

# SHEEHAN PHINNEY

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1000 Elm Street, 17th Floor  
Manchester, NH 03101  
603.668.0300

Town of Londonderry  
Shaun Mulholland, Town Manager  
smulholland@londonderrynh.gov  
268 B Mammoth Road  
Londonderry, NH 03053

Invoice Date: May 05, 2026  
Invoice Number: 432245  
Matter Number: 46289-20240

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Client: Town of Londonderry (MDR)  
Matter: Gen. Rep. - Town Attorney Matters

For services rendered through March 31, 2026

|                         |                    |
|-------------------------|--------------------|
|                         | Currency: USD      |
| Fees                    | 10,208.00          |
| Costs                   | 300.00             |
| <b>Total Amount Due</b> | <b>\$10,508.00</b> |

**Please Remit to:**

**Mail To:**  
1000 Elm Street, 17th Floor  
P.O. BOX 3701  
Manchester, NH 03105-3701

**Wire/ACH Instructions:**



**LawPay:** To pay by Credit Card or eCheck, visit [www.sheehan.com](http://www.sheehan.com), scroll to the bottom and click LawPay

**Terms:** Net 30

Interest accrued on balances over 30 days

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**Time Detail**

| <u>Date</u> | <u>Initials</u> | <u>Description</u>                                                                                                                                                                                                                                                                                                                     | <u>Hours</u> |
|-------------|-----------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------|
| 03/02/26    | EAB             | Telephone conference with Mr. Mulholland about follow up training measures regarding RSA 91-A; telephone conference with Attorney Devoe regarding same                                                                                                                                                                                 | 0.40         |
| 03/02/26    | KAV             | Email memorandum to Mr. Mulholland regarding mediation provision; convert AIA B101; email memorandum to Mr. Mulholland regarding same                                                                                                                                                                                                  | 0.30         |
| 03/02/26    | MCC             | Review email correspondence from Attorney Gandia regarding Procopio project; email correspondence with Ms. Caron regarding same; email correspondence with Ms. Pinter regarding 10 Beacon; draft Motion for Entry of Final Default in relation to same                                                                                 | 2.70         |
| 03/03/26    | MCC             | Email correspondence with Ms. Koza regarding status of Canadian policy review project; email correspondence with Attorney Gandia regarding Procopio project; email correspondence with Stephen M. Ruisi regarding Gateway review; email correspondence with Ms. Caron regarding discontinuance of Madden Road; analysis regarding same | 1.20         |
| 03/05/26    | EAB             | Review notes and work on Policies in preparation for meeting; office conference with Mr. Mulholland, Ms. Koza and Mr. Campo about questions related to draft Policy or MOU considerations                                                                                                                                              | 0.80         |
| 03/09/26    | EAB             | Telephone conference with Attorney Maher; telephone conference with Megan C. Carrier about pending assignments                                                                                                                                                                                                                         | 0.70         |
| 03/09/26    | MCC             | Review correspondence from Attorney Tilsley regarding Procopio Land Use Change Tax; email correspondence with Attorney Tilsley regarding same; email correspondence with Mr. Mulholland regarding same; email correspondence with Eric T. Kilchenstein regarding status of tax analysis for 22 Gerry Lane                              | 0.80         |
| 03/11/26    | MCC             | Correspondence with Mr. Mulholland regarding land use change tax issue                                                                                                                                                                                                                                                                 | 0.40         |
| 03/12/26    | MCC             | Email correspondence with Mr. Mulholland regarding land use change tax issue; email correspondence with Attorney Gandia, Attorney Tilsley and Attorney Michael regarding same; review Procopio Offsite Agreement                                                                                                                       | 0.30         |
| 03/13/26    | MCC             | Email correspondence with Ms. Caron regarding Madden Road discontinuance                                                                                                                                                                                                                                                               | 0.10         |
| 03/13/26    | CMP             | Review Certificate of Insurance, Primalogik Feedback Package and Security Policies in regard to adequacy of cybersecurity insurance coverage                                                                                                                                                                                           | 0.60         |
| 03/16/26    | MCC             | Draft 10 Beacon Motion for Entry of Final Judgment and related pleadings                                                                                                                                                                                                                                                               | 2.10         |
| 03/16/26    | CMP             | Email to Megan C. Carrier regarding use of personal information in Primalogik system and review of insurance policy; multiple emails to client regarding insurance coverage and legal claims                                                                                                                                           | 0.30         |
| 03/17/26    | EAB             | Receive and review email from Attorney Pastorini on behalf of client; respond to same; receive and review response from Attorney Devoe on behalf of Library Trustees; telephone conference with Mr. Mulholland regarding same; email Mr. Mulholland, Ms. Koza and Ms. Caron regarding same; receive voice mail from Councilor Paul     | 0.40         |
| 03/17/26    | MCC             | Email correspondence with Canadian counsel regarding insurance                                                                                                                                                                                                                                                                         | 0.50         |

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| <u>Date</u> | <u>Initials</u> | <u>Description</u>                                                                                                                                                                                                                                                                                                                                                                                                   | <u>Hours</u> |
|-------------|-----------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------|
|             |                 | questions                                                                                                                                                                                                                                                                                                                                                                                                            |              |
| 03/18/26    | EAB             | Telephone conference with Ms. Paul about her stated concerns and request for documents generated regarding February 2026 meetings with Mr. Dunn and Mr. Faber; telephone conference with Mr. Mulholland regarding same and status of Policy about Use of Legal Counsel; review emails and file and telephone conference with Megan C. Carrier to confirm no documents generated                                      | 0.40         |
| 03/18/26    | MCC             | Analysis regarding various Council matters                                                                                                                                                                                                                                                                                                                                                                           | 0.30         |
| 03/19/26    | EAB             | Receive and review further communications from Attorney Pastori and follow up communications from Attorney Devoe; emails to Mr. Mulholland, Ms. Caron and Ms. Koza regarding same; receive and review email with analysis of personnel issue from Ms. Koza; Teams meeting with Mr. Mulholland, Ms. Caron and Ms. Koza regarding same; prepare draft communication to Town Council; review same with Megan C. Carrier | 1.10         |
| 03/20/26    | EAB             | Email Attorneys Pastori and Devoe about upcoming meeting availability in response to Attorney Pastori's outreach                                                                                                                                                                                                                                                                                                     | 0.10         |
| 03/21/26    | EAB             | Receive and review email from Ms. Koza about personnel matter; respond to same; receive and review separate email from Ms. Koza about separate personnel matter                                                                                                                                                                                                                                                      | 0.30         |
| 03/22/26    | EAB             | Review and analyze documentation provided by Ms. Koza in personnel matter; review documentation provided by Ms. Koza in second personnel matter                                                                                                                                                                                                                                                                      | 1.20         |
| 03/23/26    | EAB             | Exchange emails with Ms. Koza about separate personnel matters and follow up regarding same; exchange emails with Attorneys Pastori and Devoe about meeting requested by Attorney Pastori on behalf of her client; Teams meeting with Ms. Koza and Ms. Caron about personnel matter; receive and review email from Mr. Mulholland about question related to Library Trustees and health insurance                    | 1.10         |
| 03/23/26    | MCC             | Email correspondence with Mr. Mulholland and Ms. Caron regarding Procopio Offsite Improvements Agreement; review email correspondence from Mr. Farrell regarding concerns; email correspondence with Mr. Dunn regarding same; email correspondence with Mr. Liben regarding Canadian policy review                                                                                                                   | 0.60         |
| 03/23/26    | ETK             | Review fact pattern and correspondence regarding tax deed to owner; telephone call to Town regarding same; follow up email as to message and same                                                                                                                                                                                                                                                                    | 0.80         |
| 03/24/26    | MCC             | Revise, finalize, and file 10 Beacon Final Judgment pleadings                                                                                                                                                                                                                                                                                                                                                        | 2.00         |
| 03/24/26    | EAB             | Telephone conference with Mr. Mulholland regarding directing Chair of Library Trustees to Attorney Devoe; receive and review emails from Attorney Devoe about meeting with Attorney Pastori; receive and review email from Chief Bernard and attached document; respond to same; coordinate conflicts check                                                                                                          | 0.50         |
| 03/25/26    | EAB             | Update Mr. Mulholland, Ms. Caron and Ms. Koza regarding upcoming meeting with Attorneys Pastori and Devoe; telephone conference with Chief Bernard; follow up telephone conference with Chief Bernard regarding                                                                                                                                                                                                      | 1.20         |

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 Matter: Gen. Rep. - Town Attorney Matters

Invoice Date: May 05, 2026  
 Invoice Number: 432245  
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| <u>Date</u>  | <u>Initials</u> | <u>Description</u>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        | <u>Hours</u> |
|--------------|-----------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------|
|              |                 | Right-to-Know request; telephone conference with Patrick J. Queenan regarding same; work on letter in acknowledgement of Right-to-Know request                                                                                                                                                                                                                                                                                                                                                                                                            |              |
| 03/25/26     | PJQ             | Confer with Elizabeth A. Bailey regarding 91-A request for officer-involved investigative files                                                                                                                                                                                                                                                                                                                                                                                                                                                           | 0.20         |
| 03/25/26     | MCC             | Email correspondence with Mr. Mulholland regarding Canadian policy review; email correspondence with Mr. Mulholland and Ms. Pinter regarding 10 Beacon matter; revise Offsite Improvement Agreement; revise Pillsbury MOU                                                                                                                                                                                                                                                                                                                                 | 3.00         |
| 03/26/26     | EAB             | Telephone conference with Mr. Dunn and Mr. Faber at their request; telephone conference with Chief Bernard regarding records request; receive and review follow up emails from Mr. Mulholland and Chief Bernard; receive and review follow up email from Attorney Morrissette                                                                                                                                                                                                                                                                             | 1.20         |
| 03/27/26     | EAB             | Update Megan C. Carrier about telephone conference with Mr. Dunn and Faber and discussion topics for non-meeting with Town Council and Mr. Muholland; receive and review email from Ms. Koza about CBA issues; respond to same; receive and review series of emails from Attorneys Pastori and Devoe about April 9 meeting and possible scheduling conflict; receive and review email from Attorney Morrissette; email Chief Bernard, Mr. Mulholland and Police Department staff responding to RTK request regarding Attorney Morrissette's clarification | 1.10         |
| 03/27/26     | MCC             | Preparation for March 30 meeting with Town Council; email correspondence with Mr. Mulholland regarding same; email correspondence with Mr. Danis regarding School Building Addition contract; email correspondence with Megan E. Hilson regarding same; email correspondence with Ms. Caron regarding Offsite Improvement Agreement for Procopio project                                                                                                                                                                                                  | 0.70         |
| 03/30/26     | EAB             | Receive and review Ms. Koza's email; telephone conference with Ms. Koza about CBA negotiations coverage; receive and review Anonymous Complaint; telephone conference with Mr. Dunn regarding same per ADM 111; receive and respond to email from Ms. Caron regarding processing of same in compliance with ADM 111; attend part of non-meeting with Town Council                                                                                                                                                                                         | 1.40         |
| 03/30/26     | MCC             | Email correspondence with Mr. Liben and Mr. Mulholland regarding meeting to discuss Canadian policy issues; review new internal complaint; prepare for and participate in meeting with Town Council regarding Pillsbury MOU, Procopio Offsite Improvement Agreement, and other matters                                                                                                                                                                                                                                                                    | 2.20         |
| 03/31/26     | EAB             | Receive email from Ms. Paul about request for information; begin work on response to same                                                                                                                                                                                                                                                                                                                                                                                                                                                                 | 0.10         |
| 03/31/26     | KAV             | Email memorandum from Mr. Danis with respect to Londonderry construction contract; review and edit AIA A101 General Contractor Agreement; review and edit AIA A201 General Conditions; email memorandum to Mr. Danis regarding AIA contracts and fixed price vs cost-plus contract                                                                                                                                                                                                                                                                        | 4.10         |
| <b>Total</b> |                 |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           | <b>35.20</b> |

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**Timekeeper Summary**

| <u>Initials</u> | <u>Timekeeper Title</u> | <u>Hours</u> | <u>Rate</u> | <u>Amount</u>      |
|-----------------|-------------------------|--------------|-------------|--------------------|
| CMP             | Partner                 | 0.90         | 290.00      | 261.00             |
| EAB             | Partner                 | 12.00        | 290.00      | 3,480.00           |
| ETK             | Partner                 | 0.80         | 290.00      | 232.00             |
| KAV             | Partner                 | 4.40         | 290.00      | 1,276.00           |
| MCC             | Partner                 | 16.90        | 290.00      | 4,901.00           |
| PJQ             | Partner                 | 0.20         | 290.00      | 58.00              |
| <b>Total</b>    |                         | <b>35.20</b> |             | <b>\$10,208.00</b> |

**Cost Detail**

| <u>Date</u>  | <u>Description</u>                              | <u>Amount</u>   |
|--------------|-------------------------------------------------|-----------------|
| 03/17/26     | Consultations/Prof. Services - through 02.28.26 | 300.00          |
| <b>Total</b> |                                                 | <b>\$300.00</b> |

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Billing Timekeeper: Elizabeth A Bailey

**REMITTANCE COPY**

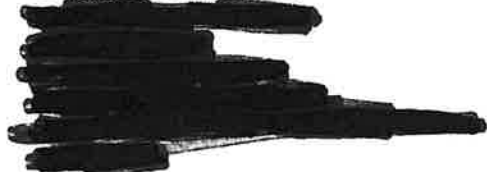
Gen. Rep. - Town Attorney Matters

| <u>Invoice Date</u>    | <u>Invoice Number</u> | <u>Balance Due</u>        |
|------------------------|-----------------------|---------------------------|
| <u>Current Invoice</u> |                       |                           |
| 05/05/26               | 432245                | \$10,508.00               |
| <b>Balance Due</b>     |                       | <u><u>\$10,508.00</u></u> |

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