

**Mike Malaguti**  
Town Manager

**Kellie Caron**  
Assistant Town Manager



**Town Council**  
Chad Franz, Chair  
Ted Combes, Vice Chair  
John Farrell  
Ron Dunn  
Shawn Faber

**Town of Londonderry • 268B Mammoth Road • Londonderry, NH 03053**

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## **Londonderry Town Council Meeting**

**Monday, July 15, 2024, 7:00 p.m., Moose Hill Council Chambers**

### **A. CALL TO ORDER**

### **B. PUBLIC COMMENT**

### **C. APPOINTMENTS**

- Resignation of Jim Loiselle from the Recreation Commission
- Interviews and Heritage Commission/public appointments for the Demolition Review Committee
- Confirmation of Planning Board nominee to a one (1) year alternate position on the Southern New Hampshire Planning Commission

### **D. NEW BUSINESS**

- Presentation and approval to move Community Choice Aggregation Program Plan to NH Public Utilities Commission  
*(Utilities Committee Chair, Lynn Wiles)*
- Gilcreast Road Traffic Update  
*(Planning Board)*
- Order 2024-08: An Expenditure From the Maintenance Trust Fund  
*(Director of Public Works, Dave Wholley)*
- Order 2024-09: The Expenditure of Roadway Maintenance Trust Funds  
*(Director of Engineering, John Trottier)*
- Order 2024-10: An Order Relative to Withdrawal of Cable Equipment Capital Reserve Funds  
*(Director of Engineering, Justin Campo)*

- Resolution 2024-22: Establishing a Fee Schedule for Photocopying and Scanning  
*(Administrative Support Coordinator, Kirsten Hildonen)*
- Old Home Day Update  
*(Administrative Support Coordinator, Kirsten Hildonen & Assistant Recreation Director, Doug Cole)*

## **E. PUBLIC HEARINGS**

- Resolution # 2024-15 – Adoption of New Hampshire Paid Family and Medical Leave Policy  
*(Town Manager Mike Malaguti)*
- Resolution # 2024-16 – Update to Title VI, Chapter XI of the Town Code, Family and Medical Leave of Absence Policy  
*(Town Manager Mike Malaguti)*

## **F. OLD BUSINESS**

- Renaming and amending the charge for the Lions Hall Study Committee to the Reverend Morrison Meetinghouse Study Committee  
*(Administrative Support Coordinator, Kirsten Hildonen)*

## **G. APPROVAL OF MINUTES**

1. *June 17, 2024 Town Council Minutes*

## **H. OTHER BUSINESS**

1. *Liaison Reports*
2. *Town Manager Report*
3. *Assistant Town Manager Report*

## **I. ADJOURNMENT**

## **J. MEETING SCHEDULE**

1. *August 12, 2024; Moose Hill Council Chambers; 7:00 p.m.*

*In addition to the items listed on the agenda the Town Council may consider other matters not on the posted agenda and may enter a non-public session or convene in a non-meeting in accordance with RSA 91-A if the need arises.*

# Londonderry Utilities Committee Community Choice Aggregation Plan Status

## Completed:

- Town contracted with Freedom Energy Logistics (“FEL”) who, in coordination with Colonial Power Group (“CPG”), will assist with all aspects of CCA planning, regulatory compliance, and program operations (*Jan 2020*)
- Town Council voted to form an Aggregation Committee (“Committee”) (*Oct 2022*)
- FEL/CPG prepared CCA Program Plan (“Plan”) in coordination with Committee and in accordance with state law and rules of the Public Utilities Commission (“PUC”) (*2023*)
- Committee held two public hearings to receive comments on Plan (*June 3, 2024 and June 29, 2024*)

## Next Steps:

- ***Town Council approves final Plan (July 15, 2024)***
- Plan filed with PUC for review & approval (*July 2024*)
- PUC approves Plan (*September 2024*)
- Program launch (*Q4 2024, or later if market conditions warrant*)



# Town of Londonderry, New Hampshire

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## ORDER 2024-08

*An Order Relative to*

### **AN EXPENDITURE FROM THE EXPENDABLE MAINTENCE TRUST FUND**

**WHEREAS** a failure of a 19-year-old mini split system occurred; and

**WHEREAS** the Public Works department has complied with the provisions of the Town of Londonderry Municipal Code, Title VI Purchasing Policy; and

**WHEREAS** the mini split system was removed from service by ENE systems; and

**WHEREAS** the unit was fully replaced with a like-for-like model with new connections;

**NOW THEREFORE BE IT ORDERED** by the Town Council of the Town of Londonderry that the Town Treasurer is hereby ordered to expend up to \$9,375.00 from the Maintenance Trust Fund.

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Chad Franz – Chair  
Town Council

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Sharon Farrell – Town Clerk

**A TRUE COPY ATTEST:**

07/15/2024

# Quote

**Date: Monday, July 02, 2024**  
**To: Dave Wholley**  
**Subject: Fire Station 2 Gym Mini Split Replacement**

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Dave, the following are the quoted replacements you requested for the failing mini split serving the gym at Fire Station 2. Due to the age of the existing unit, Carrier does not make replacement parts for the condenser fan motor or the fan blade.

### Scope of Work

1. Disconnect existing indoor and outdoor units and recover existing R-22 refrigerant.
2. Remove existing line-set and provide and install new line-set.
3. Provide and install one (1) new cooling only Mitsubishi ductless mini split system and condensate pump.
  - a. Condenser model # MUY-GS24NA-U1
  - b. Indoor Unit model # MSY-GS24NA-U1
4. Start-up at test functionality.
5. Dispose of the existing mini-split unit
6. All necessary electrical alterations are included.
7. All work will be performed during normal business hours of 7am to 3:30pm.

**Total Price:..... \$ 9,375.00**

Please call or email with any questions or concerns.

Sincerely,  
Matthew Caban

Description	Vendor	Amount
<p><b><u>Emergency replacement of Station 2 mini split system</u></b>  Remove and replace an existing 19 year old mini split system that failed and then ultimately was taken out of service. ENE systems removed the old system as it was unrepairable and parts were not available. It also used the old R22 refrigerant which is no longer available or approved for use. Unit was replaced in kind with all new lines and electrical connections for the complete install.</p>	<p><b>ENE Systems of New Hampshire</b>  Lump sum price</p>	<p>\$9,375.00</p> <hr/> <p>\$9,375.00</p>
<p><b>Total Town Council EMTF Order #2024-08</b></p>		<p>\$ 9,375.00</p>



# Town of Londonderry, New Hampshire

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## ORDER 2024-09

*An Order Relative to*

### ***AN EXPENDITURE FROM THE ROADWAY MAINTENCE TRUST FUND***

**WHEREAS** voters since 2012 have approved funding for the maintenance and repair of public roadways in the town; and

**WHEREAS** this Public Works department has complied with the provisions of the Town of Londonderry Municipal Code, Title VI Purchasing Policy; and

**WHEREAS** it has been determined that sufficient funds are available in the Roadway Maintenance Trust Fund for completion of various roadway projects;

**NOW THEREFORE BE IT ORDERED** by the Town Council of the Town of Londonderry that the Town Treasurer is hereby ordered to expend up to \$173,000.00 from the Roadway Maintenance Trust Fund for the repairs and improvements of various Town roads.

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Chad Franz – Chair  
Town Council

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Sharon Farrell – Town Clerk

**A TRUE COPY ATTEST:**

07/15/2024

Roads for FY-25 Construction Season – **subject to change**

- Trolley Car Lane
- Kitt Lane
- Kim Ave.
- Gary Drive
- Wallace Circle
- Harvey Road (portion)
- Symmes Dr. (portion)
- Orchard View Dr. (portion)
- Gardner Circle
- Parmenter Rd (portion)
- Avery Rd. (portion)
- Winding Pond Rd (portion)



# Town of Londonderry, New Hampshire

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## ORDER 2024-10

*An Order Relative to*

### **AN ORDER RELATIVE TO WITHDRAWAL OF CABLE EQUIPMENT CAPITAL RESERVE FUNDS**

**WHEREAS** the Town of Londonderry annually receives the sum of \$32,500 for the purposes of supporting PEG access capital funding through its franchise agreement with Comcast; and,

**WHEREAS** the funding received from Comcast is deposited annually into the Cable Equipment Capital Reserve, established by Warrant Article 5 at the 2013 Town Meeting, which appointed the Town Council as agents to expend; and,

**WHEREAS** the Town of Londonderry and the Londonderry School District have entered into an agreement relative to making a portion of the PEG access capital funding available for the school district's use in providing educational programming; and,

**WHEREAS** the School District has requested the sum of Eight Thousand Dollars (\$8,000.00) as their annual installment for the fiscal year ended June 30, 2025; and.

**NOW THEREFORE BE IT ORDERED** by the Town Council of the Town of Londonderry that the Town Treasurer is hereby directed to disburse \$8,000.00 from the Cable Equipment Capital Reserve Fund for the purpose attached.

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Chad Franz – Chair  
Town Council

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Sharon Farrell – Town Clerk

**A TRUE COPY ATTEST:**  
07/15/2024

**Londonderry School District**

First Reading:

Second Reading:

## Request for Equipment from Cable Fee's 2024-2025

- **2X Axis Communications P5655-E 1080p Outdoor PTZ Network Dome Camera**
  - For doing Sports Girls LAX and Football events.
    - $\$1,899.00 \times 2 = \$3,798.00$
- **PTZOptics Super Joy NDI|HX/IP & Serial PTZ Camera Joystick Controller**
  - Controller for the above cameras
    - $\$899.00 \times 1 = \$899.00$
- **Axis Communications T91G61 Wall Mount**
  - Camera Mounts for the above cameras.
    - $\$219.00 \times 2 = \$438.00$
- **Axis Communications T91B57 Pole Mount (White, 4-16")**
  - Needed for the pole mounts
    - $\$129.00 \times 2 = \$258.00$
- **Genius Sports Score Link + Device**
  - For having a scoreboard graphics integrated on the TV screen for football
    - $\$1,100.00 \times 1 = \$1,100.00$ 
      - Yearly Fee
- **Canon LP-E6NH Lithium-Ion Battery (7.2V, 2130mAh)**
  - Replace Camera Batteries
    - $\$79.00 \times 5 = \$395.00$
- **SanDisk 512GB Ultra Dual Drive Luxe USB 3.1 Flash Drive (USB Type-C / Type-A)**
  - Replace drives with shows for access center
    - $\$42.00 \times 5 = \$210.00$
- **SanDisk 128GB Extreme PRO UHS-II SDXC Memory Card (2-Pack)**
  - Replace recording devices for cameras.
    - $\$259.98 \times 4 = \$1,039.92$

Total Requested from Cable Fees from Town = **\$8,000.00**

Total Expenses listed above: **\$8,137.92**

First Reading:

Second Reading:



# Town of Londonderry, New Hampshire

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## RESOLUTION 2024-22

*A Resolution Relative to*

*Establishing a Fee Schedule for Photocopying and Scanning*

**WHEREAS** the Town of Londonderry adheres to the legal requirements established by RSA 91-A:4 in regards to minutes and governmental records available for public inspection; and,

**WHEREAS** citizens of Londonderry are able to access and review many Town records online and in electronic form at no cost; and,

**WHEREAS** both the act of creating digital copies of physical records on request and providing copies of governmental records is an expense to the taxpayers; and,

**WHEREAS** citizens pay for many of the services they receive from the Town such as sewer, permits, etc;

**NOW THEREFORE BE IT RESOLVED** by the Town Council of the Town of Londonderry that the Council delegates to the Town Manager the authority to establish a fee schedule for photocopying and scanning, subject to review and adjustment each fiscal year.

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**Chad Franz – Chair  
Town Council**

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**Sharon Farrell – Town Clerk**

**A TRUE COPY ATTEST:**

07/15/2024

**Mike Malaguti**  
Town Manager

**Kellie Caron**  
Assistant Town Manager



**Town Council**  
Chad Franz, Chair  
Ted Combes, Vice Chair  
John Farrell  
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# PHOTOCOPYING & SCANNING FEE SCHEDULE

*Fiscal Year 2025*

## Printing & Photocopying

B&W documents up to 8.5x11*	\$0.50 per page for the first ten (10) pages of a document; \$.10 per page thereafter
B&W documents larger than 8.5x11	\$1.00 per page
Color documents up to 8.5x11*	\$1.00 per page for the first ten (10) pages of a document; \$.25 per page thereafter
Color documents larger than 8.5x11	\$2.00 per page

## Scanning\*\*

Documents up to 11x14*	\$0.50 per page for the first ten (10) pages of a document; \$.10 per page thereafter
Documents larger than 11x14	\$2.00 per page

*\*Please note that the charge is per document and not per request. For example, if a person requests black-and-white copies of a 20-page document and a 10-page document, the charge would be \$11.00; \$6.00 for the first one (\$.50 x 10 plus \$.10 x 10) and \$5.00 for the second one.*

*\*\*Scanned documents must be delivered via email, Dropbox, or a Town-supplied flash drive (provided at cost). Absolutely no personal external storage devices are permitted to be connected to Town computers.*



# Town of Londonderry, New Hampshire

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## RESOLUTION 2024-15

*An Order Relative to*

### **THE ADOPTION OF NEW HAMPSHIRE PAID FAMILY AND MEDICAL LEAVE POLICY**

**WHEREAS** NH Paid Family and Medical Leave (“NH PFML”) is a benefit which provides wage replacement for specified employee leaves; and

**WHEREAS** all full-time and permanent part-time employees are eligible to enroll in NH PFML; and

**WHEREAS** the new policy can be found attached hereto; and

**NOW THEREFORE BE IT RESOLVED** by the Londonderry Town Council that the New Hampshire Paid Family and Medical Leave Policy is hereby adopted.

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Chad Franz – Chair  
Town Council

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Sharon Farrell – Town Clerk

**A TRUE COPY ATTEST:**  
**07/15/2024**



# Town of Londonderry, New Hampshire

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## RESOLUTION 2024-16

*An Order Relative to*

### **UPDATE TO TITLE VI, CHAPTER XI OF THE TOWN CODE, FAMILY AND MEDICAL LEAVE OF ABSENCE POLICY**

**WHEREAS** the Town of Londonderry recognizes the need for Paid Family and Medical Leave, and has adopted the NH Paid Family and Medical Leave (“NH PFML”) policy by resolution of even date herewith; and

**WHEREAS** the Town’s Family and Medical Leave Act (“FMLA”) policy must be amended to reflect the adoption of NH PFML; and

**WHEREAS** this requested change aligns the FMLA policy language with the Town’s new NH PFML policy; and

**NOW THEREFORE BE IT RESOLVED** by the Londonderry Town Council that the amended FMLA policy attached hereto is hereby adopted.

---

Chad Franz – Chair  
Town Council

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Sharon Farrell – Town Clerk

**A TRUE COPY ATTEST:**  
**07/15/2024**



Town of Londonderry  
Office of Human Resources

*Tara Koza*

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June 12, 2024

Londonderry Town Council

Councilors:

I am requesting that the following amendment to the Town's Family and Medical Leave policy is adopted effective July 1, 2024.

The requested change to the policy language adds "New Hampshire Paid Family Medical Leave" (NH PFML) to the types of FMLA covered leave that do not require the substitution of paid time for unpaid time. This change aligns the FMLA policy language with the Town's new NH PFML policy.

Please see the current language and requested amended language below.

**CURRENT:**

- E. Substitution of Accrued Paid Leave Required: The Town requires the substitution of accrued paid leave for unpaid FMLA leave time (i.e., any time during which the Town does not process any payment to the employee through payroll, hereinafter referred to as "Unpaid FMLA Leave") as follows: Accrued sick (including "family sick" time if applicable) leave, vacation leave (including personal time (if applicable) and floating holiday(s) (if applicable)), in that order, will be substituted for unpaid FMLA leave time. Upon the exhaustion of accrued paid leave, the remainder of any FMLA leave will be unpaid. In no case will the combination of paid and unpaid leave used for a FMLA purpose exceed twelve (12) workweeks (twenty-six (26) workweeks for Military Caregiver Leave) in any twelve (12) month period as defined herein.

Note: In the event an employee on FMLA leave is receiving wage replacement through the Town's Short-Term Disability Policy or through workers' compensation, the employee is not required to use accrued time to make up the difference between the wage replacement amount and the employee's base

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(603) 432-1100 x127 \* [tkoza@londonderrynh.org](mailto:tkoza@londonderrynh.org)

wages; however, the employee may elect to apply accrued time (in the order set forth above) to make up the difference in pay and should consult with Human Resources with regard to his/her pay options.

**NEW:**

E. Substitution of Accrued Paid Leave Required:

1. The Town requires the substitution of accrued paid leave for unpaid FMLA leave time (i.e., any time when the employee is not receiving wage replacement through short-term-disability, long-term-disability, workers' compensation or NH PFML, including applicable elimination periods, as follows: accrued sick leave (including "family sick" time if applicable), vacation leave (including personal time (if applicable) and floating holiday(s) (if applicable)), in that order, will be substituted for unpaid FMLA leave time. Upon the exhaustion of accrued paid leave, the remainder of any FMLA leave will be unpaid. In no case will the combination of paid and unpaid leave used for a FMLA purpose exceed twelve (12) workweeks (twenty-six (26) workweeks for Military Caregiver Leave) in any twelve (12) month period as defined herein.
2. In the event an employee on FMLA leave is receiving wage replacement as defined in Section 1.E.1., the employee is not required to use accrued time to make up the difference between the wage replacement amount and the employee's base wages; however, the employee may elect to apply accrued time (in the order set forth above) to make up the difference in pay and should consult with Human Resources with regard to his/her pay options.

Thank you for considering this request.

*Tara Koza*

Tara Koza  
Human Resources Director

# REVEREND MORRISON MEETINGHOUSE STUDY COMMITTEE

## TOWN COUNCIL CHARGE

### PURPOSE:

The Reverend Morrison Meetinghouse Study Committee (heretofore called "Committee") shall exist to research and make recommendations to the Town Council regarding the use, restoration, maintenance, and funding options for the Lion's Hall.

### REPRESENTATION:

The Committee shall consist of seven (7) voting members and up to three (3) alternate members to be appointed by the Town Council. All members shall be appointed by the Town Council on an ad hoc basis. The Committee shall determine its own rules and order of business, unless otherwise provided by law or Town Charter. The Committee shall choose from its members a Chair and Secretary. The Committee shall report to the Londonderry Town Council and exist until such as time as the Town Council deems it inactive. All committee members must be town residents.

### Tasks:

1. Hold meetings in accordance with RSA Chapter 91-A.
2. Develop a mission statement, goals, and objectives.
3. Develop and implement committee and meeting by-laws.
4. Perform and coordinate research to identify funding sources to include grants and fundraising plans.
5. Gather community and stakeholder feedback.
6. Draft plans for preservation of the Reverend Morrison Meetinghouse building to include restoration and/or maintenance.
7. Identify, evaluate, and compile the costs associated with preserving and reopening the Reverend Morrison Meetinghouse building to the public, to include upkeep and potential revenue.
8. Advise as to the potential uses of the property.
9. Maintain a permanent project file that at a minimum includes:
  - a. Committee minutes and progress reports.
  - b. Project correspondence.
  - c. Other materials as deemed necessary.
10. Provide the Town Council with recommendations and a report by October 1, 2024.

**Londonderry Town Council Minutes**  
**Monday, June 17, 2024**  
**7:00 PM**  
**Moose Hill Council Chambers**

**Meeting Link:** <http://173.166.17.35/CablecastPublicSite/show/12618?channel=4>

**Attendance:** Chair Chad Franz; Councilor Shawn Faber; Councilor Ron Dunn; Councilor John Farrell; Town Manager Mike Malaguti; and Assistant Town Manager Kellie Caron.

**CALL TO ORDER**

Chairman Franz called the Town Council meeting to order at 7:00 PM. The Pledge of Allegiance was led by Chairman Franz. This was followed by a moment of silence led by Chairman Franz in recognition of Town of Londonderry staff and Town of Londonderry school staff.

**A PROCLAMATION HONORING THE LONDONDERRY HIGH SCHOOL SOFTBALL TEAM**

The Londonderry High School Softball team was honored by the Town Council on their tremendous achievement of winning their first State Championship in the Town’s History.

**PUBLIC COMMENT**

Chairman Franz opened public comment for Warrant Article 22 (Amend Londonderry Municipal Code Title V 0 Administrative Code Chapter III) Shall the Town vote to amend the Londonderry Municipal Code Title V Administrative Code Chapter III – Boards, Committees and Commissions Section I General Authority Section I. B. to remove the word “Advisory” from “Budget Committee” in accordance with RSA 40:14-b that states the “Budget Committee” shall create the default budgets.

There was no discussion on Article 22 so generalized public comment was opened.

**Name:** Dennis Martin

**Address:** 182 Pillsbury Rd

Martin returned to public comment regarding his question about cleanup of roads from a prior Town Council meeting. Martin reiterated there are plenty of programs with prisons to have inmates clean the streets. Martin shared these selected prisoners would not be offenders of heinous crimes so it wouldn’t be of concern. Franz offered to look into the program with the Department of Corrections and in the meantime touch base with Beautify Londonderry if they can meet more often. Councilor Dunn explained the committee is now fully staffed and he would bring it up to Beautify Londonderry.

**Name:** Tony Defrancesco

**Address:** 1 Cheshire Ct

Defrancesco echoed Farrell’s comments on to the petitioned warrant articles are “advisory”.

47 Defrancesco stated there was little to no discussion on the petitioned articles during the budget  
48 process which possibly left the voters without full understanding.

49  
50 **Name:** Ray Breslin

51 **Address:** 3 Gary Dr

52 Breslin addressed previous comments about voters possibly not being well informed on the  
53 petitioned warrant articles. Breslin explained the voters are well informed however, there may be  
54 a few whom did not understand it fully.

55  
56 **Name:** Bo Butler

57 **Address:** Fire Chief

58 Butler shared some updates on LFD as well as brought attention to the heatwave coming within  
59 the next few days. Butler explained the town took a preemptive step to activate the cooling center  
60 at the library, senior center, police department, and fire department. Butler recognized the Alert  
61 Team for being a part of the public protection of the community.

62  
63 **Name:** Larry Casey

64 **Address:** 35 Forrest St

65 Casey echoed Butler's praise for the Alert Team and thanked them for their support the past few  
66 weeks with Concerts on the Common.

67  
68 Chairman Franz closed public comment.

69  
70 **APPOINTMENTS**

71  
72 **Lions Hall Study Committee:**

73  
74 **Name:** John Blay

75 **Address:** 20 St. Andrews Way

76 Blay explained it sounded like a good idea to apply for the position due to his membership with  
77 the Lions for over 26 years. Blay stated he has been a part of countless upgrades within the Lions  
78 Hall and could be of good assistance to this committee.

79  
80 **Name:** Dan Bouchard

81 **Address:** 8 Oconnel Dr

82 Bouchard was marked as absent.

83  
84 **Name:** Ray Breslin

85 **Address:** 3 Gary Dr

86 Breslin expressed this is an important issue which must be discussed and acted upon. Breslin  
87 shared he put in for an alternate position due to others being possibly more qualified, however, he  
88 would still like to be involved.

89  
90 **Name:** Larry Casey

91 **Address:** 35 Forrest St

92 Casey shared he moved to Londonderry in 1985 and raised 2 children here. Casey shared his

93 accolades within higher education and expressed his reason for wanting to be involved was due to  
94 the history of the Lions Hall. Casey shared it is the true town center and this is an opportunity to  
95 bring Londonderry residents together.

96

97 **Name:** Ann Chiampa

98 **Address:** 28 Wedgewood Dr

99 Chiampa shared since 2014 she has been personally invested in restoring the historical building.  
100 Chiampa went on to share the immense amount of work she has been a part of in restoring historic  
101 buildings within the town. Chiampa stated she has a list of people who would be willing to help  
102 and has previously met about the Lions Hall this year. Chiampa thanked the council for their time.

103

104 **Name:** Derek D'Anna

105 **Address:** 5 Braeburn Dr

106 D'Anna shared he has been in Londonderry for 27 years and explained there should be a balance  
107 of historical and new which made him interested in the committee. D'Anna expressed the Lions  
108 Hall is perfect for restoration as well as re-purposing. D'Anna ended his interview by sharing he  
109 has a manufacturing background as well as a coach for the middle school soccer team and wishes  
110 to give back to the community.

111

112 **Name:** Dan Gore

113 **Address:** 8 Lane Way

114 Gore shared his background, highlighting his many years of experience working with event spaces  
115 and a decade of planning events. Gore expressed concern over the lack of a dedicated performing  
116 arts space in the area. Gore emphasized the need to respect the town's history while also expanding  
117 to include a larger space, seeing a real opportunity in this development. Gore specifically addressed  
118 the benefits of performing arts for children. Gore pointed out that the theater and dramatic arts  
119 programs face limitations due to insufficient space and underscored the importance of performing  
120 arts as a means for children to express creativity and develop interpersonal skills.

121

122 **Name:** Frank Holdsworth

123 **Address:** 2 Sundry lee Terrace

124 Holdsworth shared his background with the police department as a captain, as well as after retiring  
125 working for the building department for 9 years. Holdsworth stated his knowledge of the town and  
126 now being fully retired can allow his full focus on this committee and project.

127

128 **Name:** Kathy Wagner

129 **Address:** 12 Macgregor Ct

130 Wagner shared it was discouraging hearing the possibility of tearing down the meetinghouse.  
131 Wagner explained she is in the process of restoring a barn from 1770 and can bring her contacts  
132 of contractors she is currently working with to the table in this committee. Wagner urged doing a  
133 phased approach would more than likely be best.

134

135 Councilor Farrell made a motion to appoint John Blay, Larry Casey, David Ellis, Derek D'Anna,  
136 and Kathy Wagner as full-time members with Dan Gore & Frank Holdsworth as alternates.

137

138 There was no second to this motion. The motion failed.

139  
 140 Councilor Farrell made a motion to change the charge of the committee to 7 voting members and  
 141 3 alternate members. Seconded by Councilor Dunn.

142  
 143

Chad Franz	Yes
Ted Combes	Absent
John Farrell	Yes
Ron Dunn	Yes
Shawn Faber	Yes

144  
 145 Motion passes 4-0-0. Charge is amended.

146  
 147 Councilor Farrell made a motion to appoint John Blay, Larry Casey, David Ellis, Derek D’Anna,  
 148 Kathy Wagner, Dan Gore & Frank Holdsworth as voting members with Ann Chiampa, Dan  
 149 Bouchard, and Ray Breslin as alternate members. Seconded by Councilor Faber.

150

Chad Franz	Yes
Ted Combes	Absent
John Farrell	Yes
Ron Dunn	Yes
Shawn Faber	Yes

151  
 152 Motion passes 4-0-0.

153  
 154 **NEW BUSINESS**

155  
 156 **Ordinance 2024-07: An Expenditure from the Expendable Maintenance Trust Fund:**  
 157 **Emergency Replacement of Hot Water Heater Tanks at the North Fire Station**

158  
 159 Councilor Dunn moved to approve 2024-07. Seconded by Councilor Faber.

160

Chad Franz	Yes
Ted Combes	Absent
John Farrell	Yes
Ron Dunn	Yes

Shawn Faber	Yes
-------------	-----

161  
162 Motion passed 4-0-0.

163  
164 **American Rescue Plan Act (ARPA) Request: LFD Paramedic Vehicle**

165 Butler explained it is important to make these investments as we pivot. Butler requested to buy a  
166 Zoll Autopulse which is an automated CPR device which allows the providers to put a patient  
167 through CPR compressions while the responders are unable to physically. Butler shared a  
168 ventilator is also being requested to provide the best paramedic care. The council approved the  
169 request without a vote.

170  
171 **American Rescue Plan Act (ARPA) Request: LPD Tasers**

172 Bernard presented on the LPD dispatch remodel with immense praise for JR Belenti as well as  
173 announced the retirement of Dee Saucier after 42 years of service to LPD. Bernard requested  
174 \$200,000 in ARPA funding utilizing \$120,000 from the general fund. Malaguti shared the  
175 alternative which would result in a structure of payments over 5 years for \$64,000 a year. Campo  
176 explained the ARPA balance currently sits at \$275,000-\$298,000 after all approvals. Campo went  
177 on to say for a 5-year agreement the amount for tasers, training, etc. would be \$320,000. The  
178 council decided as a whole to start the process with \$64,182 for the first year beginning on July,  
179 1<sup>st</sup>. No ARPA money was allocated for this project and the council provided consensus about how  
180 to structure the payments.

181  
182 **Resolution 2024-15: Adoption of New Hampshire Paid Family and Medical Leave Policy**

183  
184 Councilor Farrell motioned to waive the first reading. Councilor Faber seconded the motion.  
185

Chad Franz	Yes
Ted Combes	Absent
John Farrell	Yes
Ron Dunn	Yes
Shawn Faber	Yes

186  
187 Motion passed 4-0-0.

188  
189 **Resolution 2024-16: Update to Title VI, Chapter XI of the Town Code, Family and Medical**  
190 **Leave of Absence Policy**

191  
192 Councilor Farrell motioned to waive the first reading. Councilor Faber seconded the motion.  
193

Chad Franz	Yes
Ted Combes	Absent

John Farrell	Yes
Ron Dunn	Yes
Shawn Faber	Yes

194  
195 Motion passed 4-0-0.

196  
197 **Resolution 2024-17: Dissolving the Pickleball Committee**

198  
199 Councilor Farrell motioned to dissolve the Pickleball Committee. Councilor Dunn seconded the  
200 motion.

201

Chad Franz	Yes
Ted Combes	Absent
John Farrell	Yes
Ron Dunn	Yes
Shawn Faber	Yes

202  
203 Motion passed 4-0-0.

204  
205 **Resolution 2024-18: Acceptance of Unanticipated Revenue: Stanton Foundation Donation,**  
206 **Resolution 2024-19: Acceptance of Unanticipated Revenue: 2021 Homeland Security Grant,**  
207 **Resolution 2024-20: Acceptance of Unanticipated Revenue: 2022 Homeland Security Grant,**  
208 **Resolution 2024-21: Acceptance of Unanticipated Revenue: “Fellowship Program**  
209 **Scholarship”**

210  
211 Councilor Farrell motioned to approve Resolutions 2024-18, 2024-19, 2024-20, and 2024-21.  
212 Councilor Dunn seconded the motion.

213

Chad Franz	Yes
Ted Combes	Absent
John Farrell	Yes
Ron Dunn	Yes
Shawn Faber	Yes

214  
215 Motion passed 4-0-0.

216  
217 **PUBLIC HEARINGS**

218  
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228

**Ordinance 2024-03: An Amendment to the Storm Water Ordinance & Storm Water Regulations**

Trottier shared the regulations are supplemental and must be updated since it is a component of the MS4 permit and under the jurisdiction of the US EPA. Trottier defined stormwater runoff and MS4 which is the Municipal Separate Sewer Storm Systems.

Councilor Farrell motioned to approve Ordinance 2024-03 and the regulations. Councilor Dunn seconded the motion.

Chad Franz	Yes
Ted Combes	Absent
John Farrell	Yes
Ron Dunn	Yes
Shawn Faber	Yes

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239

Motion passed 4-0-0.

**OLD BUSINESS**

None

**APPROVAL OF MINUTES**

Councilor Farrell motioned to approve the June 3<sup>rd</sup> minutes. Councilor Dunn seconded the motion.

Chad Franz	Yes
Ted Combes	Absent
John Farrell	Yes
Ron Dunn	Yes
Shawn Faber	Yes

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245  
246

Motion passed 4-0-0.

**OTHER BUSINESS**

None

247 **LIAISON REPORTS**

248  
249 Councilor Dunn shared that he, Councilor Faber, and Town Manager Malaguti welcomed Breeze  
250 Airlines to MHT.

251  
252 Councilor Farrell explained there is a legal update and stated he will attend a ZBA meeting for the  
253 Londonderry Fish & Game case. Farrell ended with sharing they are in the first draft of the  
254 agreement with Acadia Health.

255  
256 Councilor Faber shared the Planning Board is in ongoing discussion with the speed on Gilcrest  
257 Rd.

258  
259 Chairman Franz shared he attended the school board meeting and discussed the branding of the  
260 school and logo. Franz stated the school is looking to acquire the former Derry Medical Center  
261 property at 6 Buttrick Rd which would allow LEAP to transition there as well as the district office  
262 staff.

263  
264 Town Manger Malaguti shared a number of updates including the Town Hall at the Senior Center  
265 and the recording of public meetings. Malaguti ended by sharing he is aware of the issues  
266 pertaining to trash and recycling not being picked up and made it very clear to the vendor these  
267 instances are unacceptable.

268  
269 Assistant Town Manager Caron shared the Planning Board has been moving forward with the  
270 Master Plan process and confirms the Council would like to have Councilor Faber to be on the  
271 Master Steering Committee. The council provided consensus.

272  
273 **MEETING SCHEDULE**

- 274  
275 • July 15, 2024; Moose Hill Council Chambers, 7:00 p.m.

276  
277 **ADJOURNMENT**

278  
279 Chairman Franz moved to adjourn. Councilor Dunn seconded.

280

Chad Franz	Yes
Ted Combes	Absent
John Farrell	Yes
Ron Dunn	Yes
Shawn Faber	Yes

281  
282 Motion passed 4-0-0.  
283 The meeting adjourned at 9:11 p.m.  
284 Minutes prepared by Cameron Maher