

SHEEHAN PHINNEY

1000 Elm Street, 17th Floor
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Town of Londonderry
Shaun Mulholland, Town Manager
smulholland@londonderrynh.gov
268 B Mammoth Road
Londonderry, NH 03053

Invoice Date: February 09, 2026
Invoice Number: 428696
Matter Number: 46289-20240

Client: Town of Londonderry (MDR)
Matter: Gen. Rep. - Town Attorney Matters

Signed by: 3/10/2026
Shaun Mulholland
82BB7E423858440...

For services rendered through January 31, 2026

Currency: USD

Fees	22,446.00
Costs	583.66
Total Amount Due	\$23,029.66

Please Remit to:

Mail To:
1000 Elm Street, 17th Floor
P.O. BOX 3701
Manchester, NH 03105-3701

Wire/ACH Instructions:

[Redacted Wire/ACH Instructions]

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Terms: Net 30

Interest accrued on balances over 30 days

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Time Detail

<u>Date</u>	<u>Initials</u>	<u>Description</u>	<u>Hours</u>
01/05/26	MHU	Email Megan C. Carrier regarding nonprofit to be established for the purpose of Old Home Day	0.10
01/05/26	EAB	Review pending matters with Megan C. Carrier	0.30
01/05/26	MCC	Email correspondence with Mr. Faber and Mr. Dunn regarding draft purchasing policy; review and revise memorandum relating to Old Home Days nonprofit organization; email correspondence with Mr. Mulholland regarding same; review newly filed Rolling Meadows lawsuit; email correspondence with Matthew Johnson regarding same	0.90
01/06/26	EAB	Receive and review emails from Mr. Faber and/or Dunn about policy related to wages and compensation; review Charter and Megan C. Carrier's edits to existing policy and office conference with Megan C. Carrier regarding same; review follow up emails; receive and review Anonymous Complaint; review policies regarding same; telephone conference with Mr. Dunn about meeting with Town Council concerning same; follow up telephone conference with Megan C. Carrier about follow up questions from Mr. Faber about cap in policy	1.40
01/06/26	MCC	Telephone conference with Mr. Mulholland regarding veterans credit refund issue and status of [REDACTED] declaratory judgment; email correspondence with Mr. Faber and Mr. Dunn regarding votes taken in nonpublic session; analysis regarding allowable limitations on Town Manager's authority to set compensation for represented and non-represented employees; revise policy governing non-represented employees; email correspondence with Mr. Faber and Mr. Dunn regarding same	2.60
01/07/26	EAB	Telephone conference with Megan C. Carrier regarding RSA 273-A considerations as they may pertain to draft policy; review additions to policy and communications and coordinate with Megan C. Carrier regarding same; Zoom meeting with Megan C. Carrier and Mr. Faber and Mr. Dunn about policy considerations, question about RSA 91-A compliance and pending projects; telephone conference with Megan C. Carrier about RSA 91-A issues; review follow up communications following emails with Megan C. Carrier regarding same	1.30
01/07/26	MCC	Analysis regarding limits on Town Manager's authority to manage compensation of town employees; revise policy relating to same with regard to non-represented employees; revise Memorandum relating to Old Home Days nonprofit question; email correspondence with Mr. Mulholland regarding same; review email correspondence from Mr. Mulholland regarding Veteran's credit abatement; email correspondence with Madeline C. Hutchings regarding same; video conference with Mr. Dunn, Mr. Faber, and Elizabeth Bailey regarding Veterans Tax Credit and various other issues; review 91-A issue relating to votes taken in nonpublic session; email correspondence with Mr. Faber and Mr. Dunn regarding same; review Town Charter in relation to other matters raised during video conference; email correspondence with Mr. Faber and Mr. Dunn regarding same	3.80

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01/08/26	EAB	Telephone conference with Mr. Dunn about upcoming meeting concerning Anonymous Hotline complaint; office conference with Megan C. Carrier about pending projects	0.30
01/08/26	MCC	Review email correspondence from Mr. Mulholland and letter from NH Attorney General's Office regarding changes to Town Charter	0.10
01/09/26	EAB	Telephone conference with Mr. Dunn and then follow up telephone conference with Mr. Dunn about Anonymous Hotline report, other concern by Mr. Bouchard and non-meeting; telephone conference with Megan C. Carrier about same and policy review and follow up with Megan C. Carrier regarding same; begin review of RSA 91-A compliance question	0.80
01/09/26	MCC	Review email correspondence from Mr. Faber regarding modifications to non-represented employee policy; revise policy in accordance with same; email correspondence with Mr. Faber and Mr. Dunn regarding same; email correspondence with Mr. Faber, Mr. Dunn, and Mr. Mulholland regarding same	2.00
01/09/26	MCC	Email correspondence with Mr. Mulholland and Ms. Pinter regarding [REDACTED] publications	0.20
01/10/26	EAB	Receive and review email from Megan C. Carrier about policy; review email from Mr. Mulholland regarding same; review email from Ms. Koza and begin analysis requested regarding possible modification of LEEA unit due to changes in position titles	0.70
01/11/26	MHU	Research statutory law and BTLA rules, in connection with Veteran's Credit Abatement	4.10
01/11/26	EAB	Review policies and complaint in further detail to prepare for meeting with Town Council about Anonymous Hotline complaint; receive and review Mr. Mulholland's email to Megan C. Carrier about policy and brief follow up with Megan C. Carrier regarding same	0.60
01/12/26	EAB	Exchange series of emails with Ms. Koza to review modification issue concerning LEEA; review certification information at PELRB from 2004; telephone conference with Mr. Dunn and Megan C. Carrier about review between Town Council and Mr. Mulholland concerning potential policy; prepare for second issue to be addressed with Town Council in non-meeting related to confidentiality of confidential information; develop list of potential third party investigators; telephone conference with Megan C. Carrier regarding same; travel from Manchester office to non-meeting with Town Council	3.80
01/12/26	KST	Attention to audit request; related research and analysis concerning preparation of a response	0.30
01/12/26	MCC	Telephone conference with Elizabeth A. Bailey and Mr. Dunn regarding proposed revisions to non-represented employee policy; email correspondence with Mr. Mulholland regarding same; review memorandum from Ms. Koza regarding LEEA Bargaining Unit Modification; legal research and analysis, and email correspondence with Mr. Faber, regarding Council recommendation of warrant articles; email correspondence with Ms. Caron regarding various new matters	1.20
01/13/26	EAB	Telephone conference with Mr. Combes about concerns related to maintaining confidentiality and further review of same; review LEEA CBA	1.40

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		and chart to prepare for meeting with Mr. Mulholland and Ms. Koza; follow up with Megan C. Carrier about preparation of audit letter; receive and review email from Mr. Mulholland Anonymous Complaint which had been directed to him in the system; brief telephone conference with Megan C. Carrier; work on list of possible investigators; telephone conference with Mr. Mulholland and Ms. Koza	
01/13/26	KST	Further attention to audit request	0.20
01/13/26	MCC	Review Vigeant Family Properties appeal; review draft Procopio agreement and related documentation; review easement issue; review documentation relating to Madden Road discontinuance; video conference with Ms. Caron regarding Vigeant appeal, Procopio agreement, easement issue, and Madden Road discontinuance; begin drafting Answer to Vigeant appeal	3.60
01/14/26	EAB	Telephone conference with Megan C. Carrier and Mr. Dunn about Anonymous Complaint and appropriate next steps; follow up telephone conference with Megan C. Carrier about policy considerations; brief telephone conference with Mr. Dunn	0.90
01/14/26	TSB	Review and reply to audit response inquiry	0.10
01/14/26	MCC	Analysis regarding Anonymous Complaint; review ADM 111, ADM 126, Policy against Harassment and Reporting Procedures; and Ethics Policy in relation to same; email correspondence with Ms. Hildonen regarding warrant article; email correspondence with Mr. Mulholland regarding Rolling Meadows Stipulation	4.50
01/15/26	EAB	Telephone conference with Megan C. Carrier about process issues; telephone conference with Megan C. Carrier and Mr. Dunn about Anonymous Complaint and process to properly address same under Town policies; email Ms. Koza about Modification Petition and begin work on same; telephone conference with potential investigator	0.80
01/15/26	MCC	Telephone conferences with Elizabeth A. Bailey and Mr. Dunn regarding Anonymous Complaint	0.50
01/15/26	MCC	Review email correspondence from Mr. Mulholland regarding execution of stipulation in Rolling Meadows v. Stewart Trust matter; email correspondence with Matt Johnson regarding same; email correspondence with Ms. Hildonen regarding warrant article	0.70
01/16/26	EAB	Receive and review email from Ms. Koza about additional information relative to LEEA Modification Petition; receive and review Anonymous Complaint and analyze same; telephone conference with Megan C. Carrier regarding same; telephone conference with Attorney Maher about possible investigation; telephone conference with Attorney Delaney about possible investigation; follow up regarding same	1.30
01/16/26	MHU	Research statutory law and BTLA rules, in connection with Veteran's Credit Abatement; prepare memorandum regarding the same	3.50
01/19/26	EAB	Prepare for meeting with Town Council by review of policies and analysis of Anonymous Complaints; telephone conference from Councilor Combes; work on Modification Petition; telephone conference with Megan C. Carrier; travel to Londonderry for non-meeting with Town Council	4.10

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<u>Date</u>	<u>Initials</u>	<u>Description</u>	<u>Hours</u>
01/20/26	EAB	Office conference with Megan C. Carrier about sidebar questions by Mr. Faber; contacts to Attorney Maher; telephone conference with Attorney Mayer about Investigations; follow up emails to Attorney Mayer regarding same; telephone conference with Mr. Mulholland regarding Anonymous Complaint and appropriate follow up regarding same and regarding work on Modification Petition; telephone conference with Attorney Delaney	1.40
01/20/26	MHU	Email Megan C. Carrier regarding tax abatement matter	0.10
01/20/26	MCC	Analysis regarding investigations into various anonymous complaints; review memorandum regarding Veterans tax credit issue; email correspondence with Mr. Mulholland and Mr. Dunn regarding same; begin review of warrant articles	2.40
01/21/26	EAB	Telephone conference with Mr. Dunn about status of communications about Anonymous Complaints; receive and review and respond to email from Mr. Mulholland; telephone conference with independent investigator	0.90
01/21/26	KST	Further attention to audit response; related research and analysis; work on draft response	1.10
01/21/26	MCC	Review warrant articles	2.30
01/22/26	EAB	Review and revise Modification Petition and contact Ms. Koza regarding same; review January 5 meeting video for follow up on Anonymous Complaint; review Meeting Minutes for same; receive and review correspondence from independent investigator and respond to same	1.40
01/22/26	MCC	Email correspondence regarding service of process in [REDACTED] matter; video conference with Mr. Mulholland and Ms. Caron regarding Flier Motion for Rehearing and Veterans tax credit issue	0.70
01/23/26	EAB	Telephone conference with Mr. Mulholland regarding update of pending projects and regarding issue of seeking RSA 91-A compliance of Library Trustees; email Ms. Koza and Mr. Mulholland regarding draft Modification Petition; receive and review unsealed non-public meeting minutes	0.70
01/26/26	EAB	Exchange emails with Megan C. Carrier about Library Trustee RSA 91-A compliance; exchange emails with independent investigator about one Anonymous Complaint	0.30
01/26/26	MCC	Review email correspondence from Mr. Mulholland regarding Library Board of Trustees and potential new matter; email correspondence with Mr. Mulholland regarding Veterans bounty question; review materials relating to same; analysis regarding Flier Request for Rehearing	2.70
01/27/26	EAB	Prepare outline of witness interviews; interview Councilors in connection with Anonymous Complaint; prepare audit letter response to include Gandia Litigation; telephone conference with Megan C. Carrier about pending matters and status of same; telephone conference with Mr. Mulholland about Library Trustees and December 15 non-public meeting; receive and review email from Ms. Koza about military leave policy and respond to same	1.20
01/27/26	MHU	Begin review of correspondence and memorandum regarding tax abatement matter	0.30
01/27/26	MCC	Email correspondence with Mr. Mulholland regarding Stipulation in	4.40

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		Londonderry Square Condo. Association matter; analysis regarding Library Board of Trustees issues and investigation into anonymous complaint; review videos of Planning Board and Town Council meetings relating to 2 Litchfield Motion for Rehearing; analysis of arguments set forth in 2 Litchfield Motion for Rehearing	
01/28/26	SSD	Review and draft audit letter and confer with Karen Stevens re same	1.00
01/28/26	EAB	Outreach to Ms. Koza; exchange emails with Mr. Mulholland regarding witness contact; prepare for witness interview by review of video and outline of questions; initial outreach to witness; conduct witness interview; telephone conference with Mr. Mulholland; prepare report to file to capture information in investigation of Anonymous Complaint; receive and review new Anonymous Complaint; contact Mr. Dunn; coordinate audit letter response and proof draft response	2.30
01/28/26	KST	Further attention to audit request; finalize draft response to auditor	0.80
01/28/26	MCC	Continue reviewing videos of hearings relevant to 2 Litchfield rezoning; legal research and analysis regarding issues raised in Motion for Rehearing; draft Memorandum relating to same; email correspondence with Ms. Caron and Mr. Mulholland regarding same; video conference with Ms. Hildonen and Mr. Kipp in preparation for deliberative session	5.40
01/29/26	EAB	Telephone conference with Mr. Dunn about new Anonymous Complaint; receive and review and respond to email from Ms. Koza about updated Memorandum of Understanding	0.30
01/29/26	KST	Finalize audit response and related communication with auditors	0.20
01/29/26	MCC	Email correspondence with Mr. Mulholland regarding 2 Litchfield Motion for Rehearing; revise same	1.20
01/30/26	EAB	Receive and review email from Ms. Koza about CBA review and respond to same; telephone conference with Mr. Mulholland about additional Anonymous Complaint and status of conclusion of investigation about separate Anonymous Complaint and non-meeting with Town Council	0.20
Total			77.40

Timekeeper Summary

<u>Initials</u>	<u>Timekeeper Title</u>	<u>Hours</u>	<u>Rate</u>	<u>Amount</u>
MHU	Associate	8.10	290.00	2,349.00
SSD	Associate	1.00	290.00	290.00
KST	Paralegal	2.60	290.00	754.00
EAB	Partner	26.40	290.00	7,656.00
MCC	Partner	39.20	290.00	11,368.00
TSB	Partner	0.10	290.00	29.00
Total		77.40		\$22,446.00

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Cost Detail

<u>Date</u>	<u>Description</u>	<u>Amount</u>
12/03/25	Filing Fees - Rockingham County Superior Court	334.75
01/06/26	Courier Fees - UPS (tracking # [REDACTED])	22.81
01/15/26	Computer Research - Lexis	170.00
01/19/26	Travel - Elizabeth A. Bailey: Mileage to/from client meeting - Londonderry	26.10
01/28/26	Computer Research - Lexis	30.00
Total		\$583.66

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268 B Mammoth Road
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Billing Timekeeper: Elizabeth A Bailey

REMITTANCE COPY

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<u>Invoice Date</u>	<u>Invoice Number</u>	<u>Balance Due</u>
<u>Current Invoice</u>		
02/09/26	428696	\$23,029.66
Balance Due		<u><u>\$23,029.66</u></u>

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