

Kim Alan Bernard
Acting Town Manager

Kellie Caron
Assistant Town Manager



Town Council
Chad Franz, Chair
Ted Combes, Vice Chair
John Farrell
Ron Dunn
Shawn Faber

Town of Londonderry • 268B Mammoth Road • Londonderry, NH 03053

Londonderry Town Council Meeting

Tuesday, February 18, 2025, 7:00 p.m., Moose Hill Council Chambers

A. CALL TO ORDER

B. PUBLIC COMMENT

C. APPOINTMENTS/REAPPOINTMENTS

1. Interview with Leo Lee for the Conservation Commission (Alternate exp. 12/2025)

D. PUBLIC HEARINGS

1. Resolution 2025-04: Acceptance of Unanticipated Revenue under RSA 31:95-b, III(a); Project Safe Neighborhoods
(Justin Campo, Finance Director)
2. Resolution 2025-04: Acceptance of Unanticipated Revenue under RSA 31:95-b, III(a); New England High Intensity Drug Trafficking Area
(Justin Campo, Finance Director)

E. NEW BUSINESS

1. Resolution 2025-05: The Revision of General Assistance Guidelines
(Kellie Caron, Assistant Town Manager / Director of Economic Development)
2. Ordinance 2025-01: Creating the Londonderry Commercial and Industrial Property Tax Incentive Program (*first reading*)
(Kellie Caron, Assistant Town Manager / Director of Economic Development)
3. Order 2025-03: An Expenditure from the Fire Equipment Capital Reserve Fund (Z Vent Portable Ventilator)
(Fred Heinrich, Acting Fire Chief)

4. Order 2025-04: An Expenditure from the Fire Equipment Capital Reserve Fund (LUCAS Chest Compression System)

(Fred Heinrich, Acting Fire Chief)

5. Order 2025-05: An Expenditure from the Emergency Maintenance Trust Fund (Winter Maintenance)

(Dave Wholley, Director of Public Works & Municipal Facilities)

F. OLD BUSINESS

G. APPROVAL OF MINUTES

1. February 2, 2025 Town Council Minutes
2. February 3, 2025 Town Council Minutes
3. February 8, 2025 Town Council Minutes
4. February 9, 2025 Town Council Minutes
5. February 10, 2025 Town Council Minutes
6. February 11, 2025 Town Council Minutes

H. OTHER BUSINESS

1. Liaison Reports
2. Town Manager Report
3. Assistant Town Manager Report

I. ADJOURNMENT

J. MEETING SCHEDULE

1. March 3, 2025; Moose Hill Council Chambers; 7:00 p.m.
2. March 17, 2025; Moose Hill Council Chambers; 7:00 p.m.

In addition to the items listed on the agenda the Town Council may consider other matters not on the posted agenda and may enter a non-public session or convene in a non-meeting in accordance with RSA 91-A if the need arises.



Town of Londonderry, New Hampshire

268B Mammoth Road • Londonderry, NH 03053

(603) 432-1100 • londonderrynh.gov

RESOLUTION 2025-04

A Resolution Relative to

Acceptance of Unanticipated Revenue under 31:95-b, III(a)

WHEREAS the Town of Londonderry adopted the provisions of RSA 31:95-b with the passage of Warrant Article 18 at their March 1994 town meeting; and

WHEREAS the Town Council desires to and has complied with RSA 31:95-b, III (a) relative to unanticipated moneys received in amounts greater than \$10,000; and

WHEREAS the Town of Londonderry has received funds in support of the Project Safe Neighborhoods through the Manchester Police Department; and

WHEREAS the amount is \$30,000.

NOW THEREFORE BE IT RESOLVED by the Town Council of the Town of Londonderry that the Town of Londonderry hereby accepts the unanticipated revenue under 31:95-b, III(a), and further authorizes the Town Manager to move forward in accepting this award and to sign any paperwork associated with such grant on behalf of the Town.

**Chad Franz – Chair
Town Council**

Sharon Farrell – Town Clerk

A TRUE COPY ATTEST:

02/18/2025



Town of Londonderry, New Hampshire

268B Mammoth Road • Londonderry, NH 03053

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RESOLUTION 2025-05

A Resolution Relative to

Acceptance of Unanticipated Revenue under 31:95-b, III(a)

WHEREAS the Town of Londonderry adopted the provisions of RSA 31:95-b with the passage of Warrant Article 18 at their March 1994 town meeting; and

WHEREAS the Town Council desires to and has complied with RSA 31:95-b, III (a) relative to unanticipated moneys received in amounts greater than \$10,000; and

WHEREAS the Town of Londonderry has received funds from the New England High Intensity Drug Trafficking Area; and

WHEREAS the amount is \$20,000.

NOW THEREFORE BE IT RESOLVED by the Town Council of the Town of Londonderry that the Town of Londonderry hereby accepts the unanticipated revenue under 31:95-b, III(a), and further authorizes the Town Manager to move forward in accepting this award and to sign any paperwork associated with such grant on behalf of the Town.

Chad Franz – Chair
Town Council

Sharon Farrell – Town Clerk

A TRUE COPY ATTEST:

02/18/2025



Town of Londonderry, New Hampshire

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RESOLUTION 2025-06

A Resolution Relative to The Revision of General Assistance Guidelines

WHEREAS towns in the State of New Hampshire are required, pursuant to RSA 165:1, to provide temporary assistance to persons in need; and

WHEREAS the Town contracts for management of its general assistance program with Greater Derry Community Health Services, Inc. (CHS); and

WHEREAS CHS manages the Town's general assistance program in accordance with the Town's Welfare Guidelines adopted on July 22, 2004 (Resolution 2004-13) and amended on June 6, 2016 (Resolution 2016-15); and

WHEREAS CHS has recommended adjustments to Appendix A of the Welfare Guidelines, titled Allowable Levels of Assistance Payments for the Town of Londonderry, as shown on the attached schedule.

NOW THEREFORE BE IT RESOLVED by the Town Council of the Town of Londonderry that Appendix A to the Town's Welfare Guidelines is hereby modified as presented, effective upon passage of this Resolution.

Chad Franz – Chair
Town Council

Sharon Farrell – Town Clerk

A TRUE COPY ATTEST:
02/18/2025

APPENDIX A

ALLOWABLE LEVELS OF ASSISTANCE PAYMENTS FOR THE TOWN OF LONDONDERRY

MONTHLY SHELTER AND LIVING EXPENSE ALLOWANCES					
Rooms	0 Bedroom	1 Bedroom	2 Bedroom	3 Bedroom	4 Bedroom
Rent w/o heat	\$775.00	\$895.00	\$1,005.00	\$1,200.00	\$1,380.00
Rent w / heat	\$895.00	\$1,095.00	\$1,250.00	\$1,500.00	\$1,625.00
Electric (In some cases utility supplier will disconnect unless a more substantial sum is paid)	Current month	Current month	Current month	Current month	Current month
Heating fuel (Market Rates)	100 gals	100 gals	100 gals	100 gals	100 gals

* Amounts are based on current market value.

FOOD AND NON-FOOD LIVING EXPENSE ALLOWANCES				
Household Size	Weekly Food	Weekly Non-Food	Monthly Food	Monthly Non-Food
1	\$40.00	\$10.00	\$160.00	\$40.00
2	\$80.00	\$12.00	\$320.00	\$45.00
3	\$120.00	\$15.00	\$480.00	\$50.00
4	\$160.00	\$20.00	\$640.00	\$50.00
5	\$200.00	\$25.00	\$800.00	\$55.00
6	\$240.00	\$25.00	\$960.00	\$55.00

For each additional household member, ADD \$10 per week/\$40 per month. No additions for non food items

* Amounts are based on current market value.

Burial Allowance: \$750
Telephone Allowance: \$40.00

Reviewed and established by vote of the Londonderry Town Council on July 22, 2004.

Reviewed and approved with no change: November 17, 2008

Reviewed and approved with changes: June 6, 2016 (Resolution 2016-15)



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APPENDIX A

ALLOWABLE LEVELS OF ASSISTANCE PAYMENTS FOR THE TOWN OF LONDONDERRY

MONTHLY SHELTER AND LIVING EXPENSE ALLOWANCE				
	0 Bedroom	1 Bedroom	2 Bedroom	3+ Bedroom
Rent	\$1,273	\$1,539	\$1,944	\$2,252
Electric	Current month or minimum to avoid shut off			
Heating Fuel	100 gallons (at market rate)			

Based on New Hampshire Welfare Administrators Association 2023 Rockingham County Rental Survey & 2023 HUD/HMFA Guidelines
Special circumstances may be considered in determining allowable rental amounts based on risk of homelessness and available solutions at hand.

FOOD AND NON-FOOD EXPENSE ALLOWANCE			
	Maximum Weekly Food Allowance (Town assistance* & food stamps combined)	Maximum Monthly Food Stamps	Max Monthly Non-Food/Maintenance
1	\$150	\$292 (avg \$73/week)	\$100
2	\$250	\$536 (avg \$134/week)	\$120
3	\$300	\$768 (avg \$192/week)	\$140
4	\$315	\$975 (avg \$244/week)	\$160
5	\$350	\$1,158 (avg \$290/week)	\$180
6	\$400	\$1,390 (avg \$348/week)	\$200
7	\$450	\$1,536 (avg \$384/week)	\$220
8+	\$475	\$1,756 (avg \$439/week)	\$240

Based on USDA maximum monthly SNAP benefits for FY 2025 (October 1, 2024 through September 30, 2025)

*The Town of Londonderry will provide financial assistance up to the maximum weekly food allowance, less the value of any food stamps received during that period.

OTHER MONTHLY ALLOWANCES			
Medication (generic if available)	Based on budget & receipts	Laundry	Up to \$30
Cell Phone (if not eligible for SafeLink)	Up to \$50	Hulu/Netflix (in lieu of cable)	Up to \$13
Diapers	\$80 per child	Basic Internet	Up to \$40

Burial Allowance: \$750

Adopted 7/22/2004 (Res 2004-13); Reviewed on 11/18/08, 6/6/16 (Res 2016-15), 2/18/25 (Res 2025-06)



Town of Londonderry, New Hampshire

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ORDER 2025-03

An Order Relative to

AN EXPENDITURE FROM THE FIRE EQUIPMENT CAPITAL RESERVE FUND

WHEREAS the Town of Londonderry, by adoption of Warrant Article 6 at the March 13, 2012 Town Meeting, established the Fire Equipment Capital Reserve Fund and authorized the Town Council as agents to expend from this capital reserve; and

WHEREAS the Fire Department desires to purchase a Z Vent Portable Ventilator with all required accessories included (\$15,215.20) and a five (5) year extended warranty (\$7,600.00); and

WHEREAS the Fire Department has selected ZOLL Medical Corporation as the vendor for the purchase of the aforementioned equipment and services with a total cost of \$22,815.20; and

WHEREAS there are sufficient funds in the Fire Equipment Capital Reserve for the purchase.

NOW THEREFORE BE IT ORDERED by the Londonderry Town Council that the Town Treasurer is hereby directed to disburse \$22,815.20 from the Fire Equipment Capital Reserve Fund for the aforementioned purchase.

Chad Franz – Chair
Town Council

Sharon Farrell – Town Clerk

A TRUE COPY ATTEST:
02/18/2025

Ready for the Streets

Full Patient Range

For patients from infant (> 5 kg BW) through adult

Light, Rugged, All-weather Device

Under 10 pounds (4.4 kg) yet rugged

Smart Help™ Feature

Guides operator through on-screen prompts, when responding to alarms

Intuitive Design

User-friendly, straight-forward interface

Unprecedented Battery Runtime

No additional battery backup needed with a 10-hour battery run-time. Battery recharges to 90% in 2 hours.

AWR Certified

Airworthiness Release certified for use aboard U.S. Air Force and U.S. Army aircraft – both fixed-wing and rotor – during all phases of flight

MRI Conditional*

Specially designed to meet the challenging requirements for patients who require magnetic resonance imaging (MRI)

ZOLL Medical Corporation Worldwide Headquarters

269 Mill Road
Chelmsford, MA 01824
978-421-9655
800-804-4356

For subsidiary addresses and fax numbers, as well as other global locations, please go to www.zoll.com/contacts.

Z Vent® Specifications

Clinical Specifications

Operating Modes: AC, SIMV*, CPAP and BL

Breath Target: Volume and pressure

Special Functions: Plateau Pressure*, Manual Breath, Apnea Back Up, Oxygen in Use, Inverse Ratio*

Flow Rate: 0 to 100 LPM @40 H₂O

Breath Rate: 0 to 80 BPM

Tidal Volume: 50 to 2000 ml ATPD +/- 10% of setting

Inspiratory Time: 0.1 to 5.0 seconds

I:E Ratio: 1:99 to 4:1

FiO₂: 21 to 100% +/- 3% of full scale +/- 10% of setting

PEEP: 0 to 30 cm H₂O

Peak Inspiratory Pressure (PIP): 10 to 80 cm H₂O

Trigger Sensitivity: -6.0 cm to -0.5 cm H₂O

Oxygen Input Pressure: 55 psig (-25%; + 20%) (380 kPa)

Safety Specifications

Airway Pressure High Limit: 20 to 100 cm H₂O values

Airway Pressure Low Limit: Off, 3 to 35 cm H₂O

BPM High Alarm Limit: Off, 2 to 99

BPM Low Alarm Limit: 2 to 40

LED Status/Alarm Indicator: Red, yellow, and green LCD/LED adjustable

Environmental

Operating Voltages: 100 to 240 VAC (50/60 Hz and 400 Hz) or 12.5 to 28.0 VDC

Operating Time: Internal battery 10 hours

Temperature Ranges:

Operating: -26° to 55°C (-14 to 131°F) with battery charging, battery discharge and AC power operation

Battery Charging: 0° to 45°C (32° to 113°F)

Long-term Storage: -46° to 71°C (-50.8° to 159°F) Optimal storage conditions

Ambulance:

- DIN-EN 1789

Airworthiness

- RTCA/DO-160G

Altitude Compensation: -2,250 to 25,000 ft. (-685 to 7,620 meters)

Temperature and Humidity Testing: MIL STD 810F

Ingress Testing: MIL STD 810 F

Shock and Vibration Testing: MIL SRD 810G

Vibration Testing: IEC 60068-2-6, ICE 60068-2-34, IEC 60068-2-36, IEC 60068-2-64

Shock Testing: IEC 60068-2-27

Altitude Testing: MIL STD 810F

EMC Testing: MIL STD 461F

Ingress Protection: IP54 (Dust protected and splash-proof)

General

Size: 8.0" wide x 12.5" high x 4.5" deep (20.3 cm wide x 31.8 cm

Weight: 9.7 lbs (4.4 kg)

*optional



**ZOLL Medical Corporation**

269 Mill Road
Chelmsford, MA 01824-4105
Federal ID# 04-2711626

Phone: (800) 348-9011
Fax: (978) 421-0015
Email: esales@zoll.com

Quote No: Q-99023 Version: 1

Londonderry Fire Department
280 Mammoth Road
Londonderry, NH 03053

ZOLL Customer No: 152163

Fred Heinrich
(603) 432-1124
fheinrich@londonderryfirenh.gov

Quote No: Q-99023
Version: 1

Issued Date: January 3, 2025
Expiration Date: March 31, 2025

Terms: NET 30 DAYS

FOB: Destination
Freight: Free Freight

Prepared by: Cody Ardagna
Vent Territory Manager
cardagna@zoll.com
+1 9788527761

Item	Contract Reference	Part Number	Description	Qty	List Price	Adj. Price	Total Price
1	1501418	8660-001401-01	Z Vent® Portable Ventilator Includes: 1 each: Circuit, Vent, Single Limb, WYE, Adult/Pedi, 1 each: Circuit, Vent, Single Limb, WYE, Infant, 1 Assembly Oxygen Hose 6 inch Long, 2 each: Filter, Foam, Inlet, 1/2 inch dia X 108 inch Long, Individually Bagged, 2 each: Filter, Disk, Fresh Gas/Emergency Air Intake, Individually Bagged, 1 Power Cord, 6 inch 18AWG 3 SPT-2, NEMA 5- 15P, IEC60320-C5 (Check MFR), 1Power Supply, 100-240 VAC, 100W, 24V, 42A, IEC 320 & DT7L Plugs.	1	\$21,736.00	\$15,215.20	\$15,215.20

Subtotal: \$15,215.20

Total: \$15,215.20

Contract Reference	Description
1501418	Reflects CHM GPO NPP 2020 - Contract No. PS20200 (EXT2) contract Pricing. Notwithstanding anything to the contrary herein, the terms and conditions set forth in NPP Contract No. PS20200 shall apply to the customer's purchase of the products set forth on this quote.

To the extent that ZOLL and Customer, or Customer's Representative have negotiated and executed overriding terms and conditions ("Overriding T's & C's"), those terms and conditions would apply to this quotation. In all other cases, this quote is made subject to ZOLL's Standard Commercial Terms and Conditions ("ZOLL T's & C's") which for capital equipment, accessories and consumables can be found at <https://www.zoll.com/terms-and-conditions-of-sale>, for software products can be found at <https://www.zoll.com/software-legal>, and for ExpertCare Service Plans can be found at <https://www.zoll.com/ExpertCare-Service-Terms>. Except in the case of overriding T's and C's, any Purchase Order ("PO") issued in response to this quotation will be deemed to incorporate ZOLL T's & C's, and any other terms and conditions presented shall have no force or effect except to the extent agreed in writing by ZOLL.

1. Delivery will be made upon availability.
2. This Quote expires on March 31, 2025. Pricing is subject to change after this date.

**ZOLL Medical Corporation**

269 Mill Road
Chelmsford, MA 01824-4105
Federal ID# 04-2711626

Phone: (800) 348-9011
Fax: (978) 421-0015
Email: esales@zoll.com

Quote No: Q-99028 Version: 1

Londonderry Fire Department
280 Mammoth Road
Londonderry, NH 03053

ZOLL Customer No: 152163

Fred Heinrich
(603) 432-1124
fheinrich@londonderryfirenh.gov

Quote No: Q-99028
Version: 1

Issued Date: January 3, 2025
Expiration Date: March 31, 2025

Terms: NET 30 DAYS

FOB: Shipping Point
Freight: Prepay & Add

Prepared by: Cody Ardagna
Vent Territory Manager
cardagna@zoll.com
+1 9788527761

Item	Contract Reference	Part Number	Description	Qty	List Price	Adj. Price	Total Price
1		8778-89005-WF-V	Vent - Worry-Free Service Plan - 5 Years At Time of Sale Includes: Annual preventive maintenance, Lithium-ion and coin battery replacement, and accidental damage coverage (see comments). Shipping and use of a Service Loaner during repairs, no charge shipping. Extended warranty is a continuation of the One Year Product Limited Warranty. Battery replacement and accidental damage guidelines can be found in the ExpertCare Service Plan Terms and Conditions on the ZOLL website.	1	\$7,600.00	\$7,600.00	\$7,600.00

Subtotal: \$7,600.00

Total: \$7,600.00

To the extent that ZOLL and Customer, or Customer's Representative have negotiated and executed overriding terms and conditions ("Overriding T's & C's"), those terms and conditions would apply to this quotation. In all other cases, this quote is made subject to ZOLL's Standard Commercial Terms and Conditions ("ZOLL T's & C's") which for capital equipment, accessories and consumables can be found at <https://www.zoll.com/terms-and-conditions-of-sale>, for software products can be found at <https://www.zoll.com/software-legal>, and for ExpertCare Service Plans can be found at <https://www.zoll.com/ExpertCare-Service-Terms>. Except in the case of overriding T's and C's, any Purchase Order ("PO") issued in response to this quotation will be deemed to incorporate ZOLL T's & C's, and any other terms and conditions presented shall have no force or effect except to the extent agreed in writing by ZOLL.

1. Delivery will be made upon availability.
2. This Quote expires on March 31, 2025. Pricing is subject to change after this date.
3. Applicable tax, shipping & handling will be added at the time of invoicing.
4. All purchase orders are subject to credit approval before being accepted by ZOLL.
5. To place an order, please forward the purchase order with a copy of this quotation to esales@zoll.com or via fax to 978-421-0015.
6. All discounts from list price are contingent upon payment within the agreed upon terms.



Town of Londonderry, New Hampshire

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ORDER 2025-04

An Order Relative to

AN EXPENDITURE FROM THE FIRE EQUIPMENT CAPITAL RESERVE FUND

WHEREAS the Town of Londonderry, by adoption of Warrant Article 6 at the March 13, 2012 Town Meeting, established the Fire Equipment Capital Reserve Fund and authorized the Town Council as agents to expend from this capital reserve; and

WHEREAS the Fire Department desires to purchase a LUCAS 3, v3.1 Chest Compression System (\$18,230.08), External Power Supply (\$432.65), DC Car Cable (\$166.60), Rechargeable Battery (\$813.45), Disposable Suction Cups (\$582.25), Stabilization Straps (\$345.10) and a ProCare warranty (\$9,072.90); and

WHEREAS the Fire Department has selected Stryker Sales, LLC as the vendor for the purchase of the aforementioned equipment and services with a total cost of \$29,643.03; and

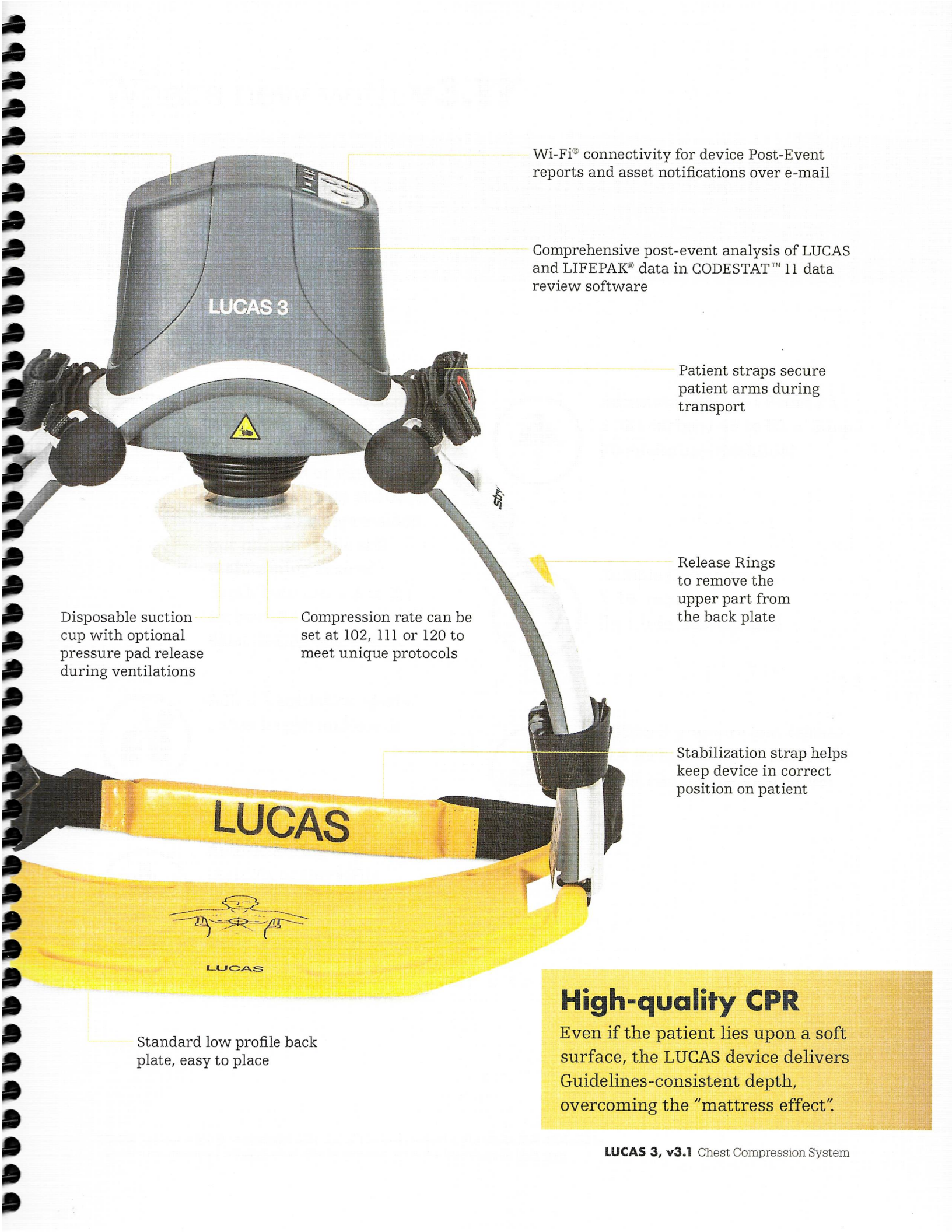
WHEREAS there are sufficient funds in the Fire Equipment Capital Reserve for the purchase.

NOW THEREFORE BE IT ORDERED by the Londonderry Town Council that the Town Treasurer is hereby directed to disburse \$29,643.03 from the Fire Equipment Capital Reserve Fund for the aforementioned purchase.

Chad Franz – Chair
Town Council

Sharon Farrell – Town Clerk

A TRUE COPY ATTEST:
02/18/2025



Wi-Fi® connectivity for device Post-Event reports and asset notifications over e-mail

Comprehensive post-event analysis of LUCAS and LIFEPAK® data in CODESTAT™ 11 data review software

Patient straps secure patient arms during transport

Release Rings to remove the upper part from the back plate

Disposable suction cup with optional pressure pad release during ventilations

Compression rate can be set at 102, 111 or 120 to meet unique protocols

Stabilization strap helps keep device in correct position on patient

Standard low profile back plate, easy to place

High-quality CPR

Even if the patient lies upon a soft surface, the LUCAS device delivers Guidelines-consistent depth, overcoming the "mattress effect".



Londonderry fire LUCAS

Quote Number: 11046299

Remit to: Stryker Sales, LLC
21343 NETWORK PLACE
CHICAGO IL 60673-1213
USA

Version: 1

Prepared For: LONDONDERRY FIRE DEPT
Attn:

Rep: Daniel Baker
Email: daniel.baker@stryker.com
Phone Number:
Mobile: (617) 276-2215

Quote Date: 01/08/2025

Expiration Date: 04/08/2025

Contract Start: 01/08/2025

Contract End: 01/07/2026

Delivery Address

Name: LONDONDERRY FIRE DEPT
Account #: 20027290
Address: 280 MAMMOTH RD CENTRAL
FIRE STATION
LONDONDERRY
New Hampshire 03053-3003

Sold To - Shipping

Name: LONDONDERRY FIRE DEPT
Account #: 20027290
Address: 280 MAMMOTH RD CENTRAL
FIRE STATION
LONDONDERRY
New Hampshire 03053-3003

Bill To Account

Name: LONDONDERRY FIRE DEPT
Account #: 20027290

Equipment Products:

#	Product	Description	Qty	Sell Price	Total
1.0	99576-000063	LUCAS 3, v3.1 Chest Compression System, Includes Hard Shell Case, Slim Back Plate, (2) Patient Straps, (1) Stabilization Strap, (2) Suction Cups, (1) Rechargeable Battery and Instructions for use With Each Device	1	\$18,230.08	\$18,230.08
2.0	11576-000071	LUCAS External Power Supply	1	\$432.65	\$432.65
3.0	11576-000048	LUCAS 12V-24V DC Car Cable	1	\$166.60	\$166.60
4.0	11576-000080	LUCAS 3 Battery - Dark Grey - Rechargeable LiPo	1	\$813.45	\$813.45
5.0	11576-000047	LUCAS Disposable Suction Cup (12 pack)	1	\$582.25	\$582.25
6.0	21576-000075	LUCAS Stabilization Strap (4 pack)	1	\$345.10	\$345.10
Equipment Total:					\$20,570.13

ProCare Products:

#	Product	Description	Qty	Sell Price	Total
7.1	LUCAS-FLD-PROCARE	LUCAS 3, 3.1 for LUCAS 3, v3.1 Chest Compression System, Includes Hard Shell Case, Slim Back Plate, (2) Patient Straps, (1) Stabilization Strap, (2) Suction Cups, (1) Rechargeable Battery and Instructions for use With Each Device 01/09/2025 - 01/08/2031 x Parts, Labor, Travel x Preventative Maintenance x Batteries Service	1	\$9,072.90	\$9,072.90



londonderry fire LUCAS

Quote Number: 11046299

Remit to: Stryker Sales, LLC
21343 NETWORK PLACE
CHICAGO IL 60673-1213
USA

Version: 1

Prepared For: LONDONDERRY FIRE DEPT

Attn:

Rep: Daniel Baker

Email: daniel.baker@stryker.com

Phone Number:

Mobile: (617) 276-2215

Quote Date: 01/08/2025

Expiration Date: 04/08/2025

Contract Start: 01/08/2025

Contract End: 01/07/2026

ProCare Total:	\$9,072.90
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Price Totals:

Estimated Sales Tax (0.000%):	\$0.00
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Freight/Shipping:	\$0.00
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Grand Total:	\$29,643.03
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Prices: In effect for 30 days

Terms: Net 30 Days

Terms and Conditions:

Deal Consummation: This is a quote and not a commitment. This quote is subject to final credit, pricing, and documentation approval. Legal documentation must be signed before your equipment can be delivered. Documentation will be provided upon completion of our review process and your selection of a payment schedule. Confidentiality Notice: Recipient will not disclose to any third party the terms of this quote or any other information, including any pricing or discounts, offered to be provided by Stryker to Recipient in connection with this quote, without Stryker's prior written approval, except as may be requested by law or by lawful order of any applicable government agency. A copy of Stryker Medical's terms and conditions can be found at https://techweb.stryker.com/Terms_Conditions/index.html.



Town of Londonderry, New Hampshire

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(603) 432-1100 • londonderrynh.gov

ORDER 2025-05

An Order Relative to

AN EXPENDITURE FROM THE EXPENDABLE MAINTENANCE TRUST FUND

WHEREAS voters since 2003 have approved funding for the maintenance and repair of public buildings and grounds in the Town; and

WHEREAS the Department of Public Works requests a disbursement of \$17,000 for winter maintenance at various Town buildings; and

WHEREAS the amount requested reflects approximately 50% of the average cost for winter maintenance for the previous five fiscal years.

NOW THEREFORE BE IT ORDERED by the Londonderry Town Council that the Town Treasurer is hereby directed to disburse \$17,000.00 from the Expendable Maintenance Trust Fund for the aforementioned anticipated maintenance costs.

Chad Franz – Chair
Town Council

Sharon Farrell – Town Clerk

A TRUE COPY ATTEST:

02/18/2025

Winter Maintenance #3 EMTF Order #2025-05				
Winter Maintenance - TH, LFD, LPD, Library, Morrison & Access Ctr. This EMTF request is to allow for a draw down on Winter Maintenance funds. This request is for \$17,000 which is a third match of slightly under 50% of the average amount spent over the previous 5 fiscal years from the Expendable Maintenance Trust fund. This is being requested in order to prevent requesting a withdrawal of funds after the expense has already occurred. This request will be used for Plowing, salting, and shoveling and other any other winter maintenance items that may occur at our various town buildings (TH, Library, LPD, Access Center, Senior Center, and all 3 Fire Stations). If the total amount of Winter Maintenance does not total \$17,000 this request will be void after June 30, 2025. If the total amount of Winter Maintenance exceeds \$17,000 there will be another request for an amount that will be determined based on what month the funds are utilized fully. Invoices for the services paid for can be provided upon request at the following council meeting.	Vendor	Amount	Events	Accum.
	FY 2020	\$ 36,324.00	17	58"
	FY 2021	\$ 26,730.00	18	58"
	FY 2022	\$ 35,935.00	22	50"
	FY 2023	\$ 41,840.00	22	68"
	FY 2024	\$ 28,320.00	14	43"
	Average:	\$ 33,829.80		
	50% of Avg:	\$ 16,914.90		
	Requested			
		\$ 17,000.00		

**Londonderry Town Council Special Meeting Minutes
Sunday, February 2, 2025
1:00 p.m.
Moose Hill Council Chambers**

Meeting Link:

Attendance: Chair Chad Franz; Vice Chair Ted Combes; Councilors Shawn Faber, Ron Dunn, John Farrell; Administrative Support Coordinator Kirsten Hildonen

CALL TO ORDER

Chair Franz called the Town Council special meeting to order at 1:00 p.m.

NON-PUBLIC SESSION

The Council went into non-public session in accordance with RSA 91-A:3, II(b): The hiring of any person as a public employee.

Vice-Chair Combes moved to go into non-public session. Seconded by Councilor Dunn. Roll call vote:

Chad Franz	Yes
Ted Combes	Yes
Ron Dunn	Yes
Shawn Faber	Yes
John Farrell	Yes

Motion passed 5-0-0.

The Council entered non-public session at 1:01 p.m.

The Council left non-public session at 2:34 p.m.

Vice Chair Combes moved to return to public session. Seconded by Councilor Dunn. Roll call vote:

Chad Franz	Yes
Ted Combes	Yes
Ron Dunn	Yes
Shawn Faber	Yes
John Farrell	Yes

Motion passed 5-0-0.

Vice Chair Combes motioned to seal the minutes from the non-public session until June 1, 2025

because it is determined that divulgence of this information likely would affect adversely the reputation of a person other than a member of this board. Seconded by Councilor Dunn. Roll call vote:

Chad Franz	Yes
Ted Combes	Yes
Ron Dunn	Yes
Shawn Faber	Yes
John Farrell	Yes

Motion passed 5-0-0.

MEETING SCHEDULE

1. February 3, 2025; Moose Hill Council Chambers; 7:00 p.m.
2. February 8, 2025; Londonderry High School Café; 9:00 a.m. (*Deliberative Session*)

ADJOURNMENT

Councilor Farrell moved to adjourn the meeting. Seconded by Councilor Dunn.

Chad Franz	Yes
Ted Combes	Yes
Ron Dunn	Yes
Shawn Faber	Yes
John Farrell	Yes

Motion passed 5-0-0. Chair votes in the affirmative.

Meeting adjourned at 2:35 p.m.

Minutes prepared by Kirsten Hildonen

**Londonderry Town Council Minutes
Monday, February 3, 2025, 7:00 p.m.
Moose Hill Council Chambers**

Meeting Link: <http://173.166.17.35/CablecastPublicSite/show/12767?channel=4>

Attendance: Chair Chad Franz; Vice Chair Ted Combes; Councilors Shawn Faber, Ron Dunn, and John Farrell; Acting Town Manager Art Psaledas; Assistant Town Manager & Director of Economic Development Kellie Caron

CALL TO ORDER

Chair Franz called the Town Council meeting to order at 7:01 p.m. and led the Pledge of Allegiance. He asked for a moment of silence for the families of the victims of the recent Washington, D.C. airplane crashes.

PUBLIC COMMENT

Chair Franz opened public comment and reviewed the rules. He read his response to the individual who requested at a recent Council meeting that emails should be read during public comment from all individuals, not just specific people. He explained the email should not have been read during the meeting per the Council's regular process, and apologized for doing so.

Police Chief Kim Bernard reported that Officer John Galvin was struck by a vehicle while helping a motorist last week. He was not severely injured and has since returned to work. Chief Bernard also spoke with the driver of the vehicle to ensure they were okay. He expressed gratitude to the Council and Town leadership for their support.

Chief Bernard introduced new hires Prosecutor Alyssa Kuehne and Patrol Officer Brian Roche, and reviewed their backgrounds and qualifications. He announced the promotion of Ryan Buker to Lieutenant and Alvin Bettencourt to Captain of the Operations Division. The Council congratulated and welcomed the individuals.

Name: Richard Belinsky

Address: 89 Hall Road

Mr. Belinsky commented on the Council not selecting a new Library Trustee. He suggested tabling the decision to adopt a new TIF District until a new Council is seated.

Name: Dan Bouchard

Address: 8 O'Connell Drive

Mr. Bouchard complimented the Public Works Department on their handling of the recent storms. He thanked the Fire Department and the Police Department for their work during the storms. He thanked Chief Bernard for trying to fill the vacant slots in the Police Department.

Name: Moira Ryan

Address: 2 Snowberry Hollow

Ms. Ryan is the author of Citizens Petition 34, which the Council deemed illegal at the last meeting, stating that all real estate is subject to property tax except as otherwise provided in specific RSAs. She disagreed with that assessment and cited her reasons, referencing the RSAs and the New Hampshire Municipal Association. Chair Franz explained Citizens Petitions are automatically moved to the warrant. He noted the Town is authorized up to the maximum amount allowed by the State for the veteran tax credit. Ms. Ryan said the Town can go over this amount under the auspices of local control. Chair Franz said Town Counsel deemed that the petition was illegal and will be present at the deliberative session, and can opine on this issue.

Chair Franz closed public comment.

NEW BUSINESS

Order 2025-02: An Expenditure from the Emergency Maintenance Trust Fund (Winter Maintenance)

Director of DPW Dave Wholley explained they are about halfway through the Departmental budgets to respond to winter weather events. Order 2025-02 is to maintain Town facilities.

Vice Chair Combes moved to approve Order 2025-02. Seconded by Councilor Dunn. Motion passed 5-0-0. Chair votes in the affirmative.

Resolution 2025-02: Adoption of the Pettengill Road Area Tax Increment Financing (TIF) District (first reading)

K. Caron reviewed the process the Council follows regarding Resolutions.

Vice Chair Combes moved to waive the first reading of Resolution 2025-02. Seconded by Councilor Dunn. Motion passed 5-0-0. Chair votes in the affirmative.

OLD BUSINESS

There was no old business.

APPOINTMENTS/REAPPOINTMENTS

Interview with Ryan Ouellette for the Planning Board (Alternate exp. 12/2025)

Ryan Ouellette introduced himself and offered a brief review of his background and qualifications.

Vice Chair Combes moved to appoint Ryan Ouellette as an alternate to the Planning Board, with the expiration date of 12/2025. Seconded by Councilor Dunn. Motion passed 5-0-0. Chair votes in the affirmative.

APPROVAL OF MINUTES

January 20, 2025, Town Council Meeting Minutes

Councilor Faber made a motion to approve the minutes of the January 20, 2025, Town Council Meeting as presented. Seconded by Vice Chair Combes. Motion passed 5-0-0. Chair votes in the affirmative.

OTHER BUSINESS

Liaison Reports

Beautify Londonderry: Councilor Dunn reported the committee discussed asking the sponsors of the current signs if they would be willing to pay for refurbishing them. He asked any interested parties to contact him or any member of the committee.

Councilor Farrell was at the airport for the JetBlue inaugural flights and was impressed by the event.

Assistant Town Manager Report

K. Caron presented her report, noting that the new Town Planner started on February 3rd.

Town Manager Report

Acting Town Manager Psaledas presented his report.

MEETING SCHEDULE

1. February 8, 2025: Londonderry High School Cafeteria, 9:00 a.m. (Deliberative Session)
2. February 18, 2025: Moose Hill Council Chambers, 7:00 p.m.

ADJOURNMENT

Vice Chair Combes made a motion to adjourn the meeting. Seconded by Councilor Faber. Motion passed 5-0-0. Chair votes in the affirmative.

The meeting was adjourned at 7:27 p.m.

Minutes prepared by Beth Hanggeli

Londonderry Town Council Post-Deliberative Meeting Minutes
Saturday, February 8, 2025
1:25 p.m.
Londonderry High School Café

Meeting Link:

Attendance: Chair Chad Franz; Vice Chair Ted Combes; Councilors Shawn Faber, Ron Dunn, John Farrell; Budget Committee Chair Patrick Cassidy; Vice Chair Joseph Gagnon; Secretary Kate Burbidge; Members Sarah Meier, Ryan Cronin, David Plaza, and Jason Goldman

CALL TO ORDER

Chair Franz called the Town Council post-deliberative meeting to order at approximately 1:25 p.m. to revote on recommendations on Article 33 as amended during the deliberative session.

NEW BUSINESS

Chair Franz read **Article 33** into the record as amended:

“To see if the town will vote to appropriate **ZERO DOLLARS (\$0.00)** from the Undesignated Fund Balance for the purpose of replacing the furniture in the Library. (**BY CITIZENS’ PETITION**)”

Chair Franz asked for a vote to recommend **Article 33**. Council voted 0-5-0. Chair votes in opposition.

Budget Committee Chair Cassidy asked for a vote to recommend **Article 33**. The Budget Committee voted 0-7-0. Chair votes in opposition.

ADJOURNMENT

Vice Chair Combes moved to adjourn the meeting. Seconded by Councilor Dunn.

Motion passed 5-0-0. Chair votes in the affirmative.

Meeting adjourned at approximately 1:28 p.m.

Minutes prepared by Kirsten Hildonen

Londonderry Town Council Special Meeting Minutes
Sunday, February 9, 2025
1:00 p.m.
Moose Hill Council Chambers

Meeting Link:

Attendance: Chair Chad Franz; Vice Chair Ted Combes; Councilors Shawn Faber, Ron Dunn, John Farrell; Administrative Support Coordinator Kirsten Hildonen

CALL TO ORDER

Chair Franz called the Town Council special meeting to order at 1:01 p.m.

NON-PUBLIC SESSION

The Council went into non-public session in accordance with RSA 91-A:3, II (b): The hiring of any person as a public employee; (c) Matters which, if discussed in public, would likely affect adversely the reputation of any person, other than a member of the public body itself, unless such person requests an open meeting. This exemption shall extend to any application for assistance or tax abatement or waiver of a fee, fine, or other levy, if based on inability to pay or poverty of the applicant; and/or (l) Consideration of legal advice provided by legal counsel, either in writing or orally, to one or more members of the public body, even where legal counsel is not present.

Vice Chair Combes moved to go into non-public session. Seconded by Councilor Dunn. Roll call vote:

Chad Franz	Yes
Ted Combes	Yes
Ron Dunn	Yes
Shawn Faber	Yes
John Farrell	Yes

Motion passed 5-0-0.

The Council entered non-public session at 1:02 p.m.

The Council left non-public session at 2:51 p.m.

Vice Chair Combes moved to return to public session. Seconded by Councilor Dunn. Roll call vote:

Chad Franz	Yes
Ted Combes	Yes
Ron Dunn	Yes
Shawn Faber	Yes

John Farrell	Yes
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Motion passed 5-0-0.

Vice Chair Combes motioned to seal the minutes from the non-public session until June 1, 2025 because it is determined that divulgence of this information likely would affect adversely the reputation of a person other than a member of this board. Seconded by Councilor Dunn. Roll call vote:

Chad Franz	Yes
Ted Combes	Yes
Ron Dunn	Yes
Shawn Faber	Yes
John Farrell	Yes

Motion passed 5-0-0.

MEETING SCHEDULE

1. February 10, 2025; Moose Hill Council Chambers; 7:00 p.m. (*Special Meeting*)
2. February 18, 2025; Moose Hill Council Chambers; 7:00 p.m

ADJOURNMENT

Councilor Farrell moved to adjourn the meeting. Seconded by Councilor Dunn.

Chad Franz	Yes
Ted Combes	Yes
Ron Dunn	Yes
Shawn Faber	Yes
John Farrell	Yes

Motion passed 5-0-0. Chair votes in the affirmative.

Meeting adjourned at 2:52 p.m.

Minutes prepared by Kirsten Hildonen

Londonderry Town Council Special Meeting Minutes
Monday, February 10, 2025
7:00 p.m.
Moose Hill Council Chambers

Meeting Link: <http://173.166.17.35/CablecastPublicSite/show/12851?channel=4>

Attendance: Chair Chad Franz; Vice Chair Ted Combes; Councilors Shawn Faber, Ron Dunn, and John Farrell; Acting Town Manager Art Psaledas; Administrative Support Coordinator Kirsten Hildonen

CALL TO ORDER

Chair Franz called the Town Council meeting to order at 7:00 p.m.

NEW BUSINESS

Chair Franz announced that the Council, in collaboration with Acting Town Manager & Recreation Director Art Psaledas and Chief of Police Kim Alan Bernard, had come to the decision to transition the role of Acting Town Manager to Chief Bernard to allow Director Psaledas to return to his duties in the Recreation Department.

Chair Franz thanked Psaledas for his leadership and his ability to be the calm in a storm, especially his consideration of the Town's employees and his professionalism. Councilor Farrell thanked Psaledas for stepping up so quickly and taking care of people, which was a special thing. Councilor Dunn shared that Psaledas helped the Town through a challenging situation and thanked him. Councilor Faber pointed out that you can tell that Psaledas cares about every citizen of Londonderry and thanked him. Vice Chair Combes observed that Psaledas had been his Vice Principal, and his leadership had made a substantial difference, and thanked him.

Director Psaledas thanked the Council and said it was his pleasure.

Chair Franz reiterated how significant Psaledas' contribution and how much his mentorship meant to him personally. He expressed his full faith and confidence in Chief Bernard's ability to assume the role and thanked him for his willingness to step up. He also thanked Deputy Chief Jason Breen for assuming additional duties in the Police Department during Chief Bernard's coming tenure as Acting Town Manager.

Resolution 2025-03: Relative to Position of Town Manager

Chair Franz read Resolution 2025-03 into the record.

Councilor Farrell moved to approve Resolution 2025-03 appointing Kim Alan Bernard to the position of Acting Town Manager effective at 12:00 a.m. on Tuesday, February 11, 2025. Seconded by Councilor Faber.

47

Chad Franz	Yes
Ted Combes	Yes
Ron Dunn	Yes
Shawn Faber	Yes
John Farrell	Yes

48

49 Motion passed 5-0-0. Chair votes in the affirmative.

50

51 Chair Franz offered Chief Bernard the opportunity to speak. Chief Bernard thanked the Council
52 for the opportunity. He stated that he has worked in the community for 23 years and hopes the
53 leadership skills he has acquired will help the community move forward. He thanked Psaledas for
54 his leadership and everything he does.

55

56 **MEETING SCHEDULE**

57

- 58 1. February 11, 2025; Sunnycrest Conference Room; 6:00 p.m. (*Special Meeting*)
59 2. February 18, 2025; Moose Hill Council Chambers; 7:00 p.m.

60

61 **ADJOURNMENT**

62

63 Vice Chair Combes moved to adjourn the meeting. Seconded by Councilor Dunn.

64

Chad Franz	Yes
Ted Combes	Yes
Ron Dunn	Yes
Shawn Faber	Yes
John Farrell	Yes

65

66 Motion passed 5-0-0. Chair votes in the affirmative.

67

68 Meeting adjourned at 6:06 p.m.

69

70 Minutes prepared by Kirsten Hildonen

**Londonderry Town Council Special Meeting Minutes
Tuesday, February 11, 2025
6:00 p.m.
Moose Hill Council Chambers**

Meeting Link: <http://173.166.17.35/CablecastPublicSite/show/12852?channel=4>

Attendance: Chair Chad Franz; Vice Chair Ted Combes; Councilors Shawn Faber, Ron Dunn, John Farrell; Human Resources Director Tara Koza

CALL TO ORDER

Chair Franz called the Town Council special meeting to order at 6:00 p.m.

NON-PUBLIC SESSION

The Council went into non-public session in accordance with RSA 91-A:3, II (b): The hiring of any person as a public employee; (c) Matters which, if discussed in public, would likely affect adversely the reputation of any person, other than a member of the public body itself, unless such person requests an open meeting. This exemption shall extend to any application for assistance or tax abatement or waiver of a fee, fine, or other levy, if based on inability to pay or poverty of the applicant; and/or (l) Consideration of legal advice provided by legal counsel, either in writing or orally, to one or more members of the public body, even where legal counsel is not present.

Vice-Chair Combes moved to go into non-public session. Seconded by Councilor Dunn. Roll call vote:

Chad Franz	Yes
Ted Combes	Yes
Ron Dunn	Yes
Shawn Faber	Yes
John Farrell	Yes

Motion passed 5-0-0.

The Council entered non-public session at 6:01 p.m.

The Council left non-public session at 7:55 p.m.

Vice Chair Combes moved to return to public session. Seconded by Councilor Faber. Roll call vote:

Chad Franz	Yes
Ted Combes	Yes
Ron Dunn	Yes
Shawn Faber	Yes

John Farrell	Yes
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Motion passed 5-0-0.

Vice Chair Combes motioned to seal the minutes from the non-public session until June 1, 2025 because it is determined that divulgence of this information likely would affect adversely the reputation of a person other than a member of this board. Seconded by Councilor Dunn. Roll call vote:

Chad Franz	Yes
Ted Combes	Yes
Ron Dunn	Yes
Shawn Faber	Yes
John Farrell	Yes

Motion passed 5-0-0.

MEETING SCHEDULE

1. February 18, 2025; Moose Hill Council Chambers; 7:00 p.m.
2. March 3, 2025; Moose Hill Council Chambers; 7:00 p.m.

ADJOURNMENT

Councilor Faber moved to adjourn the meeting. Seconded by Councilor Dunn.

Chad Franz	Yes
Ted Combes	Yes
Ron Dunn	Yes
Shawn Faber	Yes
John Farrell	Yes

Motion passed 5-0-0. Chair votes in the affirmative.

Meeting adjourned at 2:57 p.m.

Notes prepared by Tara Koza

Minutes prepared by Kirsten Hildonen