

AGENDA
Office of the Superintendent of Schools
Londonderry, New Hampshire 03053
SAU 12

The meeting of the Londonderry School Board will be held on Tuesday, December 3, 2024, in the Cafe at Londonderry High School, 295 Mammoth Road, Londonderry, NH at 7:00 PM. The meeting will be broadcast on the [District's YouTube Channel](#) as well as Cable Access Channel 8.

1. Call to Order:
2. Pledge of Allegiance:
3. Consent Agenda:
 - 3.1 Resignation(s)

Richard Davidson	Custodian	Matthew Thornton
Kelly Kashian	Support Staff	High School
 - 3.2 Minutes
November 26, 2024
 - 3.3 Meetings

December 10, 2024	Budget Workshop	LHS Cafe	7:00 PM
December 17, 2024	Budget Workshop & Regular Meeting	LHS Cafe	7:00 PM
4. Announcements and Presentations

2024 NHSTE Susan Janosz Technology Impact Award Recipient/Melissa Brayall
- Rick Barnes
5. Committee Reports
 - 5.1 Student Council
 - 5.2 School Board Liaisons
6. Public Comment

Public comment will be incorporated throughout the budget presentation

December 3, 2024

7. Budget Workshop
 - 7.1 Personnel
 - 7.2 Special Education
 - 7.3 Athletics
8. Deliberations
 - 8.1 LEA 2025-2028 Contract Approval
9. Adjournment

(Please note: In addition to the items listed on the agenda the Board may consider other matters not on the posted agenda and they may enter a non-public session or convene in a non-meeting session in accordance with RSA 91-A if the need arises.)

**Office of the Superintendent of Schools
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5 The meeting of the Londonderry School Board was held on Tuesday, November 12, 2024, in the
Cafe at Londonderry High School, 295 Mammoth Road, Londonderry, NH at 7:00 PM. The
meeting was broadcast on the [District's YouTube Channel](#) as well as Cable Access Channel 8. In
attendance were School Board members: Mr. Gray, Mrs. Loughlin, Mr. Porter and Mr. Slater.
Also in attendance were Superintendent, Mr. Black, Business Administrator, Mrs. Small and
10 School Board Secretary, Lisa Muse.

1. **Call to Order:** Mr. Slater called the meeting to order at 7:00PM.
2. **Pledge of Allegiance:** Mr. Slater led the Pledge of Allegiance.
3. **Consent Agenda:** *Mrs. Loughlin made a motion to accept the Consent Agenda. Mr.*
15 *Porter seconded the motion. The motion passed by a vote of 4-0.*

20	3.1	<u>Retirement(s)</u>			
		William Mitchell	School Counselor	High School	
		Jean Nunes	Dining Services	High School	
	3.2	<u>Resignation(s)</u>			
		Natalie Franklin	Support Staff	South School	
		Maisoon Mir	Support Staff	South School	
25	3.3	<u>Minutes</u>			
		October 22, 2024			
	3.4	<u>Meetings</u>			
30		November 26, 2024	Budget Presentation	LHS Cafe	7:00 PM
		December 3, 2024	Budget Workshop & Regular Meeting	LHS Cafe	7:00 PM

4. **Announcements and Presentations**
 - 4.1 Reuters Services on Residency Issues (Remote Presentation): Mr. Black is
35 proposing to engage in using these services. He learned from other local school districts about this
service. This will help solve complicated residency issues. He gives a background on the system
which is used to verify information that has been provided by someone against other records.
School districts use this system to verify residency. The goal is to avoid paying for services that
the taxpayer should not be subsidizing. He explains the two-step process. Local governments use
it to verify information that families have submitted. Right now, we check with the town,
40 landlords and families and this lets the district do this easier and faster. We will gather more
information and revisit.

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- 4.2 North School Nature Trail - Paul Dutton, Beth Haarlander, Carol Currier: This trail
45 behind North School has been reopened. Twenty six years ago, they created the nature trail and
over the years the boy scouts worked on it. Ten years ago, the NH conservation committee gave a
grant for an after school program. QR codes are located along the trail. The PTA and Rail Trail

provided a lot of help along with Bensons and Sunny Crest. North School is still fundraising so it can become a community resource. A parent, JJ Noble, provided so much help that none of this would have been possible. Such a great environment to get the students outside to learn.

5 4.3 Field Study Results and Presentation - Joe Parzych, Chris Huntress: They have a large PowerPoint that details the scope of the work (study 12 fields, soil characteristics, irrigation and maintenance recommendations) , athletic field case study – 2 fields, and future improvement/alternatives. Ten fields are irrigated and our irrigation source is limited. Decomposition and Topdressing is very important each year and they recommend outsourcing that. 10 He also discusses the annual budget per field, rotating use/resting fields, irrigation and consider installation of irrigation wells to supplement the ponds. To pick a couple fields to focus on improvements, they recommend the stadium field and Field 12. They talk about ADA compliances and what needs to be addressed.

15 4.4 Buildings and Grounds Quarterly Update - Joe Parzych: He talked about the communication with the town regarding voting and how well everything ran. His PowerPoint outlines the department goals including consistency, collaboration, communication, training, long term plans and empower supervisors. B&G launched a department newsletter to strengthen communication between this department and the rest of the district. He discussed the takeaways 20 from the field study. They need to start looking into some additional maintenance. He has been evaluating the grounds equipment. There are 3.5 groundskeepers for the upkeep of all sports fields as well as other areas throughout the district. He talked about the time hours that goes into keeping the fields painted. It can take up to 10 hours for one employee to paint the football field from scratch. He talked about Turf Tank and the benefits of money/labor and materials. The Board 25 has asked for the lease purchase pricing for the product.

30 4.5 Need for Updated Phone System District Wide - Brandon Weinert: We cannot purchase any new products for our current system and support will no longer be available. The system was purchased 20 years ago. The outdated service lines is our biggest problem. Estimated costs would save us \$4900 alone on the service. New cabling will be needed. Would like to have this done before the start of 25/26 school year.

35 4.6 Fall 2024 Student Achievement Data - Jason Parent & Curriculum Coordinators: A very detailed data presentation is provided for Elementary, Middle and High School. They discuss the goals and the K-12 Data Collection Tools. For the elementary schools, they detail the K Acadience Fall Reading Composite Score Data, the LES I-Ready Fall data and the I-Ready Math and Reading Data Comparisons. For the Middle School they discuss the I-ready data for both math and reading, PSAT 8/9 and the Advanced pathways. At the High School level, they discuss the PSAT Growth by Cohort, PSAT 9th/10th grades, PSAT/NMSQT – 11th grade, Dual Enrollment Credit, AP data, CTE Programming and the Apply NH program. 40

5. Public Comment

Mr. Slater opens public comment.

45 Tony DeFrancesco, Londonderry: He give a shout out to Joe Parzych for all his great work in the Building and Grounds Department. He has heard so much great feedback. Regarding the paint machine, there are 200 acres to take care of and 3.5 people that do all this work. He thinks the

paint machine is a good investment and will allow these employees the time to perform other work. He is very pleased with the field study report and agrees it's a huge step forward. He said we need to think about the fact that there are seven hours a day there are PE classes on those fields as well.

Mr. Slater closes public comment.

6. Committee Reports

6.1 Student Council : Dylan Anderson: He mentioned that the annual Waterville conference was a success. There is a lot to do this year such as the 100s are missing lockers so the Student Council is looking to put up a mural and continue with the classes to keep this growing. They are looking at starting a Lancer Cup through the spirit events and pep rallies and it's a competitive competition. They hope to implement that this year. The Walk A Thon is at the end of they year and they are adding more to get more clubs involved. For Lancer Look Up Day, the students will pledge to stay off the phones for the day and raffles will be involved. The annual Craft Fair on 11/23 is in the LHS café.

6.2 School Board Liaisons: Mrs. Loughlin attended the LHS Veterans breakfast, and gives thanks to Katie Sullivan and the Pay it Forward club for their hard work. There was a great turnout. Lancerware on sale til December 6th. Cap and gown ordering has begun. LHS is doing a Toys for Tots drive. The LMS gift card drive is still collecting. 8th grade DC calendar raffles are due this week. The next PTO meeting is tomorrow in the library. Mr. Porter attended the Matthew Thornton veterans day assembly that was well attended. Mr. Gray mentioned the North School PTA reflection paint nights are coming up. There will be a Tubing Day and they are currently collecting for holiday baskets right now. Mr. Slater said the voting was a big success and thanks the staff and school board for volunteering. There were 16,000 votes cast.

7. Deliberations

7.1 Purchase Order Requests - Amity Small: The last phase of the Middle School softball field is the perimeter fencing. They would like to move forward with Blue Ribbon Property after receiving three bids after posting the RFP for two weeks.

Mrs. Loughlin made a motion to approve \$43,460 for the fencing for the Middle School softball field to be awarded to Blue Ribbon Property Improvements. Mr. Gray seconded the motion. The motion passed by a vote of 4-0.

7.2 Pre-Bond Engineering Costs - Amity Small: The District plans to move forward with a bond for the Full Day K project at all the elementary school and the MH renovations to house the District Office. The District needs to engage with architects and engineers for pre-bond efforts to get accurate costs. These costs would be approximately \$38,000.

Mrs. Loughlin made a motion to approve the cost of \$38,000 to be spend for pre bond costs. Mr. Porter seconded the motion. The motion passed by a vote of 4-0.

8.2 Career Connected Learning Update & Long-Term Planning - Dan Black: The District is looking to make two more additional investment in the area of Career Connected Learning for this budge season. An outside consultant is here tonight to help us all have a good conversation of how and where we want to make future investment in this area. The snapshot is student centered learning. The three steps are policy, public will and practice. The key is relevant

learning – it's not training but integrating experiences that will pay off in the long run. Career and technical education (CTE) is number 1. It fits into the school schedule and is convenient and is choice based. Extended Learning Opportunities (ELO) is the second choice. He discussed the five types of ELOs. NH Definition of Pathways is number 3. Coursework and Operationalization of POG round out the five. The board will have to decide how much investment they want to make in this, and it will be discussed more during the budget season.

7.3 3rd Reading to Adopt Policy KB - Title 1 Family and Community Engagement: ***Mrs. Loughlin made a motion to approve the 3rd Reading to Adopt Policy KB - Title 1 Family and Community Engagement. Mr. Porter seconded the motion. The motion passed by a vote of 4-0.***

7.4 3rd Reading to Adopt Policy IHBG - Home Education Instruction: ***Mrs. Loughlin made a motion to approve the 3rd Reading to Adopt Policy IHBG - Home Education Instruction. Mr. Gray seconded the motion. The motion passed by a vote of 4-0.***

7.5 3rd Reading to Adopt Policy JJJ - Access to Public School Programs by Non-Public, Charter Schools, and Home Educated Students: ***Mrs. Loughlin made a motion to approve the 3rd Reading to Adopt Policy JJJ - Access to Public School Programs by Non-Public, Charter Schools, and Home Educated Students. Mr. Porter seconded the motion. The motion passed by a vote of 4-0.***

7.6 3rd Reading to Rescind Policy JEC - Home Education Instruction: ***Mrs. Loughlin made a motion to approve the 3rd Reading to Rescind Policy JEC - Home Education Instruction. Mr. Gray seconded the motion. The motion passed by a vote of 4-0.***

7.7 3rd Reading to Rescind Policy JEC-R - Home Education Participation in District Activities: ***Mrs. Loughlin made a motion to approve the 3rd Reading to Rescind Policy JEC-R - Home Education Participation in District Activities. Mr. Porter seconded the motion. The motion passed by a vote of 4-0.***

7.8 3rd Reading to Rescind Policy JHCE/JLCCA - Student Guidelines & Procedures Concerning HIV/Aids: ***Mrs. Loughlin made a motion to approve the 3rd Reading to Rescind Policy JHCE/JLCCA - Student Guidelines & Procedures Concerning HIV/Aids. Mr. Gray seconded the motion. The motion passed by a vote of 4-0.***

7.9 2nd Reading to Adopt Policy IHBA - Programs for Students with Disabilities: ***Mrs. Loughlin made a motion to approve the 2nd Reading to Adopt Policy IHBA – Programs for Students with Disabilities. Mr. Porter seconded the motion. The motion passed by a vote of 4-0.***

7.10 2nd Reading to Rescind Policy IHBAC - Programs for Students with Disabilities: ***Mrs. Loughlin made a motion to approve the 2nd Reading to Rescind Policy IHBAC - Programs for Students with Disabilities. Mr. Gray seconded the motion. The motion passed by a vote of 4-0.***

7.11 2nd Reading to Adopt Policy IHBA-R - Programs for Students with Disabilities - Section 504 Notice of Parent & Student Rights: ***Mrs. Loughlin made a motion to***

approve the 2nd Reading to Adopt Policy IHBA-R - Programs for Students with Disabilities - Section 504 Notice of Parent & Student Rights. Mr. Porter seconded the motion. The motion passed by a vote of 4-0.

5 7.12 2nd Reading to Adopt Policy JFA – Residency: *Mrs. Loughlin made a motion to approve the 2nd Reading to Adopt Policy JFA – Residency. Mr. Gray seconded the motion. The motion passed by a vote of 4-0.*

10 7.13 2nd Reading to Adopt Policy JFAA - Admission of Resident Students: *Mrs. Loughlin made a motion to approve the 2nd Reading to Adopt Policy JFAA - Admission of Resident Students. Mr. Porter seconded the motion. The motion passed by a vote of 4-0.*

15 7.14 2nd Reading to Rescind Policy JHCA - Physical Examination of Students: *Mrs. Loughlin made a motion to approve the 2nd Reading to Rescind Policy JHCA - Physical Examination of Students. Mr. Gray seconded the motion. The motion passed by a vote of 4-0.*

20 7.15 2nd Reading to Amend Policy JKAA - Use of Restraints and Seclusion: *Mrs. Loughlin made a motion to approve the 2nd Reading to Amend Policy JKAA - Use of Restraints and Seclusion. Mr. Porter seconded the motion. The motion passed by a vote of 4-0.*

25 7.16 2nd Reading to Rescind Policy JKAA- R - Procedures on Use of Child Restraints and Seclusion: *Mrs. Loughlin made a motion to approve the 2nd Reading to Rescind Policy JKAA- R - Procedures on Use of Child Restraints and Seclusion. Mr. Gray seconded the motion. The motion passed by a vote of 4-0.*

30 7.17 2nd Reading to Adopt Policy ACF - Food and Nutrition Services: Anti-Discrimination and Civil Rights Complaints: *Mrs. Loughlin made a motion to approve the 2nd Reading to Adopt Policy ACF - Food and Nutrition Services: Anti-Discrimination and Civil Rights Complaints. Mr. Porter seconded the motion. The motion passed by a vote of 4-0.*

35 7.18 2nd Reading to Rescind Policy INAA - Extended Learning Opportunities-Online/Virtual Education: *Mrs. Loughlin made a motion to approve the 2nd Reading to Rescind Policy INAA - Extended Learning Opportunities-Online/Virtual Education. Mr. Gray seconded the motion. The motion passed by a vote of 4-0.*

40 7.19 2nd Reading to Rescind Policy INAA - R - Extended Learning Opportunities. *Mrs. Loughlin made a motion to approve the 2nd Reading to Rescind Policy INAA - R - Extended Learning Opportunities. Mr. Porter seconded the motion. The motion passed by a vote of 4-0.*

45 7.20 2nd Reading to Rescind for Procedure Policy IGDJ-R - Interscholastic Athletics - Minimum Number of Participants: *Mrs. Loughlin made a motion to approve the 2nd Reading to Rescind for Procedure Policy IGDJ-R - Interscholastic Athletics - Minimum Number of Participants. Mr. Gray seconded the motion. The motion passed by a vote of 4-0.*

7.21 2nd Reading to Rescind Policy IGDJ-R Post Season Competition: ***Mrs. Loughlin made a motion to approve the 2nd Reading to Rescind Policy IGDJ-R Post Season Competition. Mr. Porter seconded the motion. The motion passed by a vote of 4-0.***

7.22 2nd Reading to Rescind Policy IGDK - Adult Leadership: ***Mrs. Loughlin made a motion to approve the 2nd Reading to Rescind Policy IGDK - Adult Leadership. Mr. Gray seconded the motion. The motion passed by a vote of 4-0.***

7.23 2nd Reading to Amend Policy IICA - Field Trips and Excursions: ***Mrs. Loughlin made a motion to approve the 2nd Reading to Amend Policy IICA - Field Trips and Excursions. Mr. Porter seconded the motion. The motion passed by a vote of 4-0.***

7.24 2nd Reading to Rescind for Procedure Policy IICA-R - Field Trip Chaperone Procedures: ***Mrs. Loughlin made a motion to approve the 2nd Reading to Rescind for Procedure Policy IICA-R - Field Trip Chaperone Procedures. Mr. Gray seconded the motion. The motion passed by a vote of 4-0.***

7.25 2nd Reading to Adopt Policy IMBG - Therapy Dogs: ***Mrs. Loughlin made a motion to approve the 2nd Reading to Adopt Policy IMBG - Therapy Dogs. Mr. Porter seconded the motion. The motion passed by a vote of 4-0.***

8 Superintendent's Report

8.1 Strategic Plan Draft for 2024 to 2029 - Jason Parent: A new logo and motto have been added. The document contains anchor statement that will drive the vision and future pursuits. The Plan provides anchor statements that require action, articulate where responsibility lies for those actions, as well as provide evidence to determine if we met that goal or not.

9. Non-Public Session

Mrs. Loughlin made a motion to move into Non-Public Session requested under RSA 91-A:3, Section II (b) and (c). Mr. Gray seconded the motion. The motion passed by roll call vote.

Non-Public Session requested under RSA 91-A:3, Section II (b) and (c)

9.1 Personnel Issue(s)

9.2 Nomination(s)

10. Adjournment

The meeting was adjourned at 9:42PM.

Respectfully submitted,

Lisa Muse
School Board Secretary

(Please note: In addition to the items listed on the agenda the Board may consider other matters not on the posted agenda and they may enter a non-public session or convene in a non-meeting session in accordance with RSA 91-A if the need arises.)

PRESENT: Board Members: Kevin Gray, Sara Loughlin, Bob Slater, Tim Porter
Superintendent of Schools: Dan Black
Assistant Superintendent of Schools: Jason Parent
Business Administrator: Amity Small
Human Resource Director: Cindy McMahon

Mrs. Loughlin moved, seconded by Mr. Gray, and passed unanimously (4-0) to enter non-public session under RSA 91-A:3, Section II (b) and (c) at 9:40 PM

Mr. Gray moved, seconded by Mr. Porter and passed unanimously (4-0) to accept the Non-Affiliated nominations

Mr. Porter moved, seconded by Mr. Gray and passed unanimously (4-0) to accept the IT nomination

Discussion of Personnel; Leaves of Absence

Mr. Gray moved, seconded by Mr. Porter, and passed unanimously (4-0) to accept the Coaching nomination

Mr. Gray moved, seconded by Mr. Porter, and passed unanimously (4-0) to accept the Sabbatical Leave

Discussion of Budget Development

Mr. Porter moved, seconded by Mr. Gray, and passed unanimously (4-0) to accept the Stipend at LMS

Discussion of Parent outreach to the Superintendent; Negotiations update

Mr. Gray moved, seconded by Mr. Porter, and passed unanimously (4-0) to exit non-public session at 10:09 PM

Mr. Gray moved, seconded by Mr. Porter, and passed unanimously (4-0) to adjourn public session at 10:10 PM

Respectfully submitted,

Daniel Black
Superintendent of Schools