

AGENDA

SCHOOL ADMINISTRATIVE UNIT NO. 12

Office of the Superintendent of Schools

Londonderry, New Hampshire 03053

The meeting of the Londonderry School Board will be held on Tuesday, May 23, 2023, at 7:00PM at Londonderry High School, 295 Mammoth Road, Londonderry, NH in the Band Room. The meeting will also be broadcast on local Cable Access Ch. 21 as well as the District's YouTube Channel.

1. Call To Order
2. Pledge of Allegiance
3. Consent Agenda

3.1 Resignation(s)

Joseph Casey	Custodian	High School
Julie Hinse	Teacher	High School
Kerry Miller	Teacher	High School
Polly Towner	Teacher	North School
Jessica Urton	Teacher	Middle School
Kathleen Wilson	Teacher	High School

3.2 Minutes

May 9, 2023

3.3 Meetings

May 31, 2023	Adult Ed Graduation	LHS Gym	6:00 PM
June 8, 2023	Baccalaureate	Capital Center for the Arts	7:00 PM
June 9, 2023	Graduation	SNHU Arena	7:00 PM
June 13, 2023	Regular Meeting	LHS Cafe	7:00 PM

4. Announcements and Presentations

4.1 Kindergarten Committee Presentation

4.2 Social-Emotional Update from LHS - Jason Parent

8:10 PM 5. Public Comment

8:40 PM 6. Open Public Hearing

6.1 To Discuss the withdrawal from the Jacob Naar Scholarship Trust Fund

7 Close Public Hearing

8. Committee Reports

8.1 Student Council - Andrew Zavorotny final meeting

8.2 School Board Liaisons

9. Deliberations

- 9.1 School Board Committee Discussion
- 9.2 To see what action(s) the Board will take regarding the Proposed School Board Calendar for September through March
- 9.3 To see what action(s) the Board will take regarding the withdrawal from the Jacob Naar Scholarship Trust Fund - Lisa McKenney
- 9.4 To see what actions the Board will take regarding authorizing withdrawals from Capital Reserves - Lisa McKenney
- 9.5 First Reading to Amend Policy BCE - Board Committees
- 9.6 First Reading to Amend Policy BCF - Establishing Temporary Advisory Committees to the School Board
- 9.7 First Reading to Rescind Policy BCFE - Ad Hoc Committees

10. Superintendent's Report

- 10.1 School Board Consent to Move Ahead on Cost Estimating for Moose Hill Master Plan - Dan Black
- 10.2 Safety Update - Dan Black
- 10.3 LHS NEASC Accreditation Letter - Jason Parent
- 10.4 Updates on Future Capital Reserve Projects - Lisa McKenney
- 10.5 Follow Up from Public Comment if Needed - Dan Black & Jason Parent

11. Non-Public Session

Non-Public Session requested under RSA 91-A:3, Section II (b), (c) and (l)

- 11.1 Nomination(s)
- 11.2 Personnel Issue(s)

12. Adjournment

(Please note: In addition to the items listed on the agenda the Board may consider other matters not on the posted agenda and they may enter a non-public session or convene in a non-meeting session in accordance with RSA 91-A if the need arises.)

SCHOOL ADMINISTRATIVE UNIT NO. 12
Office of the Superintendent of Schools
Londonderry, New Hampshire 03053

The meeting of the Londonderry School Board was held on Tuesday, May 9, 2023, at 7:00PM at Londonderry High School, 295 Mammoth Road, Londonderry, NH in the Cafe. The meeting will also broadcast on local Cable Access Ch. 21 as well as the District's YouTube Channel. In attendance were School Board members: Mrs. Butcher, Mr. Gray, Mrs. Loughlin, Mr. Porter, and Mr. Slater. Also in attendance were Superintendent, Mr. Black, Business Administrator, Mrs. McKenney and School Board Secretary, Lisa Muse.

1. **Call To Order:** The meeting was called to order at 7:00PM by Mr. Slater.
2. **Pledge of Allegiance:** Mr. Slater led the Pledge of Allegiance.
3. **Non-Public Session:** *Mrs. Loughlin made a motion to go into Non-Public Session. Mrs. Butcher seconded the motion. The motion passed by roll call vote.*

Non-Public Session requested under RSA 91-A:3, Section II (I)

3.1 Legal Advice

Mrs. Loughlin made a motion to come out of Non-Public session. Mr. Porter seconded the motion. The motion passed by a vote of 5-0.

4. **Consent Agenda:** *Mrs. Butcher made a motion to accept the Consent Agenda. Mrs. Loughlin seconded the motion. The motion passed by a vote of 5-0.*

4.1 **Retirement(s)**

Joan Campo	Teacher	Middle School
Lynne Cannon	Support Staff	Moose Hill
Anne Marie Govoni	Support Staff	Moose Hill (PM position only)

4.2 **Resignation(s)**

Kristina Mahn	Teacher	Matthew Thornton
Maria McCoy	Teacher	South School
Megan McCue	Support Staff	Moose Hill
Rebecca Melia	Support Staff	Moose Hill
Teagan Miller	Support Staff	South School
Joanne Troy	Teacher	Middle School

4.3 **Minutes**

April 12, 2023

April 18, 2023

4.4 **Meetings**

May 23, 2023	Regular Meeting	LHS Band Room	7:00 PM
May 31, 2023	Adult Ed Graduation	LHS Gym	6:00 PM
June 8, 2023	Baccalaureate	Capital Center for the Arts	7:00 PM
June 9, 2023	Graduation	SNHU Arena	7:00 PM
June 13, 2023	Regular Meeting	LHS Cafe	7:00 PM

5. **Announcements and Presentations**

5.1 5th Grade Battle of the Books - Elementary Schools: The program is explained by Kelly Sarbaugh. They are looking to add new books to the repertoire each year and have a variety of genres for fiction and non-fiction. Read-a-loud is also done to encourage class discussion. Judy Martin

May 9, 2023

mentions that after a classroom champion is determined they move onto school champions. Then they all go to the Middle school and the three teams get together and the questions get very difficult at this level. After this, a District champion is crowned and this year it was Matthew Thornton. Danielle Bowersox said if they can get a student to read one more book then the battle is a success for everybody. Kids often suggest books that should be included in the battle. Parents are very grateful to the teachers for exposing their children to books they wouldn't normally read. The students introduce themselves and mention which book was their favorite.

5.2 Student Data Updates - Winter Results - K to 12: All this information is in the Board packet and presented in a PowerPoint presentation. The focus areas are math, phonics, literacy, SEL and portrait of a graduate. The collection tools are I-Ready, SAT, NHSAS and common formal summative assessment. They detail the I-Ready Math Data and make comparisons from last year to this year. 70% of students are on grade level. The math resources and opportunities are talked about. The I-Ready Reading data is also detailed; looking at past and present data. They are exploring some new curriculum options. The Literacy Resources and Opportunities are also detailed and discussed. The conclusions are that they are on track for growth comparable to last year with improvement in some areas, plans are in place to continue with math initiatives. They have started a thorough literacy process with the district wide committee. Plans are in place for continued efforts for alignment of curriculum and assessment across the elementary schools. The District has a plan in place for more effective and efficient use of tools/resources such as I-Ready. They move onto discussing the data for the Middle School level and discuss the math resources and opportunities available. The I-Ready reading data is highlighted including the literacy resources and opportunities. Additional data from LMS and PSAT 8/9 are outlined. Highlights of student achievement at LMS are discussed. Mr. Van Bennekum talks about the LMS Accountability for academic growth. The high school uses several data sets, and they focus on this presentation on dual enrollment courses 2021 to 2023, SATs and PSATs, Advanced Placement Testing and Career & Tech Ed and College Prep classes. Each of these data sets are talked about. The next steps for 2023-2024 for LES, LMS and LHS are on a graph in the presentation and discussed.

5.3 8th Grade Trip to Washington DC - William Van Bennekum: He recaps the overall experience, including photos of the places visited by the students and he recognizes those that chaperoned and supported the trip. 229 students and staff participated. This trip had a three-year hiatus, so it was great to bring this back. One of the most memorable experiences is visiting Arlington and view the gravesites of two Londonderry soldiers.

5.4 ED 306 Feedback Session in Londonderry - Dan Black: The State Board of Education is in the process of reviewing a proposal to amend rules governing the Minimum Standards for Public Schools Approval, Ed 306. As part of the process, public input and feedback from educators, parents and community is being sought on the proposal June 27th at 6:00PM will be a discussion before the school board meeting in the LHS cafeteria.

6. Public Hearing

Mrs. Loughlin made a motion to open the public hearing on the Acceptance of Beyond School Enrichment Grant Funds. Mr. Gray seconded the motion. The motion passed by roll call vote.

6.1 Acceptance of Beyond School Enrichment Grant Funds - Lisa McKenney: Mrs. McKenney mentioned this grant is a total of \$220,428 and will fund the summer math academy and enable us to use the remainder of the ESSER grant for 2024. The award is granted to each school in the amounts of Matthew Thornton \$60,874, North School \$60,874, South School \$60,874, and Middle School

May 9, 2023

\$37,806. The funding includes teachers, tutors, site directors and transportation. This is a formal acceptance by the school board and gives the public a chance to comment. There is no public comment or Board comment on this.

- 5 ***Mrs. Loughlin made a motion to accept \$220,428 for the Beyond School Enrichment Grant Funds. Mrs. Butcher seconded the motion. The motion passed by a vote of 5-0.***

Mrs. Loughlin made a motion to close the public hearing. Mrs. Butcher seconded the motion. The motion passed by a vote of 5-0.

10

7. Public Comment

Jonathan Esposito, 5 Shelley Drive: He inquires if there is an update to the Hooksett Memorandum regarding transportation. It is expiring on June 30th. He feels the District has a pattern of behavior he would like the public involved before the MOU is passed. He would like that to be an item of discussion before the public. Mr. Black tell him that this was discussed in November/December and a new agreement was already discussed. Picking up the transportation benefits the District financially. He feels there is a preference in sports activities regarding transportation and he has contention there.

15 He talks about how Mr. Black addresses the community and reads an email he sent to a community member. He lists off the Kindergarten Committee members and discusses quorums. In his opinion, he finds it concerning that the District is not forthcoming with documents.

20 Mr. Slater said the Board has not had a chance to discuss his email since it was sent in the last couple of days. Mr. Esposito said this is not a new matter.

Mr. Slater states that he feels Board does a great job of listening to people and getting back to people. When they get bombarded with information, they try to answer as soon and as quick as possible. He has been involved in this District, onto his fourth year, and he is sorry that Mr. Esposito does not feel validated. The Board and staff work diligently and are doing the best for the children and taxpayers. He tells Mr. Esposito that he may not agree with what is said, and this is his prerogative. This is what they get for public comment and public attendance because they are doing a good job overall.

25 Mr. Slater continues that he understands the business concerns, and they will get back to him. They are not trying to put anybody off, and they take a lot of pride in their work.

30 Mr. Esposito responds to its not a question if his expectations are at issue, but he feels that we have a \District that continuously makes excuses for not following the 91A law.

8. Committee Reports

35 8.1 Student Council: None

8.2 School Board Liaisons: Mr. Gray mentions that the PTAs are in the middle of teacher appreciation week. South School is planning for the fifth grade send off and family picnic are in works. The North School Father/Daughter dance was a huge success, and the Fisher Cats game is coming up. Mrs. Butcher mentions the Moose Hill Touch a Truck is 5/13 from 10-2, and they still need volunteers. The police car raffle winner was announced. The PTA is looking for a Chair to run the Touch a Truck in August during Old Home Days.

40 Mr. Slater said the Budget Committee had an update on 91A by the Town Manager. The Matthew Thornton pavilion was completed during vacation week.

9. Deliberations

45 9.1 Approval of Finalized Lease for North School - Lisa McKenney: The portable was discussed a couple of meetings ago and they are expecting shipment at the end of July/beginning of August. Mrs. McKenney discusses the financing and needs formal approval from the Board. The doors were relocated which caused the price to go up a couple thousand. There will be \$1 buyout.

Mrs. Loughlin made a motion to approve the lease purchase financing on the lease portable at North School. Mrs. Butcher seconded the motion. The motion passed by a vote of 5-0.

9.2 Motion to Give Authority to Superintendent to Dismiss Uncertified Employees: With the New Hampshire Department of Ed and Policy BBA, it is not entirely clear if they give the authority to the Superintendent to dismiss uncertified employees. He would recommend policy BBA is looked at over the summer.

Mrs. Loughlin made a motion for the Board to clarify that it delegates authority to the Superintendent to dismiss uncertified employees under New Hampshire Department of Education Rule Ed 303.01 (a) and Board Policy BBA. If this clarification is contrary to specific language in an applicable collective bargaining agreement, the collective bargaining agreement will govern. Mr. Gray seconded the motion. The motion passed by a vote of 5-0.

10. Superintendent's Report

10.1 Food Services Report - Krystle Connell: She gives a brief overview. A total budget for FY23 is \$1,795,000. The program is currently in the first year after the federal government was covering costs of breakfast and lunch for all students. She details the financials and revenue which include all pricing at each school. They are not proposing any price increases for next year. State reimbursements are detailed for breakfast and lunch. There is a chart that compares breakfast and lunch prices to surrounding school districts. Labor and benefits are running about 4% above last year's actual. They are starting to see prices of food, milk and supplies starting to even out. Co-op pricing is decreasing for the next school year. Any negative balances must be covered by the general fund at year end. Some equipment needs are reach in fridge at LHS, three door freezer at LHS. All five dishwashers will be replaced since the state wants the district to spend down fund balance. Each are about 20 years old. Free and Reduced Data is detailed. Point of sale upgrade for K12 payment centers are discussed. Titan Family Portal will be up and functional in August 2023.

10.2 Quarter 3 Financial Report - Lisa McKenney: She discusses that the General Fund is in decent shape, and she discusses the covid funds that are still being used which helped to offset programs over the last couple of years. The Safe Grant money is funding some access points and interior doors. The General Fund revenues are running above expectations with a projected excess of over \$300,000. We received \$42,000 more than expected in rebates from Eversource for the LED lighting project. The Expenditure side should be in the range of \$500-600,000. That will net us out at about \$100,000-200,000 at year end from FY 23 surplus. They will come back to the Board to see how they want to handle this balance. Expenditures are detailed and they discussed which accounts were over and which were under. The Dining services program is discussed and expected to end the year with a small profit with all the volatility in food pricing. The State requirements for fund balance were discussed above. The covid funding and where money was spent is on the website.

Mr. Porter asks about the dishwasher equipment that they are looking to purchase. Mr. Slater talked about the ESSER funds, and we have \$230,000 left and that will go towards math academy in 2024.

10.3 Special Education Review Updates - Dan Black: He talks about putting the two groups side by side and he has attached the scope which is common. They both do similar work. Both companies are very extensive and last about six months. Both groups work nationally. Mr. Black would like to bring both groups to Mrs. Carpinone and ask for proposals from both groups. He will then bring it back to the Board and discuss. The cost should be \$40-60,000.

10.4 Follow up on Vocational Programs - Dan Black & Jason Parent: They met with the State on Friday. There are two other CTE locations that would provide these opportunities. If the programs were to come here, it is possible, but there is a grant that would be broken up. We would need to find something unique that we

May 9, 2023

could offer that other centers are not offering. Apprenticeships could be more robust. They feel the school could benefit from having a Trade and Apprentice Representative visits, similar to the College Reps we host (approx.. 200 per year), that the students can meet with at LHS during the day. They also think paid internships and apprenticeships will entice our students to become more involved. They encouraged us to offer a career fair entirely in this area through their connections and hook students up with opportunities. Biomedical research area is an area that could be focused on. Mr. Slater likes the idea of having the local reps do some of the leg work since they brought this forward. He asks if we are limited as to how many students can go to each school and Mr. Parent said yes.

10.5 Football Options for Hooksett Students in Middle School - Dan Black: Mr. Lauzon mentioned that there are a small number of Hooksett students that are interested in playing football. He is looking at it as if a home school student would be interested.

Mr. Black and Mr. Parent are ok with this and are looking for Board consent. This might apply to one or two kids a year and they could play for LHS one day. Because we have a middle school team, they need authority to play. Mr. Lauzon built in the cost that they would pay out of pocket.

He mentioned that 7th and 8th grade football now falls under our umbrella. If they create an issue with space, we would not accept them. LMS Football is a no cut sport. The consensus of the Board is they are fine with this.

10.6 GPS Tracking Devices Updates - Dan Black: He talked about the problem we ran into with the Angelsense device. Someone from outside the school could listen in on the student/teacher. Federal privacy laws also come into play. Mrs. Butcher spoke with our lawyers before reaching out to the company. She can understand why parents would want to use the device, but our students have a right to privacy and staff have a right to know if they are being recorded. It was discouraging to hear some of the things going around on social media. There is a consensus by the Board to move forward with the attorney and work with parents.

11. Non-Public Session

Mrs Loughlin made a motion to move into non-Public Session requested under RSA 91-A:3, Section II (b) and (c). Mrs. Butcher seconded the motion. The motion passed by roll call vote.

Non-Public Session requested under RSA 91-A:3, Section II (b), and (c)

11.1 Nomination(s)

11.2 Personnel Issue(s)

12. Adjournment

The meeting was adjourned at 9:24PM.

Respectfully submitted,

Lisa Muse

School Board Secretary

(Please note: In addition to the items listed on the agenda the Board may consider other matters not on the posted agenda and they may enter a non-public session or convene in a non-meeting session in accordance with RSA 91-A if the need arises.)

Londonderry School Board
Non-Public Minutes
March 9, 2023

PRESENT: Board Members: Bob. Slater, Sara Loughlin, Amanda Butcher, Kevin Gray, Tim Porter
Superintendent of Schools: Daniel Black
Interim Assistant Superintendents: Paul Dutton & Jason Parent
Business Administrator: Lisa McKenney
Human Resource Director, Cindy McMahon

Mrs. Loughlin moved, seconded by Mrs. Butcher, and passed unanimously by a roll call vote to enter non-public session under RSA 91-A:3, Section II (i) at 7:03 PM

Discussion of Legal Advice

Mrs. Loughlin moved, seconded by Mr. Porter, and passed unanimously (5-0) to exit non-public session at 7:07 PM

Mr. Gray moved, seconded by Mrs. Butcher, and passed unanimously (5-0) to adjourn public

Respectfully submitted,

Daniel Black
Superintendent of Schools

Londonderry School Board
Non-Public Minutes
March 9, 2023

PRESENT: Board Members: Bob. Slater, Sara Loughlin, Amanda Butcher, Kevin Gray, Tim Porter
Superintendent of Schools: Daniel Black
Interim Assistant Superintendents: Paul Dutton & Jason Parent
Business Administrator: Lisa McKenney
Human Resource Director, Cindy McMahon

Mrs. Butcher moved, seconded by Mrs. Butcher, and passed unanimously (5-0) to enter non-public session under RSA 91-A:3, Section II (a), (b) and (c) at 9:20 PM

Mr. Gray moved, seconded by Mr. Porter, and passed unanimously (5-0) to approve the administration's recommendation for the Leave of Absence request

Mrs. Loughlin moved, seconded by Mr. Gray, and passed unanimously (5-0) to approve the administration's recommendation for all new Teacher nominations.

Mr. Gray moved, seconded by Mrs. Loughlin, and passed unanimously (5-0) to approve the Special Ed Director nomination.

Discussion of the hourly employees

Discussion of Personnel Issue

Daniel Black, Paul Dutton, Jason Parent, Lisa McKenney, and Cindy McMahon exited the meeting at 9:34 PM

Daniel Black returned to the meeting at 9:50

Discussion with Superintendent

Mr. Gray moved, seconded by Mrs. Loughlin, and passed unanimously (5-0) to exit non-public session at 10:09 PM

Mr. Gray moved, seconded by Mrs. Butcher, and passed unanimously (5-0) to adjourn public session at 10:09 PM

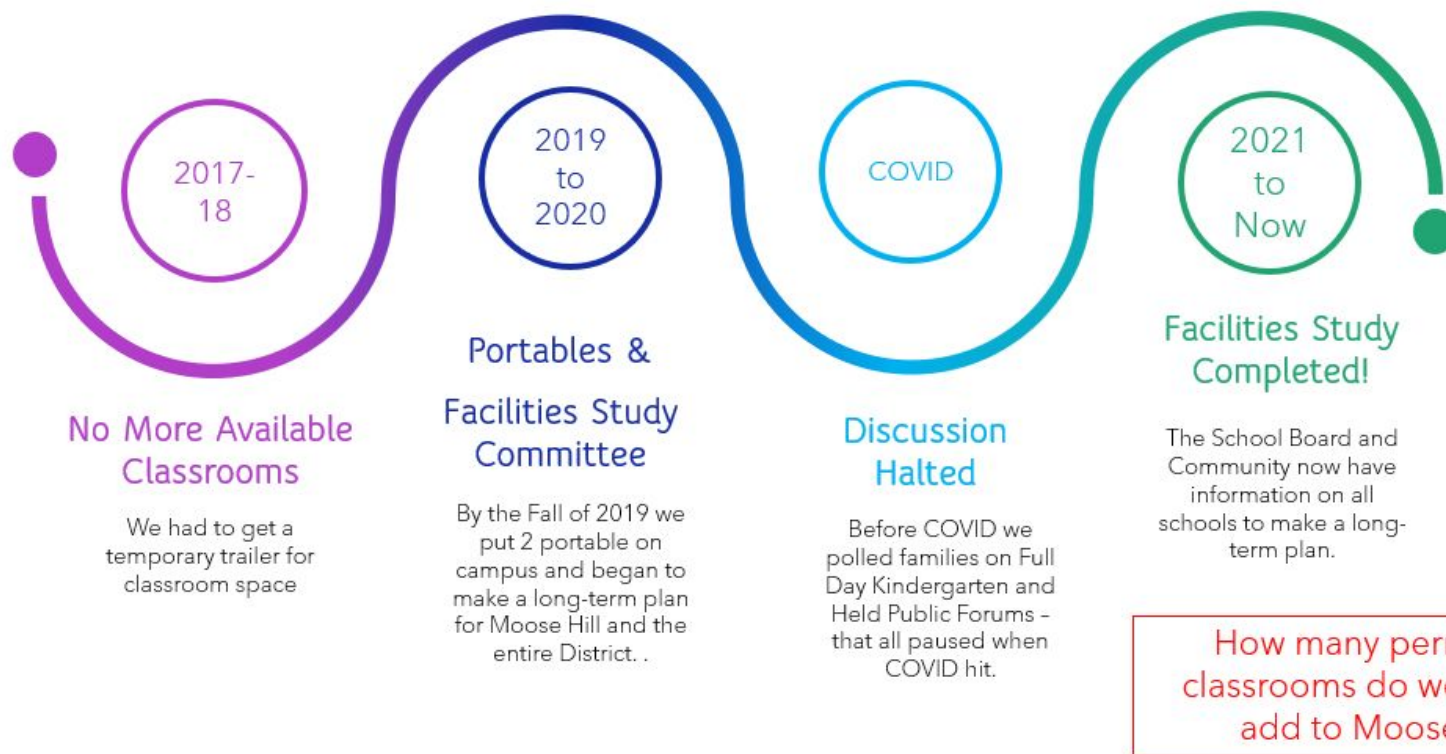
Respectfully submitted,

Daniel Black
Superintendent of Schools

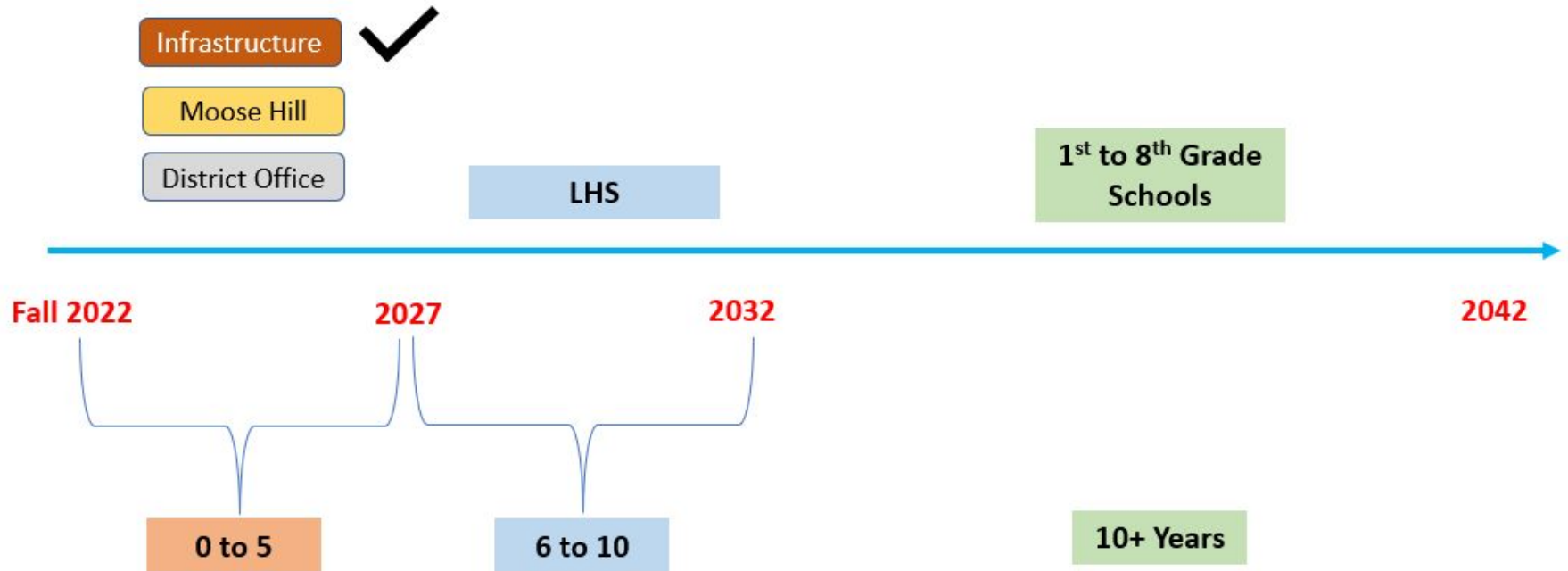
Master Planning for the Moose Hill School

May 23rd 2023
School Board Meeting

WE HAVE BEEN DISCUSSING SPACE AT MOOSE HILL FOR MORE THAN FIVE YEARS



Tentative Outlook



1st Charge of the Kindergarten Committee

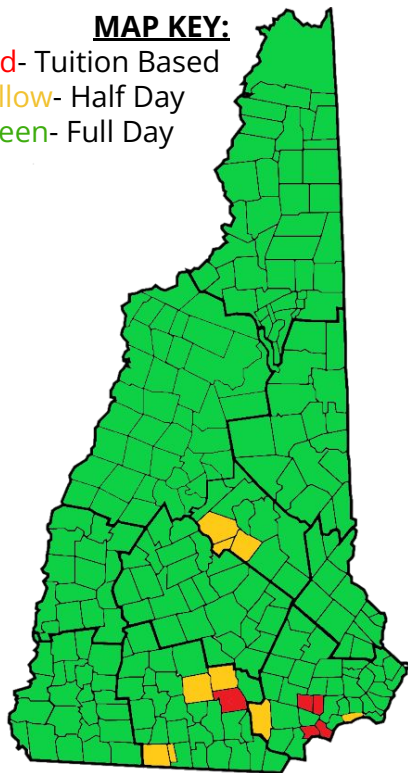
The committee will be responsible for gathering community feedback, staff feedback and parent feedback within the context of feasibility to ultimately return to the board with a recommendation in regard to moving forward with a full day kindergarten plan or not backed by full day versus half day research.

We recommended pursuing Full Day Kindergarten this Fall (Sept. 2022) to the School Board and continued to gather feedback from the Community in the Fall and Winter.

HighLights from Earlier Presentations on Full Day Kindergarten

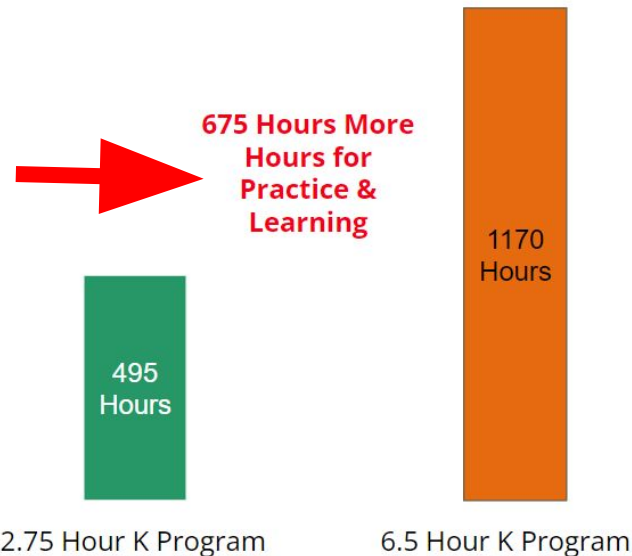
MAP KEY:

Red- Tuition Based
Yellow- Half Day
Green- Full Day

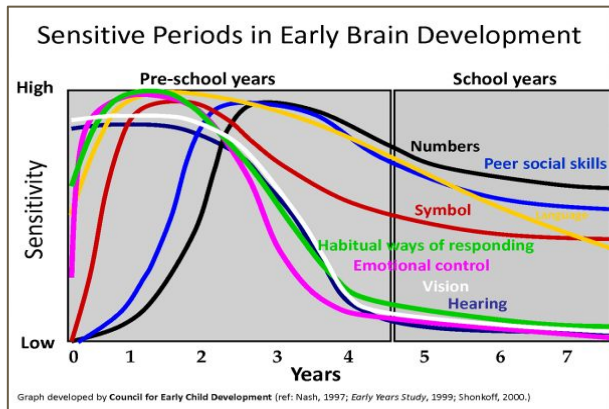


Londonderry is behind the state and country in providing Full Day Kindergarten.

Besides being a more attractive community to move to, Full Day Kindergarten gives our youngest students **significantly more time** to develop for future success.

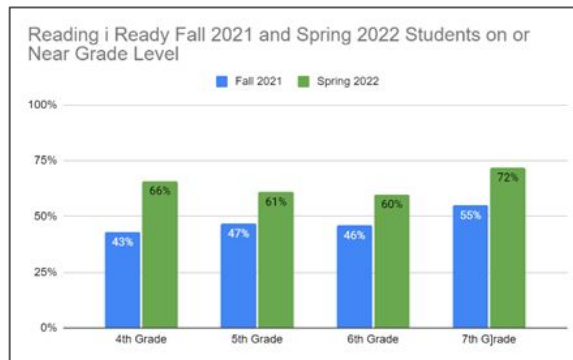
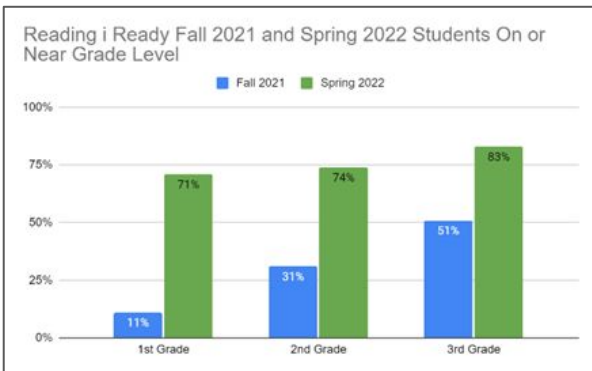


HighLights from Earlier Presentations on Full Day Kindergarten



90% of Brain Development happens by the end of Kindergarten. We need to catch them earlier to build a strong foundation for the rest of their school years.

As a School System we want to **invest the time** into Full Day Kindergarten to build a stronger **foundation** in our students so we improve our outcomes after 3rd grade!



HighLights from Earlier Presentations on Full Day Kindergarten

71% Favorable

Google Form After
Presentations
9/20/22 & 10/27/22

81% Favorable

Senior Expo

100% Favorable

Craft Fair

Up to this point, Londonderry has a favorable reaction to continuing this dialogue now and in the future around Full Day Kindergarten.

Ultimately, the School Board will need to determine if a upcoming ballot is how Londonderry “votes” for Full Day Kindergarten or Not.

Our recent experience with the Infrastructure Bond should inform how the School Board can approach this goal.

2nd Charge of the Kindergarten Committee

*In the event of a full day recommendation the committee should research and present to the board the anticipated **additional needs** to support this.*

The upcoming presentation lays out a multi-phase approach to Moose Hills' needs for (1) Full Day Kindergarten and it's (2)Overcrowding Problem.

Why Moose Hill and Not South, North, and Matthew Thornton?

If you go back to last Spring's Facilities Master Plan Summary ([pages 30 to 36](#)) placing Kindergarten in three buildings increases the costs overall in three ways:

- 1) You don't have space in those three schools and making 1000 sq ft. classrooms with bathrooms will be more expensive in older buildings.
- 2) We would have to engage in a much larger building project all at once for three sites rather than a more cost effective phased approach at 1 site at Moose Hill.
 - a) We would have 4 sites to worry about with Overcrowding at Moose Hill to still solve.
- 3) Reproducing Special Education programs in three buildings will require more staff and higher costs.
 - a) We could keep Special Education programs only at Moose Hill for Kindergarten but that could be both unethical and violate state and federal law that require students included in general education settings to the greatest degree possible.

Kindergarten Committee Work

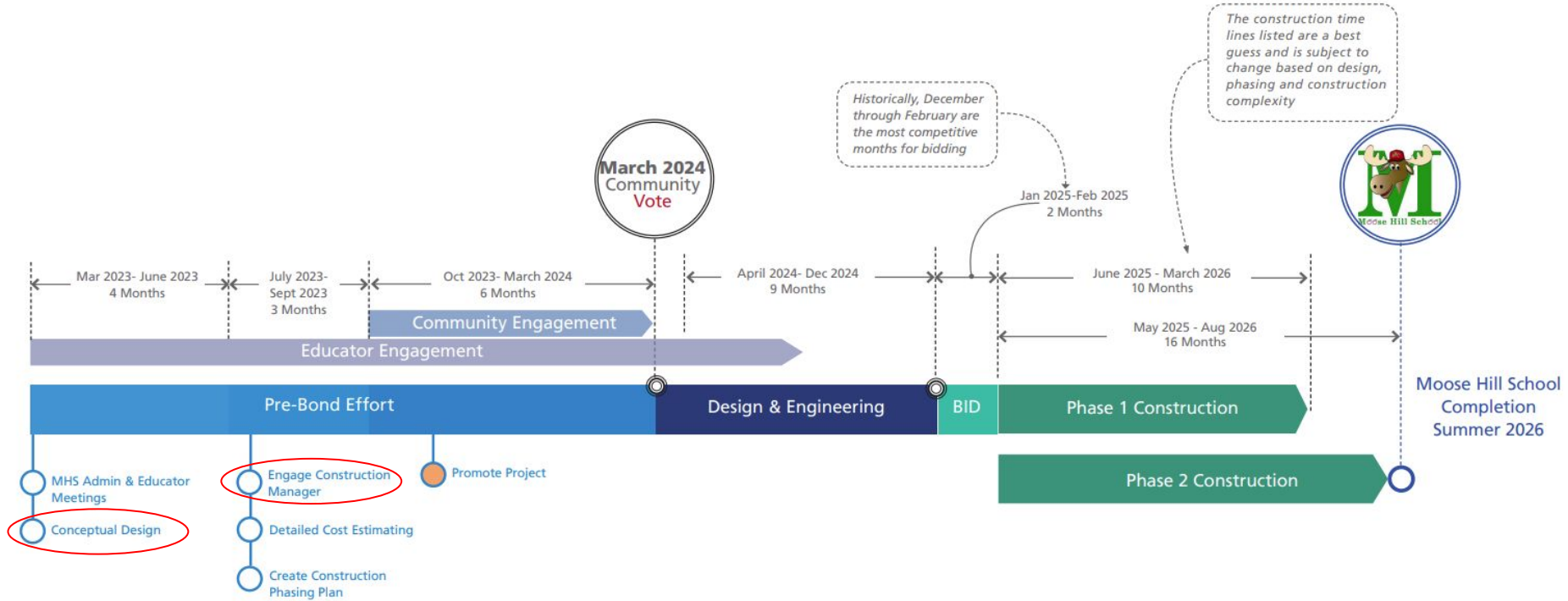
May 2022 to September 2022: *Committee Charge #1.* Researched Full Day Kindergarten that culminated in Sept. 20th 2022 School Board Presentation.

September 2022 to February 2023: *Committee Charge #1.* Gathered and compiled Feedback from Community and answered questions that arose from that process. Culminated in Jan. 10th 2023 School Board Presentation, Frequently Asked Questions Document, and February 14th School Board Presentation.

March 2023 to May 2023: *Committee Charge #2.* Provide feedback to Administration on resources needed for Full Day Kindergarten proposal which culminated in today's presentation.

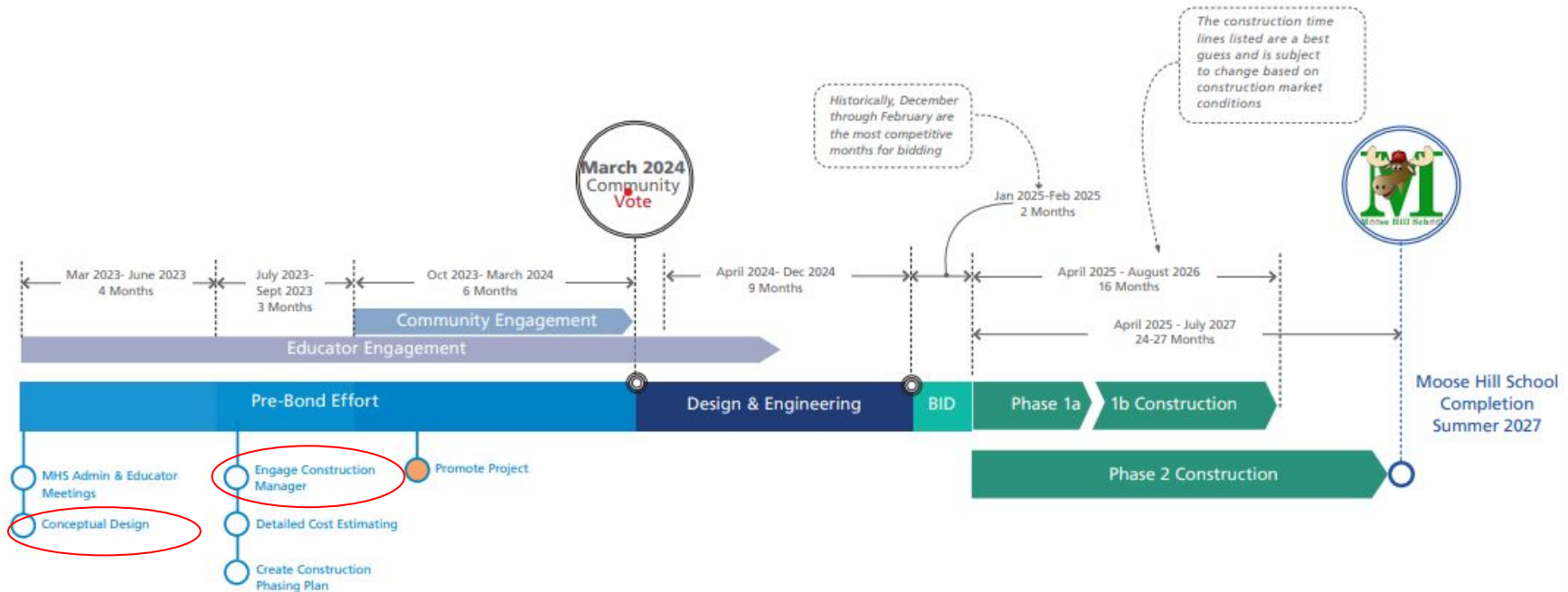
Old Timeline

MOOSE HILL SCHOOL



New Timeline

Project Time Line MOOSE HILL SCHOOL



Two Different Space Issues for Moose Hill Long Term

Current Overcrowding Issues

Phase 1 Proposal

What Moose Hill needs for current levels of programming.

We need the space for all the *specialization* that happens for our 3 to 5 year olds.

Kindergarten Classrooms

Therapy Spaces

Small Classroom Instruction

Staff Space

Better Entrance

Relieve Traffic Issues

More Space for Full Day Kindergarten Only

Phase 2 Proposal

What Moose Hill would need for a Full Day Kindergarten Expansion.

Kindergarten Classrooms

Specials Classrooms

Cafeteria

Additional Playground

What we need if Londonderry does not support
Full Day Kindergarten

Vetting the Space Needs for Phase 1 - Kindergarten

Phase 1 if Phase 2 is Never Approved - What Moose Hill Needs Now with Current Programming				
	Current Needs	Current Needs		
Kindergarten	Classrooms	Square Feet	Current Haves	Gap Spaces
Classrooms	8	1200	6	2
General Special Education	2	500	0	2
Reading	2	500	0	Partial
Counselor Office	1	250	0	1
Counselor Therapy Space	1	500	0	1
Main Office with Conference Room	1	2200	1	Partial
Clubhouse/Behavior Classroom	2	200	0	1
Library	1	2000	1	Partial
Staff Bathrooms	2	500	1	Partial
Staff Room	1	1000	1	Partial
Safer Entrance	1	2000	0	1
Multi-Purpose Room	1	2000	0	2000
Nurses Office	1	800	1	Partial

The review lead us to realize we need **2 more** Kindergarten classroom long term, many therapy and small group instruction spaces, an entrance like our other 5 schools, and a multi-purpose room for larger gatherings so that we do not affect the current Therapy Programming in the Multi-Sensory Room for LEEP.

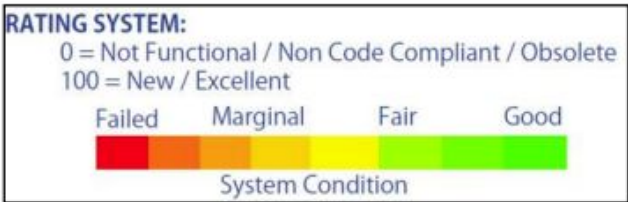
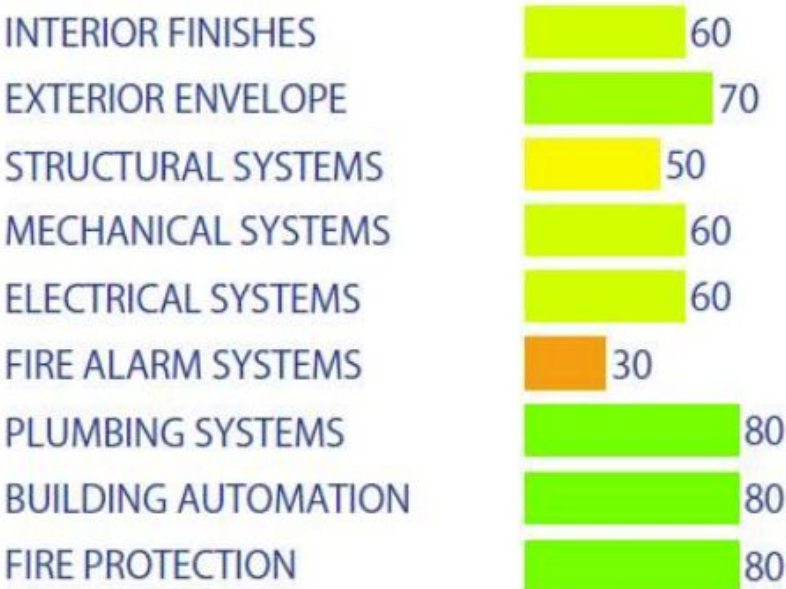
Vetting the Space Needs for Phase 1 - LEEP

Phase 1 if Phase 2 is Never Approved - What Moose Hill Needs Now with Current Programming				
	Current Needs	Current Needs		
Special Education Programs	Classrooms	Square Feet	Current Haves	Gap Spaces
LEEP Pre K	6	1200	6	0
FRIENDS Program	2	2000	1	Partial
PALS Program	1	1200	0	Partial
FLEX Program	1	1200	1	0
OT/PT Therapy Space	1	500	0	1
OT/PT Office Space	2	250	1	Partial
SLP Therapy Space	1	250	0	1
SLP Office Space	2	250	2	Partial
Multi-Sensory Room	1	2000	1	0
SPED Admin Office & Smaller Conference Room	1	1200	1	Partial
Parking and Traffic Flow & Playground				
We need a solution that allows for b				
1) Better Flow of Traffic				
2) 2 Drop Offs - one for LEEP & One for K				
Move Current K Playground				

For current Special Education Programming, our review lead us to realize we need larger rooms for FRIENDS, a room for PALS and more therapy spaces for students and office spaces for the adults in the building. Outside the building we need to create a traffic loop like our other 5 schools and move the current playground to accommodate Phase 1.

MOOSE HILL SUMMARY

WHOLE BUILDING 2000 - 39,400 SF



Current Moose Hill Space and Layout

6 LEEP Classrooms

8 Kindergarten Classrooms (2 in Temporary Classrooms)



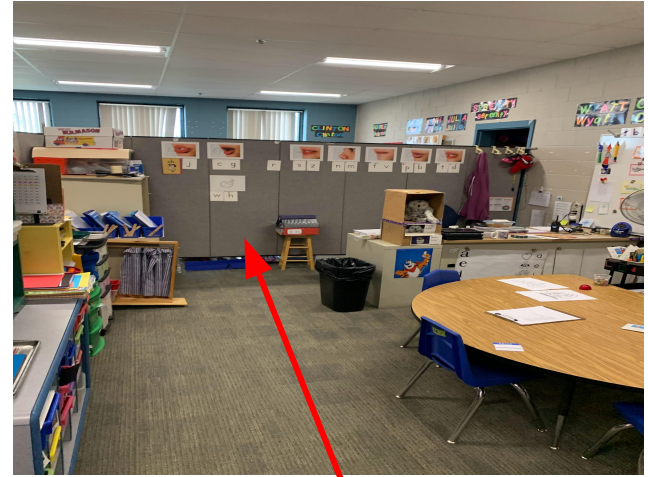
- 1 Old Classroom Now Partitioned for Special Education
- 2 Old Classroom Now Partitioned for Special Education & Counseling
- 3 Old SPED Conference Room Now Used for PALS Program
- 4 Old Staff Room Now Used for Reading Small Groups
- 5 Physical and Occupational Therapy Office and Therapy Space Combined
- 6 Speech Office and Therapy Space Combined
- 7 Old Closet Now a Speech Office and Therapy Space
- 8 Library Storage Area in Temporary Classroom Area

Overcrowding Pictures Right Now



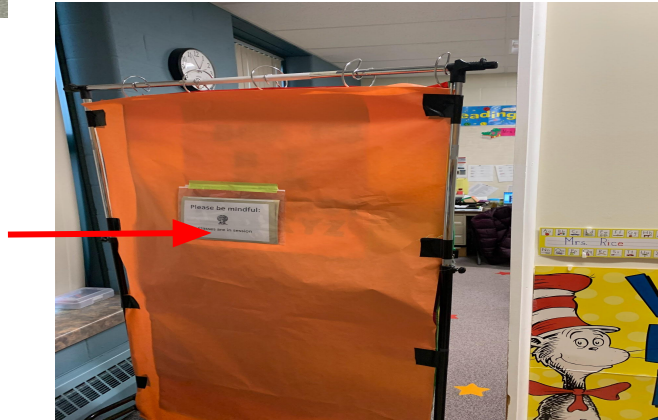
Students Learning in the Hallway

All Noisy Spaces



Larger classrooms are partitioned for small Group Work.

**Paper curtain partitions
Small Group Reading
In Former Staff
Room**



*520 Sq Ft. has been partitioned into 2
Small Group Reading Spots*

Overcrowding Pictures Right Now



**Office Space
for 2 Speech
Pathologists**

245 Sq Ft. has been turned into office for 2 Staff and Therapy Space for them

**One Therapy
Space**

Combining Therapy Space and Office Space Makes All the Space Tighter and pushes instruction into the hall at times.



**School
Counselor
Office
& Small Group
Space in a
Partitioned
Classroom**

170 Sq Ft. has been partitioned from one classroom for office and Small Group Spot

Overcrowding Pictures Right Now



Our FRIENDS program for students with Autism require individual spaces at times for their education. This is one space.



Our Moose Hill classrooms were not designed to have potentially **12 of these individual spaces** and **common small** and **large group** settings in them as well. The individual partitions crowd out that option.



Overcrowding Pictures Right Now



Normal Classroom

PALS Room Now



*413 Sq Ft. is the size of the former
Special Education Conference Room where
PALS Program students receive instruction*

Overcrowding Pictures Right Now



*364 Sq Ft. to store Library Books Only
For Kindergarten Program in
The Temporary Classroom Area*

Small Spaces not Made
for Our Current
Moose Hill Programs



*236 Sq Ft. for a conference room to handle all
Special Education Meetings and Staff Needs
for a Staff of 102.*

*194 Sq. Ft for a former closet now
Office and Therapy Space for Speech*



Why We Need these New Spaces to Relieve Overcrowding

For Current Kindergarten Program

New Space	Why We Need It
2 Kindergarten Classrooms	To replace the 2 portables
2 Reading Small Group Instruction Spaces	Right now they are in the staff room
2 Small Instruction Spaces for Special Education	Right now they are in a partitioned classroom
Counselor Office and Therapy Space	Office and Therapy space are part of a classroom partition now
Larger Conference Room	Current Conference Room does not allow for larger staff meetings
Clubhouse/Behavior Space	Currently part of a classroom partition
Functional Library	Right now we only have a small space to store books for Kindergarteners
Additional Staff Bathroom	We only have <u>one current bathroom</u> to use for a <u>large staff of 102</u>
Staff Room	Current one has been turned into Reading Classroom
Free Standing Multi-Purpose Room	To no longer stop therapy in multi-sensory room for LEEP students

Why We Need these New Spaces to Relieve Overcrowding

For LEEP Program

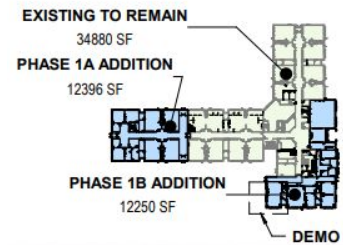
New Space	Why We Need It
2 Larger Friends Rooms	Current K spaces are not made for specialized needs of program for Autistic Students and amount of adult support needed.
PALS Room	Right now they are using a converted conference room and sharing a classroom with LEEP
Occupational Therapy Space	Right now Therapy happens in the hallway or when multi-sensory room is free
Speech Therapy Space	Currently happens in the hallway or any free space on time of day
OT and Speech Office Space	Currently housed in converted closets and partitioned classrooms
SPED Conference Room	Currently being used for PALS and LEEP programs

Traffic Flow and Playgrounds in Phase 1

Unlike our other 5 schools, Moose Hill does not have a good “loop” that allows us to have a mixture of parents dropping off their students as well as buses. The small loop we have right now is problematic and does not control traffic well.

For that reason, the site work proposed in the conceptual design should also be part of Phase 1 planning.

The Phase 1a part of the conceptual design is right on top of the current playground for Kindergarten so that will need to be moved.



PHASE 1

LONDONDERRY SCHOOL DISTRICT

LONDONDERRY SCHOOL DISTRICT MASTERPLANNING - PHASE 1

PHASE 1

SCALE: As indicated

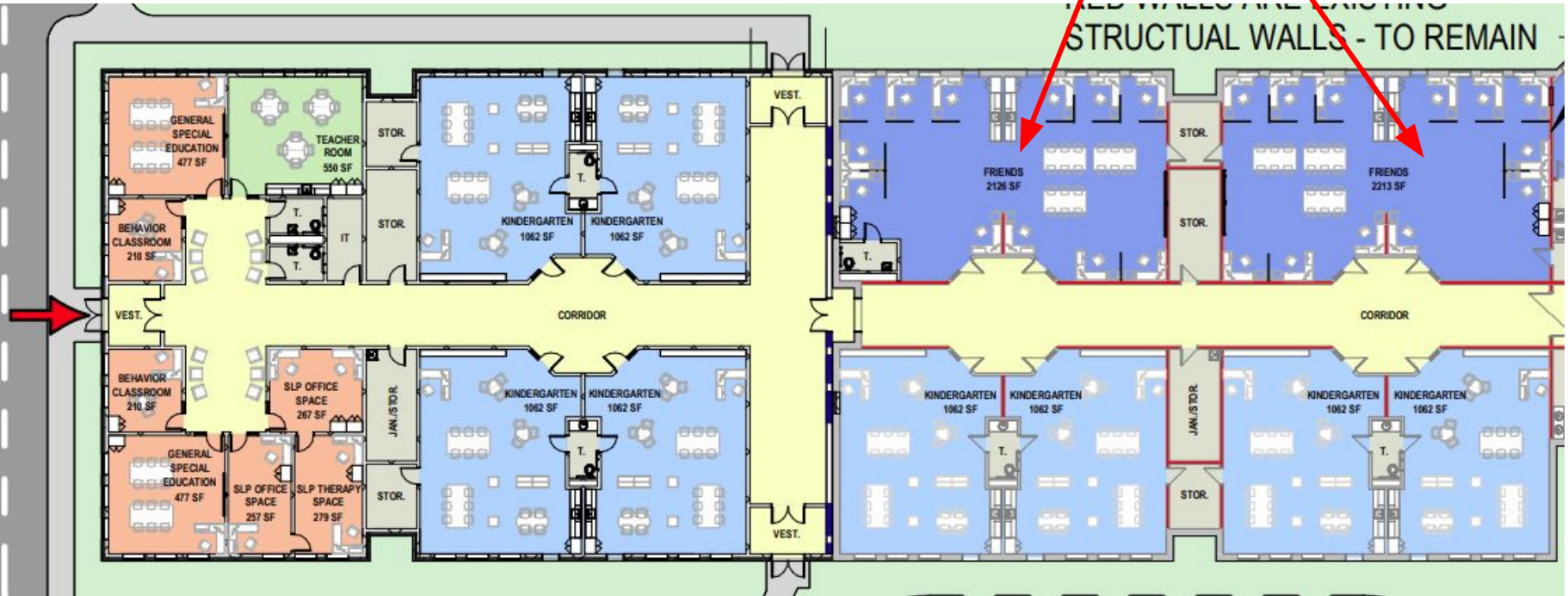


05/02/2023

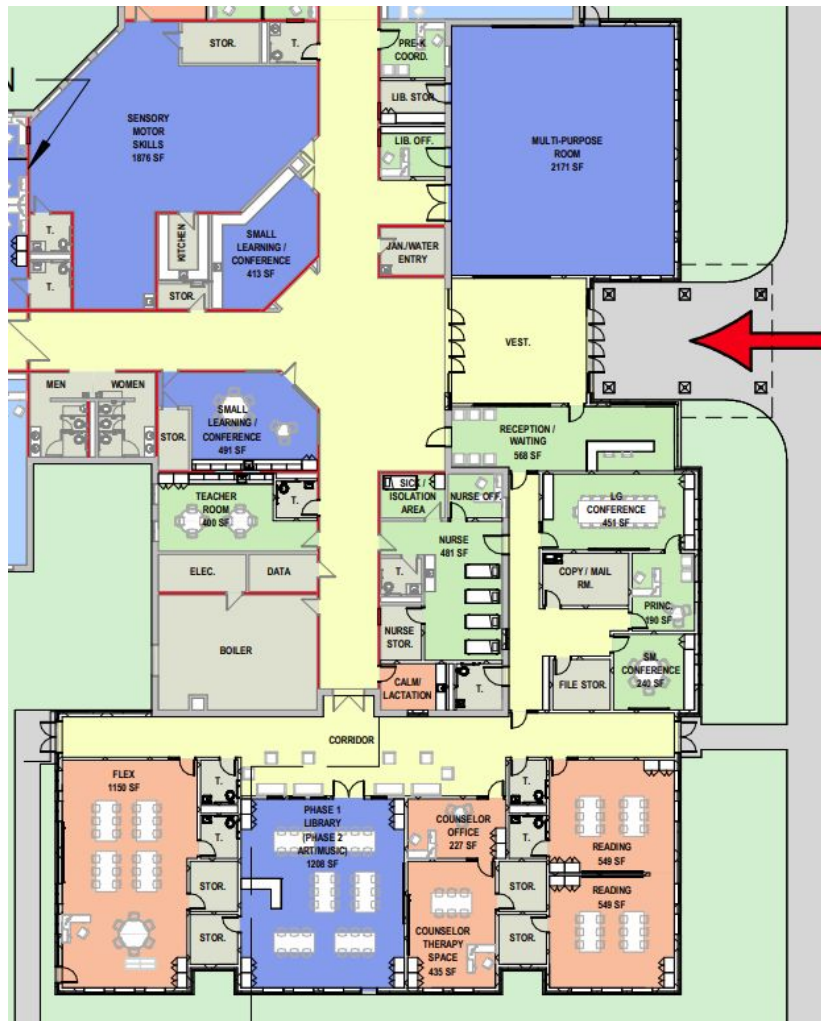
LAVALLEE BRENSINGER ARCHITECTS

Updates for FRIENDS Program

RED WALLS ARE EXISTING
STRUCTURAL WALLS - TO REMAIN

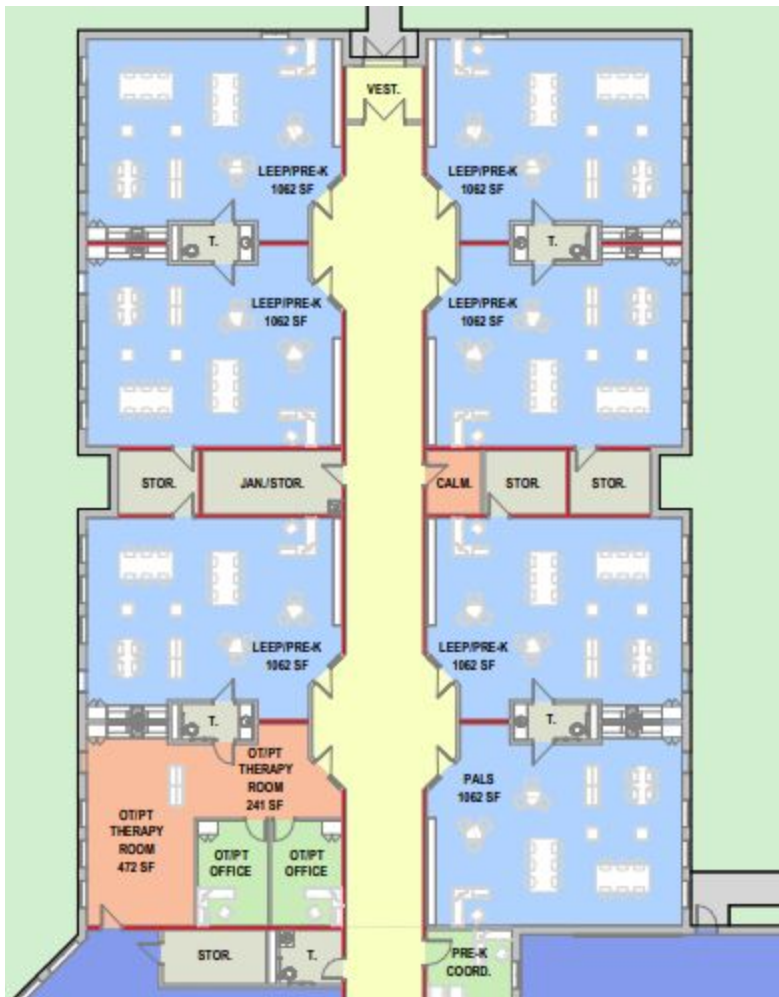


Phase 1A



Phase 1B Addition

- Stand Alone Multipurpose Room
- Updated Entrance
- Small Group Instruction Spaces
 - Reading
 - Speech
 - Counseling
- Therapy & Office Space for Services
- Conference Room Space for Staff and Family Needs
- Library for Students and Staff
- Teacher Room
- More Bathrooms for Staff
- PALS has their own classroom

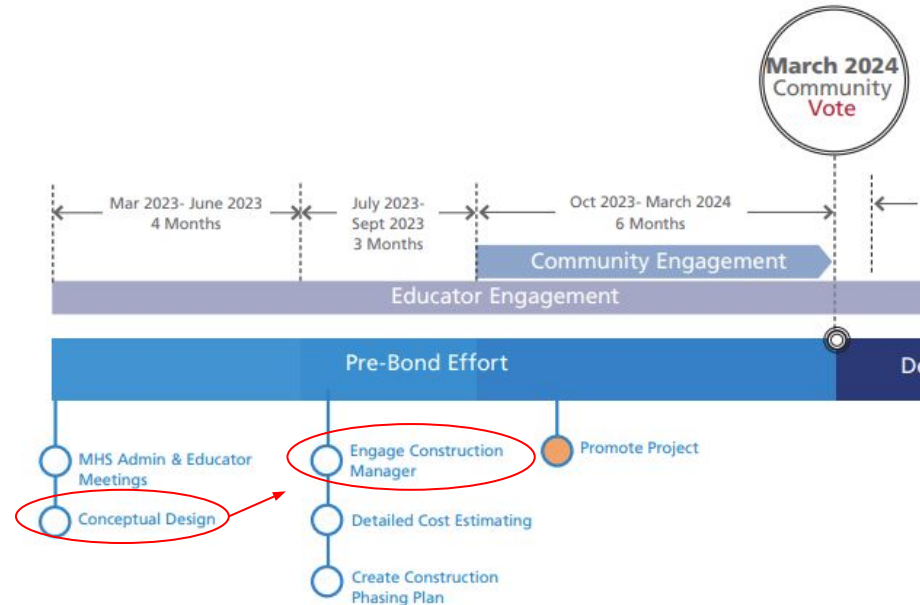


Close Up of Other Wing to See

- Stand alone PALS Room
- Occupational and Physical Therapy Space and Offices
- 6 LEEP Preschool Classrooms

Consent from the School Board to Get Detailed and Accurate Costs

We have a well vetted conceptual design that ***works for our educational programs*** - is the School Board comfortable moving forward in the process to have the administration engage with a construction manager (or cost estimator) to come up with detailed and accurate costs to be part of next year's budget discussion?



Any final decisions on these phases and projects would be next fall and winter by the School Board

Getting Accurate Costs By the Fall

We will need to engage with a construction manager to get accurate cost estimates for Moose Hill. That is the next phase of this process we need the School Board's consent on.

Phase 1 = We are adding Space Only for Existing Programs and People

The only caveat for Phase 1 is we would most likely need a new 2nd shift custodian for clean and manage the additional 24,000 sq ft.

A salary and benefit budget estimate for a custodian would be \$73,318. If you go back to the timeline, this would be added somewhere between FY26 and FY27.

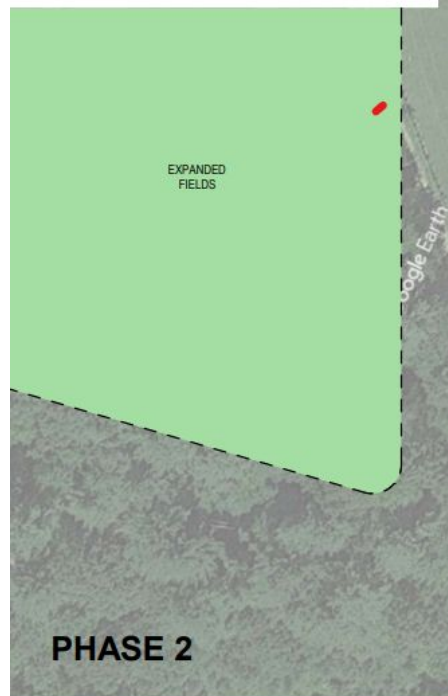
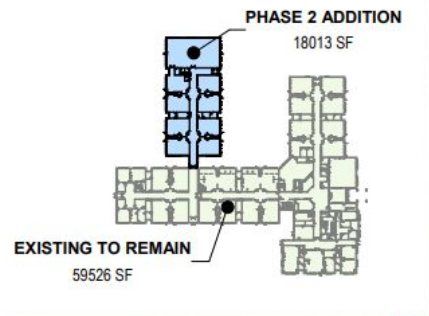
Vetting the Space Needs for Phase 2 - Full Day K

- We would propose adding 7 more Kindergarten classrooms.

Having 14 Kindergarten teachers means we could handle 260 to 280 Kindergarten per year. In the recent past and present our 1st grade classes have been closer to 300. If that ends up being our Full Day K enrollment we will know by the fall if we can make that enrollment work with a “Master Schedule” and the current conceptual design.

Perhaps we could poll our K to 3 families to get a more accurate projection by the Fall.

- Phase 2 would then also have a kitchen and cafeteria - which then doubles as a large multi-purpose space for Specials and other events.



Phase 2 Addition

- 7 Kindergarten Classrooms
- Kitchen
- Cafeteria

One task that will need to be completed by the fall is build a “Master Schedule” for Full Day Kindergarten to figure out a Lunch Schedule and how Art - Music - Library - Physical Education - Recess would work at Moose Hill.



Getting Accurate Costs for Phase 2 - Building

We will need to engage with a construction manager to get accurate cost estimates for Moose Hill. That is the next phase of this process we need the School Board's consent on.

We can share current budget numbers for the increase in staff that Phase 2 would require as well as revenue figures.

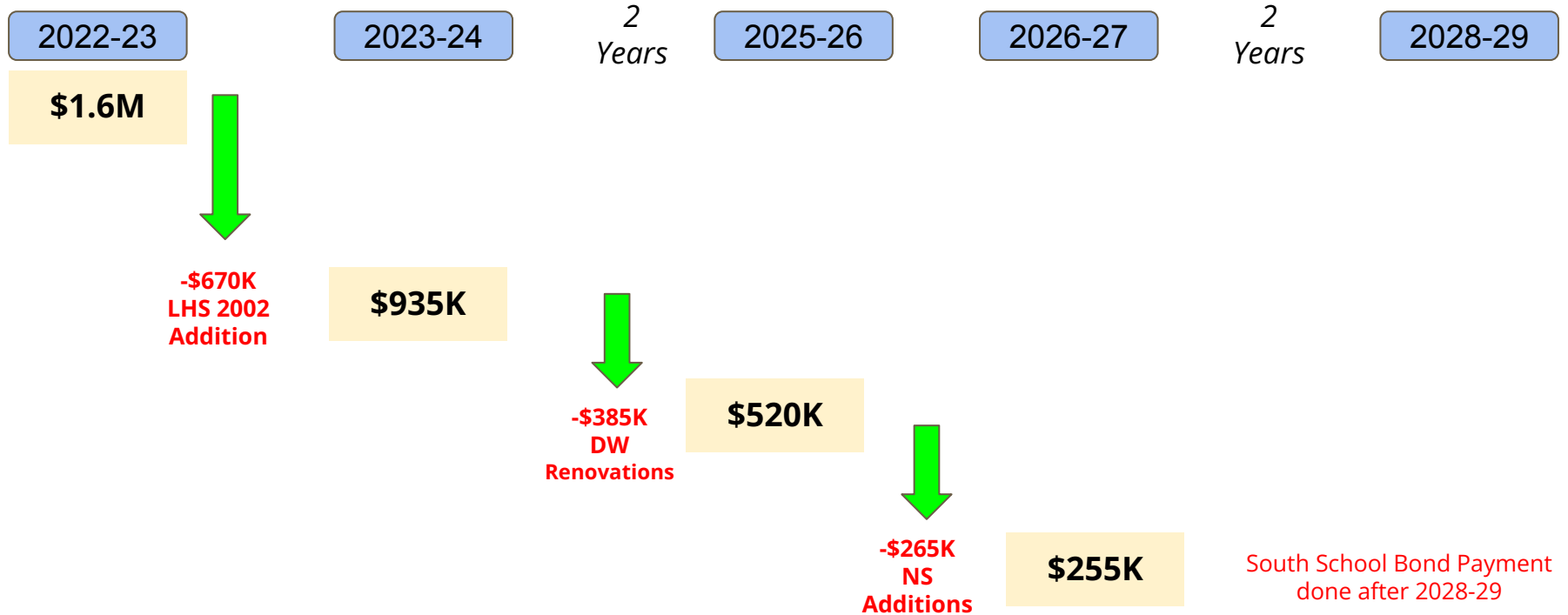
Please keep in mind that these budget figures are not the actual costs, which could be four fiscal years away, if Londonderry approved of Full Day Kindergarten.

Rough Budget Costs for Phase 2 - New Staff

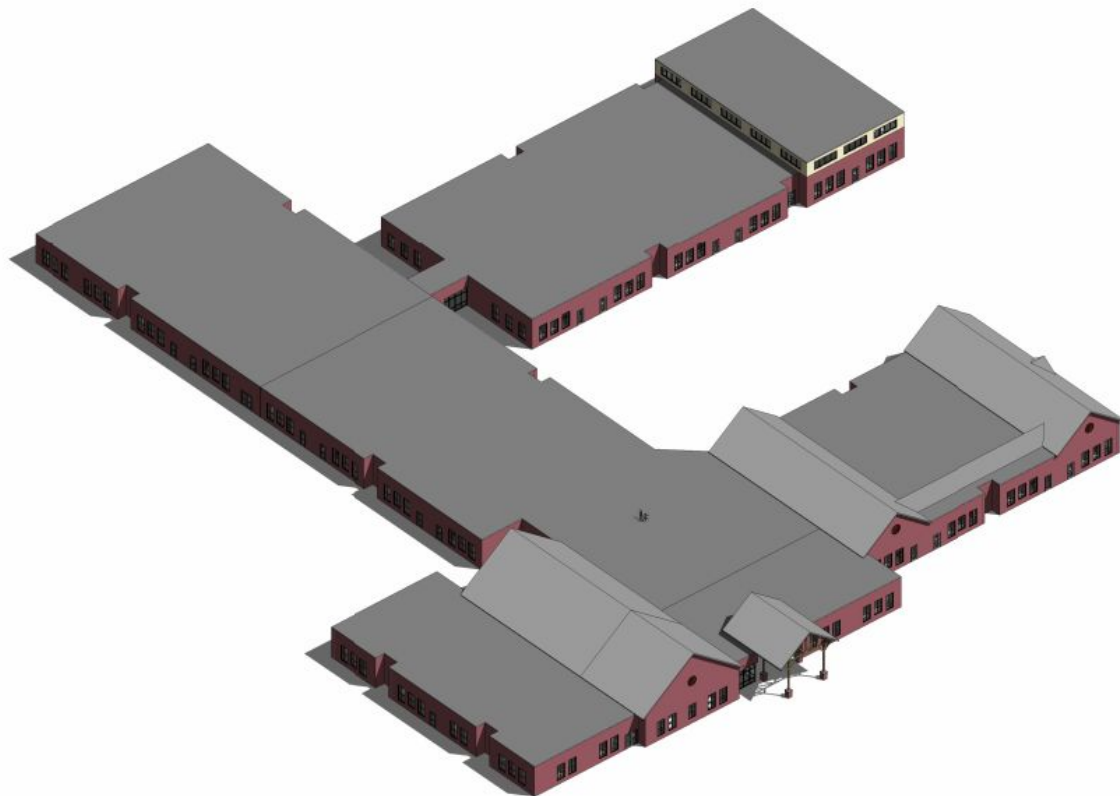
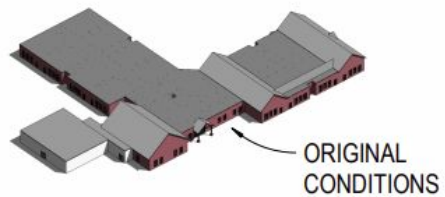
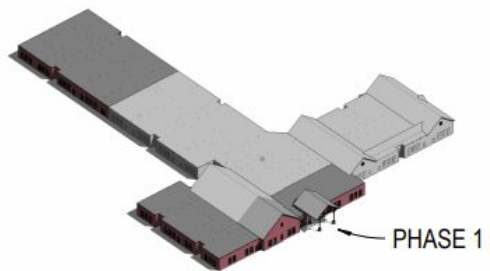
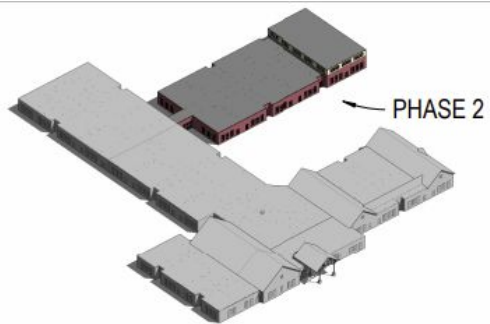
New Staff	Spring 2023 Budget Estimate
7 New Kindergarten Teachers	\$92,462 per FTE (Salary & Benefits)
7 New Classroom Aides	\$22,498 per FTE (6.5 Hours)
1 New SPED Teacher	\$92,462 per FTE (Salary & Benefits)
4 New Specials Teachers (Art, Music, PE, and Library)	\$92,462 per FTE (Salary & Benefits)
0.5 New Nurse	\$46,231 per FTE (Salary & Benefits)
1 New Custodian	\$73,318 per FTE (Salary & Benefits)
0.3 Additional Guidance Time	\$27,738 Additional for Full Time Costs
2 New Cafeteria/Recess Monitors	\$9,502 per FTE (3.0 Hours)

Moose Hill Long Term Planning Budget Figures			
	Overall Costs	Yearly Costs	Notes
Phase 1a & 1b Investments	???,???,???	\$?,???,???	Upcoming Process with School Board's Consent
Additional Custodian		\$73,318	Added FY26
	Overall Costs	Yearly Costs	Notes
Phase 2 Investments	???,???,???	\$?,???,???	Upcoming Process with School Board's Consent
Additional Staff Costs		\$1,340,854.00	Added FY27
Savings on Mid Day Bus Runs		-\$323,000.00	
Additional State Revenue (+\$1900 Per K Student)		-\$494,000.00	
Year One Additional State Aid Only (+1000 Per K Student)		-\$260,000.00	First Year Only
Net Operating Costs Increase		\$263,854.00	First Year Only FY 27
		\$523,854.00	After 1st Year Grant Goes Away

Decreasing Bond Payments

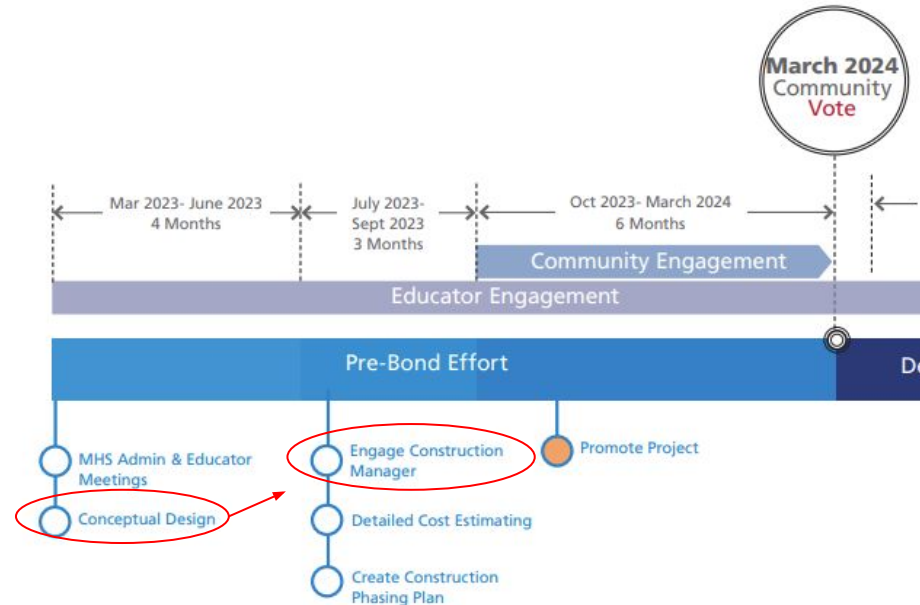


Very Rough Budget Outlook	We are here							
		2022-23	2023-24	2024-25	2025-26	2026-27	2027-28	2028-29
Existing Debt	\$1,605,000.00	\$935,000.00	\$920,000.00	\$520,000.00	\$255,000.00	\$255,000.00	\$255,000.00	\$0.00
Infrastructure Bond	\$0.00	\$75,000.00	\$533,333.00	\$520,000.00	\$506,667.00	\$493,333.00	\$480,000.00	\$466,667.00
Total Debt	\$1,605,000.00	\$1,010,000.00	\$1,453,333.00	\$1,040,000.00	\$761,667.00	\$748,333.00	\$735,000.00	\$466,667.00
Net Operating Costs Phase 1	\$0.00	\$0.00	\$0.00	\$73,318.00	\$73,318.00	\$73,318.00	\$73,318.00	\$73,318.00
Bond Costs Phase 1		March '24 Vote	Interest Payment Only	First Payment	2nd Payment	3rd Payment	4th Payment	5th Payment
Net Operating Costs Phase 2	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$263,854.00	\$523,854.00	\$523,854.00
Bond Costs Phase 2		March '24 Vote	Interest Payment Only	First Payment	2nd Payment	3rd Payment	4th Payment	5th Payment



Consent from the School Board to Get Detailed and Accurate Costs

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Any final decisions on these phases and projects would be next fall and winter by the School Board

What Questions Does the School Board
Have?

What help does the School Board need from
the Committee Moving Forward?

Access to Older Presentations and Documents

[Spring 2019 School Board Presentation](#)

[Fall 2019 School Board Presentation](#)

[Summary of 2019 Surveys Presented to School Board](#)

[C3 Committee November 2019 Presentation to Community](#)

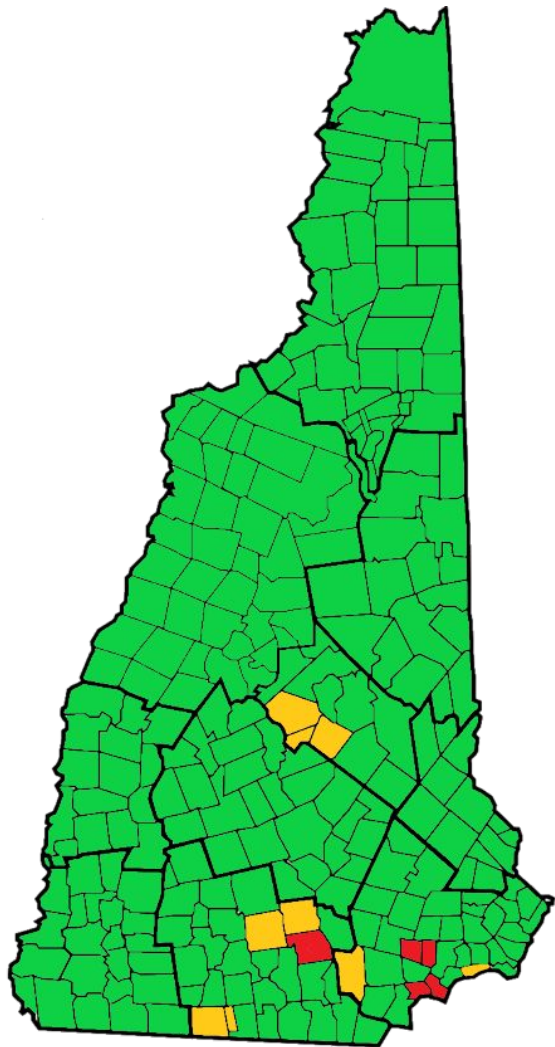
[2019 Video on Moose Hill Space Issues](#)

[September 2022 Kindergarten Committee Presentation](#)

[Jan. 10th 2023 School Board Presentation](#)

[Jan. 2023 FAQ Document to Public](#)

[Feb. 14 2023 School Board Presentation](#)



**Please use the QR Code Below to Provide
Feedback to the Kindergarten Committee
On the Presentation**



<u>2023-2024 SCHOOL BOARD MEETING CALENDAR</u>		
2023		
APRIL	4	Regular Meeting
	18	Regular Meeting - LHS Library
MAY	9	Regular Meeting
	23	Regular Meeting - Band Room
JUNE	13	Regular Meeting
	27	Regular Meeting
JULY	18	Regular Meeting
AUGUST	8	Regular Meeting
	23	Building Tours (6:00 PM-NS, LMS, MT)
	24	Building Tours (6:00 PM-SS, MH, LHS)
SEPTEMBER	5	Regular Meeting
	19	Regular Meeting
OCTOBER	3	Regular Meeting
	17	Regular Meeting
NOVEMBER	7	Regular Meeting
	21	Budget Presented to the Board
	28	Regular Meeting
DECEMBER	5	Budget Workshop and Regular Meeting
	12	Budget Workshop
	19	Budget Workshop and Regular Meeting
2024		
JANUARY	4	Budget Workshop
	9	Regular Meeting
	11	Budget Hearing
	16	Bond Hearing
	23	Regular Meeting
FEBRUARY	9	Deliberative Session - Meeting after Deliberative Session
	13	Regular Meeting
MARCH	7	Non-Public Session - 6:00 PM
	12	Election Day
	19	School Board Reorganization
*Denotes Change		
Meetings are at 7:00 PM in the LHS Cafe unless otherwise noted		



Londonderry School District Business Office

Memo

To: Dan Black
From: Lisa McKenney
Date: May 23, 2023
Re: Jacob Naar Scholarship Expendable Trust Fund – Public Hearing

The Jacob Naar Scholarship Expendable Trust Fund was established in May 2021 under the provisions of RSA 198:20-c, VI in memory of Londonderry High School student, Jake Naar who was killed in a tragic accident.

Londonderry High School has identified four recipients of this scholarship for the 2023 graduating class. School Administration is requesting a withdrawal under the provisions of RSA 198:20-b of **\$8,888** to benefit these four students, \$2,222/each.

Lisa McKenney

To: Katie Sullivan
Subject: RE: Request

From: Katie Sullivan <ksullivan@londonderry.org>
Sent: Wednesday, April 26, 2023 9:21 AM
To: Lisa McKenney <lmckenney@londonderry.org>
Subject: Re: Request

Yes

Proud To Be A Lancer,

Ms. Katie Sullivan
Londonderry High School
Assistant Principal(H4)

From: Lisa McKenney <lmckenney@londonderry.org>
Sent: Wednesday, April 26, 2023 8:59:19 AM
To: Katie Sullivan <ksullivan@londonderry.org>
Subject: RE: Request

Katie,

Are you funding four scholarships @ \$2222/each, for a total of \$8888 to be withdrawn?

Lisa McKenney
Business Administrator
Londonderry School District
603-432-6920 x1115

From: Katie Sullivan <ksullivan@londonderry.org>
Sent: Saturday, April 22, 2023 5:46 PM
To: Lisa McKenney <lmckenney@londonderry.org>; Michelle Broadhurst <mbroadhurst@londonderry.org>
Subject: Request

Hello ladies,
What do you need from me to request my annual check request for the 4 winners of the Jake Naar scholarship?

This money is in a trust so this is my official request to withdraw the money for the LHS scholarship winners, 2023.

Proud To Be A Lancer,

Ms. Katie Sullivan



**Londonderry School District
Business Office**

**"Giving Wings to
Children's Dreams"**

Memo

To: Superintendent Dan Black
From: Sheryl Rich
CC:
Date: 5/23/2023
RE: Withdrawals from Capital Reserve Funds for FY 23

Attached are requests to withdraw funds from the Buildings & Grounds [\$564,137.99], the District Information Technology Network Infrastructure Equipment Capital Reserve Fund [\$28,023.60], the Equipment Capital Reserve Fund [\$42,443.50] and the Vehicle and Machinery Capital Reserve Fund [\$101,695.00].

Buildings & Grounds Capital Reserve Fund \$564,137.99

The purpose of this fund is to cover the costs of large renovations and construction for buildings and district grounds. This request covers payment on the Phase I upgrade at the Middle School from a summer 2022 project delayed due to supply chain issues (to be completed spring/summer of 2023), the main wing roof repair/replacement at the Matthew Thornton school, security system upgrades(cameras), sealcoating and line striping. Two budgeted projects for roofing and paving repairs will be completed spring/summer of 2023.

The appropriation for FY23 was \$620,000 and along with a carryover balance of \$113,244, we have expended \$564,137.99 this fiscal year, leaving a balance of \$169,105.92 in this fund.

District Information Technology Infrastructure Fund \$28,023.60

This fund was established to cover the costs of the District's network infrastructure and any equipment attached to the network. These funds were approved to cover the continuing costs for network improvements. This request covers less than anticipated due to continuing supply chain issues. As items become available, these funds will be expended as planned, to maintain the District's technology infrastructure.

The appropriation for FY23 was for \$125,000 and along with a carryover balance of \$49,557.16 we have expended \$28,023.60, leaving a balance of \$146,533.56 in this fund.

Equipment Capital Reserve Fund \$42,443.50

This request includes classroom furniture and musical equipment, along with some building and grounds equipment.

The appropriation for FY23 was approved at \$50,000, and along with our carryover balance of \$44,205.51, we have expended \$42,443.50 this fiscal year, leaving a balance of \$51,762.01 in this fund.

Vehicle and Machinery Capital Reserve Fund \$101,695.00

This fund was created to capture the cost of District vehicles, machinery and large equipment. This request is for a work van from FY22 and a grounds truck replacement.

The appropriation for FY 23 was approved at \$75,000, and along with the carryover balance of \$56,789.32, we have expended \$101,695.00 this fiscal year, leaving a balance of 30,094.32 in this fund.

BUILDING & GROUNDS CAPITAL RESERVE - REIMBURSEMENT REQUEST AS OF 5/23/2023

FY23 BEGINNING BALANCE (7/1/22)	\$	113,243.91
APPROPRIATION FY23	\$	620,000.00
5/23/2023 REQUEST	\$	564,137.99
BALANCE AFTER THIS REQUEST	\$	169,105.92

COMPLETED PROJECTS FY2023	FY23 BUDGET	5/23/2023 REQUEST
HS-Asbestos Abatement from FY22	0.00	26,350.00
Paving-front driveway & drainage HS-Phase 2	300,000.00	0.00
MS-Pneumatic controls conversion	140,000.00	50,000.00
MT-Roof Replacement/Repairs (Main Wing)	150,000.00	450,420.08
DW-Roof Repairs & Maint	25,000.00	0.00
DW- Paving Repairs	25,000.00	0.00
DW-Security System Upgrades	20,000.00	21,099.61
DW-Sealcoating & Line Striping	15,000.00	16,268.30
DW-Field Improvements-LMS Softball Field	50,000.00	0.00
	725,000.00	564,137.99

INFRASTRUCTURE CAPITAL RESERVE - REIMBURSEMENT REQUEST AS OF 5/23/2023			
FY23	BEGINNING BALANCE (7/1/22)	\$	49,557.16
	APPROPRIATION	\$	125,000.00
	5/23/23 REQUEST	\$	28,023.60
		\$	146,533.56

COMPLETED PURCHASES FY2023		FY23 BUDGET	5/23/23 REQUEST
		125,000	
HARBOR NETWORKS	23510067 WIRELESS & REMOTE SUPPORT		9,578.60
INSIGHT	23510085 SERVER		18,070.00
NORTHEAST CABLE NETWORK	23510038 PATCH CABLE		375.00
REIMBURSEMENT REQUEST			28,023.60

EQUIPMENT CAPITAL RESERVE - REIMBURSEMENT REQUEST AS OF 5/23/2023			
FY23	BEGINNING BALANCE (7/1/22)	\$	44,205.51
	APPROPRIATION	\$	50,000.00
	5/23/23 REQUEST	\$	42,443.50
		\$	51,762.01

COMPLETED PURCHASES FY2023		FY23 BUDGET	5/23/23 REQUEST
MUSIC	SOUSAPHONE	0.00	7,585.39
	TENOR SAX	0.00	0.00
	TENOR SAX (2)-MS	3,099.00	3,068.00
	ELECTRIC UPRIGHT PIANO W/DOLLY-SS	4,399.00	4,993.00
	BASS CLARINETS (2)-MS	3,138.00	3,007.60
	DIGITAL PIANO W/DOLLY-MS	2,929.00	3,068.00
	TWO FULL SIZE CELLOS-HS	3,002.00	0.00
	CONCERT BARITONE HORN	1,721.00	1,650.00
	PICCOLOS (4)	0.00	2,900.00
MT	STUDENT DESKS (25)	2,750.00	0.00
	STUDENT CHAIRS (25)	1,375.00	0.00
	BOOKCASES (2)	440.00	0.00
NS	STUDENT DESKS (25)	2,750.00	0.00
	STUDENT CHAIRS (25)	1,375.00	1,630.25
	BOOKCASES (2)	440.00	0.00
SS	STUDENT DESKS (25)	2,750.00	2,750.00
	STUDENT CHAIRS (25)	1,375.00	999.75
	BOOKCASES (2)	440.00	0.00
B&G	CARPET EXTRACTOR -MH	11,700.00	8,952.31
	SNOWBLOWER-MS	2,200.00	1,839.20
		45,883.00	42,443.50

VEHICLE & MACHINERY CAPITAL RESERVE - REIMBURSEMENT REQUEST AS OF 5/23/2023			
FY23	BEGINNING BALANCE (7/1/22)	\$	56,789.32
	APPROPRIATION	\$	75,000.00
	5/23/2023 REQUEST	\$	101,695.00
	BALANCE AFTER THIS REQUEST	\$	30,094.32

COMPLETED PURCHASES FY2023		BUDGET	5/23/2023 REQUEST
B&G	FORD TRUCK (GROUNDS) (FY23)	50,000.00	\$ 54,710.00
	WORK VAN-BLDG MAINT TECH (FY22)	28,000.00	\$ 46,985.00
		78,000.00	101,695.00

BOARD COMMITTEES

The Board shall operate as a committee of the whole and shall not have standing committees. By vote of the Board, ad hoc/~~advisory~~ committees may be appointed by the ~~chairperson~~ **Board** for a specific purpose and for a specific time to investigate and report to the whole Board for its information and action.

Members appointed by the ~~Chairperson~~ **Board** to serve as liaison with, or delegate to, any other organization shall not commit the Board to any course of action unless specifically empowered to do so by the Board as a whole.

LONDONDERRY SCHOOL BOARD

Adopted: September 12, 1977

Reviewed/Readopted: February 28, 1989

First Reading to Amend: May 23, 2023

ESTABLISHING TEMPORARY ADVISORY/AD HOC COMMITTEES TO THE SCHOOL BOARD

Advisory committees contribute much toward improved education, are an asset to the School District and benefit the community as a whole.

Since the School Board's responsibilities educationally are all encompassing, the Board may appoint members of the community to assist the Board with researching a particular area of need of the School District.

The School Board shall publicly announce the formation of the study group, task force, or ~~other citizen's committee specifying where to apply.~~ **Applications to become a member will be available on the District's website and at the DO. The Board shall set a deadline for acceptance of applications. All applications must be mailed or emailed to the School Board. The Board may choose to hold some interviews after reviewing the applications.**

The School Board shall **review all applications prior to appointing committee members.** ~~and may appoint a Chairman to the committee (Refer to Policy BCFD).~~ **The Board shall appoint 5-11 members (the specific number shall be at the board's discretion).** Any employee of the School District may be a member of the committee but only Londonderry residents may vote. **Employees must apply to be a member.**

A specific Charge, outlining the committee's duties and responsibilities, shall be developed by the Board. **The charge shall be announced to the public, prior to accepting applications.** The committee is encouraged to examine the charge and seek clarification.

The Board shall assign one of its members to serve as a liaison to the committee. The liaison does not have a vote on the committee **and shall not be considered a member of the committee.**

The **committee shall elect a chair,** vice chair, and secretary.

The Chair shall be responsible for running the meetings, and keeping the Board informed on any progress.

The Secretary shall be responsible for taking the minutes of the meeting and forwarding them to the DO. The minutes shall include, at a minimum:

- A list of member's present.
- Time and location of the meeting.
- Persons appearing before the committee, if any.
- A brief description of the subject matter discussed and final decisions.
- Names of members who made or seconded motions.
- Any votes taken.

The minutes shall be available for public inspection not more than 5 days after the meeting and shall be posted on the DO website as soon as possible, after their approval.

The committee will hold regular public meetings in compliance with RSA 91: A, Access to Public Records (BDC-E) which shall include, but is not limited, to the following:

- Notice of meeting, including time, place, and agenda shall be posted on the School District website, blog, and Facebook account. Notice shall be posted 3 days in advance, when possible, but never less than 24 hours.
- The meeting shall be recorded and made available on you tube.
- The public and public comment shall be allowed at all meetings.
- The meeting shall not be held without a quorum being physically present at the posted meeting location.
- A list of all committee members shall be available on the DO website.

In order to keep unanimity in the committee, any member who misses three (3) consecutive meetings without explanation will cease to be a member of the committee.

When a committee has completed its charge and no other services are needed, as determined by the Board, it shall be discharged.

LONDONDERRY SCHOOL BOARD

Adopted: February 28, 1989

First Reading to Amend: May 23, 2023

Note: We need to update BDC-E to a copy of the current statute as it has been amended many times since 1989.

Red is additional wording Black wording is original policy

Black wording with strike thru is original policy

Yellow highlight is special areas of concern

AD HOC COMMITTEES

Whenever the Londonderry School Board appoints AD HOC Committees to examine problems (or needs), the following stipulations shall guide the committees.

The number of committee members shall be determined by the School Board with each member appointed to a term not to exceed three years. Applications for subsequent terms shall be submitted to the superintendent and reviewed for action by the School Board.

Each Ad Hoc Committee may consist of representation from the School building parent groups, the administration and a liaison from the School Board. In order for a parent to represent a given school, he/she must have a child attending that school. All other members shall be appointed at-large.

Each newly appointed committee shall:

- a. elect a chairperson
- b. post each meeting
- c. keep minutes
- d. forward copies of the minutes to the superintendent who shall share same with the School Board.

Each Ad Hoc Committee shall be issued a CHARGE which shall spell out terms of its membership, their specific role and responsibilities.

Any committee member who fails to attend three consecutive meetings (without explanation) shall be replaced by the Board. The chairperson shall inform the superintendent of replacements as needed.

Individuals interested in being considered for appointment to a committee should complete an application form available in the School District Office.

LONDONDERRY SCHOOL BOARD

Adopted: October 20, 1992

First Reading to Rescind: May 23, 2023



**Londonderry School District
Daniel Black,
Superintendent of Schools**

Memo

To: Londonderry School Board
From: Dan Black
Date: May 18th, 2023
Re: May Safety Update

From the EOP Committee:

- 1) We will have our District Wide Reunification Training on June 21st and 22nd. We have opened up the training to other local districts and we are having a number of them join us as well.
- 2) At the start of the next school year, we are incorporating the ALICE Training into new staff orientation and any current staff are welcome to join on August. 22nd as well. (Any staff that were hired later than October will also join this group) We are also having a 2nd ALICE Training on August 28th to be able to incorporate any non-teaching staff into another round of training as well.
- 3) On 5/1 and 5/8 we had to have two evacuations from Londonderry Middle School. The age and condition of the alarm system caused the alarm to go off in both situations. We are researching quotes for a new system that could be incorporated into a future capital reserve request.
- 4) The Alertus buttons are currently installed at North School and Moose Hill and the remaining schools will be completed this summer.
- 5) Summer staff will have badges so that schools will remain locked while staff is in the building for our summer programs.

We will have another update ready for an August School Board meeting.



NEW ENGLAND ASSOCIATION OF SCHOOLS AND COLLEGES, INC.
COMMISSION ON PUBLIC SCHOOLS

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May 2, 2023

Jason Parent
Principal
Londonderry High School
295 Mammoth Road
Londonderry, NH 03053

Dear Mr. Parent:

The Commission on Public Schools, at its March 5-6, 2023 meeting, reviewed the Decennial Accreditation Report from the recent visit to Londonderry High School and voted to award the school continued Accreditation in the New England Association of Schools and Colleges.

The Commission was impressed with the progress made on the Priority Areas for Growth and increased alignment with the Principles of Effective Practice since the time of the Collaborative Conference visit and wishes to commend the following:

- the professionalism of faculty in creating and implementing the portrait of a graduate
- the breadth of opportunities (i.e. sports and clubs) for students to become engaged in the school community and the willingness to create opportunities for students
- the empowerment of teacher leaders in their roles as competency coaches
- the commitment to ongoing development and deepening of faculty and school-wide competency-based learning practices within and across classrooms in support of high-quality, equitable learning outcomes for all students
- the implementation of common planning time for core classes to foster informal and formal collaboration and support the development of common assessments and other competency-based learning-related work
- the recognition of the value of backward design to support the long-term vision for teaching and learning
- the work of the technology integration specialist to create new opportunities for teachers to use technology to enhance student learning
- the school's commitment to meeting the needs of all learners through a variety of pathways ensuring equitable outcomes for all students

- the safe, positive, respectful, and inclusive culture across the school that honors diversity in identity and thought
- the creation of a supportive working environment by administration and continued commitment to staff mental health needs

The Commission was pleased to note all of the six (6) Foundational Elements in the Standards for Accreditation have been met by the school.

The Commission requests a First Report of Progress and Planning by February 1, 2024. This report will ask about the school's alignment to the Foundational Elements, ask the school to list exemplary practices, and request a copy of the school's revised School Growth/Improvement Plan based on the Next Steps provided by the visiting team for each of the Priority Areas for Growth.

All Accredited schools must submit a required Three-Year Report of Progress and Planning, which, in the case of the Londonderry High School, is due on February 1, 2026. Information about the proper preparation of the Three-Year Report of Progress and Planning will be provided to the school in the near future.

The Commission congratulates the school administration and faculty for completing the first two phases of the Accreditation Process: the Self-Reflection and the Accreditation visit. The next step will be the Follow-Up Process, during which the school will continue to implement a School Growth/Improvement Plan, based on the school's Priority Areas aligned with the Standards for Accreditation and report progress toward implementing those priorities. The Commission's Follow-Up Seminars should help you and your faculty develop a schedule for implementing your Growth/Improvement Plans. In addition, the Commission's website includes information on Follow-Up procedures.

The school's Accreditation status will be reviewed when the Commission considers the First Report of Progress and Planning. The school's First Report of Progress and Planning should be submitted only by the principal through the Accreditation Portal by clicking on the green "Mark Progress Report Complete" button. As well, please notify the Commission office immediately of any changes in the names of the principal and/or superintendent, along with their corresponding e-mail addresses, by submitting this information electronically to cpss-air@neasc.org.

Sincerely,



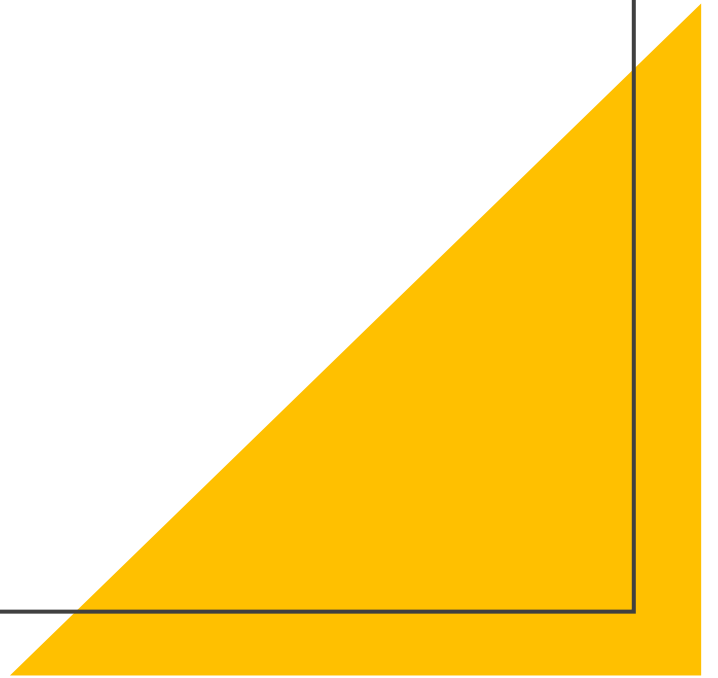
Alyson M. Geary

AMG/mv

cc: Daniel Black, Superintendent, Londonderry School District
Amy Finamore, Chair, Londonderry School Board
Amy C. Clark, Administrator of School Facilities, New Hampshire Department of Education
Jessica Bishop, Chair of the Visiting Team
Kevin McCaskill, Chair, Commission on Public Schools

NEASC Decennial Visit May 2022

Report of the Visiting Committee



New England Association of Schools and Colleges

A school's continued Accreditation is based on satisfactory progress implementing the **school's improvement/growth plan** based on the **Priority Areas** validated by the visiting team and recommendations identified by the Commission as it monitors the school's progress and changes which occur at the school throughout the decennial cycle.

The Ten-Year Cycle



Commentary from the Commission

The school community completed a **Self-Reflection** that clearly identified the school's strengths and areas of need, hosted a **Collaborative Conference**, developed an improvement/**growth plan**, and completed a **Summary Report**. The time and effort dedicated to the Accreditation process, school improvement/growth, the Summary Report, and the preparation for the visit **ensured a successful Initial/Decennial Accreditation visit.**

Priority Areas for Growth

1. **Develop a curriculum map template** that is consistent across all classes and departments, reflecting competency-based learning and instructional strategies and complete written curriculum in a consistent format for all courses in all departments that includes units of study with guiding/essential questions, concepts, content, and skills and integrates the school's vision of the graduate (2.2).
2. **Build an auditorium facility and equip classrooms** for 21st century learning (5.1)

Priority Areas for Growth

3. Ensure sufficient technology, technology personnel, and technology professional development to ensure effective integration of technology to support and to enhance curriculum, instruction, and assessment so that all learners use technology across all curricular areas to support, enhance, and demonstrate their learning (2.9, 5.3).

Priority Areas for Growth

4. Align the portrait of a graduate and Life of a Lancer with the school's core values and beliefs about learning so that the school's core values, beliefs about learning, and portrait of the graduate drive student learning, professional practices, learning support, and the provision and allocation of learning resources; and develop rubrics of the portrait of the graduate to provide feedback to learners and their families on each learner's progress in achieving this vision (1.2, 2.1)

Priority Areas for Growth

5. Provides sufficient formal time for educators to engage in ongoing reflection, collaboration, and professional development to improve student learning and well-being as well as to examine evidence of student learning and Page 33 of 41 well-being to improve curriculum, instruction, assessment practices, and programs and services (3.2, 3.3, 5.2)
6. Restore the two full-time positions of Drug and Alcohol Counselor (also known as School and Community Counselor) and School-to-Career Counselor.

The Commission's Decision

The Commission on Public Schools, at its March 5-6, 2023 meeting, reviewed the Decennial Accreditation Report from the recent visit to Londonderry High School and **voted to award the school continued Accreditation** in the New England Association of Schools and Colleges.

Commendations of the Commission

- The school's commitment to meeting the needs of all learners through a variety of pathways ensuring equitable outcomes for all students.
- The strong relationship with Manchester School of Technology and the William H. Palmer Technical Center.
 - Manchester School of Technology – 42 students
 - William H. Palmer Technical Center – 40 students
 - Nashua North CTE Center – One student

Commendations (continued)

- The safe, positive, respectful, and inclusive culture across the school that honors diversity in identity and thought.
- The shared values and identity already established and incorporated into daily life at Londonderry High School.
- The pride that community, staff, and students have for their graduates as products of their educational community.
- The culture of compassion and support that is shared not only between students and teachers, but among the faculty and staff resulting in a safe, welcoming place for all.
- The resilience and community support present in the face of difficult circumstances.
- The creation of a supportive working environment by administration and continued commitment to staff mental health needs.

Commendations (continued)

- The professionalism of faculty in creating and implementing [The Portrait of a Graduate](#).
- The breadth of opportunities (i.e., sports and clubs) for students to become engaged in the school community and the willingness to create opportunities for students where they don't exist.
- The empowerment of teacher leaders in their roles as [competency coaches](#).
- The commitment to ongoing development and deepening of faculty and school-wide competency-based learning practices within and across classrooms in support of high-quality, equitable learning outcomes for all students.

Commendations (continued)

- The implementation of common planning time for core classes to foster informal and formal collaboration and support the development of common assessments and other competency-based learning-related work.
 - Science - A
 - Math - B
 - Social Studies - C
 - Spanish - D
 - English – H
- The recognition of the value of backward design to support the long-term vision for teaching and learning.
- The work of the technology integration specialist to create new opportunities for teachers to use technology to enhance student learning.

Recommendations

- Evaluate the extent to which existing teacher evaluation and new teacher mentorship programs are in line with the school and district vision for teaching and learning including the portrait of a graduate, core competencies and Life of a Lancer.
 - Check lists for Mentor/Mentee
 - Monthly meetings with Mentors
 - Monthly meetings with Mentees
 - PLCs as a place for new-to-Londonderry teachers to collaborate with more veteran colleagues
- Develop and implement a plan to integrate support services such as special educators into classrooms in order to support high levels of learning for all students and propel the existing core competency and portrait of a graduate work forward.

Recommendations (continued)

- Implement plans to map professional development and PLC time for the upcoming academic year, identifying goals and deliverables in order to explicitly build on and unify current competency-based learning practices.
- Utilize professional development for school leaders and appropriate stakeholders in research-based professional learning community implementation in order to create coherence and unity of execution for professional learning communities throughout the district
 - Teacher Professional Development.

Recommendations (continued)

- Review the roles and responsibilities of curriculum coordinators and competency coaches to best fulfill LHS goals regarding core competencies, priority areas, and portrait of a graduate.
- Continue to pursue options for an appropriate performance/presentation space in order to provide a comprehensive learning experience for all students.

Next Steps

- To monitor the school's progress, the Commission requires that the Principal submit a First Report of Progress and Planning.
- Provide routine Three- and Six-Year Reports of Progress and Planning describing the school's progress implementing the Priority Areas.
- Submit updated improvement/growth plans.

Questions?