

SHEEHAN PHINNEY

1000 Elm Street, 17th Floor
Manchester, NH 03101
603.668.0300

Town of Londonderry
Shaun Mulholland, Town Manager
smulholland@londonderrynh.gov
268 B Mammoth Road
Londonderry, NH 03053

Invoice Date: January 09, 2026
Invoice Number: 427517
Matter Number: 46289-20240

Client: Town of Londonderry (MDR)
Matter: Gen. Rep. - Town Attorney Matters

For services rendered through December 31, 2025

Currency: USD

Fees	17,226.00
Costs	1,440.00
Total Amount Due	\$18,666.00

Signed by: 1/28/2026
Shaun Mulholland
82BB7E423858440...

Please Remit to:

Mail To:
1000 Elm Street, 17th Floor
P.O. BOX 3701
Manchester, NH 03105-3701

Wire/ACH Instructions:



LawPay: To pay by Credit Card or eCheck, visit www.sheehan.com, scroll to the bottom and click LawPay

Terms: Net 30

Interest accrued on balances over 30 days

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Time Detail

<u>Date</u>	<u>Initials</u>	<u>Description</u>	<u>Hours</u>
05/30/25	MCC	Email correspondence with Hunter Bailey regarding registry search to confirm no Town interest in property; email correspondence with ██████████ regarding likely disclaimer	0.80
12/01/25	MHU	Prepare memorandum regarding special assessment districts	2.10
12/01/25	EAB	Exchange series of emails with Ms. Koza and Ms. Hildoden about separate projects and meetings concerning same; receive telephone call from Councilor Bouchard; office conference with Megan C. Carrier regarding same; follow up telephone conference with Mr. Bouchard	0.30
12/01/25	MCC	Review analysis of special assessment district creation prepared by Madeline C. Hutchings	0.20
12/01/25	MCC	Revise ██████████ Complaint for Declaratory Judgment; draft Motion for Alternative Service of Process; email correspondence with Mr. Mulholland regarding same	1.20
12/02/25	MCC	Finalize ██████████ filings	0.10
12/02/25	MCC	Review and revise memorandum regarding special assessment district creation; email correspondence with Mr. Mulholland regarding same	0.30
12/02/25	MCC	Review email correspondence from Attorney Gandia regarding denial of 2 Litchfield Road conditional use permit; email correspondence with Mr. Mulholland and Ms. Caron regarding same	0.10
12/02/25	MCC	Telephone conference with ██████████ regarding lease question; email correspondence with Mr. Campo and Mr. Mulholland regarding same	0.50
12/03/25	EAB	Review and analyze documentation provided by Ms. Hildoden to analyze for responsiveness and exemptions to pending and supplemental RTK Request; prepare for meeting with Ms. Koza with review of ADA regulations and guidance about confidentiality concerns; telephone conference with Ms. Koza about Town's correct practice regarding confidentiality of confidential medical and personal documents and upcoming RTK request review	5.20
12/03/25	MCC	Email correspondence with Mr. Mulholland regarding ██████████ pleadings	0.20
12/04/25	EAB	Receive and review and respond to text from Chief Bernard; telephone conference with Chief Bernard about response to request for internal affairs investigation materials from Union attorney and response to same; review November 2025 CLE materials in further detail in preparation for meeting with Ms. Hildoden and Ms. Koza; review audiotape of disciplinary meeting; Teams meeting with Ms. Hildoden and Ms. Koza; receive and review email from Ms. Koza about internal investigation and briefly review summary; respond to Ms. Koza's emails; receive update from Megan C. Carrier	3.60
12/04/25	MCC	Telephone conference with Mr. Combes regarding potential disclosure of privileged information	0.20
12/05/25	EAB	Exchange emails with Ms. Koza about meeting with Mr. Mulholland; review Ms. Koza's analysis of redactions on RTK responses and analyze same; email Ms. Koza and Ms. Hildonen with analysis; review and analyze in detail investigative materials, documents and analysis; review CBA and	4.50

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<u>Date</u>	<u>Initials</u>	<u>Description</u>	<u>Hours</u>
		Town Charter; receive and review email from Ms. Hildonen with proposed redactions; exchange further emails with Ms. Koza and Ms. Hildonen including email with proposed redactions; email Ms. Hildonen regarding same	
12/05/25	MCC	Telephone conferences with Mr. Mulholland and Mr. Combes regarding potential disclosure of privileged information	1.00
12/07/25	EAB	Telephone conference with Megan C. Carrier regarding updated developments in pending issues/work projects	0.30
12/07/25	MCC	Telephone conference with Mr. Dunn and Mr. Faber regarding Council privilege issue	0.50
12/08/25	EAB	Prepare for meeting with Mr. Mulholland and Ms. Koza with review of EEOC guidance; Zoom meeting with Mr. Mulholland and Ms. Koza; receive and review email from Ms. Koza with draft materials; brief follow up with Megan C. Carrier about pending assignments	0.90
12/08/25	MCC	Review email correspondence between Mr. Mulholland and Mr. Malm regarding land use change tax issue, received from Mr. Faber; telephone conferences with Mr. Faber, Mr. Mulholland, and Mr. Dunn regarding Councilor complaint issue	2.00
12/09/25	EAB	Exchange emails with Ms. Koza about communications with Acting Chief LeBlanc; work on draft communication; email Ms. Koza regarding same; telephone conference with Ms. Koza regarding same	1.60
12/09/25	MCC	Email correspondence with Mr. Mulholland regarding order on Motion for Alternative Service of Process and publication obligations	0.20
12/09/25	MCC	Review email correspondence regarding analysis of allegations regarding Old Home Day nonprofit status; telephone call to Mr. Mulholland regarding same	0.30
12/10/25	EAB	Telephone conference with Megan C. Carrier about Mr. Faber's communications and questions and follow up between the Town Council and the Town Manager; email Megan C. Carrier Memorandum; receive and review follow up emails from Megan C. Carrier	0.70
12/10/25	MCC	Telephone conference with Mr. Faber regarding procurement policy and union agreements; telephone conference with Elizabeth A. Bailey regarding same; legal analysis regarding same; telephone call to Mr. Faber regarding same; review procurement policy materials	3.60
12/10/25	MCC	Analysis regarding publication of notice for [REDACTED] declaratory judgment action	0.20
12/10/25	PDU	Review, revise and annotate Artist Booking Agreement template; correspondence with Megan C. Carrier; correspondence with Ms. Hildonen	1.20
12/11/25	EAB	Office conference with Megan C. Carrier about requested policy by Town Council members; telephone conference with Megan C. Carrier and Mr. Faber regarding non-meeting with Mr. Mulholland and Town Council regarding same; follow up telephone conference with Megan C. Carrier regarding procurement policy; receive and briefly review email from Ms. Koza	1.10
12/11/25	MCC	Review and analysis regarding purchasing policy issue; telephone conference with Mr. Faber and Elizabeth A. Bailey regarding compensation	5.10

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<u>Date</u>	<u>Initials</u>	<u>Description</u>	<u>Hours</u>
		issue	
12/12/25	EAB	Review analysis from Ms. Koza and investigation documentation for analysis of production and any appropriate redactions; email Ms. Koza and Mr. Mulholland with analysis; review draft Procurement Policy and telephone conference with Megan C. Carrier regarding same; review email and redactions from Ms. Koza and follow up on same; review draft Memorandum about attorney-client privilege and telephone conference with Megan C. Carrier regarding same; telephone conference with Ms. Koza about redactions; receive and review emails from Ms. Koza and provide further feedback concerning same; telephone conference with Ms. Koza about pending assignments	3.20
12/12/25	MCC	Draft Memorandum regarding purchasing policy issue; review online form submission from Ms. Wagner; email correspondence with Madeline C. Hutchings regarding preparation of memorandum addressing concerns raised in same; review information received from Mr. Farrell regarding compensation issue, in preparation for meeting with Town Council; draft Memorandum regarding privilege waiver; email correspondence with Mr. Mulholland regarding same; telephone conference with Mr. Combes regarding same	4.40
12/15/25	EAB	Telephone conference with Megan C. Carrier regarding communications with Mr. Dunn and follow up feedback about existing policy; review comments from Megan C. Carrier on existing policy	0.50
12/15/25	MCC	Propose revisions to non-represented employee policy; email correspondence with Mr. Dunn and Mr. Faber regarding same; email correspondence with Mr. Faber and Mr. Dunn regarding same	1.90
12/17/25	EAB	Receive and review email from Ms. Koza about personnel file request; response to same and acknowledge same; receive and review separate email from Ms. Koza about activity in criminal proceeding between two employees	0.30
12/18/25	EAB	Review Objection to Motion for Reconsideration; receive and review information from personnel file, inventory and authorization; exchange emails with Ms. Koza; telephone conference with Ms. Koza and Mr. Mulholland regarding same	1.20
12/18/25	MCC	Review and revise draft warrant articles; email correspondence with Ms. Hildonen regarding same	0.50
12/19/25	MCC	Email correspondence with Mr. Faber regarding revisions to Purchasing Policy and Non-Represented Staff Policy	0.10
12/21/25	MHU	Research legal issues surrounding creation of separate nonprofit for Old Home Day	3.30
12/22/25	MHU	Research legal issues surrounding creation of separate nonprofit for Old Home Day; prepare memorandum regarding the same	2.90
12/22/25	EAB	Receive and review email analysis from Megan C. Carrier to Mr. Faber and Mr. Dunn as requested	0.20
12/22/25	MCC	Revise draft Purchasing Procedures; email correspondence with Mr. Faber and Mr. Dunn regarding same	2.90

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<u>Date</u>	<u>Initials</u>	<u>Description</u>	<u>Hours</u>
Total			59.40

Timekeeper Summary

<u>Initials</u>	<u>Timekeeper Title</u>	<u>Hours</u>	<u>Rate</u>	<u>Amount</u>
MHU	Associate	8.30	290.00	2,407.00
EAB	Partner	23.60	290.00	6,844.00
MCC	Partner	26.30	290.00	7,627.00
PDU	Partner	1.20	290.00	348.00
Total		59.40		\$17,226.00

Cost Detail

<u>Date</u>	<u>Description</u>	<u>Amount</u>
12/15/25	Publishing Costs - Londonderry Times	1,440.00
Total		\$1,440.00

SHEEHAN PHINNEY

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Town of Londonderry
Shaun Mulholland, Town Manager
smulholland@londonderrynh.gov
268 B Mammoth Road
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Billing Timekeeper: Elizabeth A Bailey

REMITTANCE COPY

Gen. Rep. - Town Attorney Matters

<u>Invoice Date</u>	<u>Invoice Number</u>	<u>Balance Due</u>
<u>Current Invoice</u>		
01/09/26	427517	\$18,666.00
Balance Due		<u><u>\$18,666.00</u></u>

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