

Kim Alan Bernard
Acting Town Manager

Kellie Caron
Assistant Town Manager



Town Council
Ron Dunn, Chair
Shawn Faber, Vice-Chair
Ted Combes
Dan Bouchard
Deb Paul

Town of Londonderry • 268B Mammoth Road • Londonderry, NH 03053

Londonderry Town Council Meeting

Monday, June 2, 2025, 7 p.m., Moose Hill Council Chambers

A. CALL TO ORDER

B. PUBLIC COMMENT

C. BOARD APPOINTMENTS & REAPPOINTMENTS

1. Resignation of Irene Macarelli and David Burnham from the Zoning Board of Adjustment

Documents:

[MACARELLI_ZBARESIGNATION.PDF](#)
[BURNHAM_ZBARESIGNATION.PDF](#)

2. Appointment of Deputy Town Treasurer

D. NEW BUSINESS

1. Council Concern / Complaint

2. Order 2025-13: An Order Relative to the Licensing of a Junkyard Pursuant to RSA 236:121 (Murray's Auto)

(Brad Anderson, Assistant Building Inspector)

Documents:

[ORDER 2025-13 RELATIVE TO THE LICENSING OF A JUNKYARD \(MURRAYS AUTO\).PDF](#)
[ORDER 2025-13 SUPPORT.PDF](#)

3. Order 2025-14: An Order Relative to the Licensing of a Junkyard Pursuant to RSA 236:121 (S & S Metals)

(Bradley Anderson, Assistant Building Inspector)

Documents:

[ORDER 2025-14 SUPPORT.PDF](#)
[ORDER 2025-14 RELATIVE TO THE LICENSING OF A JUNKYARD \(S AND S METALS\).PDF](#)

4. Order 2025-12: An Order Relative to the Expenditure of Reclamation Trust Funds

(John Trottier, Director of Engineering and Environmental Services)

Documents:

[ORDER 2025-12 - RECLAMATION TF \(RECYCLING CARTS\).PDF](#)
[ORDER 2025-12 - SUPPORT.PDF](#)

E. OLD BUSINESS

F. APPROVAL OF MINUTES

1. May 19, 2025 Town Council Minutes

Documents:

[TC-MINUTES-2025-05-19.PDF](#)

G. OTHER BUSINESS

1. Liaison Reports
2. Town Manager Report
3. Assistant Town Manager Report
4. Discussion of Summer Meeting Schedule

H. PUBLIC COMMENT

I. NON-PUBLIC SESSION

1. Consideration of whether to disclose minutes of a nonpublic session (pursuant to 91-A:3, II (m))

J. ADJOURNMENT

K. MEETING SCHEDULE

1. June 16, 2025; Moose Hill Council Chambers; 7 p.m.

In addition to the items listed on the agenda the Town Council may consider other matters not on the posted agenda and may enter a non-public session or convene in a non-meeting in accordance with RSA 91-A if the need arises.

Fw: ZBA Agenda and Case files for April 16, 2025

From Alecia LaFlamme <alaflamme@londonderrynh.gov>

Date Tue 2025-05-27 12:32 PM

To Kirsten Hildonen <KHildonen@londonderrynh.gov>

Alecia LaFlamme
Land Use Assistant
Town of Londonderry, New Hampshire
Office: (603) 432-1100, ext. 122

From: Irene Macarelli <imacarelli@tolboards.org>

Sent: Tuesday, May 6, 2025 5:59 PM

To: Alecia LaFlamme <alaflamme@londonderrynh.gov>

Subject: Re: ZBA Agenda and Case files for April 16, 2025

CAUTION: This email originated from outside your organization. Exercise caution when opening attachments or clicking links, especially from unknown senders.

Thank you , Alecia!

From: Alecia LaFlamme <alaflamme@londonderrynh.gov>

Sent: Thursday, April 17, 2025 8:32 AM

To: Irene Macarelli <imacarelli@tolboards.org>

Subject: Re: ZBA Agenda and Case files for April 16, 2025

No worries Irene. I will let Kellie know.

Alecia LaFlamme
Land Use Assistant
Town of Londonderry, New Hampshire
Office: (603) 432-1100, ext. 122

From: Irene Macarelli <imacarelli@tolboards.org>

Sent: Wednesday, April 16, 2025 5:06 PM

To: Alecia LaFlamme <alaflamme@londonderrynh.gov>

Subject: Re: ZBA Agenda and Case files for April 16, 2025

CAUTION: This email originated from outside your organization. Exercise caution when opening attachments or clicking links, especially from unknown senders.

Hi Alecia,

I am unable to attend tonight due to a work meeting I have this evening.

Unfortunately, because my work meetings have been causing a scheduling conflict with my Londonderry ZBA meetings, I am going to have to resign from the ZBA.

Irene Macarelli

Fw: ZBA Oath

From Alecia LaFlamme <alaflamme@londonderrynh.gov>
Date Tue 2025-05-27 12:33 PM
To Kirsten Hildonen <KHildonen@londonderrynh.gov>

Alecia LaFlamme
Land Use Assistant
Town of Londonderry, New Hampshire
Office: (603) 432-1100, ext. 122

From: Burnham, David (DCF) [REDACTED]
Sent: Wednesday, March 19, 2025 3:55 PM
To: Alecia LaFlamme <alaflamme@londonderrynh.gov>
Cc: dburnham@tolboards.org <dburnham@tolboards.org>
Subject: Re: ZBA Oath

CAUTION: This email originated from outside your organization. Exercise caution when opening attachments or clicking links, especially from unknown senders.

Hi Alecia,

Thanks for the reach out. Due to unforeseen circumstances, I won't be able to commit to this at this time.

Respectfully,

David Burnham, M.Ed, LSW
[REDACTED]

From: Alecia LaFlamme <alaflamme@londonderrynh.gov>
Sent: Wednesday, March 19, 2025 3:14 PM
To: Burnham, David (DCF) [REDACTED]
Cc: dburnham@tolboards.org <dburnham@tolboards.org>
Subject: ZBA Oath

CAUTION: This email originated from a sender outside of the Commonwealth of Massachusetts mail system. Do not click on links or open attachments unless you recognize the sender and know the content is safe.

Hi David,

Would you be able to come to the clerks office today to sign your oath for the ZBA? We will need this done prior to participating in the next meeting.

Thank you.

Alecia LaFlamme
Land Use Assistant
Town of Londonderry, New Hampshire
Office: (603) 432-1100, ext. 122



Town of Londonderry, New Hampshire

268B Mammoth Road • Londonderry, NH 03053

(603) 432-1100 • londonderrynh.gov

ORDER 2025-13

An Order Relative to

THE LICENSING OF A JUNKYARD PURSUANT TO RSA 236:121

WHEREAS Edward Dudek Jr., who resides at 19 Maple Road, North Hampton, NH and is the owner of Murray's Auto and Recycling, 55 Hall Rd, Londonderry, NH, desires a license to continue operations of said business; and,

WHEREAS Edward Dudek Jr. has complied with the requirements of RSA 236:111-129; and,

NOW THEREFORE BE IT ORDERED by the Town Council of the Town of Londonderry that Edward Dudek Jr., doing business as Murray's Auto and Recycling be granted a license to operate an auto recycling facility in accordance with RSA 236:121.

Ron Dunn – Chair
Town Council

Sharon Farrell – Town Clerk

A TRUE COPY ATTEST:

06/02/2025



TOWN OF LONDONDERRY

Building, Health & Zoning Enforcement

268 Mammoth Road, Londonderry, New Hampshire 03053

432-1100 ext. 115 Fax: 432-1128

April 30, 2025

Mr. Edward Dudek, Jr.
55 Hall Road
Londonderry, NH 03053

Re: Murray's Auto Recycling 55 Hall Rd., Londonderry, NH Map 15 Lot 13

Dear Mr. Dudek:

It is time once again to begin the process of renewing your Junkyard Dealers license for the upcoming year in accordance with the provisions of RSA 236:121, II. As you know, this annual license expires on July 1st each year.

The Renewal Application and Compliance Certification Statement forms are attached for your convenience. **A hearing with the Town Council is scheduled for June 2, 2025**, for the purpose of reviewing your application.

Please complete the two forms listed above and return the forms along with the required paperwork and application fee in the amount of \$250 prior to the scheduled hearing date.

Prior to the application hearing an inspection of the premises will need to be conducted by this office for the purpose of determining that your junkyard operation remains in compliance with the conditions of your license. **An inspection appointment has been tentatively scheduled for May 27, 2025, at 10:30 am.** Please contact this office to confirm that this date and time is acceptable.

If you have questions at any time, please do not hesitate to contact me. Your cooperation in this matter is greatly appreciated.

Sincerely,

Brad Anderson
Assistant Building Inspector



TOWN OF LONDONDERRY

Building, Health & Zoning Enforcement

268 Mammoth Road Londonderry, New Hampshire 03053

432-1100 ext. 115 Fax: 432-1128

MEMORANDUM

To: Town Council

From: Brad Anderson, Assistant Building Inspector

Date: May 27, 2025

Subject: Murray's Auto Recycling, 55 Hall Rd.

An inspection of the subject junkyard was conducted on this date to determine compliance with license conditions in preparation for renewal.

No adverse conditions were observed during inspection that would prohibit renewal of this license.

The applicant continues to work with DES to maintain compliance with the recommended Best Management Practices (BMP). During my visit it appeared that Mr. Dudek is following proper BMP.

Recommendation: Based on the recent inspection and other visits to the property during the year, it appears that the applicant is operating within the requirements of their license, and renewal of the license is recommended.



TOWN OF LONDONDERRY
Building, Health & Zoning Enforcement
268 Mammoth Road, Londonderry, New Hampshire 03053
432-1100 ext. 115 Fax: 432-1128

**RENEWAL APPLICATION FOR MOTOR VEHICLE
JUNKYARD DEALER'S LICENSE**

Name of Applicant: ED DUDEK Date: 5/8/25

Address: 98 BLAKES HWY RD. NORTHWOOD NH 03261

Location of Junkyard: 55 HALL RD.

An application for renewal of a junkyard license must be made to the Town Council of the Town of Londonderry annually, on or before July 1st pursuant to RSA 236:121.

Accompanying this application form please attach the following:

- a. All state permits and supporting documentation, e.g., motor vehicle dealer's permit, inspection station's permit, etc.
- b. Any environmental studies, reports developed by or on behalf of or in the possession of the applicant or notices from the New Hampshire Department of Environmental Services.

In order for a renewal license to be issued, the junkyard:

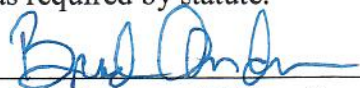
- a. May not become a public nuisance, RSA 236:119;
- b. May not violate the terms of RSA 236:111-129;
- c. May not have an adverse impact on the surrounding environment, RSA 236:111; and
- d. Must be completely surrounded with a solidly constructed fence at least six feet (6') in height which substantially screens the area and includes a suitable gate which shall be closed and locked, except when the applicant or his agent is at the site. All motor vehicles and parts must be stored within the fenced area.

Each motor vehicle dealer is required to file with the state annually bonds in the following amounts, dependent upon the length of time said dealer has done business under the same name in the community: (a) one year, \$20,000; (b) over one year, but less than two (2) years, \$15,000; and (c) over two (2) years, \$10,000. RSA 261:98. Any dealer failing to post a bond in accordance with the provisions of the statute shall be guilty of a misdemeanor. RSA 261:102.

I hereby certify, under penalties prescribed for perjury, that this application is complete and that the junkyard for which I seek application meets the standards set forth under the applicable statutes.

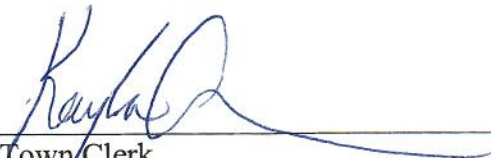

(signature of applicant)

I hereby certify, under penalties prescribed for perjury, that the junkyard has been inspected and remains in compliance with town and state regulations, as required by statute.


Code Enforcement Officer Town
of Londonderry

Fees Paid: \$ 250

Date: 5/21/25


Town Clerk

Compliance Certification Statement

for obtaining a license to operate an automotive recycling yard or motor vehicle junkyard license pursuant to RSA 236:115, II and RSA 236:121

Facility Name: MURRAY'S AUTO RECYCLING
Facility Street Location: 55 HALL RD Town: LONDONBERRY
Facility Owner / Operator: ED DUDEK
This facility is an: ☒ existing facility (complete statement 1 below)
☐ proposed facility (complete statement 2 below)

1. For an EXISTING facility, complete this statement and attach to the license application:

I am familiar with the best management practice (BMPs) established by the Department of Environmental Services (DES) for the automobile salvage industry* and to the best of my knowledge and belief based in part on my own inspection and review of facility operations, I certify hereby that the facility is: (check one and sign beneath):

☒ Operated in compliance with the BMPs established by DES
or

☐ NOT operated in compliance with the BMPs. (Attach a full description of all aspects of the facility that are non-compliant, and provide a plan and schedule for achieving compliance. Prepare to present the same information at a hearing, to be scheduled by town officials pursuant to RSA 236:111-129).

Signed under penalty of unsworn falsification:

[Signature]
Facility Owner / Operator Signature

5/8/25
Date

2. For a PROPOSED facility, complete this statement and attach to the license application:

I am familiar with the best management practice (BMPs) established by the Department of Environmental Services (DES) for the automobile salvage industry* and to the best of my knowledge and belief based in part on my personal inspection and review of the plans and specifications for the proposed facility, I certify hereby that the facility is designed and shall be operated in compliance with the BMPs established by DES.

Signed under penalty of unsworn falsification:

Facility Owner / Operator Signature

Date

* For a complete list of the referenced BMPs, see booklet titled "Motor Vehicle Salvage Yard Environmental Compliance Manual & Self-Audit Checklist" published by the Department of Environmental Services (DES). Copies are available by contacting the DES Green Yards Program for Auto Recyclers at 29 Hazen Drive, PO Box 95, Concord, NH 03302; email: nhgreennyards@des.state.nh.us; telephone: (603) 271-2938. Also, the booklet can be downloaded from the DES website at: <http://des.nh.gov/SW/GreenYards/GYComplianceManual.pdf>

Disclaimer: This sample form was prepared by the Department of Environmental Services (DES) to show the type of information local licensing officials might request of motor vehicle junkyard and automotive recycling yard license applicants in order to satisfy the BMP compliance certification license application requirements in RSA 236:115, II and RSA 236:121. Towns electing to use this form should consider having their municipal attorney review it for adequacy beforehand.

Receipt

TOWN OF LONDONDERRY

268B Mammoth Rd.
Londonderry, NH 03053

Receipt No: 770558
Printed Date: 5/21/2025
Time: 4:36 pm
Page: 1
Issued By: KAYLA

Customer: DUDEK AUTO RECYCLING INC

Transaction	Description	Charges
Other	(as follows)	\$250.00

Bill Code	Charge Description	Quantity	UOM	Additional Details	Cost	Total
JUNK	Junk Yard License	1.00	Ea		\$250.00	\$250.00

Payments

L	CK	50806	DUDEK AUTO RECYCLING I	\$250.00
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Total Charges	\$250.00
Total Payments	\$(250.00)

Due	<u>\$0.00</u>
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FILE COPY



TOWN OF LONDONDERRY

Building, Health & Zoning Enforcement

268 Mammoth Road, Londonderry, New Hampshire 03053
432-1100 ext. 115 Fax: 432-1128

April 30, 2025

S&S Metals
196 Rockingham Road
Londonderry, NH 03053

Re: S&S Metals Recycling Inc. 196 Rockingham Rd., Londonderry, NH Map 15 Lot 66

Dear S&S Metals Recycling Inc.,

It is time once again to begin the process of renewing your Junkyard Dealers license for the upcoming year in accordance with the provisions of RSA 236:121, II. As you know, this annual license expires on July 1st each year.

The Renewal Application and Compliance Certification Statement forms are attached for your convenience. **A hearing with the Town Council is scheduled for June 2, 2025** for the purpose of reviewing your application.

Please complete the two forms listed above and return the forms along with the required paperwork and application fee in the amount of \$250 prior to the scheduled hearing date.

Prior to the application hearing an inspection of the premises will need to be conducted by this office for the purpose of determining that your junkyard operation remains in compliance with the conditions of your license. **An inspection appointment has been tentatively scheduled for May 27, 2025 at 11:30 am.** Please contact this office to confirm that this date and time is acceptable.

If you have questions at any time, please do not hesitate to contact me. Your cooperation in this matter is greatly appreciated.

Sincerely,

Brad Anderson
Assistant Building Inspector



TOWN OF LONDONDERRY
Building, Health & Zoning Enforcement

268 Mammoth Road
Londonderry, New Hampshire 03053
432-1100 ext. 115 Fax: 432-1128

MEMORANDUM

To: Town Council

From: Brad Anderson Assistant Building Inspector

Date: May 27, 2025

Subject: S&S Metals Recycling, Inc., 196 Rockingham Rd.

An inspection of the subject junkyard was conducted on this date to determine compliance with license conditions in preparation for renewal.

No adverse conditions were observed during inspection that would prohibit renewal of this license.

The applicant continues to work with DES to maintain compliance with the recommended Best Management Practices (BMP). Due to the nature of the junkyard operation as determined by DES, Mr. Solimini also operates as a metal recycling facility for the non-automotive metals received at this site.

Recommendation: Based on the recent inspection and other visits to the property during the year, it appears that the applicant is operating within the requirements of their license, and renewal of the license is recommended.



TOWN OF LONDONDERRY
Building, Health & Zoning Enforcement

268 Mammoth Road, Londonderry, New Hampshire 03053
432-1100 ext. 115 Fax: 432-1128

**RENEWAL APPLICATION FOR MOTOR VEHICLE
JUNKYARD DEALER'S LICENSE**

Name of Applicant: Vito Solimini Date: 5-7-2025

Address: 196 Rockingham Rd.

Location of Junkyard: Same

An application for renewal of a junkyard license must be made to the Town Council of the Town of Londonderry annually, on or before July 1st pursuant to RSA 236:121.

Accompanying this application form please attach the following:

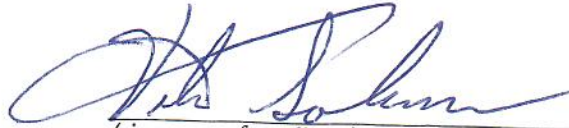
- a. All state permits and supporting documentation, e.g., motor vehicle dealer's permit, inspection station's permit, etc.
- b. Any environmental studies, reports developed by or on behalf of or in the possession of the applicant or notices from the New Hampshire Department of Environmental Services.

In order for a renewal license to be issued, the junkyard:

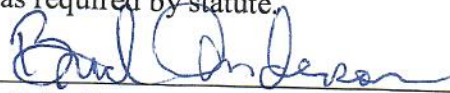
- a. May not become a public nuisance, RSA 236:119;
- b. May not violate the terms of RSA 236:111-129;
- c. May not have an adverse impact on the surrounding environment, RSA 236:111; and
- d. Must be completely surrounded with a solidly constructed fence at least six feet (6') in height which substantially screens the area and includes a suitable gate which shall be closed and locked, except when the applicant or his agent is at the site. All motor vehicles and parts must be stored within the fenced area.

Each motor vehicle dealer is required to file with the state annually bonds in the following amounts, dependent upon the length of time said dealer has done business under the same name in the community: (a) one year, \$20,000; (b) over one year, but less than two (2) years, \$15,000; and (c) over two (2) years, \$10,000. RSA 261:98. Any dealer failing to post a bond in accordance with the provisions of the statute shall be guilty of a misdemeanor. RSA 261:102.

I hereby certify, under penalties prescribed for perjury, that this application is complete and that the junkyard for which I seek application meets the standards set forth under the applicable statutes.


(signature of applicant)

I hereby certify, under penalties prescribed for perjury, that the junkyard has been inspected and remains in compliance with town and state regulations, as required by statute.


Code Enforcement Officer Town
of Londonderry

Fees Paid: \$ 250.00

Date: 5/29/25


Town Clerk

Compliance Certification Statement

for obtaining a license to operate an automotive recycling yard or motor vehicle junkyard license pursuant to RSA 236:115, II and RSA 236:121

Facility Name: S+S METALS RECYCLING INC.
Facility Street Location: 196 ROCKINGHAM RD. Town: LENDENDEY N.H.
Facility Owner / Operator: VITO SOLIMINI
This facility is an: ☒ existing facility (complete statement 1 below)
☐ proposed facility (complete statement 2 below)

1. For an EXISTING facility, complete this statement and attach to the license application:

I am familiar with the best management practice (BMPs) established by the Department of Environmental Services (DES) for the automobile salvage industry* and to the best of my knowledge and belief based in part on my own inspection and review of facility operations, I certify hereby that the facility is: (check one and sign beneath):

☒ Operated in compliance with the BMPs established by DES

or

☐ NOT operated in compliance with the BMPs. (Attach a full description of all aspects of the facility that are non-compliant, and provide a plan and schedule for achieving compliance. Prepare to present the same information at a hearing, to be scheduled by town officials pursuant to RSA 236:111-129).

Signed under penalty of unsworn falsification:

Vito Solimini
Facility Owner / Operator Signature

5-7-2025
Date

2. For a PROPOSED facility, complete this statement and attach to the license application:

I am familiar with the best management practice (BMPs) established by the Department of Environmental Services (DES) for the automobile salvage industry* and to the best of my knowledge and belief based in part on my personal inspection and review of the plans and specifications for the proposed facility, I certify hereby that the facility is designed and shall be operated in compliance with the BMPs established by DES.

Signed under penalty of unsworn falsification:

Facility Owner / Operator Signature

Date

* For a complete list of the referenced BMPs, see booklet titled "Motor Vehicle Salvage Yard Environmental Compliance Manual & Self-Audit Checklist" published by the Department of Environmental Services (DES). Copies are available by contacting the DES Green Yards Program for Auto Recyclers at 29 Hazen Drive, PO Box 95, Concord, NH 03302; email: nhgreennyards@des.state.nh.us; telephone: (603) 271-2938. Also, the booklet can be downloaded from the DES website at: <http://des.nh.gov/SW/GreenYards/GYComplianceManual.pdf>

Disclaimer: This sample form was prepared by the Department of Environmental Services (DES) to show the type of information local licensing officials might request of motor vehicle junkyard and automotive recycling yard license applicants in order to satisfy the BMP compliance certification license application requirements in RSA 236:115, II and RSA 236:121. Towns electing to use this form should consider having their municipal attorney review it for adequacy beforehand.

TOWN OF LONDONDERRY

268B Mammoth Rd.
Londonderry, NH 03053

Receipt

Receipt No: 771386
Printed Date: 5/29/2025
Time: 2:59 pm
Page: 1
Issued By: KAYLA

Customer: S&S METALS RECYCLING

Transaction	Description	Charges
Other	(as follows)	\$250.00

Bill Code	Charge Description	Quantity	UOM	Additional Details	Cost	Total
JUNK	Junk Yard License	1.00	Ea		\$250.00	\$250.00

Payments

L	CK	1835	S&S METALS RECYCLING	\$250.00
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Total Charges	\$250.00
Total Payments	\$(250.00)

Due	\$0.00
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Town of Londonderry, New Hampshire

268B Mammoth Road • Londonderry, NH 03053

(603) 432-1100 • londonderrynh.gov

ORDER 2025-14

An Order Relative to

THE LICNESING OF A JUNKYARD PURSUANT TO RSA 236:121

WHEREAS Vito J. Solomini, who resides at 39 Tsienneto Road, Derry, NH and is the owner of S & S Metals, 196 Rockingham Road, Londonderry, NH, desires a license to continue operations of said business; and,

WHEREAS Vito J. Solomini has complied with the requirements of RSA 236:111-129; and,

NOW THEREFORE BE IT ORDERED by the Town Council of the Town of Londonderry that Vito J. Solomini, doing business as S & S Metals, be granted a license to operate an auto recycling facility in accordance with RSA 236:121.

Ron Dunn – Chair
Town Council

Sharon Farrell – Town Clerk

A TRUE COPY ATTEST:
06/02/2025



Town of Londonderry, New Hampshire

268B Mammoth Road • Londonderry, NH 03053

(603) 432-1100 • londonderrynh.gov

ORDER 2025-12

An Order Relative to

THE EXPENDITURE OF RECLAMATION TRUST FUNDS

WHEREAS in 2003 voters established a Reclamation Trust Fund to fund the disposal of motor vehicle waste, and recycling and reclamation of other waste; and,

WHEREAS recycling carts are required for the automated curbside recycling collection.

NOW THEREFORE BE IT ORDERED by the Town Council of the Town of Londonderry that the Town Treasurer is hereby directed to expend \$15,808 from the Reclamation Trust Fund for recycling carts.

Ron Dunn – Chair
Town Council

Sharon Farrell – Town Clerk

A TRUE COPY ATTEST:

06/02/2025

Schaefer Plastics North America, LLC

10301 Westlake Dr
Charlotte, NC 28273
USA
Phone: (704) 588-2150

**QUOTATION**

Quote #: 033216-1
Date: 5/14/2025
Quote Expiration: 5/28/2025
Terms: Net30
FOB: PPD
Lead Time: 4-6 Weeks ARO

Requested by: Donna Limoli

Bill to: Town of Londonderry
268B Mammoth Rd
Londonderry, NH 03053-3003
USA

Ship to: Town of Londonderry
268B Mammoth Rd
Donna 603-432-1100 x 139
Londonderry, NH 03053-3003
USA

Line	Quantity	Item number	Description	Unit price	Net amount
1	105	95B.500	USD95B 95 GALLON BAR CART WITH 12" RUBBER WHEELS BLUE BODY W/ BLUE LID -HOT STAMP ON FILE Body: BL1 Lid: LIDBL1	\$61.00	\$6,405.00
2	105	95B.500	USD95B 95 GALLON BAR CART WITH 12" RUBBER WHEELS BLUE BODY WITH CHARCOAL GRAY LID -HOT STAMP ON FILE Body: BL1 Lid: LIDGY3	\$61.00	\$6,405.00
3	1	FREIGHT	FREIGHT ESTIMATED FREIGHT ACTUAL FREIGHT CHARGES WILL BE APPLIED ONCE INVOICED	\$2,998.00	\$2,998.00
Sales tax (Applicable sales tax will be added unless a valid Tax Exemption certificate is on file)					\$0.00
Total					\$15,808.00

Agreed and accepted by:

Ed Sudol
Director of Sales - Central

Name & Title

5/14/2025

Date

Date

All sale transactions are subject to Schaefer Systems International, Inc. – Standard Terms and Conditions of Sale in effect at the time of sale, published on our website www.ssi-schaefer.us/General_Terms_and_Conditions_for_the_Sale_of_Goods_and_Services.

* Assembly is required for wheels and axles unless assembly and distribution is being completed by Schaefer

* Orders with custom hot stamps are non-cancelable

**Londonderry Town Council Minutes
Monday, May 19, 2025, 7:00 p.m.
Moose Hill Council Chambers**

Meeting Link: <http://173.166.17.35/CablecastPublicSite/show/12945?channel=4>

Council Members Present: Chair Ron Dunn; Councilors Ted Combes, Dan Bouchard, Deb Paul

Council Members Absent: Vice Chair Shawn Faber

Others Present: Acting Town Manager Kim Bernard, Assistant Town Manager & Director of Economic Development Kellie Caron, Administrative Support Coordinator Kirsten Hildonen

CALL TO ORDER

Chair Dunn called the Town Council meeting to order at 7:00 p.m. and led the Pledge of Allegiance.

PUBLIC COMMENT

Chair Dunn opened public comment.

Councilor Bouchard explained House Bill 99 increasing the disabled veterans tax credit to \$5,000 has been signed by the Governor. The Council will hold a public hearing to accept the new amount. Councilor Combes noted they might not be able to hold a public hearing until the bill is put into law. Chair Dunn will look into this.

Name: Larry Casey

Address: 35 Forest Street

Larry Casey, resident and chair of the Londonderry Arts Council, said there was a successful launch party on May 17th for the new literary and art journal, Wild Apples. The journal is available online and printed copies will be available. The Arts Council voted unanimously to nominate Paige Williams as an alternate member.

Name: Moira Ryan

Address: 2 Snowberry Hollow

Moira Ryan urged the Council to pass the \$5,000 tax credit for disabled veterans. The Council suggested she attend the public hearing to answer any questions the public might have.

Name: Edward Ford

Address: homeless

Edward Ford asked if the Council knew that in 2018, the Supreme Court issued an order to every police district to drug test every officer. He asked when the last time a police officer in Londonderry was drug tested. He asked permission to solicit signatures on a petition to ensure the Police Department is drug tested and tested more often.

Police Chief Bernard said every officer is drug tested before being hired. Officers can be drug tested any time their supervisor or the Chief deems it appropriate. Mr. Ford asked if anyone had been drug tested since 2018, besides the new hires. Chief Bernard will look into this. Mr. Ford asked about the location of a Japanese drug-testing toilet that was given to the Town in 2018. Chair Dunn will follow up with the Town Manager on this. Chair Dunn said no permission is needed to solicit signatures on a petition.

Name: Dennis Martin

Address: 182 Pillsbury Road

Dennis Martin spoke in support of HB 99.

Name: Bob Robicsek

Address: 13 Clover Lane

Bob Robicsek spoke to flaws in the 2024 PUD ordinance and suggested it be suspended until it can be amended.

Name: Marge Badois

Address: 189 Litchfield Road

Marge Badois echoed Mr. Robicsek's concerns about the PUD, and suggested it be suspended until it can be amended. Residents of The Baldwin are having issues with Woodmont, and she read an email about problems with construction debris and trash being dumped. Chair Dunn will ask the Town Manager to look into this. Ms. Caron asked for a copy of the email.

Name: Ann Fenn

Address: 18 Partridge Lane

Ann Fenn explained she is resigning from the Senior Resource Committee due to having too many commitments.

Town Clerk Sherry Farrell thanked the Fire and Police Departments for resolving a recent issue with smoke in their home. Approximately 1,000 residents have dogs that are not registered. She asked residents to register their dogs before the end of the month. She noted that elected officials are held to a higher level and need to be careful of the influence they have. She thanked Kevin Smith and Acting Town Manager Bernard for speaking in support of the Town Clerk position at a recent Town Council meeting. She clarified information in an article in the May 8th newsletter regarding her compensation.

Name: Moira Ryan

Address: 2 Snowberry Hollow

Ms. Ryan asked if the Council was aware that the New Hampshire HealthTrust went into receivership. Chair Dunn will discuss this with the Town Manager.

Councilor Bouchard spoke to a comment made at an earlier meeting regarding COLAs and the Town Clerk position. He reported that the Planning Board conditionally approved a plan which includes the Town agreeing to apply a top coat to Wilson Road at the cost of \$65,000. Ms. Caron said there was no monetary value placed as part of the condition and noted that Wilson Road is a

Town road. Councilor Bouchard said the Planning Board consensus was that Town Council direct the Town Manager to direct Staff to prioritize Wilson Road, and he had an issue with this.

Chair Dunn closed public comment.

BOARD APPOINTMENTS AND REAPPOINTMENTS

Resignation of Ann Fenn from the Senior Resources Committee

Councilor Combes made a motion to accept Ann Fenn's resignation from the Senior Resources Committee. Seconded by Councilor Paul. Motion passed 4-0-0. Chair votes in the affirmative.

Appointment of Paige Williams as an Alternate Ad-Hoc Member of the Londonderry Arts Council

Paige Williams introduced herself, and reviewed her background and interest in being a member of the Arts Council.

Councilor Combes made a motion to appoint Paige Williams as an Alternate Ad-Hoc Member of the Londonderry Arts Council. Seconded by Councilor Paul. Motion passed 4-0-0. Chair votes in the affirmative.

NEW BUSINESS

Resolution 2025-08: Adopting the 2025 Londonderry Hazard Mitigation Plan Update

Ms. Caron explained the plan has been updated to keep it up to date with federal requirements and correct formatting issues. It also reflects updates made to the Flood Plain Management ordinance. This plan must be up to date and adopted for Londonderry to receive federal funding for natural disasters.

Councilor Combes questioned why the Town radio system was labeled as fair and needs to be replaced, since the Fire and Police Department radios were improved a few years back. Ms. Caron said this was the assessment from the State Homeland Security Office, FEMA, and municipal staff. Acting Town Manager Bernard will follow up on this.

Councilor Combes made a motion to adopt Resolution 2025-08. Seconded by Councilor Paul. Motion passed 4-0-0. Chair votes in the affirmative.

Approval of Raffle Permit Policy and Process

Ms. Hildonen explained that RSA 287-A:7 requires that Towns issue permits to charitable organizations seeking raffles that last longer than 12 hours.

Councilor Combes made a motion to approve the Raffle Permit Policy and Process, and authorize the Town Manager as the designee to approve raffle permits. Seconded by Councilor Paul. Motion passed 4-0-0. Chair votes in the affirmative.

APPROVAL OF MINUTES

Councilor Combes made a motion to approve the May 5, 2025, meeting minutes as presented. Seconded by Councilor Bouchard. Motion passed 4-0-0. Chair votes in the affirmative.

OTHER BUSINESS

Liaison Reports

Councilor Combes attended the Wild Apples event and said it was a wonderful time. Copies of the journal will be available for sale at Concerts on the Common.

Councilor Paul said the Recreation Committee is concerned about the surface of the tennis courts. They are seeking ways to replace the tennis and basketball courts. Beautify Londonderry had a successful kickoff to the weeklong event to clean up the Town.

Councilor Bouchard reported the Senior Resource Committee did not have a quorum. Anyone interested in joining the committee should contact Ms. Hildonen.

Acting Town Manager Report

Acting Town Manager Bernard recognized Donna Limoli for 20 years of service to the Town. He clarified it was not the HealthTrust, but the New Hampshire Interlocal Trust that went into receivership. The Human Resources Director and other Staff members are aware of this, and will keep the Council informed.

Assistant Town Manager Report

Ms. Caron did not have a report.

PUBLIC COMMENT

Chair Dunn opened public comment.

Name: Glenn Douglas

Address: 6 Overlook Avenue

Glenn Douglas feels the Planning Board and Town Council are "kicking the can" back and forth regarding a decision about PUDs. He sent emails to many Board members regarding bills in front of the Legislature, but received no responses. The Planning Board did respond, noting they only deal with ordinances and laws. He said no one on any Board has any interest in informing the public about what is going on at the Legislature.

Councilor Paul shared information on the Memorial Day parade and services.

Councilor Combes noted on May 27th, there will be two Meet and Greet opportunities with the new Town Manager.

Chair Dunn closed public comment.

MEETING SCHEDULE

185 June 2, 2025; Moose Hill Council Chambers; 7 p.m.

186 June 16, 2025; Moose Hill Council Chambers; 7 p.m.

187

188 **ADJOURNMENT**

189

190 *Councilor Combes made a motion to adjourn the meeting. Seconded by Councilor Paul. Motion*
191 *passed 4-0-0. Chair votes in the affirmative.*

192

193 The meeting was adjourned at 7:53 p.m.

194

195 *Minutes prepared by Beth Hanggeli*