

SHEEHAN PHINNEY

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February 29, 2024

Via Email ([REDACTED])

Glenn Douglas
[REDACTED]

Londonderry, NH 03053

**Re: Right to Know Request – Compensation
Town of Londonderry, New Hampshire**

Dear Mr. Douglas:

This office represents the Town of Londonderry, New Hampshire (the “Town”). Pursuant to RSA 91-A:4, IV, I am writing to acknowledge the Town’s receipt of your February 23, 2024 email requesting “any and all documents relating to, referring to, discussing, mentioning or referencing the compensation for and/or to Sherry or Sharon Farrell (different names appear in the Town Annual Reports) and/or the position of Town Clerk to include but not limited to any and all contracts, oaths, monetary information, budgetary documents, pay scales, RSA 41:25, etc from 2013 to present.”

When responding to an RSA 91-A request, the Town complies with the definition of government records stated in RSA 91-A:1-a:

any information created, accepted, or obtained by, or on behalf of, any public body, or a quorum or majority thereof, or any public agency in furtherance of its official function. Without limiting the foregoing, the term 'governmental records' includes any written communication or other information, whether in paper, electronic, or other physical form, received by a quorum or majority of a public body in furtherance of its official function, whether at a meeting or outside a meeting of the body. The term 'governmental records' shall also include the term 'public records'.

The Town also complies with the exemptions stated in RSA 91-A:5 and those created by case law.

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The Town is in the process of reviewing its files for any records that may be responsive to your Request, and estimates that it will take approximately three weeks, until March 15, 2024, to complete that process. Any records responsive to your request which are not exempt from disclosure under the law will be made available to you.

Please direct all further inquiries relevant to this matter to my attention.

Very truly yours,

A handwritten signature in blue ink, appearing to read "Elizabeth A. Bailey". The signature is fluid and cursive, with the first name "Elizabeth" and last name "Bailey" being clearly distinguishable.

Elizabeth A. Bailey

cc: Michael Malaguti, Londonderry Town Manager (via email only)