



LONDONDERRY TOWN COUNCIL AGENDA

MAY 15, 2023 • 7:00 P.M. • MOOSE HILL COUNCIL CHAMBERS

John Farrell • Chair
Chad Franz • Vice Chair
Ted Combes • Councilor
Jim Butler • Councilor
Ron Dunn • Councilor

Michael Malaguti • Town Manager
Kellie Caron • Assistant Town Manager | Director of Economic Development
Justin Campo • Finance Director
Kirby Brown • Executive Assistant

A. CALL TO ORDER

B. PUBLIC COMMENT

1. **Twin State Clean Energy Link Discussion**
(Doug Thomas, State Representative)

C. PUBLIC HEARINGS

D. NEW BUSINESS

1. **State of Londonderry DPW Presentation**
(Dave Wholley, Public Works Director)
2. **Resolution #2023-11 – A Resolution Reconstituting the Municipal Aggregation Committee**
(Michael Malaguti, Town Manager)
3. **Resolution #2023-10 – Elderly Income and Asset Limits Revision**
(Steve Hamilton, Town Assessor)
4. **Order #2023-05 – An Order Relative to Expenditure of Roadway Maintenance Trust Funds**
(John Trottier, Director of Engineering & Environmental Services)

E. OLD BUSINESS

F. APPROVAL OF MINUTES

April 24, 2023 Town Council Minutes

G. APPOINTMENTS/REAPPOINTMENTS

1. **Pickleball Task Force Interviews**
(Five (5) Regular Positions and Two (2) Alternate Positions)
2. **Clarification of Utility Committee Opening & Appointment of Alternate Member to Londonderry Utility Committee**

H. OTHER BUSINESS

1. Liaison Reports
2. Town Manager Report
3. Assistant Town Manager Report

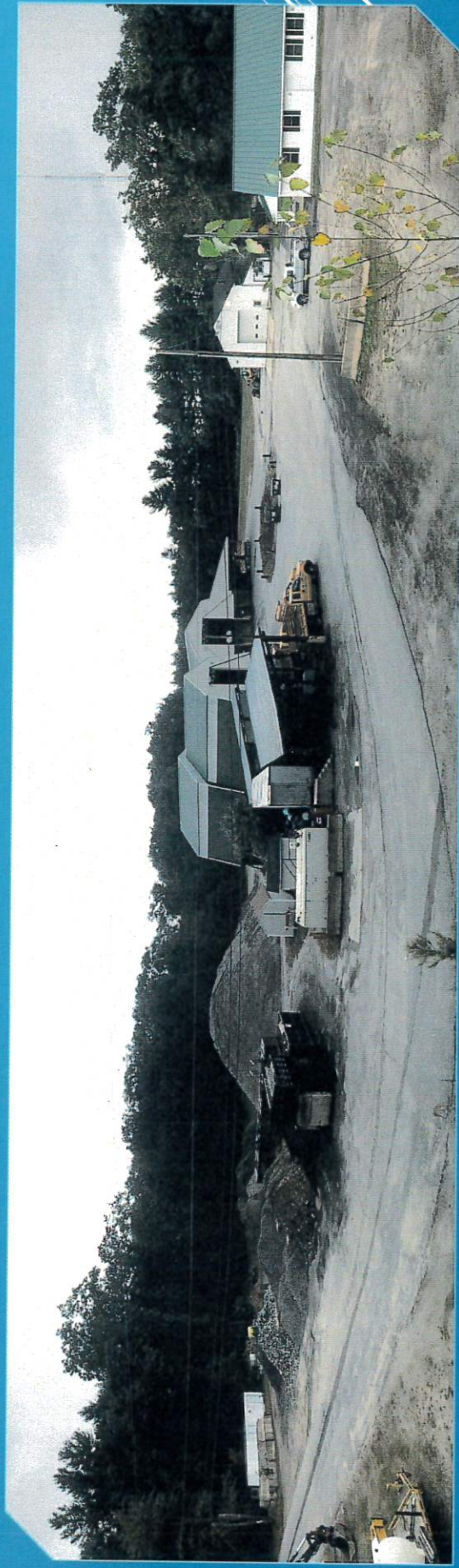
I. ADJOURNMENT

J. MEETING SCHEDULE

1. Town Council Meeting 05/30/2023
Moose Hill Council Chambers, 7:00 P.M.

In addition to the items listed on the agenda the Town Council may consider other matters not on the posted agenda and may enter a non-public session or convene in a non-meeting in accordance with RSA 91-A if the need arises.

STATE OF LONDONDERRY DEPARTMENT OF PUBLIC WORKS



May 15, 2023

Presented by:

Dave Wholley

Director of Public Works & Municipal Facilities

FACILITY COMMITTED



- ❖ Heavily invested in modernizing facilities over the past 20+ years
- ❖ However, what's missing? Perhaps Overlooked?
- ❖ Perhaps Council Resolution - Tax Payer Relief Act Of 2020?
- ❖ HOWEVER, Perhaps now it's time to discuss the possibility of a DPW facility



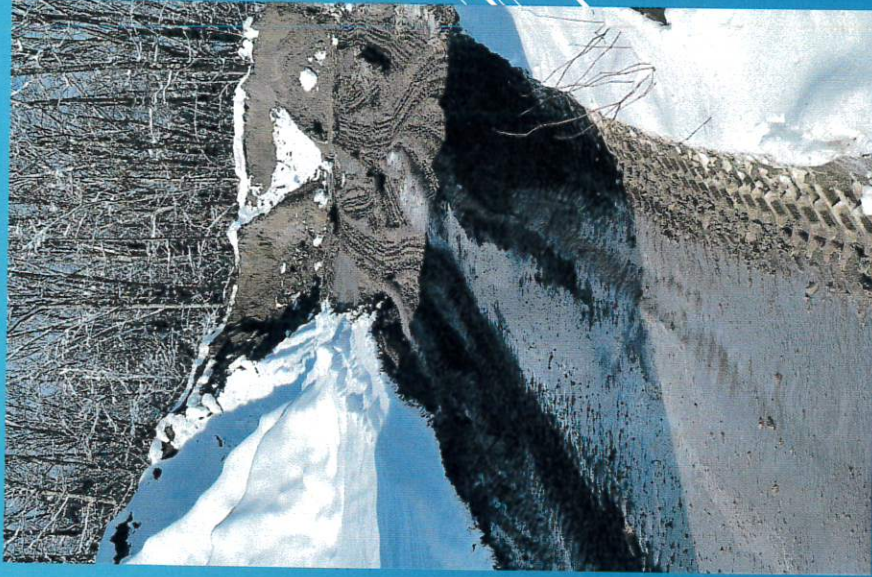
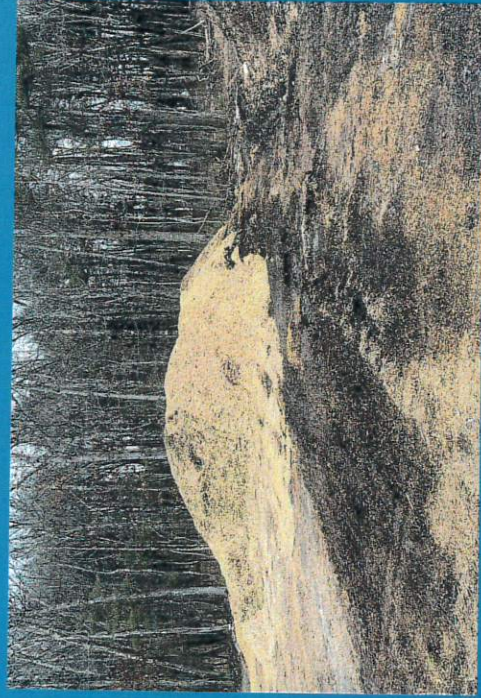
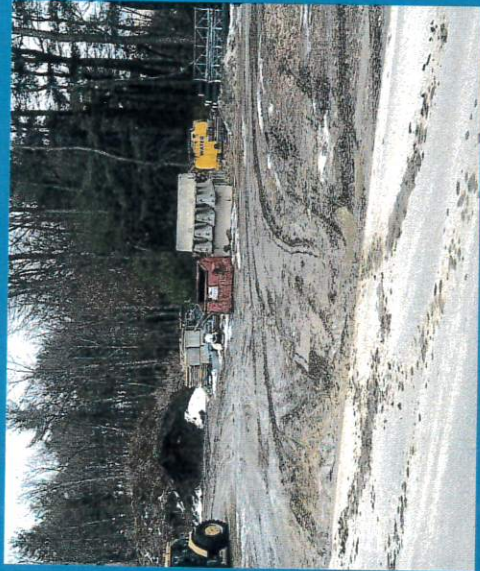
MAIN AREAS OF CONCERN

- ❖ Site Conditions
- ❖ Material Storage
- ❖ Equipment Storage
- ❖ Facility Inadequacies
- ❖ Operational inefficiencies
- ❖ Employee Safety & Working Conditions



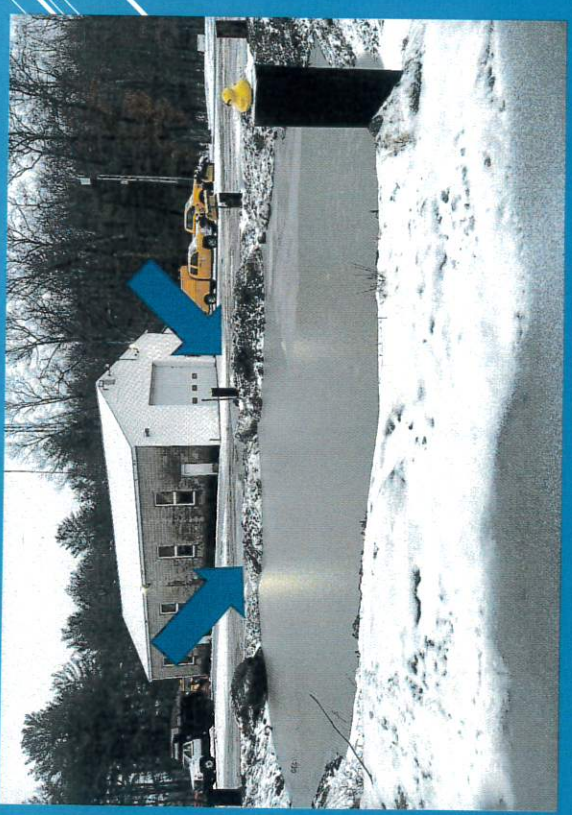
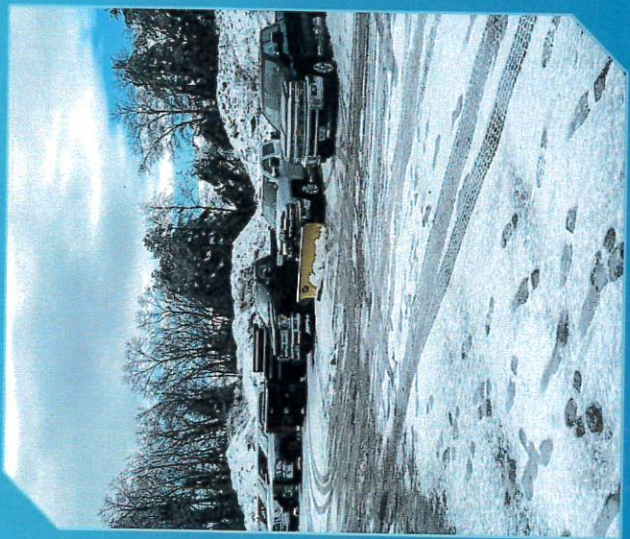
SITE CONDITIONS

- ❖ Muddy parking areas
- ❖ Muddy materials
- ❖ Muddy work areas
- ❖ Muddy mess



SITE CONDITIONS

- ❖ Ice!!
- ❖ Unsmooth surfaces
- ❖ Slow runoffs
- ❖ Ponding water



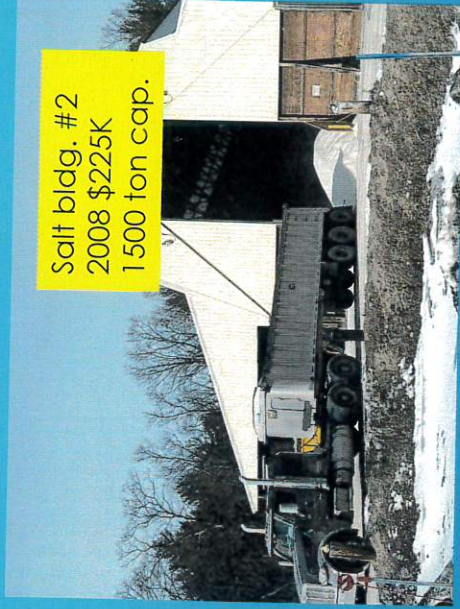
Salt bldg. #1
1986 est. \$50K
1200 ton cap.



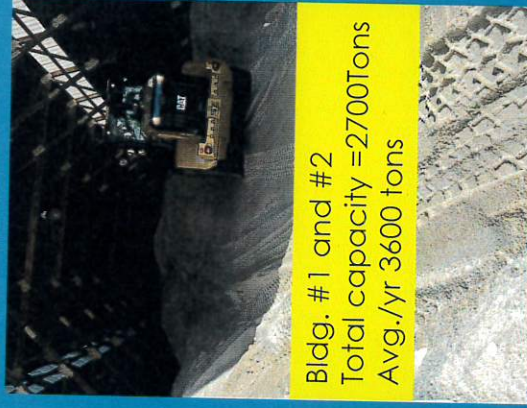
Sand shed
1981 est. \$8K
250 ton cap.
Avg./yr 2500 tons

MATERIAL STORAGE

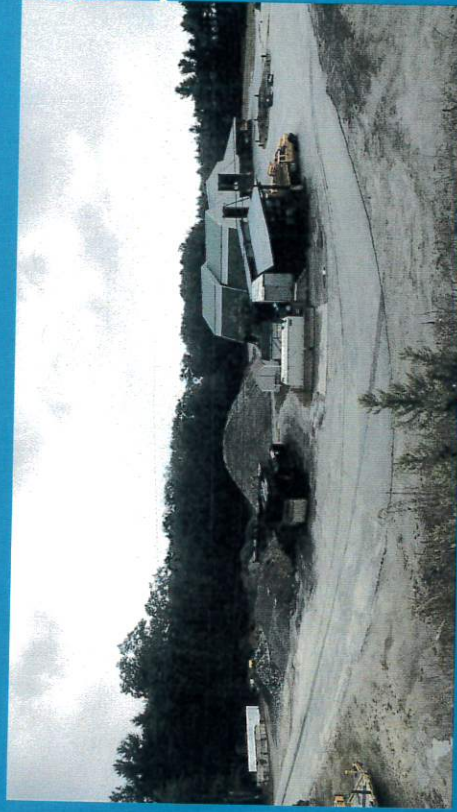
- ❖ Grossly undersized sand/salt mix shed
- ❖ Small and tight salt sheds
- ❖ All construction material uncovered
- ❖ Inadequate cold patch bin

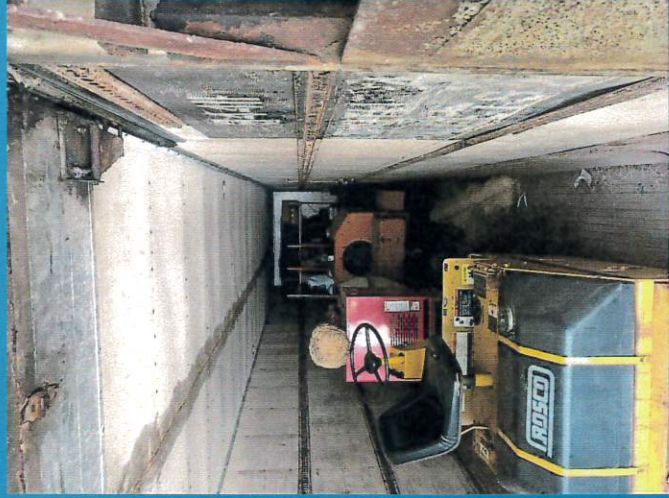
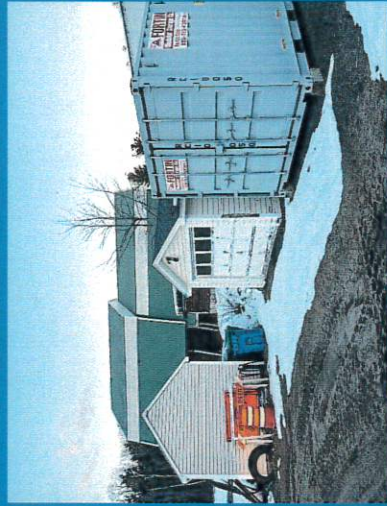


Salt bldg. #2
2008 \$225K
1500 ton cap.



Bldg. #1 and #2
Total capacity = 2700Tons
Avg./yr 3600 tons



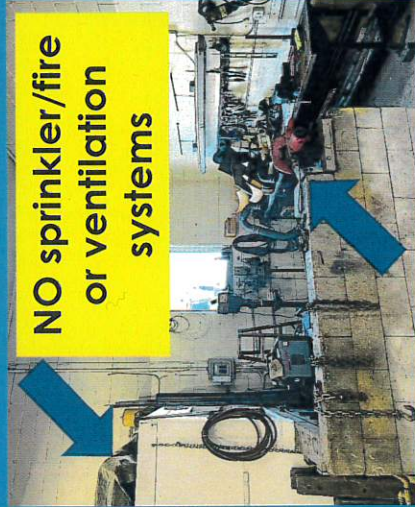
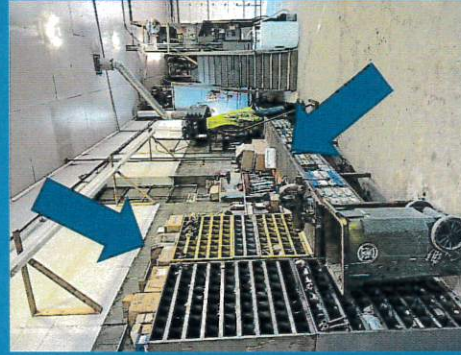
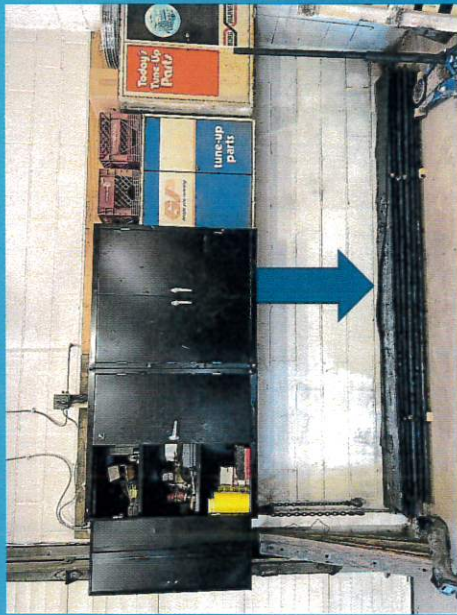


MATERIAL STORAGE-TRAILERS

- ❖ Total of 9 storage structures
- ❖ In/on/under or around
- ❖ Unlit, not ventilated, unstable
- ❖ Impractical/unsafe

MATERIAL STORAGE-BUILDINGS

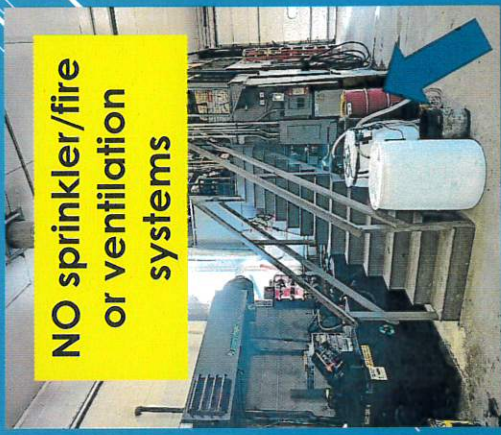
- ❖ Inadequate storage
- ❖ Improper storage
- ❖ Limited work surfaces
- ❖ Upstairs parts room
- ❖ Flammable materials



NO sprinkler/fire or ventilation systems



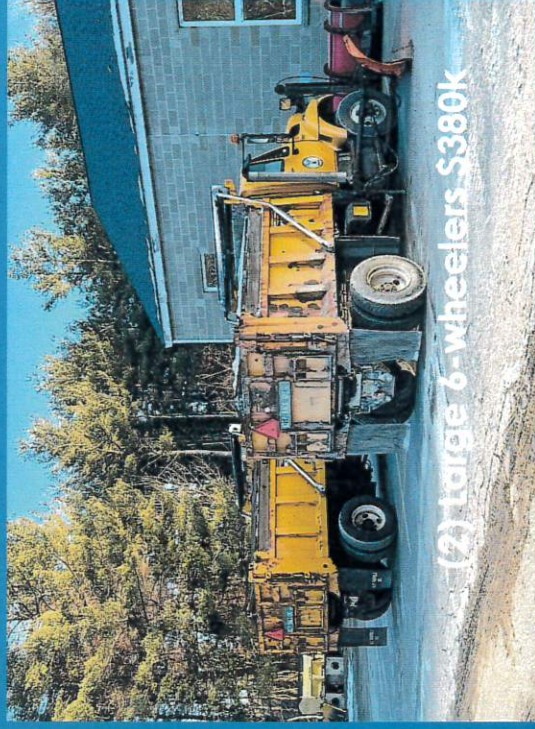
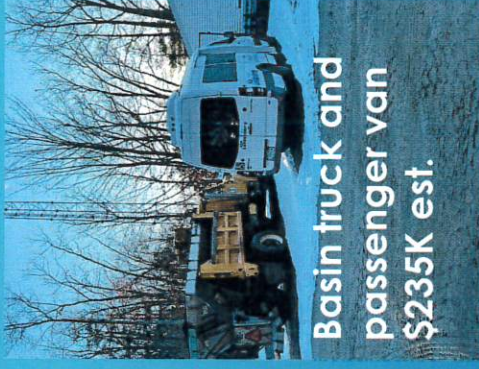
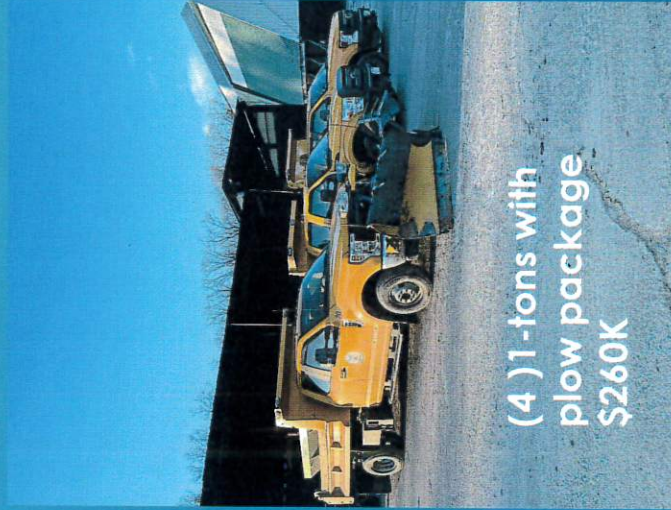
5'9"



NO sprinkler/fire or ventilation systems

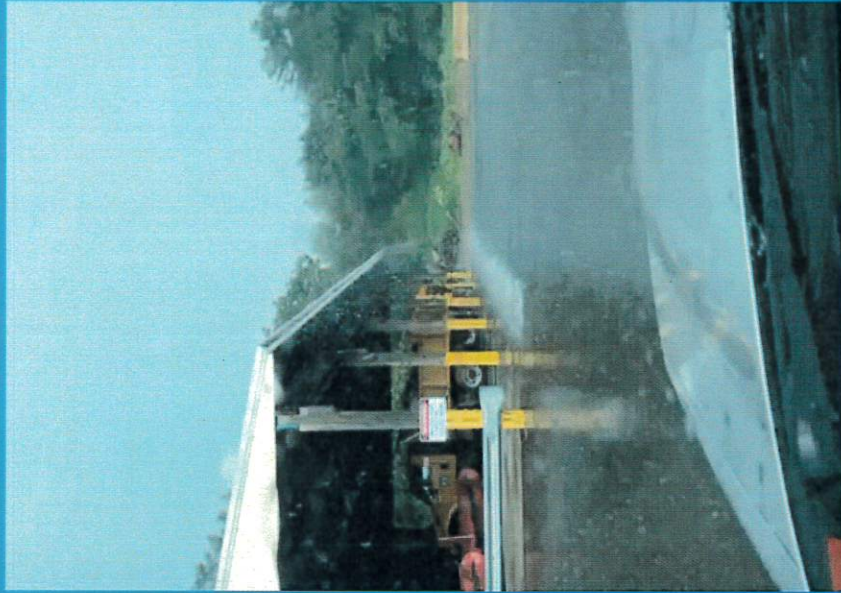
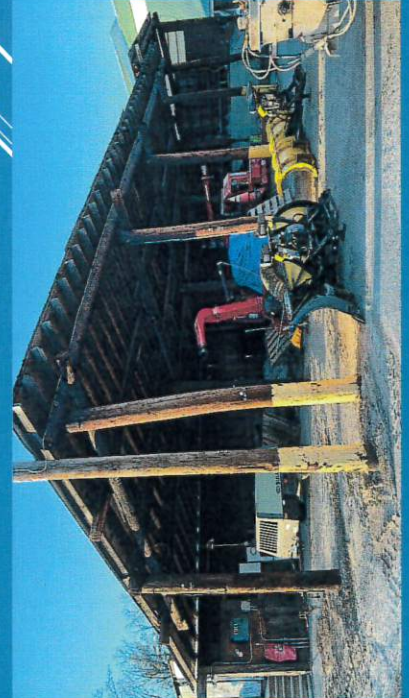
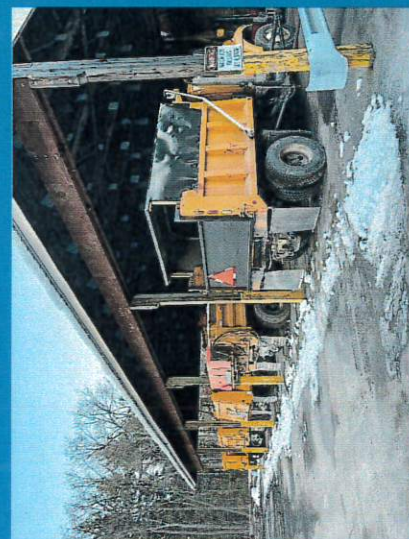
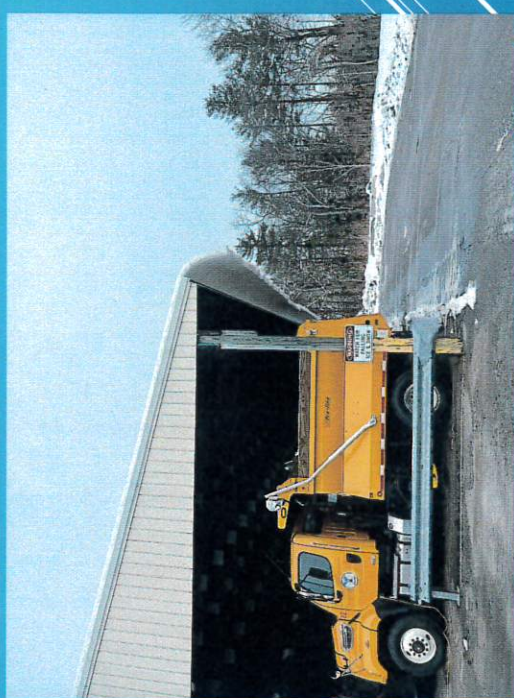
EQUIPMENT STORAGE – UNCOVERED

- ❖ Year round outside – in sun, rain, snow, ice, mud, dust, bird waste, critters, rodents, etc.



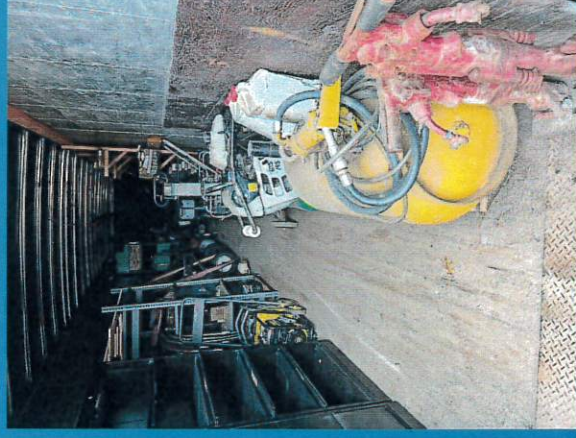
EQUIPMENT STORAGE-LIMITED COVER

- ❖ Not immune to the elements
- ❖ Wildlife-critters, birds nest here



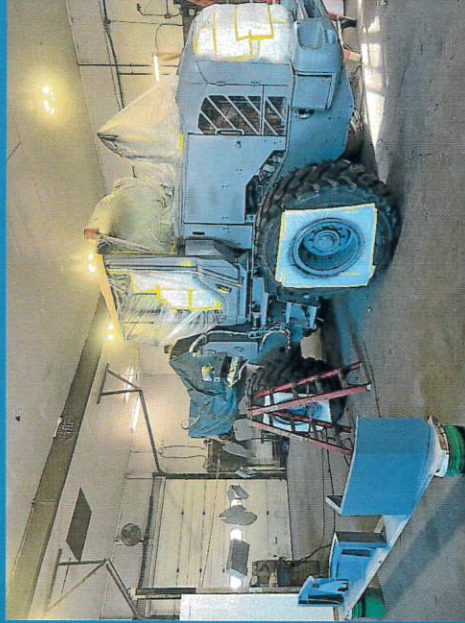
GARAGE INADEQUACIES

- ❖ No room for crimping machine
- ❖ Tight working quarters
- ❖ Spare parts and tools located in trailers



GARAGE INADEQUACIES

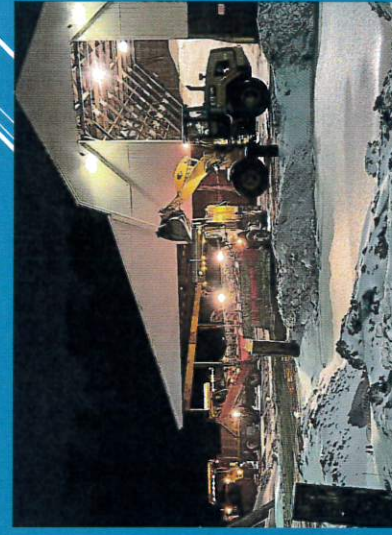
- ❖ Built in 1971 (50+ years old)
- ❖ 40x80 (3200 sq. ft.) \$27K
- ❖ Limitations on work schedule
- ❖ Side by side tasks difficult
- ❖ Closes down garage to singular task
- ❖ Employees waiting on others welding/grinding/cutting



OPERATIONAL INEFFICIENCIES



- ❖ End up with an inferior product
- ❖ Clumps on screens and belts



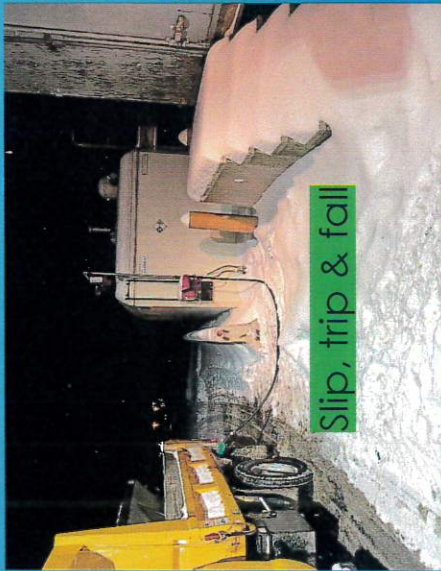
- ❖ Wears on equipment hydraulics
- ❖ Places employees in the weather

OPERATIONAL INEFFICIENCIES

- ❖ Tight breakroom/training room
- ❖ Small locker room, limited locker space
- ❖ Move equipment to get at supplies
- ❖ Move supplies to get at equipment
- ❖ Limited back up power to garage



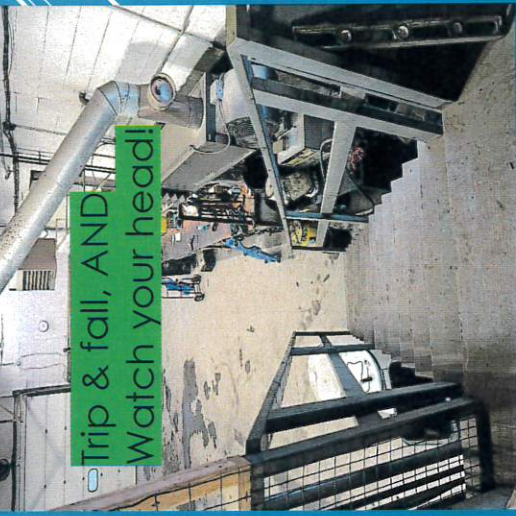
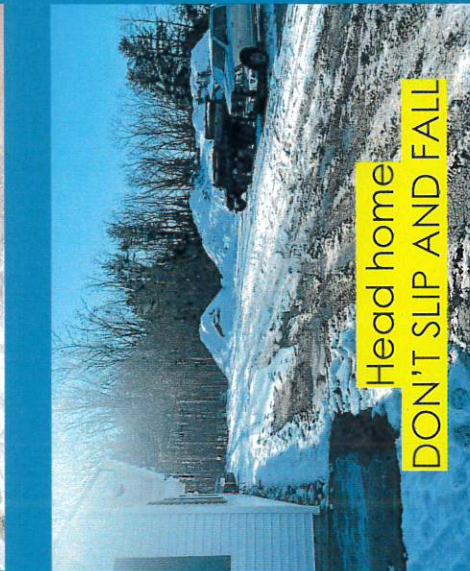
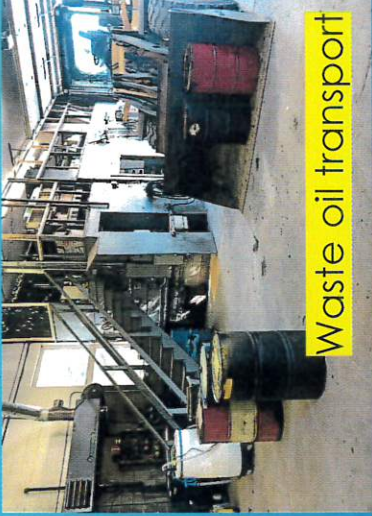
EMPLOYEE SAFETY & WORKING CONDITIONS



PUBLIC WORKS

All that we do, is in response to you!

FIRST RESPONDER



MOVING FORWARD

- ❖ Heavily invested in modernizing facilities over the past 20+ years
- ❖ However, what's missing? Perhaps Overlooked?
- ❖ Perhaps now it's time to discuss the possibility of a DPW facility

Request to authorize and conduct a Facility Master Plan Feasibility Study

- All previously mentioned items to be completely evaluated for lost efficiencies and inadequacies
- Determine appropriate square footage needs for each task needed and improved response times
- Examine current location vs. alternate location within Londonderry
- Examine possibility for this facility to help with other community needs as follows:
 - Fleet management for all vehicles
 - Fuel farm for all departments-frees up space at Central Fire
 - Relocate waste oil drop off-frees up space at Central Fire
 - Free up office and storage space at Town Hall
 - Potential for additional parking at Town Hall
 - Relocate drop off center to achieve year round access
 - Storage units for other departments- PD, FD, HR, Finance, TM, Etc.
 - Opportunity for GoGreen initiatives-solar panels/E.V. charging area
 - Wash facility to improve longevity of costly equipment
 - List goes on and on-endless opportunities to solve long standing challenges

MODERN FACILITY



FLEET MANAGEMENT



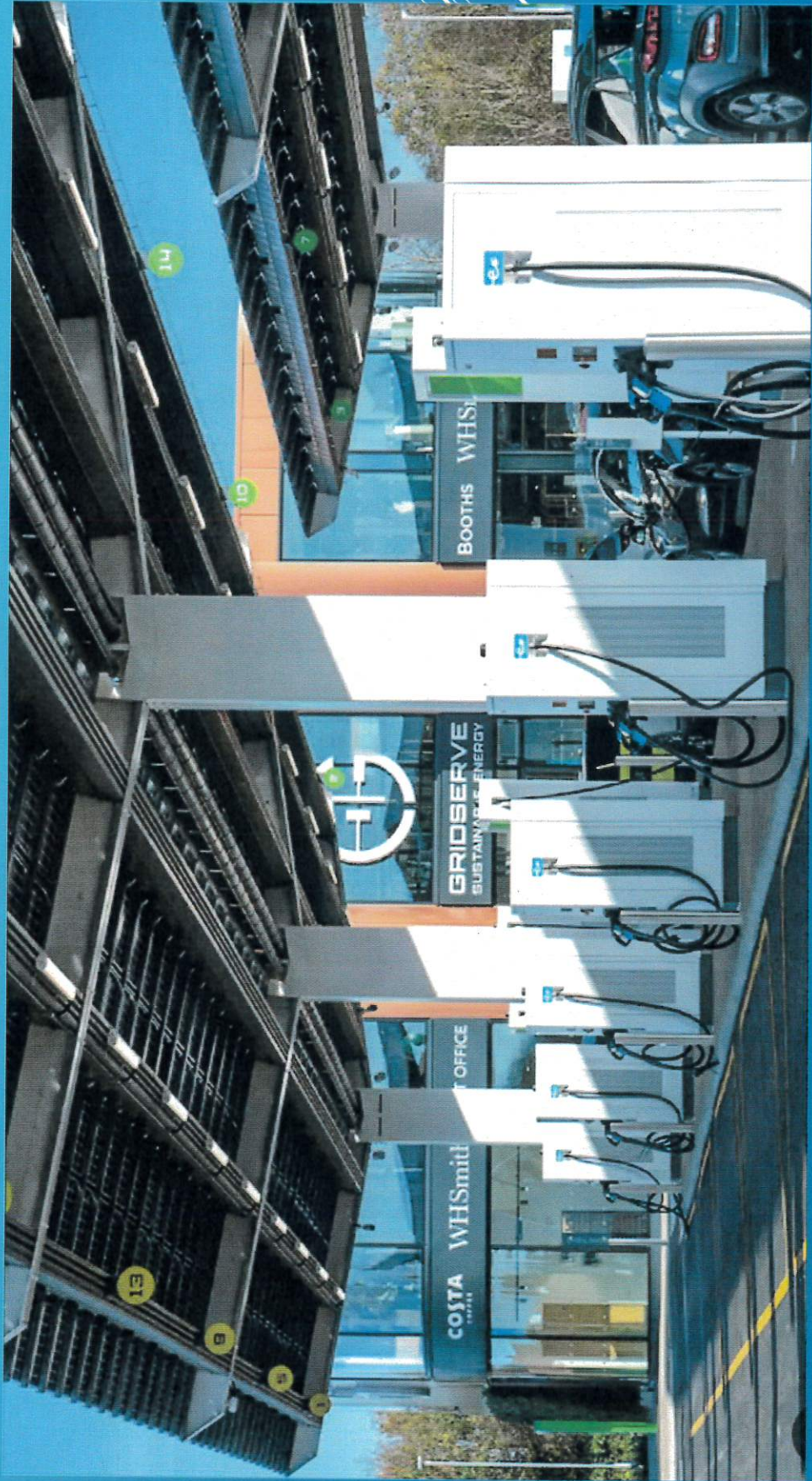
FUEL FARM & SALT BARN



YEAR ROUND DROP OFF CENTER



GO GREEN!!!



BOUND BY THE LIMITATIONS OF NO FACILITY

If we had:

Vac/Jet truck

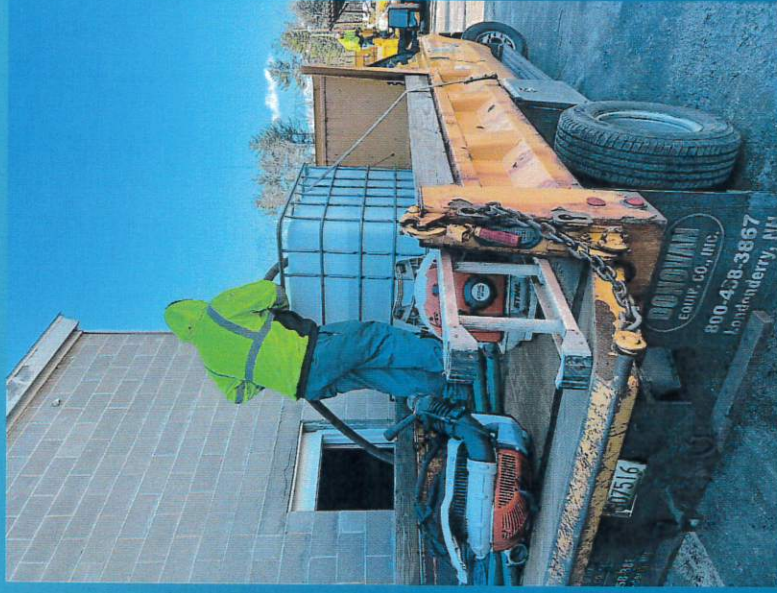
Street Sweeper

Mowers-lawn maintenance

Sidewalk machine

Hot box

Bulk liquid calcium/brine storage



We could perform:

Jetting of drain lines/culverts.

Sweep roads and MS4 compliance.

Hire seasonal summer help-mow cemeteries and other properties.

Provide winter maintenance for all sidewalks.

Better and longer lasting repairs of pot holes.

Make better use of pre-wet systems resulting in enhanced salt operations

THANK YOU!!!

Questions/Comments?

RESOLUTION 2023-11

A Resolution Reconstituting the Municipal Aggregation Committee

First Reading: 05-15-2023
Second Reading: Not required
Adopted: 05-15-2023

WHEREAS New Hampshire RSA 53-E now allows municipalities to aggregate retail electric customers to provide customers access to competitive markets for supplies of electricity and related energy services;

WHEREAS In order to take advantage of this opportunity, Londonderry created the Municipal Aggregation Committee (the "Committee") by adopting Resolution 2022-18 on October 17, 2022, designating certain officials to sit on the Committee; and

WHEREAS The Town Council wishes to change the composition of the Committee by dissolving the current membership and replacing it with the membership of the Utilities Committee, such that the Utilities Committee shall also serve as the Municipal Aggregation Committee.

NOW THEREFORE BE IT RESOLVED by the Londonderry Town Council that the current membership of the Municipal Aggregation Committee is dissolved, and replaced with the membership of the Utilities Committee, as set forth in a revised Committee Charge attached hereto.

John Farrell, Chairman
Town Council

Sharon Farrell
Town Clerk

(TOWN SEAL)

A TRUE COPY ATTEST: 05-15-2023

**LONDONDERRY MUNICIPAL AGGREGATION COMMITTEE
COMMITTEE CHARGE**

PURPOSE:

The Londonderry Municipal Aggregation Committee (“Committee”) shall do the following:

- (1) Study and prepare an Electric Aggregation Plan (“Plan”) complying with RSA 53-E;
- (2) Solicit public input in the planning process and hold public hearings; and
- (3) Submit the proposed Plan to the Town Council for final adoption.

REPRESENTATION:

The Committee shall consist of the following:

- The membership of the Londonderry Utilities Committee.

ORGANIZATION

The Committee shall determine its own rules or order, unless otherwise provided by law or Town Charter.

Officers of the Committee shall be the same officers of the Utilities Committee.

DUTIES/RESPONSIBILITIES

- (1) Hold meetings upon required notice, and keep minutes as required by RSA 91-A;
- (2) Study and prepare an Electric Aggregation Plan (“Plan”) complying with RSA 53-E;
- (3) Solicit public input in the planning process and hold public hearings;
- (4) Submit the proposed Plan to the Town Council for final adoption;
- (5) Provide periodic reports to the Town Council;
- (6) Maintain a permanent project file that, at a minimum, includes:
 - A. Committee minutes and meeting notices;
 - B. Project plans, contracts, and payment requests;
 - C. Project correspondence; and
 - D. Other material as deemed necessary.

RESOLUTION #2023-10

A Resolution Relative to the

ELDERLY EXEMPTION POLICY

First Reading: 05/15/2023

Hearing/Second Reading: 05/15/2023

Adopted: 05/15/2023

WHEREAS The Londonderry Town Council, at its meeting of February 24, 1997, adopted Resolution 97-2, which enacted Chapter XII - the Elderly Exemption Policy; and

WHEREAS The Town Council is desirous of reviewing exemption levels and making adjustments to insure that the eligibility criteria is appropriate for current economic conditions; and,

WHEREAS The Town Council may, pursuant to the provisions of RSA 72:27-a consider and act upon the question in accordance with its normal procedures for passage of resolutions, ordinances and other legislation;

NOW THEREFORE BE IT RESOLVED by the Town Council of the Town of Londonderry, that the provisions of ***Title VI - Town Policy, Chapter XII - Elderly Exemption Policy*** are hereby adopted and modified as set forth herein and shall become effective April 1st, 2023 and reviewed periodically thereafter.

John Farrell - Chairman

A true copy attest:

Sherry Farrell - Town Clerk
Dated: 05/15/2023

(TOWN SEAL)

Chapter XII - ELDERLY EXEMPTION POLICY

SECTION I PURPOSE

- A. To adopt the provisions of RSA 72:39-A and RSA 72:39-B and establish qualifications for the optional adjusted elderly exemption.

SECTION II QUALIFICATIONS *and* DEFINITIONS

- A. To qualify the person must have been a New Hampshire resident for at least three (3) years, own the real estate individually or jointly, or if the real estate is owned by such person's spouse, they must have been married for at least three (3) years.
- C. In addition, the taxpayer must have a net income of not more than \$48,400 if single or widowed, or if married, a combined net income (as defined in RSA 72:39-A I (b)), of not more than \$59,600 and own net assets not in excess of \$162,300, excluding the value of the person's residence up to two (2) acres.

SECTION III BENEFITS

- A. The elderly exemption from property tax in the Town of Londonderry based on assessed value for qualified taxpayers shall be as follows, and shall be reviewed annually:
- | | |
|---|------------|
| For a person of 65 years of age, up to 74 years | \$ 144,000 |
| For a person of 75 years of age, up to 79 years | \$ 180,000 |
| For a person of 80 years or older | \$ 240,000 |
- B. The exemption under this section shall apply only in taxable years on the residential real estate for which the exemption is claimed on April 1 in any given year.
- C. Whenever the selectmen or assessors refuse to grant an applicant an exemption to which he/she may be entitled under this section, said applicant may appeal the decision in accordance with RSA 72:34a.
- D. An exemption granted under this section shall have no effect on an applicant's eligibility for other exemptions as authorized under this chapter.

~~End of Policy~~

ORDER 2023-05

An Order Relative to
***THE EXPENDITURE OF
ROADWAY MAINTENANCE TRUST FUNDS***

- WHEREAS*** voters since 2012 have approved funding for the maintenance and repair of public roadways in the town; and
- WHEREAS*** this Public Works department has complied with the provisions of the Town of Londonderry Municipal Code, Title VI Purchasing Policy; and
- WHEREAS*** the Town has solicited formal bids for the Signal Improvement Project at Grenier Field Road; and
- WHEREAS*** it has been determined that sufficient funds are available in the Roadway Maintenance Trust Fund for completion of this project:
- WHEREAS*** the Town Council has voted _____ in favor of proceeding forward with the project.

NOW THEREFORE BE IT ORDERED by the Town Council of the Town of Londonderry that the Town Treasurer is hereby authorized to expend up to \$35,000 from the Roadway Maintenance Trust Fund for the project as described in the Contract Documents and Specifications for the Grenier Field Road Signal Improvement Project in which bids were due by 04/25/2023.

John Farrell - Chairman
Town Council

Sharon Farrell - Town Clerk

(TOWN SEAL)

A TRUE COPY ATTEST:
05/15/2023

Londonderry Town Council Minutes
Monday, April 24, 2023
7:00 PM
Moose Hill Council Chambers

Meeting Link: <http://173.166.17.35/CablecastPublicSite/show/12202?channel=4>

Attendance: Present: Chairman John Farrell; Vice Chairman Chad Franz; Councilors Jim Butler, Ted Combes, and Ron Dunn; Town Manager Michael Malaguti; Assistant Town Manager Kellie Caron

CALL TO ORDER

Chairman Farrell called the Town Council meeting to order at 7:00 PM. The Pledge of Allegiance was led by Chairman Farrell. This was followed by a moment of appreciation for the great people of Londonderry who are all on vacation, wishing them safe travels and safe return home.

PUBLIC COMMENT

Chairman Farrell stated that he's been asked to share some information with the community. Chairman Farrell stated that they do assessments based on April 1st of the current year. Current year assessments were just done for 2023. Chairman Farrell stated that there was an article in the local paper about the Woodmont company and how much they pay for taxes into the community. The number that was given was only the number that was given for the town tax. Chairman Farrell stated that we have the school government, we have town government, we have county government, and we have state education tax. In the event Woodmont pays taxes, they pay money to the schools and the town, as well as the county and to the state. The article that was placed in the paper did not explain all the revenue thus far, only one piece of it. Chairman Farrell stated that Woodmont has no tax credits. In total, they pay around \$1.4M in taxes to the different entities.

Name: Ray Breslin

Address: 3 Gary Drive, Londonderry, NH

Breslin asked the Council if something is brought up later on the agenda can the public speak. Chairman Farrell stated that they will only be taking comments during public hearing and public comment, but there are three public hearings. Breslin commented about the unanticipated revenue. Breslin stated that that Resolution is under public hearings, so he would be able to make comments. Breslin stated that this is a huge amount of money. Breslin asked what the purpose of the money is. Chairman Farrell stated that there will be a presentation that will hopefully answer some of his questions.

Name: Kristine Perez

42 **Address:** 5 Wesley Drive, Londonderry, NH

43 Perez asked if before more ARPA money is distributed, that it could be looked at for studies or
44 whatever is needed for the town's water problem. Perez stated that it is her understanding that the
45 Utilities Committee received \$74,000 too. Perez stated that if there's this goldmine that we
46 accepted, that we put some of it towards our needs and less wants. Perez also shared a statement
47 regarding the last Council meeting. Perez stated that there was attacked by a Councilor at the last
48 meeting. Perez stated that the Speaker of the House would never allow any member of the House,
49 or any member leadership to disgrace the office like what was done by a Council member at the
50 last meeting. Perez stated that people want consistency by the Council. Don't let some people use
51 the Town Hall rooms and others not. Perez told the Council not to discriminate. Perez asked
52 Chairman Farrell to run his meeting with respect and dignity.

53
54 Chairman Farrell stated that town facilities have rules and there is no discrimination. There is a
55 process for using town facilities.

56
57 Councilor Butler stated that he will not apologize about the last meeting, because what he said was
58 the truth.

59
60 **Name:** Mackenzie Farrell

61 **Address:** 4 Hancock Drive, Londonderry, NH
62 Farrell stated that she has been a resident of Londonderry for twenty-three years, and a lot of people
63 who say the town isn't doing a great job, come to every meeting and have negative things to say
64 every time, a lot of people at home and in town don't have those same concerns. Farrell stated that
65 this small majority like to say the same thing each time. Farrell stated that as a nurse, she is taught
66 respect.

67
68 **Name:** Fire Chief Darren O'Brien
69 Chief O'Brien gave a few updates that are happening at the fire house.

70
71 **Name:** Martha Smith
72 **Address:** 38 Shasta Drive, Londonderry, NH
73 Smith stated that she wants to speak on the lease. She works at Mack's Apples and she was upset
74 when she read this on the agenda. That property had been farmed prior to the new owner, by the
75 Mack family for years and years. Smith stated that this switch will be confusing. On one side of
76 the street it will be Mack's Apples and on the other side it will be Sunnycrest. Smith stated that it
77 will hurt Mack's.

78
79 **Name:** Edmond Ford
80 **Address:** Representing Moose Hill Orchards, LLC (Mack's Apples)
81 Ford stated that he is here to express Mack's Apples interest in that property and that Mack's hasn't
82 been involved in the discussions. Ford stated that Moose Hill Orchards would be very interested

83 in leasing that property. The process that has taken place could cause difficulty for Mack's and
84 could cause difficulty for the town. Ford stated that he does not know the terms of the lease.

85

86 **Name:** Sherry Farrell

87 **Address:** 4 Hancock Drive, Londonderry, NH

88 Farrell reminded the public about the third annual rabies clinic.

89

90 Councilor Ron Dunn made a comment. Councilor Dunn stated that everyone can attack policies,
91 ideas, and issues, and we can all have a difference of opinion, but don't attack the person and make
92 it personal. Councilor Dunn stated that the personal attacks need to end.

93

94 Vice Chairman Franz stated that he is speaking on behalf of himself and not the Council. Vice
95 Chairman Franz read a letter into the record about the importance of public comment and the
96 heightened level of conflict during public comment. Vice Chairman Franz shared all the positive
97 changes the Council has made.

98

99 **PUBLIC HEARING**

100

101 Motion to open Public Hearing made by Vice Chairman Franz and second by Councilor Combes.

102

John Farrell	Yes
Chad Franz	Yes
Jim Butler	Yes
Ted Combes	Yes
Ron Dunn	Yes

103

104 Chair votes 5-0-0.

105

106 Chairman Farrell introduced Resolutions #2023-08, the acceptance of unanticipated revenue under
107 31:95-b, III(a) for Fire Department Training from New Hampshire Charitable Foundation.

108

109 Deputy Fire Chief, Bo Butler, presented. Deputy Chief Butler went through the upcoming classes
110 being offered for mental health at Londonderry Fire Department. The Council thanked Deputy
111 Chief Butler for all of his hard work obtaining the monies.

112

113 Motion to accept the unanticipated revenue from Resolution t#2023-08, the acceptance of
114 unanticipated revenue under 31:95-b, III(a) for Fire Department Training from New Hampshire
115 Charitable Foundation made by Vice Chairman Franz. Second by Councilor Combes.

116

John Farrell	Yes
Chad Franz	Yes

Jim Butler	Yes
Ted Combes	Yes
Ron Dunn	Yes

117

118 Chair votes 5-0-0.

119

120 Assistant Town Manager & Economic Development Director, Kellie Caron, introduced Ordinance
121 #2023-02, an amendment to the Zoning Ordinance relative to the rezoning Map 15, Lot 26.

122

123 Lisa Bernard, District VP for Granite YMCA, and Jason Lopez with Keach-Nordstrom Associates,
124 Inc. presented. Lopez asked if the Council has any questions. The Council had discussion about
125 C-1 and C-2. Chairman Farrell asked Caron if she could describe the differences between C-1 and
126 C-2. Caron stated that the major difference is recreational facilities, that is not a permitted use in
127 C-1. Rezoning it into C-2 allows the YMCA to function as it does.

128

129 **Name:** Patrick Cassidy

130 **Address:** 12 Elwood Road, Londonderry, NH

131 Cassidy asked what other options there are. Cassidy stated that some of the concerns are not about
132 the current use. There are some future concerns by residents if the YMCA ever sold.

133

134 Caron stated that there are no formal criteria for rezoning requests outside of the application. It
135 really speaks to approving these requests based on health, safety and welfare of the community.
136 And how that request is in accordance with the Master Plan.

137

138 Lopez stated that this use is what the Master Plan is calling for, recreation, in this area.

139

140 **Name:** Ray Breslin

141 **Address:** 3 Gary Drive, Londonderry, NH

142 Breslin stated that the YMCA does great things in Londonderry. Breslin stated that the only
143 question he has is what exactly the intent is.

144

145 Bernard stated that they just want to be able to utilize the space, and facility for programming.
146 More space is needed so it could be utilized for a pavilion for programing or activity areas.

147 Councilor Combes motioned to approve Ordinance #2023-02, an amendment to the Zoning
148 Ordinance relative to the rezoning Map 15, Lot 26. Second by Vice Chairman Franz, for
149 discussion.

150

151

152 Councilor Butler stated that the neighbors are important and they need to realize there will be a
153 fifty-foot buffer and if anything at all changes on that property, they have to come back. Councilor

154 Butler stated that the YMCA is a great service to the community.

155

John Farrell	Yes
Chad Franz	Yes
Jim Butler	Yes
Ted Combes	Yes
Ron Dunn	Opposed

156

157 Chair votes 4-1-0.

158

159 Chairman Farrell introduced Resolution #2023-09, the acceptance of unanticipated revenue under
160 31:95-b, III(a) for Community Project Funding for Pillsbury Pump Station. & Force Main.

161

162 Town Manager Malaguti presented. Malaguti stated that this is a community funding grant that
163 Londonderry applied for to upgrade sewer infrastructure in south Londonderry. Malaguti presented
164 a map to show the south and north Londonderry sewer system and how it works. Malaguti stated
165 that this is an opportunity to take this long sought-after project and make it a reality. It will benefit
166 Woodmont Commons, other areas in south Londonderry, and the environment.

167

168 **Name:** Kristine Perez

169 **Address:** 5 Wesley Drive, Londonderry

170 Perez asked what the total cost might be. Malaguti stated that it will be \$7.78M. Perez stated that
171 this is half of it, and asked where the other half was coming from. Malaguti stated that the town is
172 negotiating with Woodmont over that right now.

173

174 **Name:** Jim Green

175 **Address:** 22 Sugarplum, Londonderry, NH

176 Green asked if Sugarplum should be apart of the Master Plan.

177

178 Councilor Combes confirmed the connection will be on Bancroft to flow north. Malaguti stated
179 that it will flow north-west. Councilor Combes asked if any more work will be done on Bancroft.
180 Malaguti stated that he will look into it as the discussions continue.

181

182 **Name:** Anne Fenn

183 **Address:** 18 Partridge Lane, Londonderry, NH

184 Fenn asked when the Manchester Wastewater Treatment Plant's last inspection is. Can we get
185 copies of those reports so we can make sure we are hooking up to a facility that is up-to-date?
186 Malaguti stated that he will look into it because it's a good suggestion. Malaguti stated that an
187 environmental review also is a requirement of receiving this money.

188 Motion to accept Resolution #2023-09, the acceptance of unanticipated revenue under 31:95-b,
189 III(a) for Community Project Funding for Pillsbury Pump Station. & Force Main made by Vice

190 Chairman Franz. Second by Councilor Combes.

191

John Farrell	Yes
Chad Franz	Yes
Jim Butler	Yes
Ted Combes	Yes
Ron Dunn	Yes

192

193 Chair votes 5-0-0.

194

195 Motion to close Public Hearing made by Vice Chairman Franz and second by Councilor Combes.

196

John Farrell	Yes
Chad Franz	Yes
Jim Butler	Yes
Ted Combes	Yes
Ron Dunn	Yes

197

198 Chair votes 5-0-0.

199

200 **NEW BUSINESS**

201

202 **Lease of 122 Pillsbury Road to Sunnycrest Farms**

203

204 Town Manager Malaguti presented. Malaguti stated that as a reminder, the town acquired this land,
 205 adjacent to the town complex, from Moose Hill Orchards and Andy Mack on June 24, 2021.
 206 Malaguti stated that it was historically one parcel of land, but due to this transaction, it was divided
 207 into two parcels. One parcel is 122 Pillsbury Road, which is what is being discussed. That parcel
 208 is not encumbered by any conservation or open space restriction. The town required it for
 209 municipal purposes and it's under the management of Town Council. Malaguti stated that the
 210 transaction was done in 2021 to keep the land from being developed. Malaguti stated that he is
 211 recommending the Hicks lease because they will honor the public access, which Mr. Mack
 212 habitually offered to the community. Malaguti stated that the Hick's have been farming apples in
 213 Londonderry since 1943. They know how to grow apples and they are willing and able to take
 214 over the lease so that the apple trees can be preserved for the future.

215

216 Councilor Dunn asked Malaguti if Martha Smith's concerns were brought to the town. Malaguti
 217 stated that there were twelve applications, and Moose Hill Orchards was one of them. None of the
 218 other applicants had apple growing or agricultural experience. Malaguti stated that they originally
 219 offered Mack's Apples a one-year lease, but they in turn wanted more than one year and the town
 220 and Council were not comfortable with that. Malaguti stated that in his discussions with Councilors
 221 and Conservation Commission members, they wanted someone who was well integrated in the

222 community and who will honor the public access that Mr. Mack offered to the community.

223
224 Motion to authorize a lease for five years made by Vice Chairman Franz. Second by Councilor
225 Butler.

226

John Farrell	Yes
Chad Franz	Yes
Jim Butler	Yes
Ted Combes	Yes
Ron Dunn	Yes

227
228 Chair votes 5-0-0.

229
230 Motion to authorize the Town Manager to execute a lease with Sunnycrest Farms under the
231 provisions which have been explained made by Vice Chairman Franz. Second by Councilor Butler.

232

John Farrell	Yes
Chad Franz	Yes
Jim Butler	Yes
Ted Combes	Yes
Ron Dunn	Yes

233
234 Chair votes 5-0-0.

235
236 **APPOINTMENTS/REAPPOINTMENTS**

237
238 Motion to appoint Joy Muller as an Alternate Member on the utilities Committee made by
239 Councilor Dunn. Second by Councilor Butler.

240

John Farrell	Yes
Chad Franz	Yes
Jim Butler	Yes
Ted Combes	Yes
Ron Dunn	Yes

241
242 Chair votes 5-0-0.

243
244 The Council interviewed Tony DeFrancesco, Shawn Faber, and Deb Paul for an alternate position
245 on the Planning Board.

246
247 The Council interviewed Cindy Conley and Jim Green for a position on the Trustee of the trust

248 Fund.

249

250 Motion to appoint Cindi Conley to a one-year term on the Trustee of the Trust Fund made by Vice
251 Chairman. Second by Councilor Butler.

252

John Farrell	Yes
Chad Franz	Yes
Jim Butler	Yes
Ted Combes	Yes
Ron Dunn	Yes

253

254 Chair votes 5-0-0.

255

256 Motion to appoint Jim Green for the two-year term as a Trustee of the Trust Fund made by
257 Councilor Combes. Second by Vice Chairman Franz.

258

John Farrell	Yes
Chad Franz	Yes
Jim Butler	Yes
Ted Combes	Yes
Ron Dunn	Yes

259

260 Chair votes 5-0-0.

261

262 Motion to appoint Tony DeFrancesco as an alternate member on the Londonderry Planning Board
263 made by Councilor Butler. Second by Vice Chairman Green.

264

John Farrell	Yes
Chad Franz	Yes
Jim Butler	Yes
Ted Combes	Yes
Ron Dunn	Yes

265

266 Chair votes 5-0-0.

267

268 Councilor Dunn motioned to appoint Deb Paul as an alternate member on the Utility Committee.
269 Councilor Combes asked if there was an open spot. Councilor Dunn stated that there is one more
270 open spot. Chairman Farrell stated that we need to find out before we appoint someone. Councilor
271 Dunn withdrew his motion.

272

273 The Council went back to New Business.

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Order #2023-02 Executive Summary to keep it from being developed.

Deputy Fire Chief Bo Butler presented a PowerPoint. Deputy Chief Butler stated that they will be providing the Council with an executive summary on Council Order #2023-02, they have executed that document and feel their obligation and responsibility to update the Council and taxpayers with their they stand with the monies granted to the department to complete this mission. The other item is will be a thermal camera presentation. Deputy Chief Butler stated that they will be seeking funds to make it a reality. He introduced Lt. Chris Lamy and Battalion Chief Bruce Hallowell. Battalion Chief Hallowell presented the executive Summary. Lt. Lamy presented the TIC presentation.

APPROVAL OF MINUTES

Motion to approve the non-public minutes from April 10th made by Vice Chairman Franz and second by Councilor Combes.

John Farrell	Yes
Chad Franz	Yes
Jim Butler	Yes
Ted Combes	Yes
Ron Dunn	Yes

Chair votes 5-0-0.

Motion to approve the Town Council minutes from April 10, 2023 as amended made by Vice Chairman Franz. Second by Councilor Combes.

John Farrell	Yes
Chad Franz	Yes
Jim Butler	Yes
Ted Combes	Yes
Ron Dunn	Yes

Chair votes 5-0-0.

The Council gave liaison updates.

Adjournment

Motion: Vice Chairman Franz

Second: Councilor Combes

305

John Farrell	Yes
Chad Franz	Yes
Jim Butler	Yes
Ted Combes	Yes
Ron Dunn	Yes

306

307 Chair votes 5-0-0.

308

309 Minutes taken by Kirby Brown on 4/24/2023

310 Minutes typed by Kirby Brown on 5/5/2023

311 Minutes approved by Town Council on 5/15/2023



CAPITAL EQUIPMENT REQUEST

THERMAL IMAGING CAMERAS (TICs)

PRESENTED BY:

LONDONDERRY FIRE DEPARTMENT



OUTLINE

| MISSION-GOAL-END STATE

| BRIEF HISTORY OF THERMAL IMAGING CAMERAS IN THE FIRE SERVICE

| NEAR MISS REPORT

| SELECTION PROCESS

| FUNDING MECHANISM

| RECOMMENDATION

| REQUEST AMOUNT

| SUMMARY



MISSION | Save Lives & Protect Property

GOAL | To provide thermal imaging cameras (TICs) to become more efficient in our mission.

- Help see through zero-visibility conditions.
- Improved search times and location of possible fire victims.
- Locate fire, monitor fire spread/behavior, and locate hidden fires.
- Improve Firefighter Survival when getting out is the #1 priority (Disorientation, Maydays, Sudden changes in fire conditions)

END STATE | To equip every Londonderry Firefighter with a thermal imaging camera on the fire ground.



TIC HISTORY IN THE FIRE SERVICE

- Military Declassified Technology
- Became more mainstream for the fire service in 90's
- Worcester Firefighters (Worcester 6) LODD 12/3/1999 was a catalyst for TIC technology implementation in northeast US (<https://www.cdc.gov/niosh/fire/reports/face9947.html>)
- In 2001, the Federal Emergency Management Agency (FEMA) began issuing grants under the Firefighter Investment and Response Enhancement (FIRE) Act
- Lack of Thermal Imaging Camera was a contributing factor to Line of Duty Death in Houston TX 4/4/2004 (<https://www.cdc.gov/niosh/fire/reports/face200414.html>)
- Lack of Thermal Imaging Camera use was a contributing factor of 9 LODD's in Charleston SC 6/18/2007 (<https://www.cdc.gov/niosh/fire/reports/face200718.html>)



RECOMMENDATIONS FROM NEAR MISS REPORT - 6 TSIENNETO RD

- Man-for-Man Staffing at twelve (12) per shift
- Fire Inspector added to the Fire Prevention Division
- IAFF Fireground Survival Program
- **Thermal Imaging Camera (TIC) for every riding position**
- Ensure that firefighters are properly trained in air management

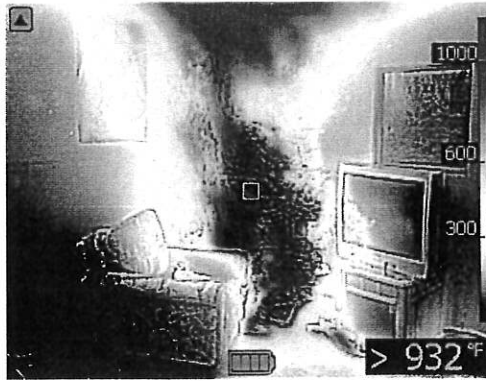
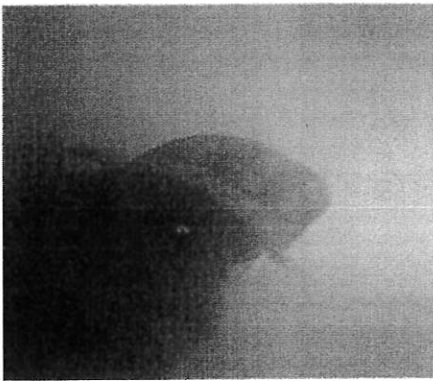


SITUATIONAL AWARENESS -VS- DECISION-MAKING CAMERA

<u>SITUATIONAL AWARENESS</u>	<u>DECISION-MAKING</u>
Staying Oriented	Exact Temperature Readings
Locating the Fire	Size-Up
Locating victims/firefighters	Search
Locating Egress Points	Directing Hose Streams

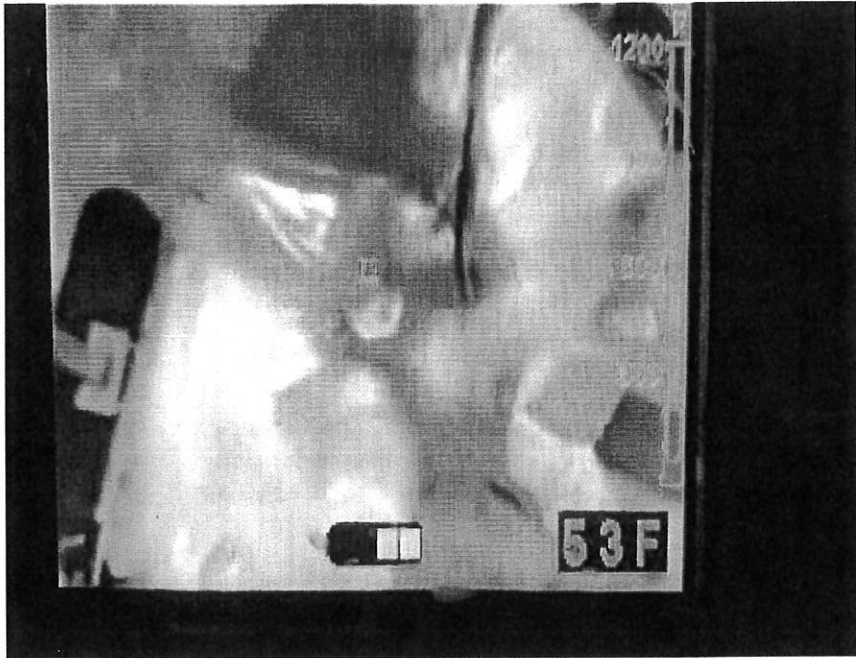


EXAMPLE





IN ACTION





SELECTION PROCESS

Manufactures/Models involved:

- Seek Thermal (Reveal FirePROx, AttackPRO)
- Bullard (TXS)
- 3M Scott (V320)
- Teledyne FLIR (K2, K33, K65)

The Process:

- Demo Period
- Survey
- Finalist
- Survey
- Recommendation



FUNDING MECHANISM

- American Rescue Plan Act (ARPA Funds)
- Signed into Law March 11, 2021
- According to the Treasury, recipients of ARPA funds have “broad flexibility to decide how best to use this funding to meet the needs of their communities.”



RECOMMENDATION

Teledyne FLIR K33 and K55 models

OUR REASON:

- We feel they have the best ROI
- Both models in the 60hz range with 4 inch displays
- Teledyne FLIR Office located in Hudson NH
- Customer/Support service local
- Buying directly from the manufacturer




FLIR COMPARISON DETAILS

MODEL	FLIR K2	FLIR K33	FLIR K55
PIC RESOLUTION	160 X 120 (19,200 PIXELS)	240 X 180 (43,200 PIXELS W/FSX)	320 X 240 (2X ZOOM) (76,800 PIXELS W/ FSX)
WEIGHT	1.54 LBS	2.4 LBS	2.4LBS
DISPLAY SIZE	3 INCHES	4 INCHES	4 INCHES
SPEED	F/ 1.1	F/ 1.25	F/ 1.25
IMAGE FREQ (REFRESH)	9HZ	60HZ	60HZ



REQUEST AMOUNT

The Londonderry Fire Department respectfully & humbly request \$124,749.00 from the ARPA funds to reach our 'End State.'



Date: 3/29/2023
Valid: 60 days

Quote #: **Webstore**
#COMACT-101372

Thank you for considering Teledyne FLIR for your product needs. Please let Chris Tagareis know if you have any questions or need a revision.

Disclaimer: All pricing contained in this quote is contingent on using payment methods available on FLIR's Website (Credit Card, NET 30 via ACH/Adv, or Wire transfer) NOT CASH. THIS QUOTE IS NOT VALID FOR NET 30 terms with any electronic payment method. <https://www.flir.com/advise>

*NOTE: These discounted prices are subject to a direct purchase and cannot be used for a bidding/BEP process, or for any price matching or competitive pricing programs.

Prepared For:	Prepared By:
Lt. Christopher Lamy Londonderry Fire Department	Christopher Tagareis Christopher.Tagareis@teledyneflir.com 1.1 (800) 521-0196

Customer - Quote To:

Quote for (A) K33 and (B) K55 TIC's

P/N	DESCRIPTION	PRICE	QTY	Discount	TOTAL
72201 0411	FLIR K33 TIC	\$2,559.00/ea	27	100.00%	\$6,727.00
72201 0206	FLIR K55 TIC	\$6,599.00/ea	8	100.00%	\$18,072.00

Shipping:	\$0.00
Tax applied at time of sale (unless exempt):	Tax Free (NH)
(Tax applied at time of sale) Total:	\$124,749.00

Teledyne FLIR is a registered provider of the Fire Department's ARPA funds. This quote is valid for 60 days from the date of issue. Page 1 of 2



SUMMARY

- The request will meet the recommendation from the Near Miss Report
 - Equip every firefighter position with a K33
 - Equip every officer position with a K55
- ARPA Fund Request Amount Total of \$124,749.00



THANK YOU FOR YOUR CONTINUED SUPPORT TO
HELP ACHIEVE OUR MISSION.



DEPUTY CHIEFS
FRED HEINRICH
BO BUTLER

FIRE PREVENTION
BRIAN JOHNSON

CHIEF OF DEPARTMENT
EMERGENCY MANAGEMENT DIRECTOR
DARREN M. O'BRIEN
dobrien@londonderrynh.org

BATTALION CHIEFS
JEREMY MAGUE
PHILIP LEBLANC
BRUCE HALLOWELL
JEFFREY ANDERSON

COUNCIL ORDER 2023-02

EXECUTIVE SUMMARY

OVERVIEW

In order to effect our mission, fire fighters must be outfitted with the proper tools, equipment & fire hose of the trade. The Tools and Equipment (T&E) Division has been tasked to fully equip our fire apparatus (Engines 1, 2, 3, 4) with the 'Minimum Load-Out' (MLO) required.

GOAL

To provide a summary of the status of the Capital Reserve Project (Council Order 2023-02).

CURRENT ORDER STATUS

As of April 20, 2023, we have successfully ordered all tools and equipment requested through the 'Minimum Load-Out' (MLO) document, except for our high-rise hose/nozzle package. We recently held a hose and nozzle workshop on April 13, 2023, where fire hose and nozzle manufacturer representatives came to the station and ran a workshop. The workshop allowed our members the opportunity to demonstrate different types of fire hose and fire nozzles to help collect data and develop the right high-rise package for Londonderry. We analyzed the workshop data and decided on the hose/nozzle packages we would demo. All four battalions will be able to try the different packages over a few weeks in May before making the final decision and placing the order.

We are slowly receiving inventory of all the ordered tools and equipment. We received the new SCBA masks, which will be in service soon. We expect to continue receiving shipments over the next couple of months, and once received will be placed in service.

Currently, we have spent approximately \$131,996.07 of the \$173,293.88 requested.

CHANGE ORDER

No. 3

DATE OF ISSUANCE: 05-10-2023

EFFECTIVE DATE: 05-10-2023


Project: Harvey Road Culvert Reconstruction Project	Owner: Town of Londonderry	Owner's Contract No.:
Contract: Harvey Road Culvert Reconstruction Project		Date of Contract: 05-24-2022
Contractor: Northeast Earth Mechanics, LLC		Engineer's Project No.: 195311534

The Contract Documents are modified as follows upon execution of this Change Order:
 Description: This change order documents the addition of item 641 Loam to the contract.
 The Dates of Substantial Completion and Ready for final payment are also changed with this Change Order as noted below.

Attachments: See attached items added with this change order.

CHANGE IN CONTRACT PRICE:	CHANGE IN CONTRACT TIMES:
Original Contract Price: <u>\$1,441,565.00</u>	Original Contract Times: Substantial Completion: <u>October 31, 2022</u> Ready for final payment: <u>November 15, 2022</u> (Days or dates)
Net Increase (decrease) from previous Change Orders No. <u>0</u> to <u>2</u> : <u>\$10,952.76</u>	Net change from previous Change Orders No. <u>0</u> to No. <u>2</u> : Substantial Completion: <u>197 days</u> Ready for final payment: <u>197 days</u> (days)
Contract Price prior to this Change Order: <u>\$1,452,517.76</u>	Contract Times prior to this Change Order: Substantial Completion: <u>May 16, 2023</u> Ready for final payment: <u>May 31, 2023</u> (Days or dates)
Net Increase (decrease) of this Change Order: <u>\$14,472.00</u>	Net increases this Change Order: Substantial Completion: <u>0 days</u> Ready for final payment: <u>30 days</u> (days)
Contract Price with all approved Change Orders: <u>\$1,466,989.76</u>	Contract Times with all approved Change Orders: Substantial Completion: <u>May 10, 2023</u> Ready for final payment: <u>June 30, 2023</u> (Days or dates)

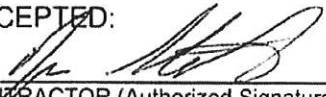
RECOMMENDED:

By: 
 ENGINEER (Authorized Signature)
James C. ...
 Date: 5-10-23

APPROVED:

By: _____
 OWNER (Authorized Signature)
 Date: _____

ACCEPTED:

By: 
 CONTRACTOR (Authorized Signature)
 Date: 5-10-23

CHANGE ORDER

No. 3

DATE OF ISSUANCE: 05-10-2023

EFFECTIVE DATE: 05-10-2023

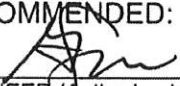
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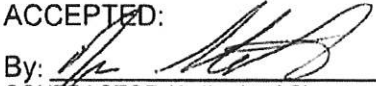
RECOMMENDED:

By: 
 ENGINEER (Authorized Signature)
James C. ...
 Date: 5-10-23

APPROVED:

By: _____
 OWNER (Authorized Signature)
 Date: _____

ACCEPTED:

By: 
 CONTRACTOR (Authorized Signature)
 Date: 5-10-23