

AGENDA

SCHOOL ADMINISTRATIVE UNIT NO. 12

Office of the Superintendent of Schools

Londonderry, New Hampshire 03053

The meeting of the Londonderry School Board will be held on Tuesday, October 03, 2023, at 7:00 PM at Londonderry High School, 295 Mammoth Road, Londonderry, NH in the Cafe. The meeting will also be broadcast on local Cable Access Ch. 8 as well as the [District's YouTube Channel](#).

1. Call To Order

2. Pledge of Allegiance

3. Consent Agenda

3.1 Retirements

Lisa McKenney Business Administrator District Office

3.2 Minutes

September 25, 2023

3.3 Meetings

October 17, 2023 Regular Meeting LHS Cafe 7:00 PM

November 7, 2023 Regular Meeting LHS Library 7:00 PM

November 21, 2023 Budget Presented
to the Board LHS Cafe 7:00 PM

November 28, 2023 Regular Meeting LHS Library 7:00 PM

4. Announcements and Presentations

4.1 Presentation from the Moose Hill Building Committee – Info packets available at meeting

4.2 Presentation on Master Planning for Moose Hill - Dan Black & LaVallee Brensinger Architects

4.3 C3 Meeting Announcement- Jason Parent

7:45 PM

5. Public Comment

8:15 PM

6. Committee Reports

6.1 School Board Liaisons

6.2 Student Representative

October 3, 2023

7. Deliberations

7.1 Discussion of Moose Hill Long Term Planning

8. Superintendent's Report

8.1 October 1st Enrollment Report-Dan Black

9. Non-Public Session

Non-Public Session requested under RSA 91-A:3, Section II (c)

9.1 Student Issue(s)

10. Adjournment

(Please note: In addition to the items listed on the agenda the Board may consider other matters not on the posted agenda and they may enter a non-public session or convene in a non-meeting session in accordance with RSA 91-A if the need arises.)

SCHOOL ADMINISTRATIVE UNIT NO. 12
Office of the Superintendent of Schools
Londonderry, New Hampshire 03053

The meeting of the Londonderry School Board was held on Monday, September 25, 2023, at 7:00 PM at Londonderry High School, 295 Mammoth Road, Londonderry, NH in the Cafe. The meeting was also broadcast on local Cable Access Ch. 8 as well as the [District's YouTube Channel](#). In attendance were School Board members Mrs. Butcher, Mr. Gray, Mr. Porter, and Mr. Slater. Also in attendance were Superintendent, Mr. Black, Business Administrator, Mrs. McKenney and School Board Secretary, Lisa Muse

Mrs. Butcher made a motion to come out of non-public session. Mr. Gray seconded the motion. The motion passed by a vote of 4-0.

1. **Call To Order:** The meeting started a 7:19PM

2. **Pledge of Allegiance**

3. **Consent Agenda:** *Mr. Gray made a motion to accept the Consent Agenda. Mr. Porter seconded the motion. The motion passed by a vote of 4-0.*

3.1 **Retirement(s)**

Linda Couture	Support Staff	District Office
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3.2 **Resignation(s)**

Emily Kus	Dining Services	High School
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3.3 **Minutes**

September 5, 2023

3.4 **Meetings**

October 3, 2023	Regular Meeting	LHS Cafe	7:00 PM
October 17, 2023	Regular Meeting	LHS Cafe	7:00 PM
November 7, 2023	Regular Meeting	LHS Library	7:00 PM

4. **Announcements and Presentations**

4.1 VFW & American Legion Scholarships - Isaac Miller, VFW: They discuss several scholarships that are available and would like to offer to Londonderry. The Oratorical contest is held at the High School in January with no Londonderry student participants, and they hope to get the word out as they have money to give for these projects. He discusses some of the scholarships available and the amounts of the scholarships. There is also a teacher award that he details. He would love to have more participation and wanted to make the School Board aware of the opportunities.

4.2 Summer Learning Reports - Jason Parent: There were 66 seats filled in all basic core classes. This was a very successful program and 99% earned credit. A small group was engaged in the Londonderry freshman incoming LIFT program. They discuss the exams given. Mrs. Rich and Mr. Parent discussed the middle and elementary summer reports. There were two sessions of math academy at the Middle School. Credit recovery and remediation were also offered. Mr. Parent went over the summer math academy at the elementary schools. 203 students participated. They thank the staff and parents that committed to the program.

4.3 Update on Cheer Program: The Board met in non-public at 6:30PM and met with the attorney and Mr. Slater reads a statement and where we are at this point. The JV Cheerleading is reinstated effective immediately. The investigation cannot make a statement for the Varsity Cheer as to date. The investigator has twelve interviews remaining and they are narrowing the allegations. They should be able to conclude over the next two weeks. They will provide findings by October 9th. The suspension is continued until 10/9 for varsity and then a decision will be made.

5. Public Comment:

Mr. Slater opens public comment.

Moir Ryan, Londonderry: The DOE is concerned about the number of mishaps in this investigation regarding special ed. She discusses the audit and the lack of paraprofessionals.

Brenda McCarthy, Londonderry: She does not have a child in cheer but felt compelled to come to speak. She was concerned about the language in the press release. Her children had racial discrimination and bullying. She feels Londonderry needs to step up and make changes.

Michelle Carrozzella, Londonderry: She does not have a student in the cheer program but is horrified that the press release went out before an investigation was done. The girls were cyberbullied after the statement.

Stephanie Hatchell, Londonderry: Her daughter is a freshman on the team. She was called a bully. She feels the press release was not appropriate calling out all parents, cheerleaders, and coaches. She is disappointed that this outlet has been taken away from all and not all were involved.

Mr. Slater closes public comment.

6. Committee Reports

6.1 School Board Liaisons: Mrs. Butcher discussed the Moose Hill Open House on 10/11 and the LEEP Open House on 10/4. A Fundraiser is being held presently and includes a firetruck ride along raffle. Mr. Gray talked about the success of the Senior Expo held at the Middle School on 9/23. They had a great turnout and a lot of vendors. Mr. Slater said the Moose Hill building committee met with the Trident Group and the architect giving them in depth details of where we are and how we got there. Mrs. Mack educated them on the education piece. They are regrouping and meeting Wednesday night and will attend the 10/3 meeting and give us an update on where they stand on information and pricing. The assistant negotiations kicked off last week and will continue and then there will be a scheduled 3-4 meetings over the next months.

6.2 Student Representative: Mr. Slater asked Mr. Black to look into RSA 189:1c amendment to nonvoting New Hampshire students allowed to voice at school boards.

7. Deliberations

7.1 Third Reading to Amend Policy GCPD - Suspension and Dismissal of Employees:

Mr. Porter made a motion to accept the Third Reading to Amend Policy GCPD – Suspension and Dismissal of Employees. Mrs. Butcher seconded the motion. The motion passed by a vote of 4-0.

7.2 Third Reading to Adopt Policy KD - School District Social Media Platforms:

September 25, 2023

Mrs. Butcher made a motion to accept the Third Reading to Adopt Policy KD - School District Social Media Platforms. Mr. Gray seconded the motion. The motion passed by a vote of 4-0.

7.3 Third Reading to Adopt Policy KD- R - School District Social Media Websites Regulations:

Mr. Gray made a motion to accept the Third Reading to Adopt Policy KD- R - School District Social Media Websites Regulations. Mr. Porter seconded the motion. The motion passed by a vote of 4-0.

7.4 Second Reading to Adopt Policy DJ - Purchasing: Mr. Black asks for clarification on the fifth paragraph. ***Mrs. Butcher made a motion to accept the Second Reading to Adopt Policy DJ – Purchasing. Mr. Gray seconded the motion. The motion passed by a vote of 4-0.***

7.5 Second Reading to Amend Policy DJB - Purchasing Procedures: Mr. Black discussed language changes. Change the language to be when available to alleviate a lot of the wording issues. ***Mr. Gray made a motion to approve the Second Reading to Amend Policy DJB - Purchasing Procedures. Mr. Porter seconded the motion. The motion passed by a vote of 4-0.***

7.6 Second Reading to Adopt Policy DJC - Petty Cash: ***Mr. Porter made a motion to accept the Second Reading to Adopt Policy DJC – Petty Cash. Mrs. Butcher seconded the motion. The motion passed by a vote of 4-0.***

7.7 Second Reading to Adopt Policy DJE - Bidding Requirements: ***Mrs. Butcher made a motion to accept the Second Reading to Adopt Policy DJE – Bidding Requirements. Mr. Gray seconded the motion. The motion passed by a vote of 4-0.***

7.8 Second Reading to Rescind Policy DJF - Purchasing: ***Mr. Gray made a motion to accept the Second Reading to Rescind Policy DJF – Purchasing. Mr. Porter seconded the motion. The motion passed by a vote of 4-0.***

7.9 Overnight Field Trips - Rick Barnes: He discussed each overnight field trip. ***Mr. Porter made a motion to approve the LHS Overnight Field Trips for 23/24. Mrs. Butcher seconded the motion. The motion passed by a vote of 4-0.***

7.10 Legal Advice Discussion: The School Board is already represented by Attorney Graham and they have direct access to him. In representing the District, he officially represents the governing board of that district which is the school board. The Board as members of the NHSBA also have access and free consultation with the NHSBA attorneys. The law firm of Drummond Woodsum is also used in areas of Special Education and Students Rights. The Board likes the idea of having someone neutral they can reach out to. ***Mrs. Butcher made a motion to officially begin proceeding for the School Board to secure an independent board counsel to represent the Londonderry School Board. Mr. Gray seconded the motion. The motion passed by a 4-0 vote.*** They mention that an RFQ can be drawn up and go out to attorneys that serve districts and set up interview process with 2-3 firms.

8. Superintendent's Report

8.1 Library Media Resources & Protections Update - Jason Parent: The majority are academic data bases made available to student and staff. During Covid digital access really took off. Sora

September 25, 2023

is a resource public schools pay for. They are vetted to offer a greater degree of protection. The library media staff puts filters. Mr. Parent details the protections in more detail. He discusses the digital libraries.

8.2 Moose Hill Updates - Dan Black: The packet contains the infographic the Kindergarten Committee worked on with the Communications Committee. If moving forward, they have a growing list of events to attend in town this Fall and Winter to share clear and simple messages around Full Day Kindergarten. They have looked at other kindergarten programs around town. Right now, Londonderry has a very small kindergarten class. They did survey the current first grade who were not with us in kindergarten and most did not choose Moose Hill because we did not offer full day.

8.3 Questions on Policy JIC Bullying & Cyberbullying - Dan Black & Kim Carpinone:

Section E discusses the process of Report Handling and Investigation. Mr. Slater asks if there is training for staff and how often. Mrs. Carpinone said the staff have to complete this annually as mandated. Principal Barnes has brought some methods of tracking from past districts, and they are implementing.

8.4 Federal Grants 2023-24 - Kim Carpinone, Dan Black, and Jason Parent: Crystal Rich discusses the adult ed program grants. She gives some highlights from past grants awarded and how the money was spent. Last year, they graduated 65 students. 23 will graduate in January and that number will increase. The grant funds all of the supplies and a school counselor and five adult ed teachers and technology upgrades. It also supports advertising, furniture, and supplies.

Mr. Porter made a motion to approve adult ed grants for FY 23/24 \$39,616.90. Mrs. Butcher seconded the motion. The motion passed by a vote of 4-0.

The IDEA grant is the money from the Federal government for special ed was increased. Under Part B for the 23/24 school year, we are receiving \$1.1 million which is a \$54,000 increase from last year. We use the money entirely for salary and this year the Part B is 11.6 professional FTEs. The grant also includes 20 special ed assistants.

Our allocation of Federal IDEA preschool funds is \$29,191.08 which is an increase of \$3,618.15. This covers the cost of two assistants in the LEEP programs.

Title I, II and IV stayed stable with some minor changes. Mr. Black details the Title I, Title IIA and Title IVA grants and for what each is used.

Mr. Slater would like the IT department to look at our website and make some updates. Board contacts and emails need to be updated as well as meeting times. He also asks about videos being uploaded. We lost a bunch of videos from September to March from YouTube last year when things were flipped over the summer. What we had in YouTube did not back up as well as the videos from the Access Center.

9. Non-Public Session: Mrs. Butcher made a motion to move into Non – Public Session requested under RSA 91-A:3, Section II (b), (c) and (l). Mr. Gray seconded the motion. The motion passed by roll call vote.

Non-Public Session requested under RSA 91-A:3, Section II (b), (c), and (l)

9.1 Nomination(s)

9.2 Personnel Issue(s)

September 25, 2023

9.3 Student Issue(s)

10. Adjournment

5 The meeting was adjourned at 9:09PM.

Respectfully submitted,
Lisa Muse
School Board Secretary

10

(Please note: In addition to the items listed on the agenda the Board may consider other matters not on the posted agenda and they may enter a non-public session or convene in a non-meeting session in accordance with RSA 91-A if the need arises.)

Londonderry School Board
Non-Public Minutes
September 25, 2023

PRESENT: Board Members: Bob Slater, Amanda Butcher, Kevin Gray, Tim Porter
Superintendent of Schools: Daniel Black
Assistant Superintendent: Jason Parent
5 High School Principal: Rick Barnes
Athletic Director: Jimmy Lauzon
Director of Pupil Services: Kim Carpinone
Legal Counsel

10 Mrs. Butcher moved, seconded by Mr. Porter, and passed unanimously (4-0) to enter non- public session under RSA 91-A:3, Section II (c) at 6:33 PM

Discussion of Cheer Program Investigation, updates on progress of interviews conducted and upcoming schedule.

15 Mrs. Butcher moved, seconded by Mr. Porter, and passed unanimously (4-0) to reinstate the JV Cheer Program with Coach Thorpe, effective immediately.

20 Mrs. Butcher moved, seconded by Mr. Porter, and passed unanimously (4-0) to continue the suspension of the Varsity Cheer Program while the investigation continues. The investigation will be reviewed on October 9, 2023.

25 Mrs. Butcher moved, seconded by Mr. Gray, and passed unanimously (4-0) to exit non-public session at 7:20 PM

Respectfully submitted,

30 Daniel Black
Superintendent of Schools

Londonderry School Board
Non-Public Minutes
September 25, 2023

PRESENT: Board Members: Bob Slater, Amanda Butcher, Kevin Gray, Tim Porter
Superintendent of Schools: Daniel Black
Assistant Superintendent: Jason Parent
5 Business Administrator: Lisa McKenney
Human Resource Director: Cindy McMahon
Director of Pupil Services: Kim Carpinone

10 Mrs. Butcher moved, seconded by Mr. Porter, and passed unanimously (4-0) to enter non- public session under RSA 91-A:3, Section II (b), (c) at 9:09 PM

Discussion of Personnel

15 Mrs. Butcher moved, seconded by Mr. Gray, and passed unanimously (4-0) to approve the LHS Winter Coaching nominations

Mr. Porter moved, seconded by Mr. Gray, and passed unanimously (4-0) to approve the LMS Winter Coaching nominations

20 Mr.Gray moved, seconded by Mrs. Butcher, and passed unanimously (4-0) to approve the Co-Curricular nominations

25 Mrs. Butcher moved, seconded by Mr. Gray, and passed unanimously (4-0) to exit non-public session at 9:37 PM

Mrs. Butcher moved, seconded by Mr. Gray, and passed unanimously (4-0) to adjourn public session at 9:38 PM

30 Respectfully submitted,

35 Daniel Black
Superintendent of Schools

Londonderry School District

Master Planning for Moose Hill School

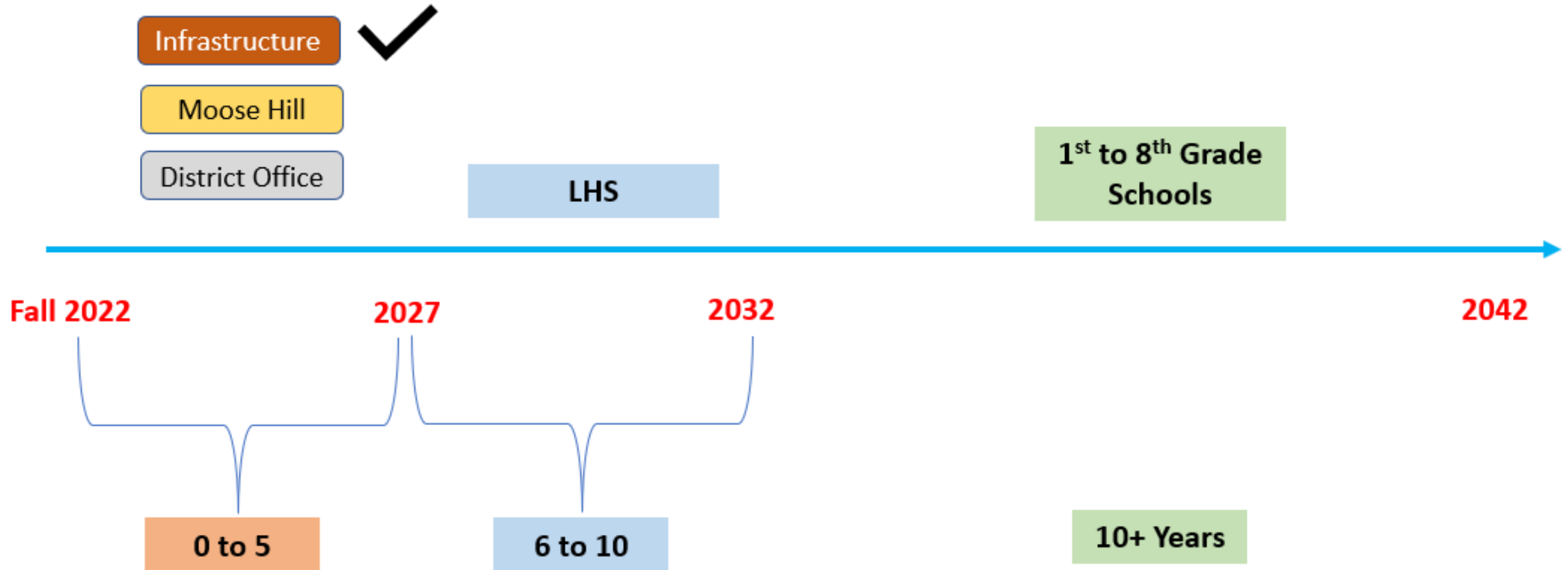
October 3rd, 2023

School Board Meeting



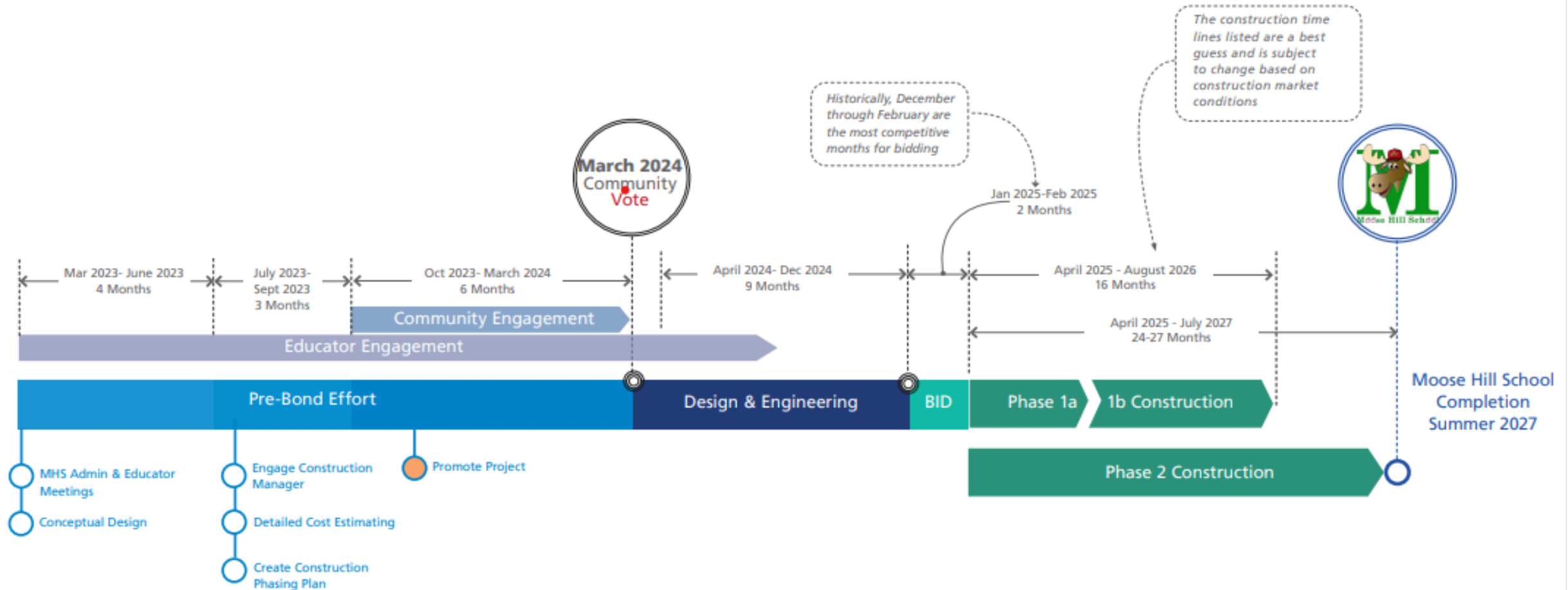
LAVALLEE | BRENSINGER ARCHITECTS

Tentative Outlook



Project Time Line

MOOSE HILL SCHOOL



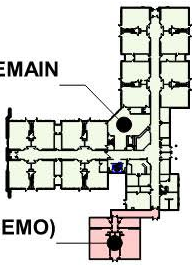
REFINED MOOSE HILL DESIGN

EXISTING TO REMAIN

34880 SF

PORTABLE (DEMO)

4539 SF

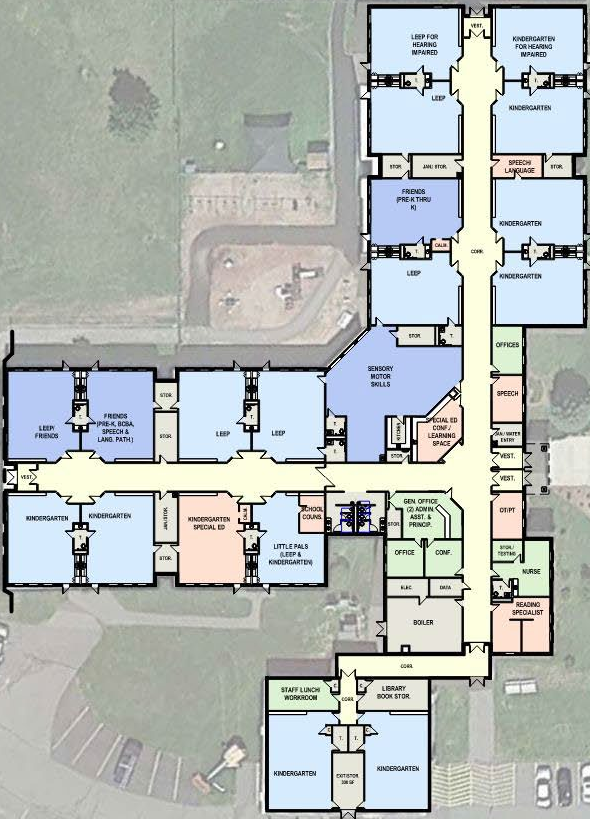


Google Earth

EXISTING

LONDONDERRY SCHOOL DISTRICT

MOOSE HILL ADDITIONS & RENOVATIONS



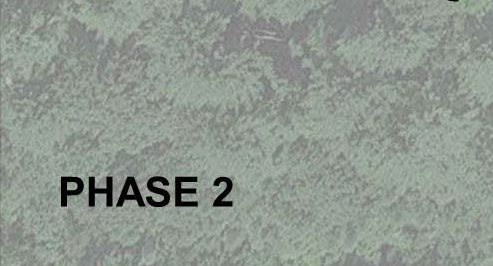
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10/03/2023

LAVALLEE BRENSINGER ARCHITECTS

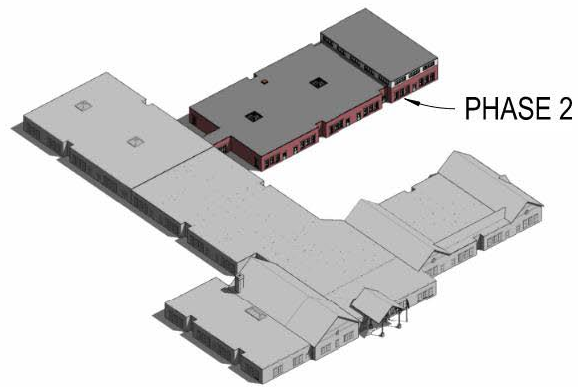
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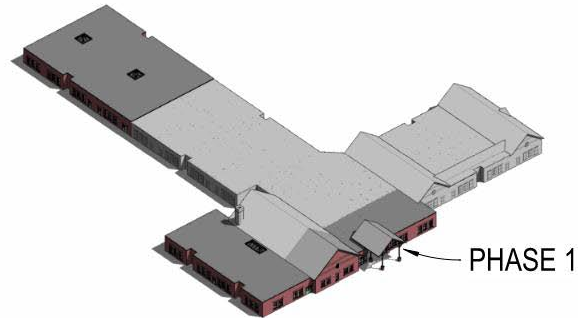
LONDONDERRY SCHOOL DISTRICT

PHASE 2

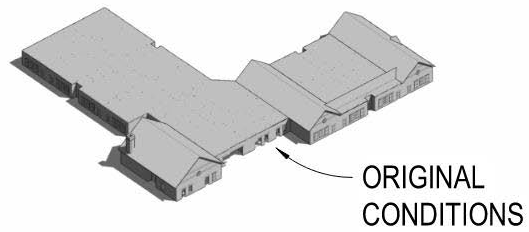
LAVALLEE | BRENSINGER ARCHITECTS



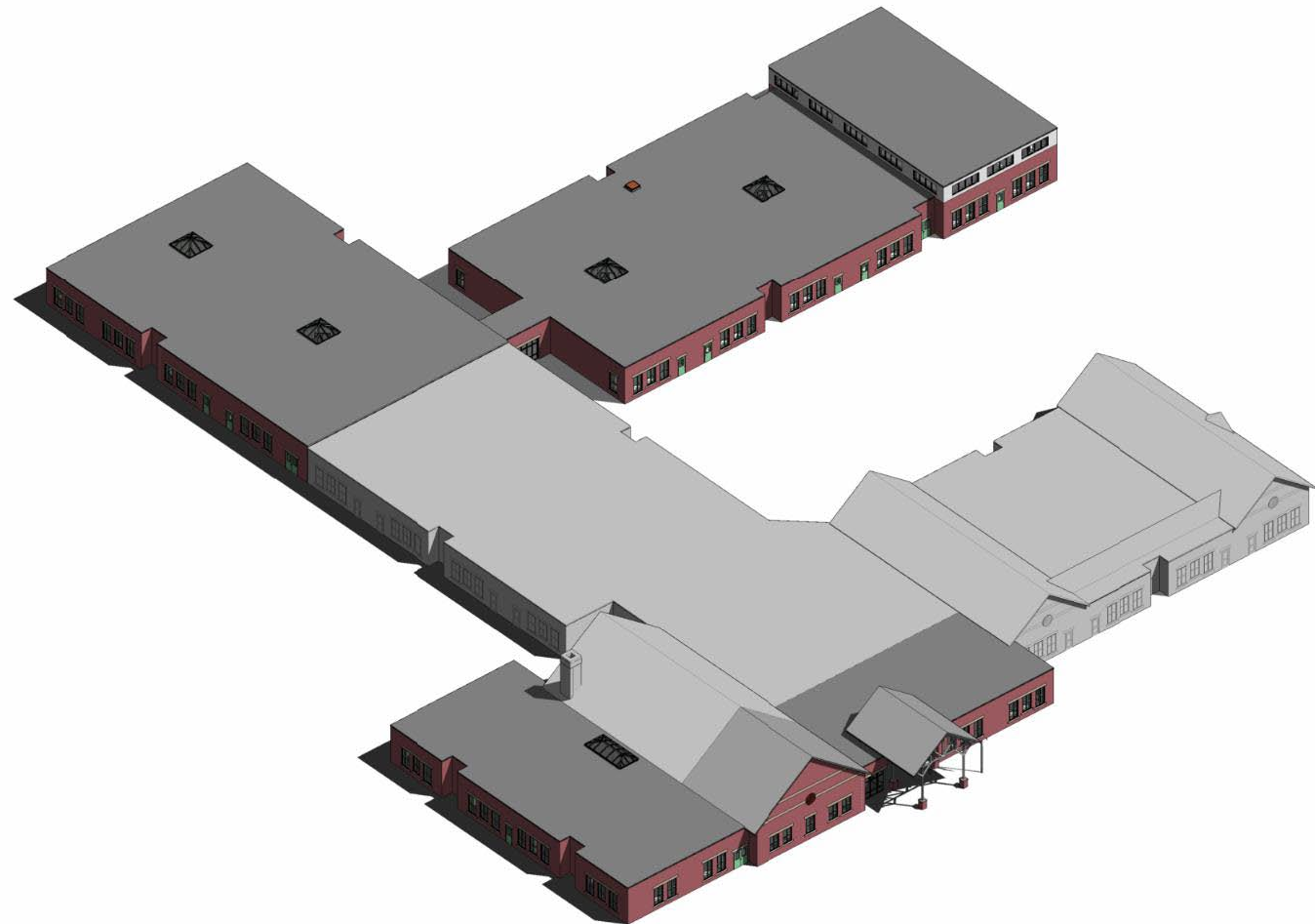
PHASE 2



PHASE 1



ORIGINAL
CONDITIONS



FRONT ELEVATION

LONDONDERRY SCHOOL DISTRICT

MOOSE HILL ADDITIONS & RENOVATIONS

PHASE 2 AXONS (OPT 1)

SCALE: 1" = 40'-0"

10/03/2023

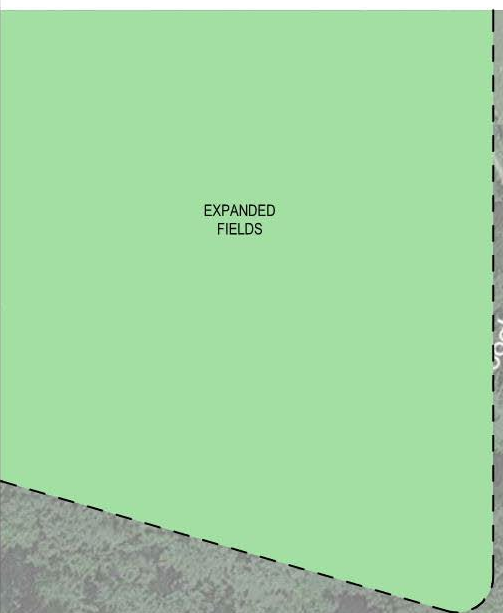
LAVALLEE | BRENSINGER ARCHITECTS

Cost Estimates for Moose Hill Project

Phase 1A Overcrowding Addition while Portables Remain Temporarily	Phase 1B Overcrowding Addition & existing building reconfiguration with Portables Replaced	Phase 2 Full Day Kindergarten Addition
\$11,310,024	\$11,759,413	\$11,068,839
<i>\$911 per sq ft</i>	<i>\$245 per sq ft</i>	<i>\$614 per sq ft</i>
“Loop” Road Costs and Sitework included	<i>Includes light renovation of remaining spaces</i>	
\$23,069,437 – Phase 1 Addition for Overcrowding Needs		\$11,068,839
\$34,138,276 Total Costs for Overcrowding Needs and Full Day Kindergarten		

Do we have a plan for Moose Hill if we determine smaller enrollment for the short or long term?

**We explored only building Phase 1A &
Phase 2 with Different Enrollment
Ranges**



LONDONDERRY SCHOOL DISTRICT

Moose Hill Building Upgrades and K Enrollment

Phase 1a + Phase 1b + Phase 2

Phase 1a + Phase 2

What You Lose Without Phase 1b

Total Addition	42,659 sq ft	30,409 sq ft	
Total Full Size Classrooms	30	27	
Total Other Learning Spaces + Offices	16	10	<ul style="list-style-type: none">• Safer Entrance Upgrade**• Main Office Upgrade• Nurse Upgrade• Conference Rooms• Additional Staff Bathrooms• Additional Storage• Moving programs and small group needs into existing Full-Size Rooms• Full Size Classrooms for Specials & Programming (3)• Other Learning Spaces for Small Group Office Spaces (6)• Have to continue using portables

Enrollment at Moose Hill Ranges & Scenarios

Low Enrollment
Range

200 to 220
K Students

You could mostly make
all programs work now with
only building **Phase 1A + Phase 2**

Typical Recent
Enrollment Range

250 to 270
K Students

You could mostly make
all programs work now with
only building **Phase 1A + Phase 2**
but should consider
Keeping the Temporary Classrooms

Highest Planned
Enrollment Range

300 to 340
K Students

We would need the space from
all the phases to run Moose Hill –
Phase 1A + Phase 1B + Phase 2

The Details on K Low Enrollment Range

With Only Phase 1A + Phase 2 Built

Enrollment Range	200 to 220 Kindergarten Students
Total Full-Sized Classrooms	27
LEEP Classrooms	6
Kindergarten Classrooms	11
FRIENDS	3
PALS	1
FLEX	1
Remaining Spaces	5 Full Size Classrooms Remain

Plan for Remaining Spaces	
Safer Entrance	New Monitor in Current OT/PT Space with Window to Buzz In like Other Schools
More Staff Bathrooms	In Phase 1A + Phase 2
Small SPED Classrooms	In Phase 1A
Gym Class	In Cafeteria when there are no lunches
SPEECH/OT/PT + Reading Classes + Guidance	Semi-Permanent Subdivided Full-Size Classrooms (3)
Library	1 Classroom
Art	1 Classroom
Music	Push Into K Classrooms

The Details on K Recent Typical Enrollment Range

With Only Phase 1A + Phase 2 Built + Keep the Portables

Enrollment Range	250 to 270 Kindergarten Students
Total Full-Sized Classrooms	29
LEEP Classrooms	6
Kindergarten Classrooms	14
FRIENDS	3
PALS	1
FLEX	1
Remaining Spaces	4 Full Size Classrooms Remain

Plan for Remaining Spaces	
Safer Entrance	New Monitor in Current OT/PT Space with Window to Buzz In like Other Schools
More Staff Bathrooms	In Phase 1A + Phase 2
Small SPED Classrooms	In Phase 1A
Gym Class	In Cafeteria when there are no lunches
SPEECH/OT/PT + Reading Classes + Guidance	Semi-Permanent Subdivided Full-Size Classrooms (3)
Library	Push Into K Classrooms
Art	1 Classroom
Music	Push Into K Classrooms

The Details on K Highest Planned Enrollment Range

With Only Phase 1A + Phase 2 Built + Keep the Portables

Enrollment Range	300 to 340 Kindergarten Students
Total Full-Sized Classrooms	29
LEEP Classrooms	6
Kindergarten Classrooms	17
FRIENDS	3
PALS	1
FLEX	1
Remaining Spaces	1 Full Size Classroom Remains

Plan for Remaining Spaces	
Safer Entrance	New Monitor in Current OT/PT Space with Window to Buzz In like Other Schools
More Staff Bathrooms	In Phase 1A + Phase 2
Small SPED Classrooms	In Phase 1A
Gym Class	In Cafeteria when there are no lunches
SPEECH/OT/PT + Reading Classes + Guidance	Semi-Permanent Subdivided Full-Size Classrooms (4)
Library	Push Into K Classrooms
Art	Push into K Classrooms
Music	Push Into K Classrooms

Above 300 K students we would start to be back where we started in terms of an overcrowded Moose Hill and not have enough space for all the programming *without the Phase 1B Additions*

Does the School Board want to
proceed with a building project at
Moose Hill for the March 2024 Vote?

Beyond the NESDEC Study (ready for Nov. 7th School Board Meeting) – is there additional work you need done by the Kindergarten Committee, Moose Hill Building Committee, or the Administration to be able to answer this question?

LONDONDERRY SCHOOL DISTRICT ENROLLMENT UPDATE										
9/30/2023										
Grade	Room One	Room Two	Room Three	Room Four	Room Five	Room Six	Room Seven	Room Eight	K Plas/Friends	Total
MOOSE HILL SCHOOL										
AM	18	14	17	18	17	17	17			118
PM	11	14	13	13	13	11	12			87
LEEP	113									113
MATTHEW THORNTON										
1	20	19	20	20	20	20				119
2	19	21	21	21	21					103
3	22	23	22	22	22					111
4	19	21	20	20	21					101
5	20	21	21	20						82
NORTH SHOOL										
1	19	19	18	19	19					94
2	20	21	19	21	20					101
3	21	20	21	21	20					103
4	22	23	23	23						91
5	20	19	20	18	20					97
SOUTH SCHOOL										
1	20	19	19	19						77
2	21	20	21	21	19					102
3	22	19	22	22						85
4	18	23	22	23						86
5	24	23	23	23	1					94
MIDDLE SCHOOL										
6	331									331
7	306									306
8	312									312
HIGH SCHOOL										
9	293									293
10	353									353
11	321									321
12	323									323
TOTAL										4003

LONDONDERRY SCHOOL DISTRICT ENROLLMENT UPDATE										
9/30/2023										
Grade	Room One	Room Two	Room Three	Room Four	Room Five	Room Six	Room Seven	Room Eight	K Plas/Friends	Total
MOOSE HILL SCHOOL										
AM	18	14	17	18	17	17	17			118
PM	11	14	13	13	13	11	12			87
LEEP	113									113
MATTHEW THORNTON										
1	20	19	20	20	20	20				119
2	19	21	21	21	21					103
3	22	23	22	22	22					111
4	19	21	20	20	21					101
5	20	21	21	20						82
NORTH SHOOL										
1	19	19	18	19	19					94
2	20	21	19	21	20					101
3	21	20	21	21	20					103
4	22	23	23	23						91
5	20	19	20	18	20					97
SOUTH SCHOOL										
1	20	19	19	19						77
2	21	20	21	21	19					102
3	22	19	22	22						85
4	18	23	22	23						86
5	24	23	23	23	1					94
MIDDLE SCHOOL										
6	331									331
7	306									306
8	312									312
HIGH SCHOOL										
9	293									293
10	353									353
11	321									321
12	323									323
TOTAL										4003