londonderry.org>; Amanda Butcher <abutcher@londonderry.org>
Subject: Fwd: Sb candidates

Get [Outlook for iOS](#)

From: Daniel Black <dblack@londonderry.org>
Sent: Wednesday, January 11, 2023 5:47:31 AM
To: Monica Plourde
Subject: Re: Sb candidates

Monica

The candidates always make a stop at the LEA - the teachers union - to share their positions and have this Q and A. Last year same thing happened with the PTAs. I think it is a benefit for the candidates to do it in one night - and to video tape it so the whole community can see where candidates stand on the issues and have as much information as possible when they vote.

This isn't a public meeting of the school board - it is an event the district will be hosting. Once I gather all the questions I will give all the candidates enough information to be able to prepare for them equally so no one is caught off guard by the questions but are prepared.

Thanks.

Dan

Get [Outlook for iOS](#)

From: Monica Plourde
Sent: Tuesday, January 10, 2023 8:20:01 PM

To: Daniel Black <dblack@londonderry.org>; SchoolBoard <schoolboard@londonderry.org>

Subject: Sb candidates

Good evening,

I had a couple questions about this Meet the Candidates event.

What does the Teacher's Union have to do with a SB candidate? SB is elected by the town members, and answer to the town members.

An idea was brought up for people to send in questions ahead of time. You have done this before, and it was VERY clearly filtered and bias. I am asking you do not do this, and actually be transparent.

There should a public comment, where anyone can ask any of them a question. If they cannot handle that, then they shouldnt be on the board, naturally.

If you want to be transparent and less hostile election season, this is the way to do it.

Thank you

Monica P.

Please add this to the minutes.

Londonderry School Board
Non-Public Minutes
January 10, 2023

PRESENT: Board Members: Mrs. Butcher, Amy Finamore, Mrs. Loughlin, and Mr. Slater,
Superintendent of Schools: Daniel Black
Interim Assistant Superintendent: Jason Parent
Interim Assistant Superintendent: Paul Dutton
Business Administrator: Mrs. McKenney
Human Resource Director: Cindy McMahon

Mr. Slater moved, seconded by Mrs. Loughlin, and passed unanimously (4-0) to enter non-public session under RSA 91-A:3, Section II (b) and (c) at 8:41 PM

Mrs. Butcher moved, seconded by Mrs. Loughlin, and passed unanimously (4-0) to approve the administration's recommendation for the LMS Basketball Coach for the M Team

Mrs. Butcher moved, seconded by Mrs. Loughlin, and passed unanimously (4-0) to accept the Non-Renewal of Speech Pathologist with Allied Health

Discussion of Superintendent Contract

Discussion of Support Staff Union future negotiations

Mrs. Butcher moved, seconded by Mrs. Loughlin, and passed unanimously (4-0) to exit non-public session at 9:17 PM

Mrs. Butcher moved, seconded by Mrs. Loughlin, and passed unanimously (4-0) to adjourn public session at 9:17 PM

Respectfully submitted,

Daniel Black
Interim Superintendent of Schools

SCHOOL ADMINISTRATIVE UNIT NO. 12
Office of the Superintendent of Schools
Londonderry, New Hampshire 03053

5

The meeting of the Londonderry School Board was held on Thursday, January 12, 2023, at 7:00 PM in the Londonderry High School Cafe, 295 Mammoth Road, Londonderry, NH. The meeting was broadcasted on local Cable Access Ch. 21 as well as the District's YouTube Channel. In attendance were School Board members: Mrs. Butcher, Amy Finamore, Mrs. Loughlin, and Mr. Slater. Also in attendance were Superintendent, Mr. Black, Business Administrator, Mrs. McKenney and School Board Secretary, Lisa Muse.

10

15

All in attendance were Budget Committee Members: Mrs. Kenney, Mr. Dunn, Mr. Cassidy, Mr. Siekmann, Mr. Breault, Mr. Kipp and Mr. Wiles.

1. **Call To Order:** The meeting was called to order at 7:00PM by Amy Finamore.
2. **Pledge of Allegiance:** The Pledge of Allegiance was led by Amy Finamore.
3. **Consent Agenda:** *Mr. Slater made a motion to accept the Consent Agenda. Mrs. Loughlin seconded the motion. The motion passed by a vote of 4-0.*

20

- 3.1 Meetings:

January 17, 2023	Public Bond Hearing	7:00 PM	LHS Cafe
January 24, 2023	Regular Meeting	7:00 PM	LHS Cafe
January 25, 2023	First Day of Filing Period for Candidates		
February 3, 2023	Last Day of Filing Period for Candidates		
February 10, 2023	Deliberative Session	7:00PM	LHS Cafe
	Meeting After Deliberative Session		

25

4. Announcements and Presentations

30

- 4.1 Filing Period for Candidates - First day is Wednesday, January 25, 2023, and Last day is Friday, February 3, 2023
 - One (1) School Board Member - 3-year term
 - One (1) School Board Member - 3-year term

35

To make arrangements to file, please contact Kerri Stanley, School District Clerk at (603)860-9369. Ms. Stanley will be at the School District Office on Friday, February 3, 2023, from 3:00PM to 5:00PM, for the purpose of final filing

40

5. **Open Public Hearing on Operating Budget and All Other Warrants:** *Mr. Slater made a motion to open the Public Hearing on the Operating Budget and all other Warrants. Mrs. Loughlin seconded the motion. The motion passed by a vote of 4-0.*

45

Amy Finamore discussed the format with the presentation by the District Office, questions by the Budget Committee, then the public then back to School Board. At the end of the discussion, the Board will take two votes to move the warrant to the Deliberative Session and the second vote will be if the School Board supports it. Mr. Black discussed the format as well. Mrs. McKenney mentioned that there are

information packets in the front of the room and are also available on the website. There is also a one-page document that summarizes the budget.

The Article 2 Bond will be discussed at the next meeting which is the Bond Hearing.

5

5.1 Article 3 - To see what action(s) the Board will take regarding the General Fund Operating Budget for 2023-2024:

10 Mr. Black recaps this article and the reminds them the budget was geared towards four goals. Limit the growth of last year’s budget, shrink the differential between the operating budget and default budget, match the staffing needs and a budget that met all our goals. He wanted to make sure the students are all college and career ready and co-curriculars. He discussed that enrollment has been stable. He discussed that the budget came in smaller and leaner. The change in staffing is discussed again which is about \$39,000 in costs. The Default budget is explained and the \$398,609 gap. If the voters did want a Default budget, there is a slide that explains what would be affected not to affect the academics and co curriculars. Mr. Black explains each line item.

15

Tonight, each article will decide the script for the Deliberative Session on who will move the article, who will second the article and who will present.

20

Budget Committee: No comment
Public: No comment
Amy Finamore reads the article.

Article 3 - General Fund - Operating Budget

Shall the voters of the Londonderry School District vote to raise and appropriate as an operating budget for the fiscal year 2023-2024, not including appropriations by special warrant articles, or separate warrant articles, one of the following amounts for the purposes set forth in the budget posted with the warrant?

30 *Vote for only one:*

A.	\$85,436,043 (School Board Budget as amended)	(Estimated Tax Impact (12.37))		
		Yes	No	Abstained
	Voted by the School Board:	0	0	0
	Voted by the Budget Committee:	0	0	0

35

OR

B.	\$85,037,434 (Default Budget)	(Estimated Tax Impact \$12.30)		
----	--------------------------------------	---------------------------------------	--	--

40

NOTE: Warrant Article 3 (Operating Budget) does not include appropriations proposed under any other article in this warrant.

45 *Mr. Slater made a motion to move Article 3 to the Deliberative Session. Mrs. Loughlin seconds the motion. The motion passed by a vote of 4-0.*

Mr. Slater made a motion to support Article 3. Mrs. Loughlin seconded the motion. The motion passed by a vote of 4-0.

Mr. Slater will make the motion.

Mrs. Loughlin will second.

Mr. Black will present.

Mr. Kipp asked if Mr. Gray’s vote will be shown on the ballots. Amy Finamore said they will revote on the 24th to make sure there are five votes for every warrant article.

5.2 To see what action(s) the Board will take regarding the Separate and Special Articles to be Posted on the Warrant

See comment above regarding Article 2

Article 2 (Special Article – District Wide Infrastructure Repair and Replacement

Shall the voters of the Londonderry School District vote to raise and appropriate the sum of Five Million Dollars (\$5,000,000) for the design and construction of repairs and the replacement of the District’s HVAC systems, pump house and other infrastructure projects, including but not limited to, heating plant and boilers, air handling and ventilation equipment, energy recovery units, pneumatic controls, and security systems; and to authorize the issuance of Five Million Dollars (\$5,000,000) of bonds or notes under and in compliance with the Municipal Finance Act, RSA 33:1 et seq as amended; to authorize the School Board to apply for, obtain and accept federal, state, or other aid, if any, which may be available for said project and to comply with all laws applicable to said project; to authorize the School Board to issue, negotiate, sell and deliver said bonds and notes and determine the rate of interest thereon and the maturity and other terms thereof; to raise and appropriate the additional sum of \$100,000 for the first year’s interest payments thereon; and to authorize the School Board to take any other action, including the acquisition and/or conveyance of any property interest or necessary utility easement, or to pass any other vote relative thereto? (3/5 Ballot Vote)

(Estimated Tax Impact \$0.02)

	Yes	No	Abstained
Voted by the School Board:	0	0	0
Voted by the Budget Committee:	0	0	0

Article 4:

Mr. Black discussed the changes in the bargaining agreement.

Budget Committee: No comments

Public:

Kristine Perez, Londonderry: She mentioned that this is a three-year contract, and the Town is moving towards five-year contracts. She asks why we don’t look at longer contracts and Mr. Black mentioned that it has been past practice.

Mr. Slater reads Article 4.

Article 4 - Londonderry Custodians [AFSCME Local 1801] Bargaining Agreement

Shall the voters of the Londonderry School District vote to approve the cost items included in the collective bargaining agreement reached between the Londonderry School District and the Londonderry Custodians (AFSCME Council 93/Local 1801), and further to raise and appropriate the sum of \$160,486 for the 2023-2024 fiscal year, such sum representing the additional cost items attributable to the increase in salaries and benefits over those paid, at current staffing levels, in the prior fiscal year? The agreement calls for the following increases in salaries and benefits at current staffing levels over those paid in the prior fiscal year:

Fiscal Year	Estimated Cost	(Estimated Tax Impact)
FY2023-2024	\$160,486	\$0.03
FY2024-2025	\$140,189	\$0.03
FY2025-2026	\$141,735	\$0.03

	Yes	No	Abstained
Voted by the School Board:	0	0	0
Voted by the Budget Committee:	0	0	0

Mr. Slater made a motion to move Article 4 to the Deliberative Session. Mrs. Loughlin seconded the motion. The motion passed by a 4-0 vote.

Mr. Slater made a motion to support Article 4. Mrs. Loughlin seconded the motion. The motion passed by a 4-0 vote.

Mr. Slater will make the motion.

Mr. Gray will second.

Mr. Slater will present.

Article 5:

Mr. Black stated that if the voters do not support this, it allows us to revisit and get another contract.

Budget committee: No comment

Public: No comment

Mr. Slater reads Article 5.

Article 5 - Authorization for Special Meeting on Cost Items

Shall the Londonderry School District, if Article 4 is defeated, authorize the governing body to call one special meeting at its option to address Article 4 cost items only?

(Estimated Tax Impact \$0.00)

	Yes	No	Abstained
Voted by the School Board:	0	0	0
Voted by the Budget Committee:	0	0	0

Mr. Slater made the motion to move Article 5 to the Deliberative Session. Mrs. Loughlin seconded the motion. The motion passed by a vote of 4-0.

Mr. Slater made the motion to support Article 5. Mrs. Loughlin seconded the motion. The motion passed by a vote of 4-0.

Amy Finamore will make the motion.
Mrs. Butcher will second.
Mr. Slater will present.

5 **Article 6:**

Mr. Black explained that this article allows us to accept federal funds for our school lunch program. If not passed, we could not accept these funds.

Budget Committee: No comment

Public: No comment

10 Amy Finamore reads the article

Article 6 - School Lunch Program and Federal Fund Projects

15 *Shall the voters of the Londonderry School District vote to accept and receive federal grants and other such funds to support the school lunch program and federal projects; further to raise and appropriate such funds in a special revenue fund as follows: school lunch program, \$1,819,484; and federal projects, \$1,582,000; for an estimated total appropriation of \$3,401,484 such funds to be self-supporting through local, state, or federal revenue sources?*

(Estimated Tax Impact \$0.00)

20

	Yes	No	Abstained
Voted by the School Board:	0	0	0
Voted by the Budget Committee:	0	0	0

25 *Mr. Slater made the motion to move Article 6 to the Deliberative Session. Mrs. Loughlin seconded the motion. The motion passed by a vote of 4-0.*

Mr. Slater made a motion to support Article 6. Mrs. Loughlin seconded the motion. The motion passed by a vote of 4-0.

30 **Mrs. Butcher will make the motion.**
Mrs. Loughlin will second.
Mrs. Butcher will present.

Article 7:

35 Mr. Black discussed that right now, the District is moving forward with completing the access control projects on the perimeter doors at all the schools, and the emergency alerting at Moose Hill, as well as the door locks at Matthew Thornton, Moose Hill, and North School. This extra money allows us to eventually move forward with the door locks at the High School, Middle School and South School as well as the emergency alerting at the other five school. Mrs. McKenney mentioned its non-lapsing due to projects typically done in the summer and gives us flexibility if there are supply chain issues. The EOP
40 committee, Police Department and Fire Department support this article.

Budget Committee: Mrs. Kenney asked if we receive additional grants will this money go back to the voters. Mrs. McKenney said it would be a Board decision or it could be used for other security projects.

Public: No Comment

45 Mrs. Butcher reads Article 7.

Article 7 – Non-Lapsing-Special Article-Improvements to Building Security

Shall the voters of the Londonderry School District vote to raise and appropriate the sum of \$350,000 for the purpose of improving School Wide security systems district wide? This will be a non-lapsing appropriation per RSA 32:7, VI and will not lapse until the work is completed, or June 30, 2027, whichever comes first.

(Estimated Tax Impact \$0.07)

	Yes	No	Abstained
Voted by the School Board:	0	0	0
Voted by the Budget Committee:	0	0	0

Mrs. Loughlin made the motion to move Article 7 to the Deliberative Session. Mrs. Butcher seconded the motion. The motion passed by a vote of 4-0. Mrs. Butcher made a motion to support Article 7. Mrs. Loughlin seconded the motion. The motion passed by a vote of 4-0.

**Mrs. Loughlin will make the motion.
Amy Finamore will second.
Mrs. Loughlin will present.**

Article 8

Mr. Black explained that this article focuses on improvements around the District in Building and Grounds. He mentioned what was discussed the last time this was discussed. They discussed how the paving project was moved and how some other projects were moved around. Mrs. McKenney asked if the Board would consider moving a few more projects. After speaking with Building and Grounds she thinks the priority is hot water system for \$60k so we don't put ourselves in a position as having to do an article this large next year or putting off maintenance projects they know they will need. Amy Finamore confirmed that that would make FY24 \$505,000 and FY25 amount \$795,000.

Budget Committee: Mr. Kipp asks what is in the fund currently, and if this fails do we have money. Mrs. McKenney said \$63,000 is the estimated amount at the end of this year. Mr. Cassidy discussed the pavement project and if more could be earmarked. Mr. Black said the goal was to lower the overall appropriation, set aside money and hopefully buy some time for prices to go down. Mr. Slater said the reason is it reduced the overall budget by \$210,000. The hope is they can wait another year and prices will go down further. Mr. Siekmann agrees with Mr. Slater and the increases over the last couple of years is unsustainable so brining it down will show the diligence to save the taxpayers money.

Public:

Kristine Perez asked about the Capital Reserve Fund and mentioned it has been funded for multiple years. She believes it was funded much higher so for the past five years we have been spending \$650,000 on building and grounds and she was taken back when we had a leaky roof, and she didn't understand how that happened. She wonders with the \$5 million dollar bond, it does say repairs, and she wonders if this passes, and the other passes could it be looked at as a form of double dipping. She is concerned about asking the public for a \$5 million bond and \$500,000 and it appears to be for the same thing.

Mr. Black said they are creating handouts and videos for the public. The bond focuses on very different things especially the mechanical systems. The bond is meant to address our biggest mechanical issues. The bond is written so you can't double dip and Article 8 is written for the general projects year to year. Mrs. Perez is just concerned that it has been funded for large amounts of money and asked why some of these fixes weren't addressed over the years. She is disappointed that there are only two people in the audience. She thinks people read the newspapers and so suggests maybe looking at putting articles in the newspapers to explain the difference. Mr. Black mentioned that when we share on the blog - 4000 people are reached. Mr. Slater mentioned the Building and Grounds are meant for certain things and you can only go in for a bond the way they are set up which is very structured differently.

Tim Porter, Quentin Drive: He is looking for clarification on the bonds larger items and Mr. Slater said the bond council wouldn't approve the paving. What can be included and what can't. Mrs. McKenney said it's the language and it would have to be written specifically for that and every project is encompassed. Mr. Black said it is also timing, and it wouldn't last that long, so they are uncomfortable funding that.

Amy Finamore mentioned the request from the District Office to move the Matthew Thornton replacement water system at \$60,000 into FY24. Mr. Slater would like to leave it the way it was and hoping there is some money somewhere else if that is necessary. He would like to stay with the \$445,00. Mrs. Butcher asked if now that we don't have the support staff agreement, could that be an even replacement for that. Amy Finamore said it could and they could discuss it, but she agrees with Mr. Slater, but for her it's a priority is the bond towards furnaces and boilers.

Mr. Slater reads Article 8.

Article 8 - Special Article – Buildings and Grounds Capital Reserve Fund

Shall the voters of the Londonderry School District vote to raise and appropriate the sum of \$445,000 to be placed in the District Wide Buildings and Grounds Capital Reserve Fund established in March 2021 School District meeting for the purpose of the maintenance, construction, renovations, improvements and related professional services to all buildings, grounds, fields, substructures, and infrastructure to the overall property of the Londonderry School District? The fund shall provide the funding source for all equipment, structures, professional services, machinery, and materials, necessary to sustain efficiency, safety, of the District's buildings, grounds, and infrastructure and subsurface that meet the needs of the School District.

(Estimated Tax Impact \$0.09)

	Yes	No	Abstained
Voted by the School Board:	0	0	0
Voted by the Budget Committee:	0	0	0

Mr. Slater made a motion to move Article 8 to the Deliberative Session. Mrs. Loughlin seconded the motion. The motion passed by a vote of 4-0. Mrs. Loughlin made a motion to support Article 8. Mrs. Butcher seconded the motion. The motion passed by a vote of 4-0.

Mr. Gray will make the motion.
Mrs. Butcher will second.
Mr. Gray will present.

Article 9

Mr. Black mentioned that this article helped us to dig ourselves out of a hole in 2019. This started at \$250,000 and it has been able to be lowered to \$125,000. There was a presentation last month by the IT department.

Budget Committee: No Comment
Public: No Comment
Amy Finamore reads Article 9

Article 9 - Special Article - District Technology Network Infrastructure Capital Reserve Fund
Shall the voters of the Londonderry School District vote to raise and appropriate the sum of \$125,000 to be placed in the School District Technology Network Infrastructure Capital Reserve Fund established in March 2019 School District meeting to provide funds for equipment and services for the school district network infrastructure such as, but not limited to, routers, wiring, switches, access points, wireless network improvements or any other equipment software or service that is necessary for the maintenance, improvement, performance or management of the district’s network?

(Estimated Tax Impact \$0.02)

	Yes	No	Abstained
Voted by the School Board:	0	0	0
Voted by the Budget Committee:	0	0	0

Mrs. Loughlin made a motion to move Article 9 to the Deliberative Session. Mr. Slater seconded the motion. The motion passed by a vote of 4-0.
Mrs. Loughlin made a motion to support Article 9. Mr. Slater seconded the motion. The motion passed by a vote of 4-0

Amy Finamore will make the motion.
Mr. Gray will second.
Amy Finamore will present.

Article 10

Mr. Black mentioned this is new and a one-time ask. High School has shifted to a one-to-one environment. Discussion was had around the Middle School around the number of devices. Students can’t get on to devices and having to share has been a lot of stress. The C3 committee, the School Board and Mr. Black support this. The Middle School is ready, and this pays for Chromebooks so they can have them next year and the elementary would be getting 50 new Chromebooks at their level. This will help close the gap of the sharing needs. It is a one-time ask and helps the replacement cycle for the following years. It will be paid through surplus funds.

Mr. Kipp mentioned the language in the warrant article lists two different terms for the same thing such as computer devices and tablets. We also say it is a new program, but those of us that aware of the 1:1 program for the last so many years, he was confused reading it. Mr. Breault agrees.

Mr. Black clarified that the 1:1 is only at the High School right now, so it is new because it is for the Middle School. Mrs. McKenney feels it should say devices in both places. Mr. Black said it is the

student's Chromebook when in the middle school years. A 6th grader will get a Chromebook and turn it in each year to get another one each year and it would go home with them.

Public:

5 Tim Porter: He asked Mrs. McKenney about the language, and she mentioned the lawyer gives the verbiage.

Kristine Perez: She confirmed that the student turns it in at the end of the school year, and how have we been able to get back the money from lost computers. The student does pay insurance. She asked about the money left over and how much is anticipated to be left over. Mrs. McKenney said they look at the second quarter report in a few weeks, and they do believe there will be fund balance. She asked if all passes what the increase on the total budget will be. If all articles pass it would put the budget at \$1.695 million over the current operating budget or 1.99 percent excluding the bond.

10 Mr. Cassidy said the other word to look at is New Program. He feels we are trying to improve our program, but the word might take people back. Mrs. McKenney feels we can get rid of the word new, and they discuss wording changes that might be possible. Mrs. McKenney will run it by the attorney.

Amy Finamore reads the Article with the new wording.

Article 10 - Purchase of Computer Devices for Educational Purposes

20 *Shall the Londonderry School District vote to raise and appropriate up to the sum of \$250,000 for the purchase and distribution of individual computer devices for students, with this sum to come from the June 30, 2023 fund balance available for transfer on July 1, 2023, and no amount to be raised by additional taxation? This appropriation will expand our program which provides computer devices to students for the purpose of providing 21st century learning opportunities to all students and to enhance their education. This program will be an ongoing operational cost for the information technology department.*

(Estimated Tax Impact \$0.00)

	Yes	No	Abstained
30 Voted by the School Board:	0	0	0
Voted by the Budget Committee:	0	0	0

Mr. Slater made a motion to move Article 10 to the Deliberative Session. Mrs. Loughlin seconded the motion. The motion passed by a vote of 4-0.

35 *Mrs. Butcher made a motion to support Article 10. Mr. Slater seconded the motion. The motion passed by a vote of 4-0*

Mr. Slater will make the motion.

Mrs. Loughlin will second.

40 **Mr. Slater will present.**

Article 11

45 Mr. Black explained that this article is for new little things the schools ask for during the budget process which are listed on page 279 in the budget book. These items are funded out of the fund balance, and we have had this one for quite some time.

Mr. Breault: He asks about the classroom furniture wording. Mrs. McKenney said this was the wording when the capital reserve was established, but she will see if it is a typo.

Mr. Kipp asked for balance in this fund and Mrs. McKenney said it is projected to be \$47,000 for the end of this current year. Page 24 of the budget book has the list of items.

5 Public Comment: No Comment

Amy reads the article 11.

Article 11 - Special Article – Equipment Capital Reserve Fund

10 *Shall the voters of the Londonderry School District vote to raise and appropriate up to the sum of \$80,000 to be placed in the School District Equipment Capital Reserve Fund established in 2013 for the purpose of funding the acquisition of minor on-going equipment and tools, such as but not limited to classroom furniture, technology, furniture, building maintenance equipment and tools, used in the School District, with this sum to come from the June 30, 2023 fund balance available for transfer on*
15 *July 1, 2023 and no amount to be raised by additional taxation?*

(Estimated Tax Impact \$0.00)

	Yes	No	Abstained
Voted by the School Board:	0	0	0
Voted by the Budget Committee:	0	0	0

20

Mrs. Loughlin made a motion to move Article 11 to the Deliberative Session. Mrs. Butcher seconded the motion. The motion passed by a vote of 4-0.

Mrs. Butcher made a motion to support Article 11. Mrs. Loughlin seconded the motion. The motion
25 *passed by a vote of 4-0*

25

Mrs. Butcher will make the motion.

Amy Finamore will second.

Mrs. Butcher will present.

30

Article 12:

Mr. Black said this article covers the bigger machinery. Mrs. McKenney discussed the truck is 8-9 years old and has a lot of rot. This truck is used for snowplowing and field work. The golf cart is for the second
35 trainer to go between fields with medical equipment. We have three golf carts and four utility vehicles used by the grounds crew to move around dirt and upkeep the fields.

35

Budget Committee: No Comment

Public Comment: No Comment

40 Mrs. Loughlin asked if we looked at fixing the rot or are we trading it in. It is a 2014 with 31,000 miles on it. This truck carries our biggest sander which causes a lot of rot and has many hours on it. Mr. Miller said we are looking to trade it in. It seems like low mileage, but many hours. Amy Finamore discussed the pictures they were provided by Building and Grounds. If we lose this truck, it loses our ability to do our own plowing. She supports the truck, but this article covers the striper and cart as well. She feels the
45 paint liner is a luxury item, and we have people to do the lining already. She would like to keep the truck and cart but remove the liner. Mrs. Loughlin agrees the line painter is a luxury item

45

5 Mr. Breault asked about the painter, and it has great reviews. He feels a little more research should be done before making a decision and maybe it could be leased. Mr. Miller has talked to other Districts and parks and rec departments. It is just a tool to make work more efficient and save on the cost of paint. We spend \$6000 on paint, and this should drop to \$3,000. Mr. Miller mentioned it takes about 2.5 hours for two men to paint the field and the machine does it in about 40 minutes.

Mr. Slater said the savings in paint and freeing up staff gives us the opportunity to do other tasks. Other Districts have tried it and have some good data. We have the fund already collected and will save us money in the long run. He is ok with it for that reason.

10 Mrs. Loughlin would like to see more research done and feels it is not necessary for this year. Amy Finamore agrees.

Kristine Perez: She asked if we help the Town and if this could be a shared cost with the Town since they use the fields as well.

15 Amy Finamore suggested that we look at renting it.

Tim Porter asked if the item was purchased and not rented what is the life expectancy of the unit and is there insurance. Mr. Miller said the expected life expectancy is ten years with one-year full warranty. Mr. Slater asks if they would do a one-year lease and see what the savings are, and Mr. Miller will investigate it and see if it is worth spending the money.

20 Amy Finamore reads the article and changes the amount to \$73,500.

Article 12 - Special Article - Vehicle and Machinery Capital Reserve Fund

25 *Shall the voters of the Londonderry School District vote to raise and appropriate up to the sum of \$73,500 to be placed in the Vehicle and Machinery Capital Reserve Fund established in March 2020 School District meeting to provide funds for the acquisition of vehicles and machinery with this sum to come from the June 30, 2023, fund balance available for transfer on July 1, 2023, and no amount to be raised by additional taxation?*

(Estimated Tax Impact \$0.00)

	Yes	No	Abstained
Voted by the School Board:	0	0	0
Voted by the Budget Committee:	0	0	0

35 *Mrs. Slater made a motion to move Article 12 to the Deliberative Session. Mrs. Butcher seconded the motion. The motion passed by a vote of 4-0.*

Mr. Slater made a motion to support Article 12. Mrs. Butcher seconded the motion. The motion passed by a vote of 4-0

40 **Mr. Gray will make the motion.
Mr. Slater will second.
Mr. Gray will present.**

45 Mr. Breault asks about Article 5 and the fact that the Budget committee won't vote on this article, and the vote from the Budget Committee should be removed.

6. **Close Public Hearing:**

Mr. Slater made the motion to close the Public Hearing. Mrs. Loughlin seconded the motion. The motion passed by a vote of 4-0.

5 7. **Public Comment**

Mrs. Loughlin made the motion to open public comment. Mrs. Butcher seconded the motion. The motion passed by a vote of 4-0.

Mrs. Butcher made the motion to close public comment. Mr. Slater seconded the motion. The motion passed by a vote of 4-0.

10 8. **Adjournment**

Mr. Slater made the motion to adjourn. Mrs. Loughlin seconded the motion. The motion passed by a vote of 4-0.

15 The meeting was adjourned at 8:45PM.

Respectfully submitted,

20 Lisa Muse
School Board Secretary

SCHOOL ADMINISTRATIVE UNIT NO. 12
Office of the Superintendent of Schools
Londonderry, New Hampshire 03053

5

The meeting of the Londonderry School Board was held on Tuesday, January 17, 2023, at 7:00PM in the Londonderry High School Cafe, 295 Mammoth Road, Londonderry, NH. The meeting was also broadcasted on local Cable Access Ch. 21 as well as the District's YouTube Channel. In attendance were School Board members: Mrs. Butcher, Amy Finamore, Mr. Gray and Mr. Slater. Also in attendance were Superintendent, Mr. Black, Business Administrator, Mrs. McKenney and School Board Secretary, Lisa Muse.

10

Budget Committee members present: Mrs. Kenney, Mr. Dunn, Mr. Cassidy, Mr. Siekmann, Mr. Breault, Mr. Kipp and Mr. Wiles.

15

1. **Call To Order:** The meeting was called to order at 7:00PM by Amy Finamore.
2. **Pledge of Allegiance:** The Pledge of Allegiance was led by Amy Finamore.
3. **Consent Agenda:** *Mr. Slater made the motion to accept the Consent Agenda. Mrs. Butcher seconded the motion. The motion passed by a 4-0 vote.*

20

3.1	Meetings:			
	January 24, 2023	Regular Meeting	7:00 PM	LHS Cafe
	January 25, 2023	First Day of Filing Period for Candidates		
	February 3, 2023	Last Day of Filing Period for Candidates		
	February 10, 2023	Deliberative Session	7:00PM	LHS Cafe
		Meeting After Deliberative Session		

25

4. **Announcements and Presentations**

30

4.1 Filing Period for Candidates - First day is Wednesday, January 25, 2023, and Last day is Friday, February 3, 2023

- One (1) School Board Member - 3-year term
- One (1) School Board Member - 3-year term

35

To make arrangements to file, please contact Kerri Stanley, School District Clerk at (603)860-9369. Ms. Stanley will be at the School District Office on Friday, February 3, 2023, from 3:00PM to 5:00PM, for the purpose of final filing

40

5. **Open Public Hearing on Special Article – District Wide Infrastructure Repair and Replacement:** *Mr. Slater made the motion to open the Public Hearing on Special Article – District Wide Infrastructure Repair and Replacement. Mrs. Butcher seconded the motion. The motion passed by a 4-0 vote.*

Amy Finamore discusses the procedure for the night how the District Office will discuss, the Budget Committee, the Public and the School Board.

45

5.1 Article 2 - To see what action(s) the board will take regarding the District Wide Infrastructure Repair and Replacement

- 5 Mrs. McKenney discussed the study from Trident, and it became clear that it was a long-term plan. The Mechanical and Infrastructure needs updating. The District thought they would put a bond forward to get some of this work done before something fails. The District is trying to be proactive. There is a PowerPoint and handouts are available at the meeting as well as available on the website.
- 10 Mrs. McKenney detailed the list of District wide infrastructure repairs and replacements in the power point. These projects include the Middle School Heating Plant (MPR), Pneumatic Replacement, High School Pneumatic Replacement, Heating Plant and ERU Replacements, South School ventilation and Heating Plant as well as the Pump House. She describes the projects, service dates, years in service, the expected life, and the budget. A few of the projects include potential monetary incentives. They detail the cost, incentive, scope, and justifications of each project.
- 15
- The Middle School Heating plant project: The budget is \$550,000 with likely incentives of 35,200 and an estimated yearly energy savings of \$20,000. This would replace the existing 40+ year old boilers with new natural gas condensing style with new hot water circulating pumps and VFDs.
- 20
- The South School multipurpose room ventilation project: The budget is \$425,000 - \$550,000. This would properly size energy recovery unit installed on adjacent roof with new ductwork in the MPR. Hot water coil shall be in the ductwork inside the building and new Siemens control panel installed in the kitchen area. The MPR is served by four air handlers that have reached the end of useful life and are inaccessible for maintenance. This has led to these units becoming inoperable and left this space without ventilation.
- 25
- High School replace the pneumatic and standalone controls project: The budget is \$160,000 – 175,000 and would replace all control systems and devices that currently operate pneumatically with new electronics, replace all standalone control devices and systems with electronic and integrate both into Siemens BAS. The justifications for this project are detailed.
- 30
- The High School heating plant is the largest project. The budget is \$1.3 million and likely incentives of \$40,000 and an estimated yearly energy savings of \$30,000. This would replace the 25+ year old boilers with new natural gas condensing-style with ten new hot water circulating pumps and VFDs. New pumps will allow for the replacement of the aging building pumps. It is important to know that most major pump manufacturers have eliminated the support of many older pump styles, and this trend will continue as efficiency standards force manufacturers to adapt. New pumps can be better selected to meet the current flow needs, not the needs of the original building designs.
- 35
- Middle school replace unitary pneumatic controls: The budget is \$315,000 - \$325,000 and this would replace all unitary control devices that currently operate pneumatically with new electronic and integrate into Siemens BAS. The justifications for this project are discussed and mentioned that operational savings would result from this upgrade as facility staff currently spend a good deal of time maintaining HVAC controls in these areas.
- 40
- 45 High school Rooftop ERV Replacements Project: The budget is \$775,000. This would demo and dispose of three roof mounted DesChamps Energy Recovery Units, furnish, and install three Greenheck ERUs of similar size, furnish and install an adapter curb for one ERU, furnish and install ductwork connections to existing roof mounted exhaust ductwork and reconnect to existing controls. The energy recovery ventilators life cycle

varies greatly by manufacturer, however, the existing DesChamps units have exceeded the lifecycle expectation of even the best equipment.

5 South School Heating Plant Project: The Budget is \$575,000 with likely incentives of \$35,000. The estimated yearly energy savings is \$15,000. This would replace two existing 1.6 MBH Weil McLain boilers with new propane fired condensing style. Propane supplied by new tanks behind the school and install VFDs on the pumps.

10 Pump house Project: \$300,000: This pump house supplies irrigation to our athletic fields. The price does not include bringing 3 phase power to the site.

The bottom line is we have old buildings, and we need to start to invest in them to keep them going. It will take us two decades to invest and update our buildings.

15 All these projects are considered Priority 1 projects, and we need to do all at this time. They are equally important and are way past their life expectancies.

There are three projects that the District did take out of the bond and can be funded through the Capital Reserve Plan in future years. These projects include the RTU replacement at LHS for \$195,000, AHU replacement at LHS \$675,000 and RTU replacements at LMS for \$250,000

20 Our Building and Grounds Department feel they can maintain these projects over the next couple of years and defer the updates with the Capital Reserve Fund in the coming years.

Mrs. McKenney discussed the tentative outlook on the long-term plan. She also discussed what happens if we do not update the High School, Middle School and South School including how old the items would be and how far past their useful lives they would be.

Mr. Dunn confirmed that it needs a 60% vote to pass by.

25 Mr. Wiles asked how much bringing power to the site would cost at the pump house. Mr. Miller said about \$18,000 and our inhouse electrician can take care of that.

Mr. Kipp asks about bond rates right now and Mrs. McKenney said she budgeted at 4%.

Mr. Kipp asked what happens if the bond does not pass. Mr. Black said we have deferred maintenance for a long time. We only have \$1 million in our fund balance. These issues are not going away.

30 Mr. Siekmann asked about the wording to let people know that these are not devices that will not be thrown out but continued to be used even when renovated. Mrs. McKenney said the language would not be in the Article and that would be written by the bond council. She agrees that it should be reiterated to the public.

Mr. Breault asked if we have looked at some of the projects in terms of what will save the most first. Mr. Black said part will go through the RFP process and will be spaced out and take a couple years.

35 Mrs. McKenney reminds everybody that there is literature on the table and available on our website.

Public:

40 Kristine Perez, Londonderry: She commends the administration that we have a plan. She is amazed at how old the equipment is. She discussed the increase in utilities, groceries, gas etc. for the public already, and she feels this might not be the time to expect this bond to pass by 60%. If it doesn't pass, where do we go from there is a concern. She asked if everything gets a year older and we try again. In the past, she believes money was allowed to go back to the taxpayers. We discussed that we have \$1 million in our reserve now and since we can't go backwards, she suggested that they consider not putting this bond forward. She would like them to consider taking \$500,000 from the reserve and take on one or two projects that would be guaranteed that we would have the money to pay for this and hope things are better next year. She recommends that the District is transparent and if we do go forward with the bond or any projects, they should consider taking out full page ads in the Londonderry Times. She feels that is what people look at and explain what exactly our plan is going forward and what it means to the community.

Tim Porter, Quentin Drive: He asks about the figures and Mrs. McKenney said they put in a 10% contingency.

Ken Samoissette, Faucher Rd: He inquired about the boilers in the schools.

Kristine Perez asked how long the bond is for and Mrs. McKenney replied 15 years.

5 Mr. Slater said the problem with putting projects off is there are so many things in the capital improvement plan and if we start to add half a million every year that would not work. He would hate to drain the account, and only have a half a million left. This will take 1-2 years to complete and as we start borrowing, we will start paying on it. Bond rates might go up next year and has already gone up 1% since last year.

10 Kristine Perez asked if the bond doesn't pass can you start the process for some of the money. Mr. Black said the issue with these projects is the sheer scale. Contractors won't put out a bid and let them hold it for two years.

7. Deliberations

15 **7.1 To see what action(s) the Board will take regarding moving the Bond to the Deliberative Session**

Amy Finamore is nervous about the bond not passing and supports this bond.

Article 2 Special Article – District Wide Infrastructure Repair and Replacement

20 *Shall the voters of the Londonderry School District vote to raise and appropriate the sum of Five Million Dollars (\$5,000,000) for the design and construction of repairs and the replacement of the District's HVAC systems, pump house and other infrastructure projects, including but not limited to, heating plant and boilers, air handling and ventilation equipment, energy recovery units, pneumatic controls, and security systems; and to authorize the issuance of Five Million Dollars (\$5,000,000) of bonds or notes under and in compliance with the Municipal Finance Act, RSA 33:1 et seq as amended; to authorize the School Board to apply for, obtain and accept federal, state, or other aid, if any, which may be available for said project and to comply with all laws applicable to said project; to authorize the School Board to issue, negotiate, sell and deliver said bonds and notes and determine the rate of interest thereon and the maturity and other terms thereof; to raise and appropriate the additional sum of \$100,000 for the first year's interest payments thereon; and to authorize the School Board to take any other action, including the acquisition and/or conveyance of any property interest or necessary utility easement, or to pass any other vote relative thereto?*

(3/5 Ballot Vote)

(Estimated Tax Impact \$0.02)

Yes No Abstained

35 **Voted by the School Board: 0 0 0**

Voted by the Budget Committee: 0 0 0

40 *Mr. Slater made a motion to move Article 2 Special Article – District Wide Infrastructure Repair and Replacement to the Deliberative Session. Mrs. Butcher seconded the motion. The motion passed by a 4-0 vote.*

Mr. Slater made a motion to support Article 2 Special Article – District Wide Infrastructure Repair and Replacement. Mrs. Butcher seconded the motion. The motion passed by a 4-0 vote.

45 **Amy Finamore will make the motion.**

Mr. Slater will second.

Amy Finamore will present.

January 17, 2023

6. **Close Public Hearing**

Mr. Slater made a motion to close the Public Hearing. Mrs. Butcher seconded the motion. The motion passed by a vote of 4-0.

5 8. **Public Comment**

Mrs. Butcher made the motion to open Public Comment. Mr. Slater seconded the motion. The motion passed by a vote of 4-0.

10 *Mr. Slater made the motion to close Public Comment. Mrs. Butcher seconded the motion. The motion passed by a vote of 4-0.*

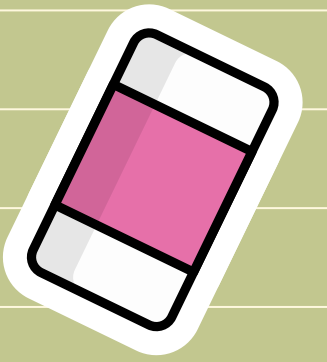
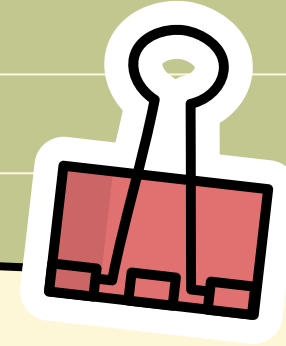
9. **Adjournment**

15 *Mr. Slater made the motion to Adjourn. Mrs. Butcher seconded the motion. The motion passed by a vote of 4-0.*

The meeting was adjourned at 7:51PM

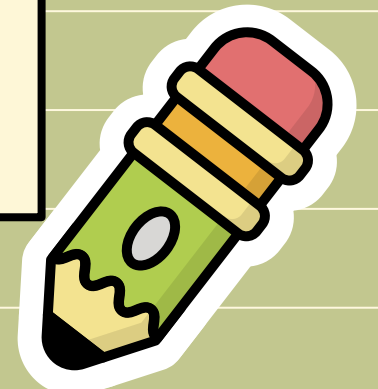
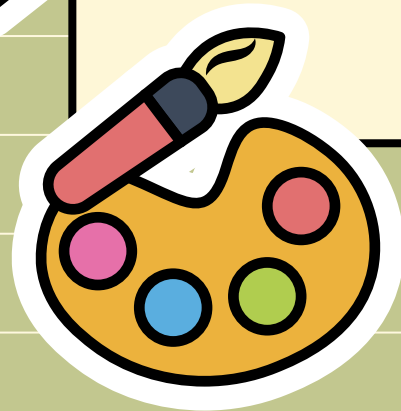
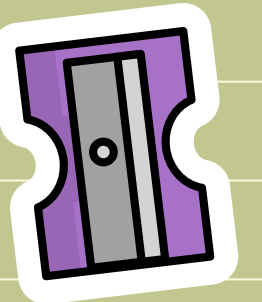
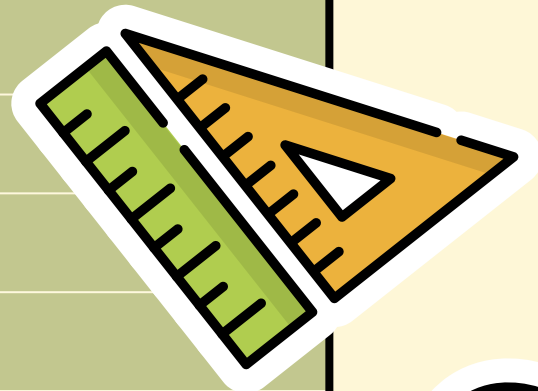
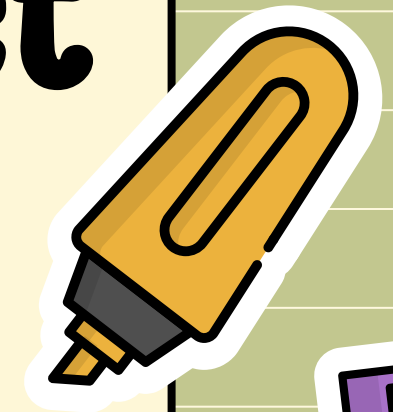
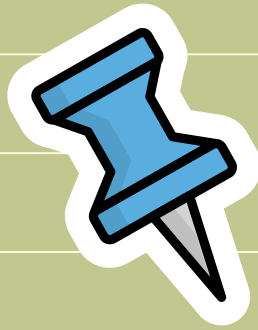
20 Respectfully submitted,

Lisa Muse
School Board Secretary



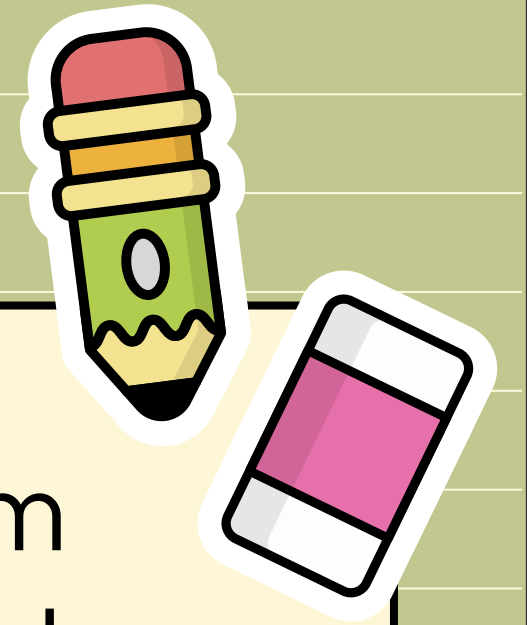
Londonderry School District

ELEMENTARY CURRICULUM

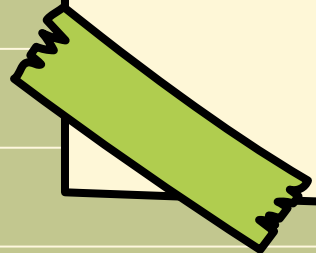


2022-2023

Purpose of this Presentation...



- To provide the board and public information on curriculum initiatives at the elementary school level through snapshot presentations.
- To continue to be transparent and show the alignment of elementary school goals and curriculum initiatives
- To help all stakeholders have a better understanding of the elementary curriculum and changes to best practice and teaching strategies that better support student learning





Curriculum Buckets

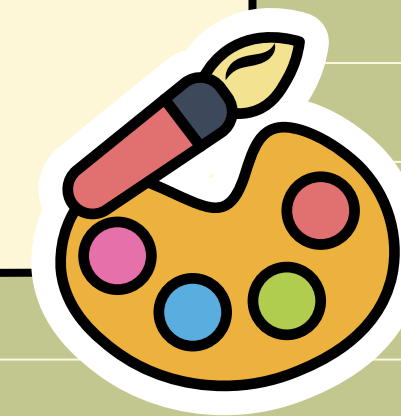
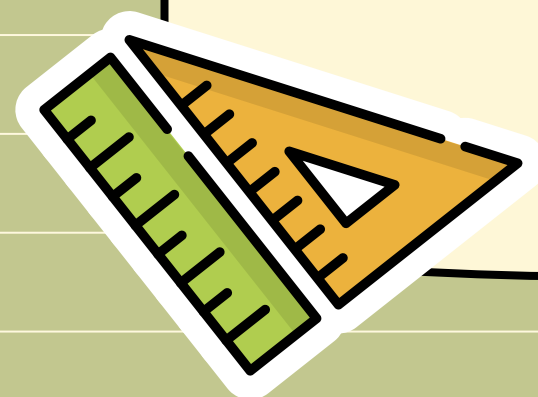


Math

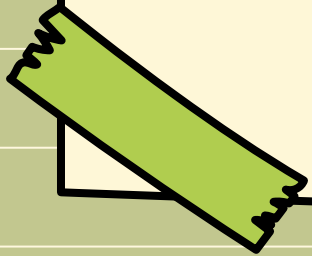
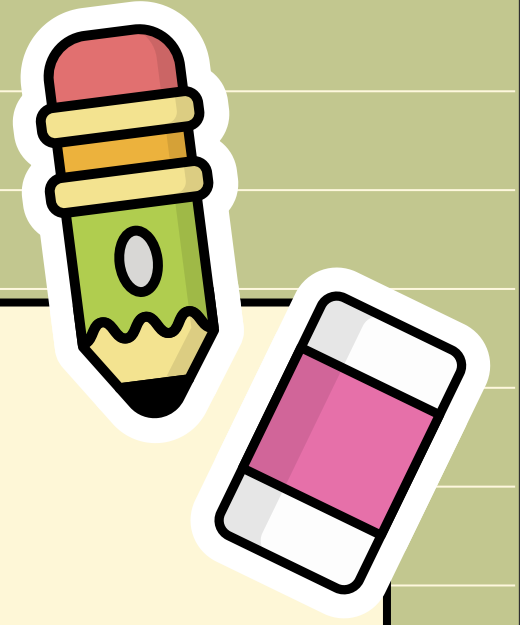
- Math in Focus 2020
- Importance of numeracy skills
- What is bar modeling?
- Teaching algebraic thinking skills
- Tips & strategies for helping students at home

Literacy

- LETRS & the Science of Reading
- Foundations K-3
- Why Trick Words?
- The shift from traditional spelling list
- Morphology 4th-5th Grade



Literacy



Session #1- The Science of Reading

Stage #1

Letter & Sounds- Letter-sound knowledge is essential for phonic decoding and sight-word learning.

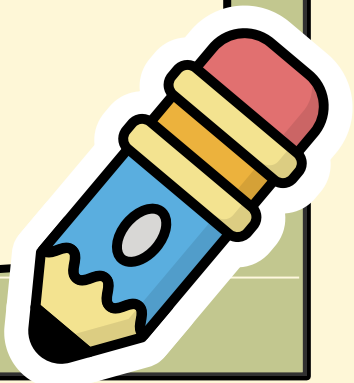
Stage #2

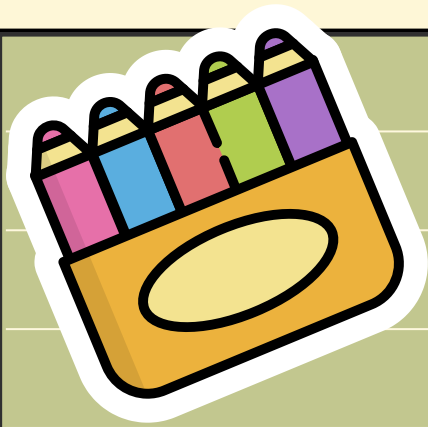
Phonic Decoding- Successful decoding occurs when a student uses their knowledge of letter-sound relationships to accurately read a word.

Stage #3

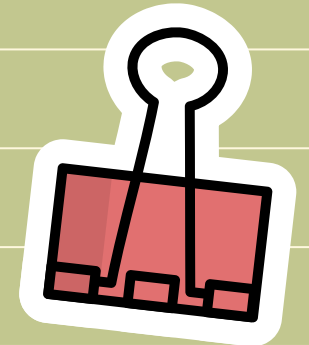
Orthographic Mapping- The process of permanently storing words into our long term memory,

Reading
Development





Early Literacy Instruction



Phonological Awareness

- Teach students to recognize and manipulate the sounds within words.

Phonics + Word Recognition

- Teach letter sounds and sound spelling patterns.

Fluency

- Focus on the development of both automatic word recognition and fluent expression, with understanding the text being the central goal.

Vocab + Oral Language Comprehension

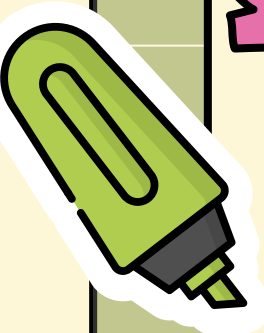
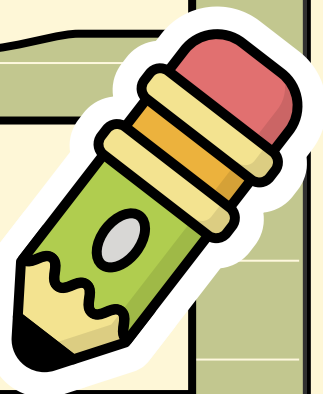
- Expand student vocabulary with direct exposure to the study of root words, prefixes and suffixes.

Text Comprehension

- Teach students to use strategies such as setting a purpose, monitoring meaning and building inferences while reading rich texts.

Simple View of Reading

Word Recognition \times Language Comprehension = Reading Comprehension



LETRS

What is it?

Language Essentials for Teachers of Reading and Spelling

- Professional learning for early childhood & elementary educators and administrators.
- LETRS teaches the skills needed to master the foundational and fundamentals of reading and writing instruction.

Percent of Elementary Teachers Enrolled

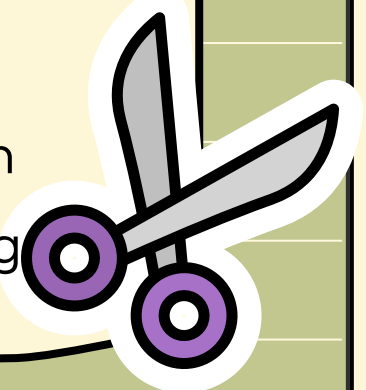
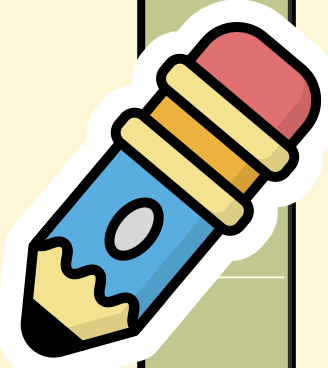
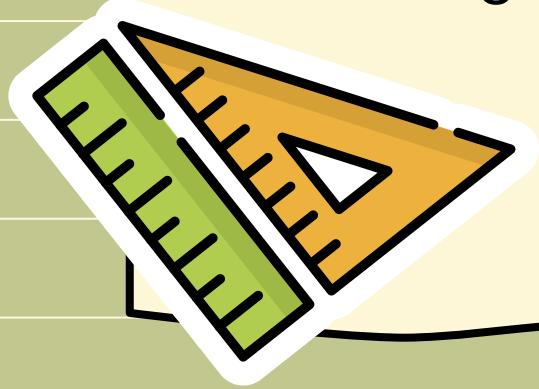
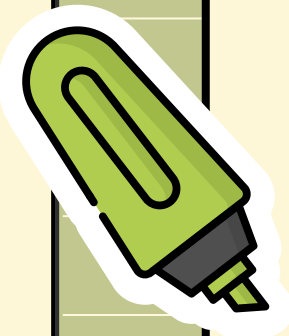
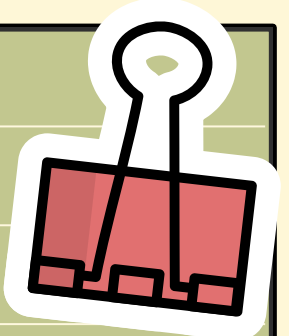
% Here

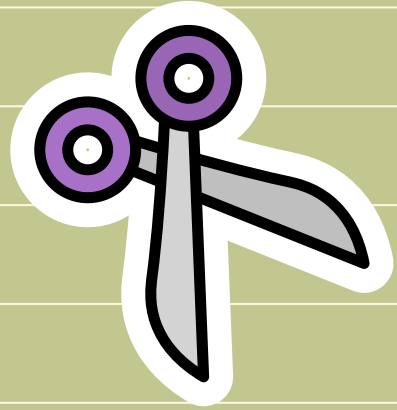
Professional Development Hours

Approximately 160 hours over the course of 2 years.

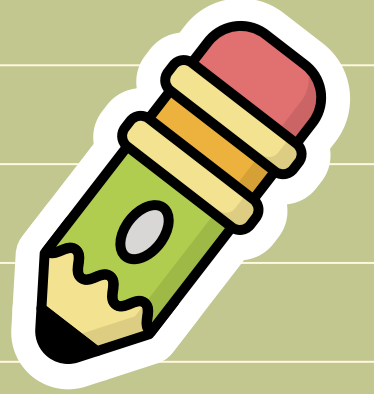
Breakdown

- Unit 1: The Challenge of Learning to Read
- Unit 2: The Speech Sounds of English
- Unit 3: Teaching Beginning Phonics, Word Recognition & Spelling
- Unit 4: Advanced Decoding, Spelling & Word Recognition
- Unit 5: The Mighty Word: Oral Language & Vocab
- Unit 6: Digging for Meaning: Understanding Reading Comprehension
- Unit 7: Text-Driven Comprehension Instruction
- Unit 8: The Reading-Writing Connection





Session #2- Literacy K-5th



Fundations K-3

Multisensory and systematic phonics, spelling, and handwriting program

Phonemic Awareness

Students will work towards;

- Identifying & isolating sounds of spoken words
- Segmenting phonemes in words
- Blending phonemes into words
- Substituting, adding and manipulating phonemes

Phonics + Words Study

Students will work towards;

- Decoding (sounding out simple to more complex words) & Encoding (spelling simple to more complex words)
- Letter-sound knowledge automaticity
- Enhanced word recognition
- Understanding word structure & the six syllable types
- Learning high frequency words during Trick Word instruction

Vocabulary

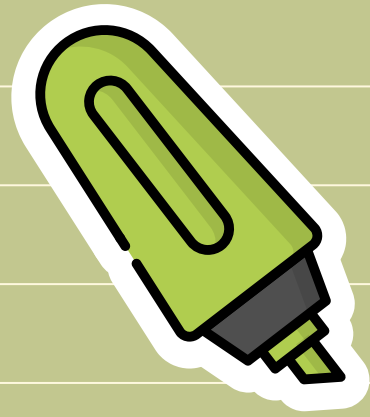
Students will work towards;

- Reading and spelling words with suffixes, including most common Latin suffixes
- Identifying and knowing the meaning of most common Latin suffixes
- Word-learning strategies
- Multiple meaning words

Handwriting

Students will work towards;

- Printing all uppercase and lowercase letters
- Use correct writing position and pencil grip
- Clear, legible writing



Trick Words K-2nd

Why Trick Words

Trick Words, are words that do not follow the conventional rules and patterns of spelling. Frequently encountered words in reading and writing. These words are important for students to master for both **reading** and **spelling**. The mastery of these words allow students to achieve greater reading and writing fluency.

Kindergarten

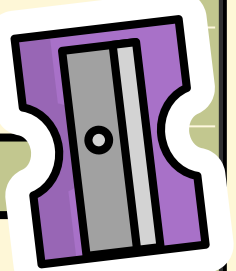
Examples; the, his, you, they, have, one, from, do

1st Grade

Examples; into, your, there, could, many, down, being, day

2nd Grade

Examples; walk, full, goes, know, every, whose, early, lose





Word Play/Morphology 4th-5th



The Program

- Develop skills in areas such as grammar, morphology, etymology and syllabication.
- Well developed skills in these areas contribute to a rich vocabulary, which is strongly correlated with proficiency in reading.



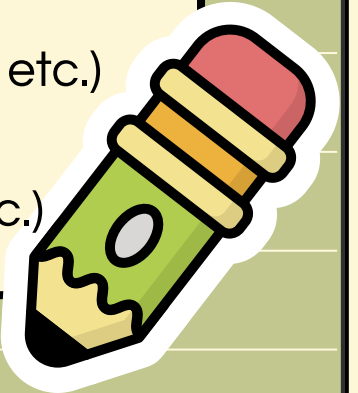
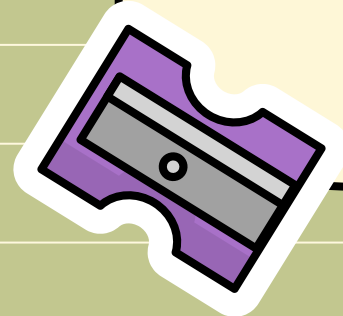
The Why

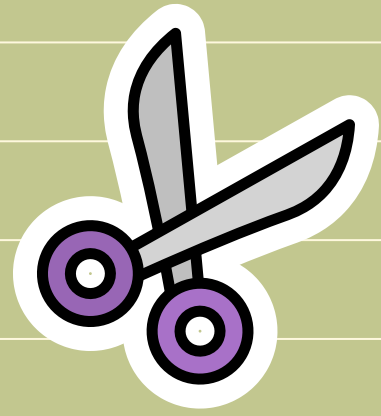
- Students will learn about the importance of morphology (meaning of word parts) in vocabulary acquisition.
- Unlock the meaning of thousands of words, as an alternative to rote memorization of spelling.



Skills Covered

- Syllable Types and Syllabication Rules
- Prefixes, Suffixes, Roots
- Spelling Rules
- Advanced Phonics
- Morphology (meaning of word parts)
- Etymology (the study of word origin: Greek, Latin etc.)
- Parts of Speech (noun, verb, etc.)
- Word Relationships (homophones, synonyms, etc.)





Spelling 1st-5th

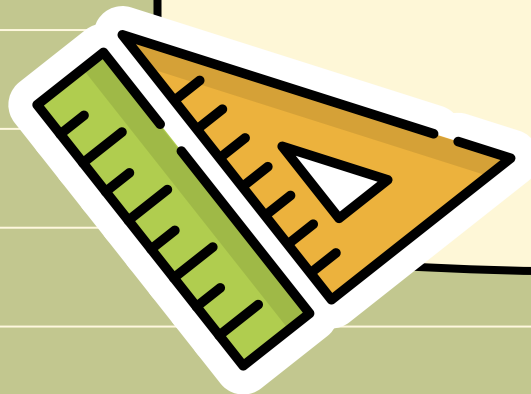


Traditional Spelling Tests-

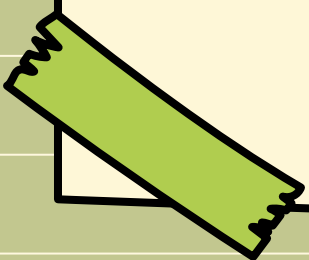
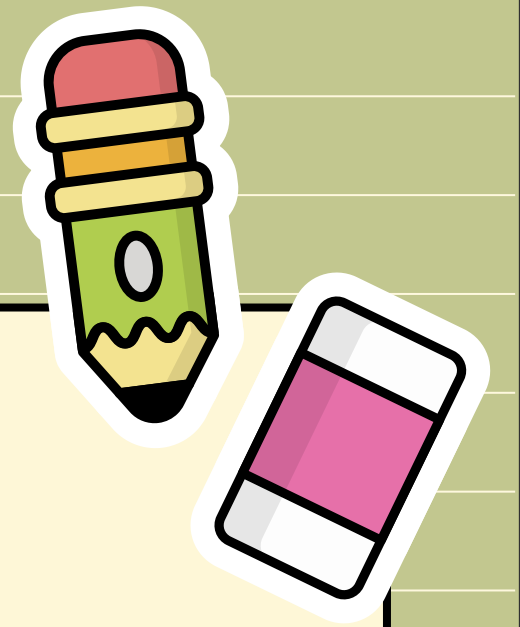
- Requires students to memorize a weekly list of words
- Students study the set of words
- Progression of the study is not developmentally sequential
- Little impact on application
- Weekly test assesses students ability to memorize a set of words

Word Study-

- Requires students to recognize patterns or sound, letters and meaning
- Sequence is based on developmental progression
- Students may be assessed on a pattern rather than a list of words
- Students apply spelling patterns in writing
- Students are assessed on trick word spelling for mastery of those words



Math





Free themes and templates for
Google Slides or **PowerPoint**

NOT to be sold as is or modified!

Read [FAQ](#) on slidesmania.com

Do not remove the slidesmania.com text on the sides.

Sharing is caring!



LONDONDERRY, NEW HAMPSHIRE SCHOOL DISTRICT



REVIEW OF AUDITED FINANCIAL STATEMENTS
AS OF AND FOR THE YEAR ENDED
JUNE 30, 2022

INDEPENDENT AUDITOR'S REPORT

- THE DISTRICT RECEIVED AN UNMODIFIED OPINION “CLEAN” ON ITS FINANCIAL STATEMENTS FOR ALL REPORTING UNITS AS OF AND FOR THE YEAR ENDED JUNE 30, 2022.

GENERAL FUND BUDGET AND ACTUAL COMPARISON

- REVENUE BUDGETING IS IN LINE WITH ACTUAL AMOUNTS. DISTRICT'S ACTUAL REVENUES WERE \$227,000 IN EXCESS OF PROJECTED REVENUES.
- THIS REPRESENTS A FAVORABLE VARIANCE OF .28% ON AN ESTIMATED \$80.9 MILLION OF BUDGETED REVENUES FOR THE GENERAL FUND.

GENERAL FUND BUDGET AND ACTUAL COMPARISON (CONTINUED)

- TOTAL EXPENDITURES AND OTHER FINANCING USES WERE \$367,000 LESS THAN THE APPROVED GENERAL FUND BUDGET.
- THIS REPRESENTS A FAVORABLE VARIANCE OF .44% ON BUDGETED EXPENDITURES OF \$82.5 MILLION.
- THE OVERALL RESULT IS THE DISTRICT'S GENERAL FUND ENDING FUND BALANCE BEING \$593,000 HIGHER THAN ORIGINALLY BUDGETED.

BUDGETARY FUND BALANCE

The budgetary fund balance of the General Fund as of June 30, 2022 consists of the following:

Nonspendable:

Prepaid items	\$	24,572
---------------	----	--------

Committed for:

Subsequent year expenditures		600,000
------------------------------	--	---------

Unassigned:

Fund balance retention		1,125,000
------------------------	--	-----------

General operations (offset tax rate)		133,605
--------------------------------------	--	---------

	\$	<u>1,883,177</u>
--	----	------------------

- UNDER STATE LAW THE DISTRICT IS ALLOWED TO RETAIN 5% OF THE FISCAL YEAR NET ASSESSMENT WHICH WOULD BE \$3,363,947 FOR FISCAL YEAR 2022

NET POSITION

THE DISTRICT ENDED THE YEAR WITH A (\$29.0) MILLION DEFICIT NET POSITION, WHICH SAW A DECREASE IN THE DEFICIT OF \$2,750,000 FROM THE PRIOR YEAR.

- THE DEFICIT NET POSITION IS PRIMARILY THE RESULT OF TWO GASB STANDARDS (#68 AND #75), REQUIRING THE DISTRICT TO RECORD A LIABILITY FOR A PROPORTIONAL SHARE OF THE UNFUNDED RETIREMENT SYSTEM LIABILITIES.
- WITHOUT THESE GASB STANDARDS THE DISTRICT WOULD HAVE A TOTAL NET POSITION OF \$37.0 MILLION AND A (\$599) THOUSAND UNRESTRICTED DEFICIT.

NET POSITION (CONTINUED)

- REMOVING THE IMPLEMENTATION OF STATEMENTS #68 AND #75, THE DISTRICT'S CURRENT YEAR UNRESTRICTED DEFICIT NET POSITION OF (\$599) THOUSAND IS SIMILAR TO THE PRIOR YEAR AND LESS THAN THE UNRESTRICTED DEFICITS OF THE 2 PRIOR YEARS.
- FISCAL YEAR 2021 – (\$244) THOUSAND DEFICIT
- FISCAL YEAR 2020 – (\$1.6) MILLION DEFICIT
- FISCAL YEAR 2019 – (\$2.6) MILLION DEFICIT

OUTSTANDING DEBT

- AT YEAR END THE DISTRICT HAD \$4.7 MILLION OF OUTSTANDING DEBT CONSISTING OF 4 INDIVIDUAL BOND ISSUANCES
- ALL EXISTING BONDS ARE SCHEDULED TO BE PAID IN FULL AS OF FISCAL YEAR 2029
- UNDER STATE LAW THE DISTRICT MAY ISSUE DEBT TO A LIMIT OF 7% OF THE EQUALIZED ASSESSED VALUATION DETERMINED BY DRA.
- THE DISTRICT'S AVAILABLE DEBT MARGIN WAS \$383.7 MILLION AT JUNE 30, 2022

GASB #68

- REQUIRES THE DISTRICT TO REPORT ITS PROPORTIONATE SHARE OF THE STATE RETIREMENT SYSTEM'S UNFUNDED PENSION LIABILITY.
- THE DISTRICT'S PROPORTIONATE SHARE OF THE NET PENSION LIABILITY WAS \$55.6 MILLION (1.25%) AT JUNE 30, 2022.

GASB #75

- CHANGED ALLOWABLE METHODS FOR CALCULATING THE SINGLE EMPLOYER OPEB LIABILITY.
- REQUIRES THE DISTRICT TO REPORT ITS PROPORTIONATE SHARE OF THE STATE RETIREMENT SYSTEM'S UNFUNDED OPEB PLAN.
- DISTRICT'S PROPORTIONATE SHARE OF THE NET OPEB LIABILITY WAS \$5.0 MILLION (1.25%) AT JUNE 30, 2022.
- TOTAL LIABILITIES BETWEEN SINGLE EMPLOYER AND COST SHARING MULTIPLE EMPLOYER WAS \$10.9 MILLION

GASB #87

- IMPLEMENTED FOR THE CURRENT YEAR AUDIT WHERE THE DISTRICT WAS REQUIRED TO RECORD INTANGIBLE RIGHT TO USE ASSETS AND A LIABILITY IN THE STATEMENT OF NET POSITION (FORMERLY KNOWN AS OPERATING LEASES)
- RESULTED IN A TOTAL OF \$1,633,000 OF LIABILITIES AND ASSETS ADDED TO THE DISTRICT'S BEGINNING BALANCES
- OVERALL IMPACT ON THE DISTRICT'S NET POSITION AT YEAR END WAS A DECREASE OF \$25 THOUSAND

FEDERAL COMPLIANCE AUDIT

- THE DISTRICT EXPENDED APPROXIMATELY \$5.2 MILLION IN FEDERAL AWARDS (INCREASE OF \$1.1 MILLION FROM THE PRIOR YEAR), AND A FEDERAL COMPLIANCE AUDIT WAS PERFORMED.
- AS PART OF THE FEDERAL COMPLIANCE AUDIT, WE TESTED THE DISTRICT'S INTERNAL CONTROL OVER BOTH *FINANCIAL REPORTING* AND ON *COMPLIANCE* WITH THE FEDERAL AWARDS.
- WE ARE PLEASED TO REPORT THAT THERE WERE NO FINDINGS OR QUESTIONED COSTS REQUIRED TO BE REPORTED.
- THE DISTRICT RECEIVED AN UNMODIFIED OPINION ON ITS FEDERAL COMPLIANCE AUDIT OF THE MAJOR PROGRAM.

GOVERNANCE COMMUNICATION

- REQUIRED COMMUNICATION TO THE SCHOOL BOARD AND DISTRICT MANAGEMENT SUMMARIZING THE OVERALL AUDIT PROCESS FOR THE YEAR. KEY ITEMS ARE AS FOLLOWS:
- THE AUDIT RESULTED IN NO MATERIAL ADJUSTMENTS.
- NO UNCORRECTED MISSTATEMENTS WERE NOTED AS PART OF THE AUDIT.
- NO DIFFICULTIES WERE ENCOUNTERED IN DEALING WITH MANAGEMENT IN PERFORMING AND COMPLETING THE AUDIT.

OTHER FINDINGS

- NO OTHER SIGNIFICANT ISSUES WERE NOTED WHICH REQUIRE COMMUNICATION TO THE BOARD.
- THIS SPEAKS HIGHLY OF THE DISTRICT'S MANAGEMENT PERSONNEL. THE FINANCE OFFICE CONTINUES TO PERFORM AT THE HIGHEST LEVELS.

BUSINESS OFFICE STAFF

- DURING THE YEAR AND PRIOR TO COMMENCEMENT OF FIELDWORK, BOTH THE DISTRICT'S FINANCE DIRECTOR AND CFO MADE VALUABLE INQUIRIES TO PREPARE FOR THE AUDIT.
- DISTRICT'S CURRENT STRUCTURE WITHIN THE BUSINESS OFFICE ALLOWS FOR APPROPRIATE SEGREGATION OF DUTIES.
- FEDERAL GRANT RELATED PROJECTS ARE TRACKED AND RECONCILED IN A SUPERIOR MANNER
- DISTRICT'S INTERNAL TRACKING AND MONITORING OF STUDENT RELATED FUNDS AT THE INDIVIDUAL SCHOOLS DEMONSTRATES MANAGEMENT'S COMMITMENT TO HIGH QUALITY STANDARDS

STAFF COOPERATION

- DURING FIELDWORK, ALL STAFF MEMBERS WE INTERACTED WITH IN THE BUSINESS OFFICE WERE PLEASANT TO DEAL WITH AND EXTREMELY UNDERSTANDING OF ALL REQUESTS MADE FOR INFORMATION.
- THROUGHOUT THE COMPLETION PROCESS OF THE AUDIT, MANAGEMENT WAS HIGHLY RESPONSIVE TO ALL COMMUNICATIONS.
- THE COOPERATION AND TIMELY RESPONSES BY DISTRICT PERSONNEL PROVIDES FOR A MORE TIMELY AND EFFICIENT AUDIT.

THANK YOU

- ON BEHALF OF THE MEMBERS OF OUR FIRM, WE THANK YOU FOR ALLOWING US TO SERVE AS YOUR INDEPENDENT AUDITORS.
- WE ALSO WANT TO EXPRESS OUR APPRECIATION TO THE MANAGEMENT TEAM AND THE FINANCE OFFICE FOR THEIR ASSISTANCE DURING THE AUDIT.

Londonderry School District ATTENDANCE POLICY

Attendance in school is an essential part of the learning process. Students need to be present to participate in the classroom curriculum and work towards our district-wide competencies of our Portrait of a Graduate. When they are absent, there is an academic consequence. We urge all students and parents to strive for excellent attendance, as that will ensure maximum scholastic performance.

The following absences will be defined as excused in regard to the attendance policy:

Reason	Required Documentation
a. Court appointments	Court Documentation
b. Religious holidays	Parent communication - electronic, written, or by phone
c. Bereavement	Parent communication - electronic, written, or by phone
d. School sponsored activity	Coach/Teacher will provide rosters
e. Senior college visits (max. 5/yr.)	College Note - electronic or written
f. Doctor's appointment	Doctor's Note - electronic or written
g. Illness	Parent communication - electronic, written, or by phone
h. Chronic health condition*	Doctor's documentation

*A chronic health condition refers to a medical condition that has been documented by a physician, verified by the school, and is on file in the student's medical folder in the nurse's office. Documentation should explain the impact on attendance.

Planned Extended Absences: Parents are urged to plan family trips during school vacations so as not to interfere with education. Vacation absences will be charged against the student's record as an unexcused absence for the purpose of the attendance policy. If a planned extended absence is unavoidable, make-up work will be given to students **either** before or after the absence based on what the teacher deems as most beneficial for the student.

Make-up Work: All make-up work, including tests, must be completed within one week after a student's return to school unless an alternative plan is approved by the teacher.

Attendance Failures at Londonderry High School:

Once a student exceeds 10 unexcused absences for the semester, they will "attendance fail." The house offices will send out an attendance update. Missing more than half of a class, approximately 24 minutes, will count as an absence for that class.

Appeals at Londonderry High School: *Any student who has exceeded the ten-day unexcused absence limit and who are present in school and are not excused from class or been truant may file an appeal requesting a review of his/her attendance. If a student's absences include being present in school and are not excused from class-truancy or excessive tardiness, the appeal will automatically be denied.*

Intervention Process

If a student has five days or ten half days of unexcused absences in the school year, the building principal or his/her designee(s) shall notify in writing parents/guardians. In accordance with New Hampshire law, the building principal or his/her designee(s) shall enclose copies of RSA 193:1, this policy, and the student's attendance record.

If truancy continues beyond ten days, the building principal or his/her designee(s) shall schedule a meeting with the parent/guardian, truant officer, and appropriate school personnel. The purpose of the meeting shall be to develop a plan to address the truancy. At the meeting, the building principal or his/her designee(s) and the truant officer shall inform the parents/guardians that additional unexcused absences may result in a report to the Division of Children Youth and Families (DCYF) and/or the filing of the appropriate action under RSA 169-D: 2, III (a) in the local district court.

If a student fails to comply with the plan and has either 20 full days or 40 half-days of unexcused absences, the building principal or his/her designee(s) and the truant officer shall consult with the Superintendent to determine whether DCYF should be notified and/or court action filed

Legal References:

RSA 189:34, Appointment
RSA 193:1, Duty of parent; Compulsory Attendance by Pupil
RSA 193:8, Notice Requirements
RSA 193:16, Bylaws as to Nonattendance
RSA 189:35-a, Truancy Defined RSA 193:7, Penalty

NH Code of Administrative Rules, Section Ed 306.04 (a)(1), Attendance and Absenteeism
NH Code of Administrative Rules, Section Ed 306.04 (c), Policy Relative to Attendance and Absenteeism

Londonderry School District Policy JED-R

LONDONDERRY SCHOOL BOARD

Adopted: April 25, 1978
Amended: September 18, 1978
Amended: March 5, 1979
Amended: May 20, 1985
Amended: March 15, 2011
First Reading to Amend: December 20, 2022
Second Reading to Amend: January 10, 2023
Third Reading to Amend: January 24, 2023

**LONDONDERRY SCHOOL DISTRICT
DISTRICT-WIDE STUDENT TRUANCY POLICY**

The Londonderry School District believes every pupil should attend school regularly. The principal or his/her designee(s) has the authority to excuse students for absences due to personal illness; bereavement; family commitments or personal appointments which cannot be scheduled at another time such as lawyer, physician, court; compliance with the established ordinance for religious instruction or observance. A student who is excused must, however, still fulfill the school's requirements for advancement.

Parents/Guardians, students, school administrators, and teachers all have important responsibilities to ensure that students attend school and are on time.

Students have an obligation to attend school and to be on time for scheduled classes and scheduled activities. A student who has been absent from school on the day of a school activity taking place after school or in the evening is not eligible to take part in the activity unless advance approval of the absence has been given by the school administration.

Parents have the obligation to avoid whenever possible disruptions of the academic year by planning appointments and vacations at times that will not require students to be out of school. The building principal or his/her designee(s) is responsible for truancy issues.

The building principal or his/her designee (s) must submit attendance information to the superintendent's office and must communicate with parents when a student's attendance becomes a concern or as required by policy. School officials and parents/guardians must then work together to come up with a plan to address the child's absences or tardiness.

Truancy

Truancy is defined as any unexcused absence from class or school. Any absence that has not been excused for any reasons listed in JED-R will be considered an unexcused absence. Truancy and continued unexcused absences, including tardiness, will result in disciplinary action under The Disciplinary Code, Londonderry School District Policy JG.

Ten half days of unexcused absence during a school year constitutes habitual truancy. A half day is defined as a student missing more than three hours of instructional time.

The principal, his or her designee(s), or the truant officer at each school is hereby designated as the district employee responsible for overseeing truancy issues.

Legal References:

- RSA 189:34, Appointment
- RSA 193:1, Duty of parent; Compulsory Attendance by Pupil
- RSA 193:8, Notice Requirements
- RSA 193:16, Bylaws as to Nonattendance
- RSA 189:35-a, Truancy Defined RSA 193:7, Penalty

NH Code of Administrative Rules, Section Ed 306.04 (a)(1), Attendance and Absenteeism
NH Code of Administrative Rules, Section Ed 306.04 (c), Policy Relative to Attendance and Absenteeism

Londonderry School District Policy JED

LONDONDERRY SCHOOL BOARD

- Adopted: September 5, 2000
- Amended: March 15, 2011
- First Reading to Amend: December 20, 2022
- Second Reading to Amend: January 10, 2023
- Third Reading to Amend: January 24, 2023

DRAFT



**Londonderry School District
Daniel Black,
Superintendent of Schools**

Memo

To: Londonderry School Board
From: Dan Black
Date: January 20th, 2023
Re: 3rd Reading of Policy KBA Right to Know Procedures

As a quick recap, here was the new language added to policy KBA for a first reading at the last School Board Meeting, “All records that are already in electronic format at the District Office shall be made available through email.”

The administration requests the board adopt the Manchester language of this policy that allows for flexibility to use a flash drive if it makes large RTK requests easier when needed:

“Electronic records may be provided via e-mail or on a portable storage device (thumb drive), if the requestor so requests and if such records can practically be delivered electronically. To protect the integrity of the District’s computer system, a thumb drive for this purpose must either be provided by the requestor in unopened manufacturer’s packaging or purchased at cost from the District.”

RIGHT-TO-KNOW PROCEDURES

Every citizen during the SAU's business hours at the SAU Office may inspect and copy SAU and Londonderry School District governmental records which are not exempt from disclosure under RSA 91-A:5 or any other statute.

Requests for Governmental Records

A citizen's request to review a record should contain enough information to reasonably describe the record or information requested. A request for a record that does not have a reasonable description of the subject matter or time period is not sufficient. Requests should be made in writing to ensure that the SAU and School District understand the request.

Response to Requests for Governmental Records

Governmental records which are subject to disclosure and are immediately available for review and inspection will be provided for inspection upon request whenever possible.

Often, however, governmental records may not be immediately available for a number of reasons including that the records are being used; the records must be compiled; the records must be reviewed or redacted for information which is not subject to disclosure; or the records must be reviewed by legal counsel to determine whether they are subject to disclosure.

If requested governmental records are not immediately available, the SAU or School District will within five (5) days of the request either: (1) make the record available; (2) deny the request in writing with reasons; or (3) furnish a written acknowledgement of receipt of the request and a statement of when the SAU or School District expects to be able to complete the retrieval and review necessary to determine if the record exists, whether it is subject to disclosure, and when the process is expected to be completed.

Reviewing and Inspecting Governmental Records

When the governmental records which are not exempt from disclosure are available for review and inspection, the requester will be contacted and notified that the requested records can be reviewed at the SAU Office during business hours. **All records that are already in electronic format at the District Office shall be made available through email.**

Costs or Fees

The cost of copies is \$.50 per sheet when the request is for specific records identified by the requester or when the requester personally reviews and inspects the records and selects the records to be copied. The requester will be charged the cost for thumb drives, discs, or other electronic copying devices provided to the requester.

If the requester chooses not to personally review and inspect the records and does not reasonably describe the requested records, the SAU or School District may charge an hourly research charge to cover the actual cost of providing the copy instead of the per sheet copy cost.

If the requester wants the records to be mailed, the requester will be charged the actual costs of postage or delivery and the applicable costs for copies or research time and must prepay those costs.

Amendments to Right-To-Know Law

Any amendments to the Right-To-Know Law authorizing public entities to charge additional amounts for responding to Right-To-Know Law requests are incorporated into these procedures.

Legal References:

RSA 91-A:1, Access to Governmental Records & Meetings

LONDONDERRY SCHOOL BOARD

Adopted: August 25, 2015
First Reading to Amend: December 20, 2022
Second Reading to Amend: January 10, 2023
Third Reading to Amend: January 24, 2023

HIGH SCHOOL GRADUATION

A minimum of twenty-four (24) credits are required to graduate and earn a Londonderry High School Diploma. The required subjects and credits for high school graduation are:

<u>Required Subjects</u>	<u>Credits</u>
English	4 credits
Mathematics (must include an Algebra credit)	3 credits
Social Studies (World, U.S. History, Civics, Economics)	3 credits
Science (Physical Science, Biology)	3 credits
Physical Education	1 credit
Health Education	0.5 credit
Computer Education	0.5 credit*
Restrictive Elective (Arts)	0.5 credit
Art (all Art courses)	
Music (all Music courses)	
Graphic Arts	
Basic Video	
General Electives	8.5 credits

*Computer Education requirement can be met through successful completion of the Londonderry Middle School Computer curriculum. Successful completion of the requirement at LMS does not gain high school credit.

The School Board reserves the right to require additional academic requirements necessary to graduate from high school.

Awarding of Credit

Credit will be awarded in accordance with *Policy IKFB, Earning of Credit*. Additionally, a unit of credit or fraction thereof shall be given upon satisfactory completion of a course or learning experience in compliance with the district-specified curriculum, assessment standards, and demonstrated mastery of the required competencies for the course through grading methods as prescribed in approved LHS Faculty and Student Handbooks. Assessment of mastery will be the responsibility of a certified educator and will be in accordance with *Policy ILBAA, High School Competency Assessments*. Credit will be awarded only once for a specific required course with the same content during the secondary school experience.

The Principal or designee shall evaluate the transcripts of students who transfer into Londonderry High School from another educational program or school in or out of state in order to determine previous educational experiences toward meeting LHS graduation requirements.

Adult Education

A minimum of twenty (20) credits are required to graduate and earn a Londonderry Adult Education Diploma. The required subjects and credits for adult education graduation are:

<u>Required Subjects</u>	<u>Credits</u>
English	4 credits
Mathematics	2 credits
Social Studies (U.S. History, Civics, Economics)	3 credits
Science (Biology)	1 credit
Health Education	0.5 credit
Computer Education	0.5 credit
General Electives	9 credits

Alternative Credit Options

The high school Principal or designee may approve the granting of credit earned through alternative methods outside of regular classroom-based instruction. Such alternative methods of instruction may include independent study, internships, online/virtual courses, alternative learning plans, or others approved by the high school Principal or designee. Awarding of credits to be applied toward high school graduation requirements will be determined by the high school Principal or designee on a case-by-case basis.

Legal References:

NH Code of Administrative Rules, Section Ed 306.04(a)(14), How Credit Can Be Earned
NH Code of Administrative Rules, Section Ed 306.14(f), Awarding of Credit for Required Subjects and Open Electives
NH Code of Administrative Rules, Section Ed 306.27(d) Mastery of Required Competencies
NH code of Administrative Rules, Section Ed 306.27(m), Credits Required for Graduation

LONDONDERRY SCHOOL BOARD

Adopted: January 23, 1978
Amended: June 17, 1991
Amended: April 20, 2010
First Reading to Amend: January 10, 2023
Second Reading to Amend: January 24, 2023



Londonderry School District
Daniel Black,
Superintendent of Schools

Memo

To: Londonderry School Board
From: Dan Black
Date: January 20th, 2023
Re: Re-voting for the Warrant in March

As a reminder, for some reason the CTE agreement with Manchester is ending next month. Our legal counsel and the administration support the School Board agreeing to the updated contract, which is nearly identical to the old one. This agreement will go through the end of the 2023-24 school year. Both Bedford and Goffstown School Boards have already signed this updated agreement and have returned it to Manchester. We recommend the Londonderry School Board does the same.

The four school districts have already started meeting to set up a process to have more aligned school calendars for the 2024-25 school year. Updated legislation requires that we don't have more than 10 conflicts on the school calendar after Labor Day.

**Regional Agreement
for Career and Technical Education
in Region #15
2023-2024**

November 2022

Region 15 Agreement 2022-2024 PREAMBLE

In order to implement Career and Technical Education in Region #15, the New Hampshire Department of Education with the endorsement of the State Board of Education has designated:

This agreement identifies the following Receiving and Sending Districts:

- Manchester School District as a Receiving District for Region #15.

This agreement identifies the following Sending Districts:

- Goffstown School District as a Sending District for Region #15.
- Londonderry School District as a Sending District for Region #15.
- Bedford School District as a Sending District for Region #15.

DEFINITIONS

“Receiving District” shall mean a school district operating a comprehensive high school which is designated as a regional center or offers a designated regional career and technical education program.

“Sending District” shall mean a school district where students reside, and for whom said district has tuition responsibility, who attend a regional career and technical education center or designated regional career and technical education program other than within the district itself.

“Equipment” means any equipment purchased by the Receiving District through its regular purchase procedures and policies paid for by the State. Such equipment may be either movable or built-in/non-moveable.

Region 15 Agreement 2023-2024 AGREEMENT

AGREEMENT made this _____ day of __November _____, 2022, by and between the New Hampshire Department of Education (hereinafter referred to as the “Department”), the Manchester School Districts (hereinafter referred to as the “Receiving Districts”) and the Goffstown, Bedford and Londonderry School Districts (hereinafter referred to as the “Sending Districts”).

WHEREAS the Receiving Districts are desirous of operating Regional Career and Technical Education Center facilities;

WHEREAS the Sending Districts are desirous of participating in the Regional Career and Technical Education programming offered at the designated Regional Career and Technical Education Centers in Nashua, Hudson, and Manchester;

NOW THEREFORE, in consideration of the mutual covenants, agreements, and conditions hereinafter set forth, the Department, Receiving Districts, and Sending Districts hereby agree as follows:

Receiving Districts

1. Receiving Districts shall provide a regional career and technical education facility on a district-owned site.
2. Receiving Districts shall provide parking and such other related areas as are necessary for the operation and maintenance of the regional career and technical education center.
3. The Receiving Districts, at their own expense, shall employ full-time directors of career and technical education, who shall administer the career and technical education program within the administrative structure of the Receiving Districts.
4. Receiving Districts shall maintain an active Region #15 career and technical education advisory committee; which shall include representatives of each of the career and technical education program areas offered in the region. The advisory committee shall include a school board member from each Receiving and Sending District, appointed by the respective District, at least one school counselor, and, when appropriate, a representative from the Community College System of New Hampshire campus located in their region. (RSA 188-E:4-a,

Region 15 Agreement 2023-2024

I; Ed 1304) The regional career and technical education advisory committee shall advise Receiving Districts relative to career and technical education programs, facilities, and regional enrollment needs. (188-E:4-a, II)

5. Receiving Districts shall make maximum utilization of cooperative arrangements with state and local special education and vocational rehabilitation agencies in providing career and technical education for disadvantaged and handicapped persons. Receiving Districts, wherever possible, will provide career and technical education opportunities for adults, out-of-school youth, including “drop-outs.” (RSA 188-E:5, III)

6. Receiving Districts shall provide career advising services, at their respective sites, for regional students and coordination of such activities throughout the region.

7. The career and technical education facilities in the Receiving Districts shall remain the property of the respective Receiving Districts for exclusive use by the career and technical education centers. (RSA 188-E:3, II)

8. Receiving Districts agree that equipment purchased with State funds shall be utilized primarily for career and technical education purposes, unless the Department approves specific prior written exception.

9. Students residing in Region #15 may enroll in a designated program outside Region #15 when Region #15 in which they domicile does not offer the program or when seating is not available and shall be eligible for tuition payment pursuant to statute and rules. (RSA 188-E:7)

Sending Districts

10. Sending Districts shall permit high school students attending schools in Sending Districts to attend the regional career and technical education centers in accordance with the procedures set forth in New Hampshire RSA 188-E:6, as it may be amended from time to time.

11. Sending Districts shall be responsible for the balance owed to the Receiving District for tuition, including any career and technical education differential owed, should insufficient funds be available from State sources to fully compensate the Receiving Districts. (RSA 188-E:7); Ed 1405.01(f)

12. Sending Districts agree to permit regional centers’ personnel to provide appropriate information to students through cooperative activities concerning career and technical education offerings at the centers and to encourage such student’s participation in the program.

Receiving and Sending Districts

13. Receiving Districts and Sending Districts hereby covenant and agree that, in the performance of this Agreement, the Receiving Districts and Sending Districts shall comply with all the applicable laws, regulations, guidelines, orders, and statutes of federal, state, county, or municipal authorities which shall impose any legal obligation or legal duty upon the Receiving Districts and Sending Districts with respect to this Agreement.

14. Receiving Districts and Sending Districts shall provide barrier-free access, in accordance with all applicable State and Federal laws, rules, regulations, and guidelines addressing accessibility.

15. Receiving Districts and Sending Districts agree to provide equal access to all of the approved regional career and technical education programs to qualified career and technical education students, as defined in RSA 188-E:5, within the region in accordance with the formula for participation agreed upon between Receiving Districts and Sending Districts set forth in Appendix A of this Agreement. (RSA 188-E:5; Ed 1303.04(e))

16. Receiving Districts and Sending Districts shall plan, develop, operate, maintain, and evaluate the educational program and facilities of the regional career and technical education centers at least every three (3) years. The educational program shall be broad enough to reasonably serve the needs of Region #15. (RSA 188-E:5; RSA 188-E:3, II)

17. Receiving Districts and Sending Districts agree to develop mutually acceptable school calendars and class schedules annually that permit eligible students full access to all career and technical education programs for the entire instructional time required for those programs. (RSA 188-E:5, VII)

18. The Receiving Districts shall hold annually at least one joint meeting with the chairpersons (or their designees) of school boards of the Receiving Districts and Sending Districts to discuss the planning, development, operation, and evaluation of the career and technical educational programming and facilities of the regional career and technical education center and regionally designated programs.

Department 19. The Department may designate additional school districts as Sending Districts or Receiving Districts. Such designation shall entitle the Sending Districts or Receiving Districts so to participate in the career and technical education programs in the region upon such terms and conditions as the Department shall establish and subject to the provisions of New Hampshire RSA 188-E. (RSA 188-E:1)

20. Equipment purchased with State funds shall remain the property of the Department and may be transferred to another facility under the provisions of Paragraph 24.

21. The Department shall pay only those districts designated as regional career and

technical education centers for Sending District tuition at a per student rate calculated by dividing the total number of students into the balance of appropriation available. (RSA 188-E:7, II)

22. The liability of the State for the tuition of students attending programs at the regional career and technical education centers shall be as provided by New Hampshire RSA 188-E:7 and 9, and in the New Hampshire Code of Administrative Rules and as those provisions may hereinafter be amended. (RSA 188-E:7 and 9)

23. The liability of the State for the cost of transporting regional career and technical education students to the regional career and technical education centers or to a designated regional career and technical education program shall be as provided by New Hampshire RSA 188-E:8 and 9 and in New Hampshire Code of Administrative Rules and as those provisions may hereinafter be amended. (RSA 188-E:8 and 9)

Commissioner of Education 24. The Commissioner of Education shall have the authority to transfer equipment if said equipment is not being utilized effectively or efficiently, as determined by the Commissioner of Education, to another regional career and technical education center or school with an approved career and technical education program. At such time as it is determined that no useful life exists for the said Equipment, the Department may authorize the disposal of said Equipment in accordance with established district disposal procedures. Any funds received from the disposal of said Equipment remains with the respective Receiving District. (Ed 1303.04 (b))

Other Terms 25. This Agreement is controlled by the provisions of New Hampshire RSA 188-E and rules adopted pursuant thereto and as they may be amended from time to time. In the event of any conflict between the provisions of New Hampshire RSA 188-E or rules enacted pursuant thereto and the provisions of this Agreement, the provisions of the statute and rules shall govern.

26. The formula for participation of students in the regional career and technical education programs shall be based on such method as the Receiving District and Sending District may agree. The formula for participation for Region #15 is included in this agreement and identified as Appendix A. In the event that an additional Sending District is designated by the Department, the formula for participation of the additional sending district shall be negotiated at the local level. (Ed 1303.04(e))

27. Termination of any approved career and technical education program(s) by a Receiving District shall become effective after one (1) year's notice to the Region #15 career and technical education advisory committee, the Sending Districts and the Department.

28. Receiving Districts and Sending Districts agree that the Department shall be the arbitrator of any dispute which may arise between Receiving Districts and the Sending Districts and which cannot be settled to the mutual satisfaction of each party. All parties will be bound by the decision of the Commissioner of Education in such cases.

29. Receiving Districts and Sending Districts covenant to indemnify and hold harmless the State from and against any and all losses suffered by the State and any and all claims, liabilities, or penalties asserted against the State by or on behalf of any person on account of, based on, resulting from, arising out of (or which may be claimed to have arisen out of) the acts or omissions of Receiving Districts and Sending Districts, respectively. Notwithstanding the foregoing, nothing herein contained shall be deemed to constitute a waiver of the sovereign immunity of the State. This covenant shall survive the termination of this Agreement.

30. The Department and the school boards of Receiving Districts and Sending Districts, including any Sending Districts designated subsequent to the effective date of this Agreement shall review this the terms of this Agreement every three (3) years from the effective date of the Agreement to determine whether amendments or modifications are necessary.

31. Two (2) years following the date of execution, this Agreement and any amendments hereto shall be reviewed by the Department, the Receiving Districts, the Sending Districts and any Sending Districts designated subsequent to this Agreement, to determine whether it should be revised, continued, or terminated. The Department reserves the right to extend this Agreement beyond the termination date when it is in the best interests of all parties or until a new agreement is reached.

32. This Agreement shall become effective when it is signed by the parties and approved by the State Board of Education. Any amendments or modifications to this Agreement shall be in writing, executed by the parties involved, and approved by the State Board of Education.

33. This contract includes a Preamble, Definitions, and Agreement, all of which are equally binding on the parties.

Signatures follow on pages 7 – 20.

Region 15 Agreement 2023-2024

Signature Page Department of Education

BY: _____

Frank Edelblut, Commissioner New Hampshire Department of Education

STATE OF NEW HAMPSHIRE COUNTY OF MERRIMACK

On this the ____ day of _____, 20____, before me, the undersigned officer, personally appeared _____, known to me (or satisfactorily proven) to be the person whose name is subscribed to the within instrument and acknowledge that (s)he executed the same for the purposes therein contained.

IN WITNESS WHEREOF I hereunto set my hand and official seal.

_____ Justice of the Peace/Notary Public

Region 15 Agreement 2023-2024

Signature Page Bedford School Board

BY: _____ Chairperson, Bedford School Board
(Receiving and Sending District) duly authorized

STATE OF NEW HAMPSHIRE COUNTY OF _____

On this the ____ day of _____, 20____, before me, the undersigned officer, personally appeared _____, known to me (or satisfactorily proven) to be the person whose name is subscribed to the within instrument and acknowledge that (s)he executed the same for the purposes therein contained.

IN WITNESS WHEREOF I hereunto set my hand and official seal.

_____ Justice of the Peace/Notary Public

Region 15 Agreement 2023-2024

Signature Page Londonderry School Board

BY: _____ Chairperson, Londonderry School Board (Receiving and Sending District) duly authorized

STATE OF NEW HAMPSHIRE COUNTY OF _____

On this the ____ day of _____, 20____, before me, the undersigned officer, personally appeared _____, known to me (or satisfactorily proven) to be the person whose name is subscribed to the within instrument and acknowledge that (s)he executed the same for the purposes therein contained.

IN WITNESS WHEREOF I hereunto set my hand and official seal.

_____ Justice of the Peace/Notary Public

Page 10 of 20

Region 15 Agreement 2023-2024

Signature Page Goffstown School Board

BY: _____ Chairperson, Goffstown School Board (Receiving and Sending District) duly authorized

STATE OF NEW HAMPSHIRE COUNTY OF _____

On this the ____ day of _____, 20____, before me, the undersigned officer, personally appeared _____, known to me (or satisfactorily proven) to be the person whose name is subscribed to the within instrument and acknowledge that (s)he executed the same for the purposes therein contained.

IN WITNESS WHEREOF I hereunto set my hand and official seal.

_____ Justice of the Peace/Notary Public

APPENDIX A

The number of seats available to each school for each program is calculated by dividing the number of total sophomores of each school into the maximum allowed enrollments for each program. High school enrollment figures will be based on the most current NH DOE data.

The guidelines for maximum student enrollment in each section of a first-year program will be set on an annual basis by the MST CTE Center administration and can be amended based on seat availability.

If additional seats are available on July 1 of each year, they will be made available to students of any sending school.

Selection Criteria for First Year Students

Student applications for level I MST CTE programs should be submitted digitally (Google Form will be provided each year in January) by the end of February to ensure that MST CTE can plan and schedule classes adequately for the next year. Sending high schools have significant discretion in the selection criteria for level I students, however, the MST CTE Center strongly recommends the following be considered when making determinations.

1. Career goal(s) of the student
2. Guidance Department recommendation
3. Review of student transcript and attendance record
4. A demonstrated ability to work safely and independently in a hands-on learning environment
5. Student assessment data, including vocational skills assessments, if available

Applications received after the deadline will be accepted on a space available basis, after those students who are currently on waiting lists are given the opportunity to enroll. Students who will be juniors have priority, then senior and sophomores.

Selection Criteria for Second Year Students

Students must inform their sending school counselor and MST's CTE Director that they wish to return for the second year in their MST CTE program. In many cases second-year slots are competitive. Review of second year applications by the MST CTE Center Instructors and Administration begins shortly after the end of the first semester.

Additional information will be provided at that time. In general, priority for enrollment goes to students based on:

- a) GPA in the first level course with the minimum expectation of a C+ or better
- b) a brief personal interview with their CTE Instructor and
- c) recommendation by MST CTE staff based on program specific criteria

d) having demonstrated excellent attendance and personal conduct

e) are passing all academic courses

f) completed their application by priority deadline

Further, program specific information is available from your program instructor. Students who have not fully met all criteria may be given a conditional, or probational acceptance, in order to demonstrate the prerequisite skills and behaviors.



Londonderry School District
Daniel Black,
Superintendent of Schools

Memo

To: Londonderry School Board
From: Dan Black
Date: January 20th, 2023
Re: Re-voting for the Warrant in March

Due to the timing of our budget meetings and attendance we only have four votes on all the warrant articles including the operating budget. Just to make sure there are 5 votes heading to the deliberative session, we checked with legal counsel that the School Board could choose to re-vote with all 5 board members present at this school board meeting if they should choose to do so.

After the Deliberative Session concludes, there is a scheduled board meeting that allows the school board to re-vote on any of the warrant articles if they should chose to do so as well for the ballot that goes to the voters in March.



Londonderry School District
Daniel Black,
Superintendent of Schools

Memo

To: Londonderry School Board
From: Dan Black
Date: January 20th, 2023
Re: Further Updates on Communication Plan for the Budget and Warrant Articles

The administration is busily working on creating a series of handouts and videos that can be used as part of a communication plan to share the facts with the public about the budget and all the warrant articles they will consider at the Deliberative Session and the vote on March 14th, 2023.

We have started to share the handout after this memo that relates to the budget, and we will soon be ready to do the same with the draft of the handout we have on the Bond. After those videos and handouts are pushed out, we will then have a few more videos and handouts on the collective bargaining contract for the custodians, technology, and the other warrant articles.

We are also planning on adapting the handouts so we could use some version of them in the Londonderry Times as well in the coming weeks and months.

If the School Board has any specific messages they want in this process, this is the best meeting we have to gather that input.



DISTRICT WIDE INFRASTRUCTURE

January 2023

REPAIR AND REPLACEMENT

Article 2

To review more detailed budget information, visit www.londonderry.org and click on the FY2024 Superintendent's Budget link For the full bond presentation, [click here](#).

OUR SYSTEMS ARE WAY PAST THEIR LIFE EXPECTANCIES

Decades over -on borrowed time

LONDONDERRY SCHOOLS -DISTRICT WIDE INFRASTRUCTURE REPAIR AND REPLACEMENT

SCHOOL	PROJECT	BUDGET	Approx In Service Date	Approx Years In Service	BOMA Life Expectancy	Potential Incentives	Yearly Energy Savings
Middle School	Heating Plant	\$550,000	1982	40	20-25 years	35,200	20,000
South School	Multi-purpose Room Ventilation	\$500,000	1975	47	15-20 years		
High School	Pneumatic Replacement	\$170,000	1972	50	20 years		
High School	Heating Plant	\$1,300,000	1984	38	20-25 years	40,000	30,000
Middle School	Pneumatic Replacement	\$325,000	1982	40	20 years		
High School	ERU Replacements	\$775,000	1984	38	15 years		
South School	Heating Plant	\$575,000	1972	50	20-25 years	35,000	15,000
District Wide	Pump House	\$300,000					
Subtotal		\$4,495,000				110,200	65,000
Contingency		\$505,000					
BOND VALUE FOR WARRANT		\$5,000,000					



Potential Grant Money
Future Energy Savings

DISTRICT WIDE INFRASTRUCTURE REPAIR AND REPLACEMENT

Over the past few years, the Facilities Committee has conducted and reviewed studies of each of the District buildings to check the status of space, systems, and needs. These studies are at the center of the Board's future planning for the District.

The results of these studies brought to light that several of our systems are decades over their life expectancy and need replacement before an emergency failure leads to a more expensive consequence. New systems will still be used if buildings have future renovations.

Article 2 focuses on the replacement of the most pressing aged equipment across the District building infrastructure.

Priority Level 1 Ventilation for South School Multipurpose Room



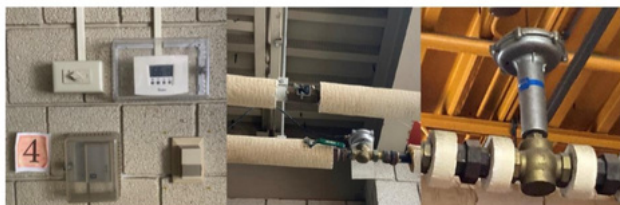
Pump House

some of the decades old equipment

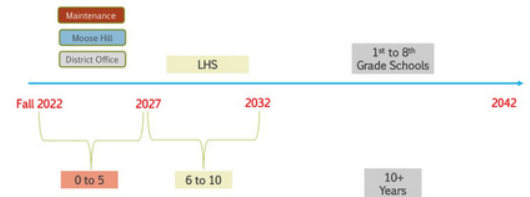
Priority Level 1 - High School Heating Plant



Priority Level 1 - Replace pneumatic and standalone controls at High School and integrate into Siemens Designo CC



Tentative Outlook on Long Term Plan



OUR DISTRICT'S MISSION STATEMENT

Our mission is to provide all students with the vision, skills, and knowledge necessary to maximize their individual potential. Central to this accomplishment is the collaboration among all shareholders and disciplines so that students can become contributing members of society and appreciate that learning is a lifelong process.



PROPOSED BUDGET INFO

January 2023

Article 3

To review more detailed budget information, visit www.londonderry.org and click on the FY2024 Superintendent's Budget link

BUDGET PRIORITIES

- Limits the Growth over last year's budget.
- Minimizes the differential between the operating budget and the default budget.
- Match the staffing needs to enrollment.
- Accomplish all our goals in our Strategic Plan for our students.



GOALS FOR OUR STUDENTS



A majority of our budget, pays for the people, to work with the kids of Londonderry in these two areas



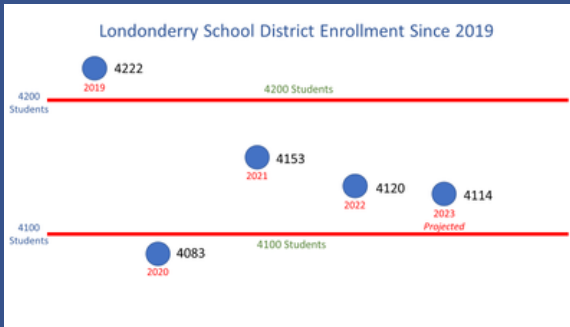
THIS YEAR'S PROPOSED BUDGET IS \$85,436,043

After months of the Superintendent working with his administrative team, the Superintendent proposed a lean and fiscally responsible budget with about a 1.5% increase, which is much less than current inflation rates, yet still aligns with our enrollment needs and initiatives.

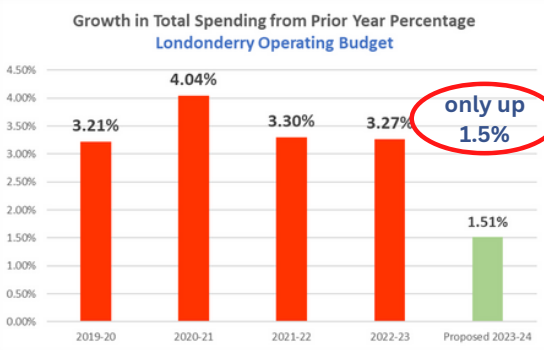
82% of this budget is personnel, the people who support our students and their needs.

Both the School Board and Budget Committees reviewed the budget, studied documents, and watched many presentations; overall, they agreed the budget was responsible and were uncomfortable with any more cuts.

WE ARE LOOKING AT A STABLE ENROLLMENT



PAST BUDGET INCREASES & TAX IMPACTS



Proposed Budget	\$85,436,043
Amount to be	
Raised from Taxes	\$64,307,357
Local Tax Rate	\$12.37
Variance by Dollars	+\$0.14
Variance by Percentage	+1.11%



IF THE PROPOSED BUDGET DOES NOT PASS AND WE WORK OFF A DEFAULT BUDGET, SOME CUTS WE CAN EXPECT:

- Classroom, Library, Custodial, & Various Supplies: **\$18,321**
- M Teams at LMS: **\$21,343**
- Clubs with low enrollment: **\$8,239**
- Afterschool Interventionists at LMS: **\$11,336**
- Teachers at LHS, LMS, and South (RIF effect): **\$257,670**
- No excellent temporary classroom for program move to North: **\$74,000**

DEFAULT BUDGET IS \$85,037,434

On Article 3, voters can vote for the Operating Budget or the Default Budget, which is calculated by taking the previous year's operating budget, reduced and increased by debt service, contracts, and other obligations previously incurred or mandated by law, and reduced by one-time expenditures contained in the operating budget.

The different between the Proposed and Default budgets is \$398,609.